

Approved: October 11, 2022

Select Board Meeting: September 27, 2022

Present: Olney, Ulfelder, Sullivan Woods, Aufranc, Lanza

Also Present: Jop, Frigulietti

Meeting Documents:

1. Agenda
2. Draft Select Board calendar
3. Draft Presentation re: Elections
4. State Election Warrant
5. Stormwater Enterprise Fund Information
6. Draft Policy Internal Control Manual for Federal Grants
7. Draft Code of Conduct for Municipal Employees Engaged in Official Business Relationships
8. Draft STM Motions
9. Draft update on FY23 Budget and THI Project for Town Meeting
10. Special Education Fund Expenditure Information
11. Fire Contract provisions re: promotional exams
12. Draft Resolution
13. Local Initiative Program Application
14. Cybersecurity Assessment Summary
15. Monthly Animal Control Report
16. Police Commendations
17. Mass Bay Press Releases
18. Notice of West Lodge Oil Spill 280 Central Street

1. Call to Order

Ms. Olney, Chair, called the meeting to order at 6:30 pm online.

Ms. Olney announced the meeting was being streamed live on Comcast channel 8 and Verizon channel 40 and by Wellesley Media and recorded for subsequent viewing on the cable channels or at wellesleymedia.org.

2. Citizen Speak

None.

3. Elections

Ms. Kato, Town Clerk, joined the Board. Ms. Kato provided an overview of the November election; noting that the Board had previously delegated the Police Chief to coordinate the Police details with the Clerk's Office. She stated that 67% of voters during the State Primary voted by mail or participated in early voting adding that overall turnout was light. Ms. Kato reviewed the November election activities including locations for early in person voting and the precinct locations on Election Day. She added that she was requesting early tabulation to take place at Town Hall and provided a review of the State Election ballot. The Board discussed the planned upcoming election activities and locations for polling and early voting.

Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder, the Board was polled and voted (5-0) to approve the State Election Warrant for November 8, 2022.

Sullivan Woods – Aye

Aufranc – Aye
Olney –Aye
Ulfelder – Aye
Lanza – Aye

4. DPW Director: Stormwater Enterprise Fund Update

Mr. Cohen, DPW Director; Mr. Hickey, Town Engineer; and Mr. Bender from the Board of Public Works joined the Board.

Mr. Cohen reviewed the background of creating the stormwater enterprise fund noting that a firm proposal would be presented at Annual Town Meeting rather than STM. Mr. Hickey provided a review of the updates to stormwater program, noting that they had previously presented to the Board regarding the enterprise fund proposal. Mr. Hickey stated that the team had met with Boards and Committees and had held outreach meetings with townwide stakeholders including landowners and the colleges. He reviewed the projected annual program expenditures between FY24-FY28 as well the average fee schedule for FY24 and FY25. He briefly discussed the next steps and timeline leading up to Annual Town Meeting. The Board discussed the updated presentation for the stormwater enterprise fund.

5. Discuss New Policies

Ms. Strother, Finance Director, joined the Board.

Ms. Jop stated that historically the Town had not received many Federal Grants, where now there are several grants and earmarks available to the Town, the auditors had expressed a need for the Town to have an internal control manual for administering the grants. Ms. Strother stated that a prior Audit Committee finding required the Schools to develop a policy for handling the grants; she noted that the drafted manual used much of the same language. She stated that the code of conduct policy was similar to the School policy as well as a statement of financial integrity handling the grants. Ms. Jop provided a brief overview of the drafted code of conduct policy adding that the draft was in line with the Commonwealth conflict of interest law. The Board discussed the drafted policies, and the expectation of additional edits and the timeframe for final reads and approval.

6. Special Town Meeting Preparation

Ms. Jop reviewed the drafted motions noting that PBC had released additional project funding for potential redeployment from the Middle School systems project and the Library interior renovation design project. She stated that the funds would assist in reducing the borrowing for the Town Hall interior project to approximately \$7.4 million. The Board briefly discussed the updated draft motions. Ms. Jop reviewed the drafted interim budget update adding that additional changes noted in the drafted motions would be incorporated as well as edits from the Board. She stated that the final draft would need to be sent to Advisory staff by October 5th in order to be included in the Advisory book to Town Meeting. The Board discussed the updated interim Town Wide Financial Plan and the drafted five-year capital plan summary.

Upon a motion by Mr. Ulfelder and seconded by Ms. Sullivan Woods, the Board was polled and voted (5-0) to approve the motions for remote town meeting, Article 2, Article 3, Article 4, Article 6, Article 7, Article 8, and Article 9.

Sullivan Woods – Aye
Aufranc – Aye
Olney –Aye
Ulfelder – Aye

Lanza – Aye

Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder, the Board was polled and voted (5-0) to approve the Town-Wide Financial Plan Fiscal Year 2023 Special Town Meeting Interim Budget Update and to authorize Chair Lise Olney to finalize the edits with the staff.

Sullivan Woods – Aye

Aufranc – Aye

Olney –Aye

Ulfelder – Aye

Lanza – Aye

7. Discuss and Vote Inter-Municipal Agreement for the Public Health Excellence for Shared Services Grant

Ms. Jop reviewed the request from the Health Department to sign on to an Inter-Municipal Agreement for the Public Health Excellence for Shared Services Grant. She stated that the Health Department is a member of the Norfolk County 8 sub-region and the region decided to move forward with the grant; noting that Norwood would be the lead agency for the grant for the sub group. She noted that Town Counsel had reviewed the grant.

Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder, the Board was polled and voted (5-0) to authorize Select Board Chair, Lise Olney, to sign the Inter-Municipal Agreement for Public Health Excellence for Shared Services Grant on behalf of the Select Board.

Sullivan Woods – Aye

Aufranc – Aye

Olney –Aye

Ulfelder – Aye

Lanza – Aye

8. Discuss and Vote Special Education Stabilization Fund Expenditure

Ms. Jop reviewed the expenditure and noted that it had been approved by the School Committee at its previous meeting.

Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder, the Board was polled and voted (5-0) that the Board vote to authorize payment of invoices in the amount of \$5,072,74 to New England Medical Billing for the Town's Medicaid filing from the SPED Stabilization Fund.

Sullivan Woods – Aye

Aufranc – Aye

Olney –Aye

Ulfelder – Aye

Lanza – Aye

9. Discuss and Vote FY23 Contractual Compensation

Ms. Jop noted that the Board completed the annual performance reviews previously and were required to finalize the compensation for both Chief Pilecki and Chief DeLorie. She stated that after the compensation analysis had been completed and the recommendation was for a salary increase of 2.5%. The Board briefly discussed the recommendation for the FY23 salary increase for both Chiefs.

Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder, the Board was polled and voted (5-0) to approve an FY23 salary increase of 2.5% for Chief Pilecki and Chief DeLorie effective July 1, 2022.

Sullivan Woods – Aye

Aufranc – Aye

Olney –Aye

Ulfelder – Aye

Lanza – Aye

10. Discuss and Appoint Executive Director to Manage Fire Promotional Exam

Ms. Jop stated that every two years the Fire Department schedules promotional exams for Firefighters and Lieutenants. She provided a brief overview of the promotional exam components and processes. Ms. Jop noted that both the Chief and the Assistant Chief would need to recuse themselves from the process due to familial connections to potential candidates. The Board discussed the promotional exam process proposal.

Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder, the Board was polled and voted (5-0) to appoint the Executive Director to Manage the Fire Promotional Exam.

Sullivan Woods – Aye

Aufranc – Aye

Olney –Aye

Ulfelder – Aye

Lanza – Aye

11. Executive Directors Update

Ms. White, of Wellesley A Better Chance, joined the Board.

Ms. Olney read the resolution for Wellesley A Better Chance 50th Anniversary into the record. Ms. White thanked the Board for recognizing the organization and thanked the community for their support throughout the years.

Ms. Jop stated the IT Director would be joining the Board to provide a presentation on the Cybersecurity Assessment. She noted that the Town performed well overall in the assessment and that Mr. Dupont would review the recommendations from the assessment. Ms. Jop noted that the Inter Board meeting would be held on October 7th. She stated that affordable units related to the Hollis Street project required the Board to authorize the application for the local action units. She noted that Town Counsel had reviewed the application.

Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder, the Board was polled and voted (5-0) to approve the Resolution for Wellesley A Better Chance 50th Anniversary.

Sullivan Woods – Aye

Aufranc – Aye

Olney –Aye

Ulfelder – Aye

Lanza – Aye

Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder, the Board was polled and voted (5-0) to authorize the application of 4 Local Action Units associated with the Terrazza project at 12-18 Hollis Street.

Sullivan Woods – Aye

Aufranc – Aye
Olney –Aye
Ulfelder – Aye
Lanza – Aye

12. Liaison Update

Ms. Lanza provided an update from the Wellesley Housing Authority; she noted that there were two open positions on the Housing Authority Board. Ms. Lanza stated that one appointment was reserved for a Housing resident and a notice would be sent to each resident and posted publicly; the second open position was a seat to fill until the election in March and could be filled by any Wellesley resident.

13. New Business and Correspondence

14. Executive Session under M.G.L c. 30A §21A, exemption #2 to conduct strategy sessions in preparation for negotiations with nonunion personnel (Rick DeLorie)

Ms. Olney requested a motion that the Board vote to convene in Executive Session for the purposes of conducting strategy for negotiations as having a meeting in open session may be detrimental to the Town's bargaining position.

At 8:21 pm upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder, the Board was polled and voted (5-0) to enter Executive Session under M.G.L c. 30A §21A, exemption #2 to conduct a strategy session in preparation for negotiations with nonunion personnel (Rick DeLorie) as the Chair has declared that having such discussions in Open Session would be detrimental and to invite Meghan Jop and Amy Frigulietti to join the meeting. Following the adjournment of executive session, the Board will return to open session for the sole purpose of adjourning the meeting.

Sullivan Woods – Aye

Aufranc – Aye

Olney –Aye

Ulfelder – Aye

Lanza – Aye

Upon a motion by Ms. Sullivan Woods and seconded by Mr. Ulfelder, the Board was polled and voted (5-0) to exit Executive Session and return to Open Session.

Sullivan Woods – Aye

Aufranc – Aye

Olney –Aye

Ulfelder – Aye

Lanza – Aye

The meeting was adjourned at 8:36pm

The next regular meeting is scheduled for October 11, 2022 at 6:30 pm.