

WELLESLEY BOARD OF PUBLIC WORKS RECORDS
DECEMBER 14, 2021

The Wellesley Board of Public Works held a duly posted open online remote meeting beginning at 4:00 PM.

Remote participants included Chair Jeffrey P. Wechsler and Commissioners Scott Bender and Ellen Korpi; Director David A. Cohen; Assistant Director Jeff Azano-Brown; Town Engineer David J. Hickey, Jr., Water & Sewer Superintendent William J. Shaughnessy; Executive Assistant Debra Surner; Advisory Committee Liaison Pete Pedersen and Select Board Chair Thomas Ulfelder.

Chair Wechsler called the meeting to order at 4:03 PM.

APPROVAL OF MINUTES

Following reference to the minutes proposed for approval and upon motion duly made by Ms. Korpi and seconded by Mr. Bender, it was

VOTED: To approve the Open Session Minutes of the meetings of October 19, 2021 and November 9, 2021, as presented, (3-0).

Ms. Korpi – Aye
Mr. Bender – Aye
Mr. Wechsler – Aye

CITIZEN SPEAK

The Chair provided anyone participating remotely with the opportunity to speak regarding matters pertaining to the Department of Public Works. No citizens participated and no one chose to speak.

Advisory Committee Liaison Update. Director Cohen invited Mr. Pedersen to bring any matters to the attention of the Board of Public Works. Mr. Pederson thanked the Board and Staff for the presentation made to the Advisory Committee on December 8. He conveyed that the Advisory Committee continues to be interested in any updates related to the PFAS issue and referred to the Public Forum to be held on December 16. Director Cohen conveyed he would provide an update on PFAS as one of the Agenda items.

Mr. Pedersen also noted other items of particular interest to the Advisory Committee included the proposed Stormwater Enterprise Fund and the potential difficulties with measurement and leveraging of fees on people not before charged.

BOARD OF PUBLIC WORKS RECORDS
December 14, 2021
Page 2

Additionally, the Advisory Committee had a question about road treatments and how successful the alternative treatments have been. The Director conveyed it would be helpful to receive specific questions about the program and noted he address them.

Mr. Pedersen also noted the importance of the timeliness of materials to be delivered to the Advisory Committee for review in advance of its Wednesday evening meetings. The Director apologized the late delivery.

PFAS Update and Contract Award for Morses Pond Water Treatment Plan Interim PFAS Treatment System Procurement. Director Cohen reported that the PFAS presentation to be made at the December 16, 2021 Public Forum is nearly complete and noted attendees have been encouraged to register via the website. He referred to the brief overview to be provided, as well as the panel of participants, their associations and what specific topics would be covered.

Contract award for Morses Pond Water Treatment Plant (WTP) Interim PFAS Treatment System Procurement – Contract #22C-470-1683. Mr. Cohen reviewed the Recommendation to Award, prepared by Environmental Partners that this contract be awarded to Clean Harbors of Norwell, MA.

Following a review of the recommendation and inquiries from the Board, and upon motion duly made by Ms. Korpi and seconded by Mr. Bender, it was unanimously

VOTED: That Contract #22C-470-1683 for Morses Pond Water Treatment Plant Interim PFAS Treatment System Procurement be awarded to Clean Harbors Environmental Services, Inc. of Norwell, MA, in accordance with our specifications and their quoted price of \$649,122.27,(3-0).

Ms. Korpi – Aye
Mr. Bender – Aye
Mr. Wechsler – Aye

Stormwater Utility Discussion. The Director provided an update on the Stormwater Utility Initiative.

Mr. Cohen referred to the conceptual presentations to be provided to the Planning Board, Climate Action Committee, Natural Resources Commission and the Select Board. The Director noted that following those, discussions would be held with stakeholders and large institutions as they will be impacted by the proposed

BOARD OF PUBLIC WORKS RECORDS
December 14, 2021
Page 3

implementation of this enterprise fund. Staff will then report to the Board of Public Works and Advisory Committee based on the feedback received, prior to preparing the presentation introducing the proposed enterprise fund to be made at Annual Town Meeting.

Mr. Cohen and Town Engineer Hickey responded to specific inquiries from the Board.

Statement of Fact – Contract #22S-410-1679 – On-Call Professional Engineering Services. Director Cohen referred to the Bid Recommendation prepared by Douglas Stewart. Following a brief discussion and upon motion duly made by Ms. Korpi and seconded by Mr. Bender, it was unanimously,

VOTED: That the award for “Contract No. 22S-410-1679, “On-Call Professional Engineering Services” be made to Environmental Partners, 1900 Crown Colony Drive, Suite 402, Quincy, MA 02169 for environmental engineering services, JSL Engineering, Inc., 25 Pickerel Road, Wellesley, MA 02482 for structural engineering services and Weston & Sampson, 55 Walkers Brook Drive, Suite 100, Reading, MA 01867, BETA Group, Inc., 315 Norwood Park South, 2nd Floor, Norwood, MA 02062, Tighe & Bond, One University Avenue, Suite 100, Westwood, MA 02090 and Wright Pierce, 400 Federal Street, Suite 2151, Andover, MA 01810 for civil engineering services, all in accordance with our Request for Proposals and their Non-Pricing Proposals and Pricing Proposals, (3-0).

Ms. Korpi – Aye
Mr. Bender – Aye
Mr. Wechsler – Aye

Walnut Street Design. Messrs. Cohen and Hickey discussed the proposed plan for this road reconstruction project. Mr. Hickey conveyed this would be the Engineering Division’s next capital street project. Mr. Hickey explained this is a project for which the Town received a portion of the design funds in 2021. He also confirmed contract specifications have been compiled and the goal is for the work to cover the length of Walnut Street.

Mr. Hickey referred to the project background and referred to various design options as components. Consideration will be given to its age, as one of the older streets in Town and the most residential piece located between Cedar and Washington Streets, as well as its proximity to the Charles River.

BOARD OF PUBLIC WORKS RECORDS
December 14, 2021
Page 4

In conclusion, Mr. Hickey conveyed the plan is to bid the project in February and bring it to Annual Town Meeting (ATM). He added the goal is to complete the work during next construction season and noted the work would be accomplished in conjunction with any outstanding work to be completed by National Grid in the same location.

FY 2023 Tax Impact Operating Budget – Version 2. The Director referred to the revised version of this budget that details the anticipated tax impacting operating needs of the Department for FY 2023. He conveyed that the total FY2023 tax impact request, including RDF Business Initiatives, is \$8,106,095 which is an increase of \$377,236 or 4.9% over the FY22 budget and exceeds the 2.75% guideline target for FY23 by \$164,692. Mr. Cohen reviewed with the Board the driving forces for the Personal Services increase of \$134,492 (2.7%) and Expense increase of \$242,744 (10.4%).

Following a review and discussion of this proposed budget and, upon motion duly made by Mr. Bender and seconded by Ms. Korpi, it was unanimously,

VOTED: To approve the FY 2023 DPW Tax Impact Operation Budget, Version 2, including Merit Pay Plan and Group 40 increases, for a total funding request of \$8,106,095, (3-0).

Mr. Bender – Aye
Ms. Korpi – Aye
Mr. Wechsler – Aye

FY 2023 Water & Sewer Enterprise Fund Budget – Version 2. Director Cohen referred to the revised version of this budget, which details the Department's anticipated needs for FY 2023. The combined Water & Sewer Enterprise Fund request is \$26,219,411 and includes a net increase of \$7,001,119 or 36.4% over FY22.

Following a detailed review and discussion of contributing factors, and upon motion duly made by Mr. Bender and seconded by Ms. Korpi, it was

VOTED: To approve the ATM Draft Motions included in Version 2.0 of the FY 2023 Water and Sewer Budget and related Allocation Policy, with a total funding authorization request of \$16,419,117 for Water and \$9,800,294 for Sewer, (3-0).

Mr. Bender – Aye
Ms. Korpi – Aye
Mr. Wechsler – Aye

BOARD OF PUBLIC WORKS RECORDS

December 14, 2021

Page 5

DPW Monthly Report. Director Cohen referenced topics and additional highlights, including Key Performance Goals, Key Challenges and Opportunities and Key Metrics reflected in this report from DPW Administration; Engineering; Highway; Park & Tree; Recycling & Disposal Facility; Water & Sewer; Health & Safety; Winter Maintenance and Additional Information, including a Program Spotlight on the Food Waste Challenge.

The Director also referred to the Water & Sewer Enterprise Funds Financial Statements for the months of September and October. Also included for the Board's review was the report, which summarized the Water & Sewer Division activities during October 2021. Staff responded to specific comments and inquiries from the Board.

ADJOURNMENT

Upon motion duly made by Ms. Korpi and seconded by Mr. Bender, it was

VOTED: To adjourn (3-0).

Ms. Korpi – Aye
Mr. Bender – Aye
Mr. Wechsler – Aye

The meeting adjourned at 6:15 p.m.

Respectfully submitted,

Ellen Korpi
Ellen Korpi
Secretary

DISCUSSION ITEMS
WELLESLEY BOARD OF PUBLIC WORKS REMOTE ONLINE MEETING
DECEMBER 14, 2021
4:00 PM

A. APPROVAL OF MINUTES. Board to review the Open Session minutes of the meetings of October 19, 2021 and November 09, 2021. **BOARD APPROVAL AND SECRETARY SIGNATURE REQUIRED.**

B. CITIZEN SPEAK.

ADMINISTRATION

C. ADVISORY COMMITTEE LIAISON UPDATE. Director to inquire if Mr. Pedersen has information to bring to the attention of the Board and Staff. **NO BOARD ACTION REQUIRED.**

D. DIRECTOR'S ITEMS

E. PFAS UPDATE. Director to refer to notification from the Office of the Governor that the Wellesley Water Division will receive an Interim PFAS6 Response Program Grant, Round 1, of \$150,000 from the MA Department of Environmental Protection's Drinking Water Program. Mr. Cohen to review Award Recommendation for Contract #22C-470-1683 for Morses Pond Water Treatment Plant (WTP) Interim PFAS Treatment System Procurement. Director to refer to preparations for December 16 BPW Meeting with Public Forum for PFAS Discussion. **BOARD APPROVAL & SECRETARY SIGNATURE REQUIRED.**

F. STORMWATER UTILITY DISCUSSION. Director to provide update on Stormwater Utility Initiative. **BOARD FEEDBACK REQUESTED.**

G. CONTRACT AWARD OF CONTRACT #22S-410-1679 – ON-CALL PROFESSIONAL ENGINEERING SERVICES. Director to refer to bid recommendation prepared by Douglas Stewart. **BOARD APPROVAL AND SECRETARY SIGNATURE REQUIRED.**

H. WALNUT STREET DESIGN. Director and Town Engineer to discuss the proposed plan for this road reconstruction. **NO BOARD ACTION REQUIRED.**

I. FY 2023 TAX IMPACT OPERATING BUDGET – VERSION 2. Director to refer to revised version of budget. **BOARD APPROVAL REQUESTED.**

J. WATER & SEWER ENTERPRISE FUND BUDGETS – VERSION 2. Director to refer to revised versions of budgets. **NO BOARD ACTION REQUIRED.**

K. DPW MONTHLY REPORT. ** PLEASE NOTE: A COPY OF THIS REPORT IS NOT INCLUDED IN THIS PACKAGE BUT WILL BE PROVIDED FOR REVIEW PRIOR TO THE MEETING. ** Director to refer to division highlights listed in report. **NO BOARD ACTION REQUIRED.**

L. STATEMENT OF FACT ACTIVITY REPORT. Director to reference the report reflecting contract awards between \$10,000 AND \$50,000, to date. **NO BOARD ACTION REQUIRED.**

WATER & SEWER DIVISON

M. WATER & SEWER ENTERPRISE FUND FINANCIAL STATEMENTS. Director to refer to financial statements for the months of September and October 2021. **NO BOARD ACTION REQUIRED.**

N. WATER & SEWER DIVISION MONTHLY PERFORMANCE REPORT. Director to refer to report for the month of October 2021 prepared by Water & Sewer Superintendent Shaughnessy. **NO BOARD ACTION REQUIRED.**