



Town of Wellesley
Facilities Management Department
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Middle School Building Systems Project

CM @ Risk Prequalification Subcommittee Meeting Minutes October 17, 2019

- The meeting opened at 4PM for the purpose of reviewing and scoring the submissions in response to the RFP for CM @ Risk services.
- Attending: Stephen Gagosian, Dick Elliott, Lisa Sawin, Michael Tauer, Tom Goemaat, & Abbie LaFrancesca
- The subcommittee reviewed and scored the proposals and then reviewed and scored the fee.
- Members discussed their evaluations on each submission and were in agreement on the following:
 - Both companies are qualified to do the project
 - Shawmut addressed the project more specifically in terms of schedule, cost, and approach.
 - Shawmut provided a stronger team organization, including more Superintendent oversight, and depth of support staff
 - Shawmut exhibited an in depth understanding of a "Summer Slammer" project, acknowledged the compressed timeline, and offered approaches to meet the timeline
 - Given that the kitchen is the most critical and complex part of the overall project, Shawmut's extensive experience with kitchens is an increased benefit to the project
 - The pricing by Shawmut is more advantageous to Town
- Scoring was completed by voted sub-committee members: Stephen Gagosian, Dick Elliott, Lisa Sawin, and Michael Tauer

TOTAL POINTS

Agostini	419
Shawmut	460
WT Rich	Withdrew

Interview questions were reviewed and edited with the final version being sent to the CM candidates..
The meeting was adjourned at 5:15 PM.

Respectfully Submitted,

Stephen D. Gagosian

Posted 11/4/19 12:00PM