Middle School Building Systems Project

CM @ Risk Prequalification Subcommittee Meeting Minutes October 17, 2019

- The meeting opened at 4PM for the purpose of reviewing and scoring the submissions in response to the RFP for CM @ Risk services.
- Attending: Stephen Gagosian, Dick Elliott, Lisa Sawin, Michael Tauer, Tom Goemaat, & Abbie LaFrancesca
- The subcommittee reviewed and scored the proposals and then reviewed and scored the fee.
- Members discussed their evaluations on each submission and were in agreement on the following:
  - Both companies are qualified to do the project
  - Shawmut addressed the project more specifically in terms of schedule, cost, and approach.
  - Shawmut provided a stronger team organization, including more Superintendent oversight, and depth of support staff
  - Shawmut exhibited an in-depth understanding of a “Summer Slammer” project, acknowledged the compressed timeline, and offered approaches to meet the timeline
  - Given that the kitchen is the most critical and complex part of the overall project, Shawmut's extensive experience with kitchens is an increased benefit to the project
  - The pricing by Shawmut is more advantageous to Town
- Scoring was completed by voted sub-committee members: Stephen Gagosian, Dick Elliott, Lisa Sawin, and Michael Tauer

<table>
<thead>
<tr>
<th>Company</th>
<th>Points</th>
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<tbody>
<tr>
<td>Agostini</td>
<td>419</td>
</tr>
<tr>
<td>Shawmut</td>
<td>460</td>
</tr>
<tr>
<td>WT Rich</td>
<td>Withdrew</td>
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Interview questions were reviewed and edited with the final version being sent to the CM candidates.

The meeting was adjourned at 5:15 PM.

Respectfully Submitted,

Stephen D. Gagosian

Posted 11/4/19 12:00PM