

**MINUTES OF THE
MUNICIPAL LIGHT BOARD
November 4, 2019**

PURSUANT TO notice given, the Wellesley Municipal Light Board ("Board") met in the Municipal Light Plant ("MLP") Gordon F. Kingsley Board Room, 4 Municipal Way, at 5:30 PM.

PRESENT

Those present included Chair David A. T. Donohue, and Commissioners Paul L. Criswell, Ellen L. Korpi, Edward J. Stewart, III and Jeffrey P. Wechsler. Also in attendance were Advisory liaison Ralph Tortorella, MLP Director Donald H. Newell, staff members David M. Allen, Ann Collins, Cindy Lowe, Steve Neshe, Joanne M. Scannell and Daniel J. Trant.

APPROVAL OF MINUTES

Ms. Korpi requested that the minutes presented be amended to identify David Donohue as the Commissioner that recommended that the Director contact Representative Alice Peisch regarding H2863.

Upon a motion made by Ms. Korpi and seconded by Mr. Stewart, it was unanimously

VOTED: To approve the September 24, 2019 Public Session Minutes as amended.

Upon a motion made by Mr. Stewart and seconded by Mr. Wechsler, it was unanimously

VOTED: To approve the September 24, 2019 Executive Session Minutes

CITIZEN SPEAK

The Chair presented all of those in attendance with the opportunity to speak on matters of interest with respect to the MLP. No one in attendance wished to speak.

DIRECTOR'S ITEMS

Financial Statements. The Director referred to Page 2, Fiscal Year 2020 year-to-date Net Income Statement for the month of September and noted that Net Income YTD was \$1,042,643 after Town payment helping to raise available cash to \$5,296,198.

Audited Financial Statements. The Director informed the Board there were no material changes to the FY19 Financial Statements or Management Letter concerns identified by Powers & Sullivan. The MLP staff met with the Town's Audit Committee on October 17, 2019. The Audit Committee complemented both Powers & Sullivan and the MLP for the completion of a favorable FY 2019 external audit.

FY20 Director's Objectives. The Board and the Director reviewed the progress the staff has made for each Objective.

First Quarter Reliability Report. Mr. Allen reviewed the first quarter FY2020 reliability results highlighting the MLP's 3.4 minute System Average Interruption Index. Mr. Allen reviewed the nine outages in the first quarter noting that five of those outages were caused by trees.

FY21 Capital Plan. After a general discussion on prioritizing our Five-year Distribution Work Plan, Mr. Allen presented a detailed recommendation to expend \$5,306,142 for capital improvements in FY21. Specific Projects discussed include:

- 1587 13.8kV Line to Wellesley Square (\$358,754);
- New Supply Line Station 148 – 378 (1,783,339);
- Internet Expansion (\$322,285);
- Reimbursable Work (Total \$1,085,894);
 - Customer Related Work (\$242,857)
 - 200 Amp House Services (\$437,015)
 - 400/600.800 Amp Services (\$406,022);

After a brief discussion and upon a motion made by Ms.Korpi and seconded by Mr. Donohue, it was unanimously

VOTED: To approve the Municipal Light Plant's Fiscal Year 2021 Capital Budget in the amount of \$5,306,142 as presented.

Bid Specification #20E-80-162, Line Clearance Tree Trimming Contract Award. On October 22, 2019, the MLP staff opened bids for , Line Clearance Tree Trimming. Two bids were submitted and Mr. Trant reviewed the bids and after a brief discussion and upon a motion made by Mr.Stewart and seconded by Mr. Criswell, it was unanimously

VOTED: In accordance with Bid Specification #20E-80-162 the Municipal Light Board authorized the award for Line Clearance Tree Trimming to Northern Tree Service, Inc. as the lowest conforming bidder.

ADJOURNMENT

The Board Meeting adjourned at 6:57 PM.

Respectfully Submitted,

Jeffrey P. Wechsler, Secretary