

TOWN OF WELLESLEY



MASSACHUSETTS

BOARD OF SELECTMEN

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

JACK MORGAN, CHAIR
MARJORIE R. FREIMAN, VICE CHAIR
ELLEN F. GIBBS, SECRETARY
ELIZABETH SULLIVAN WOODS
THOMAS H. ULFELDER

FACSIMILE: (781) 239-1043
TELEPHONE: (781) 431-1019 x2201
WWW.WELLESLEYMA.GOV
BLYTHE C. ROBINSON
EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

SELECTMEN'S MEETING

TENTATIVE AGENDA

Wellesley Town Hall – Juliani Room

7:00 P.M. Monday, September 17, 2018

1. 7:00 Citizen Speak
2. 7:05 Executive Director's Report
3. 7:10 Accept Gift for Memorial Grove
4. 7:20 Execute Proclamation – World of Wellesley
5. 7:30 Discuss FY20 Operating Budget Guidelines
6. 8:00 Discuss Capital Planning Next Steps
7. 8:30 Approve Public Comment Policy
8. 8:40 New Business and Correspondence

Next Meeting Dates: Monday, September 24, 2018 7:00 pm
Tuesday, October 2, 2018 5:00 pm

Board of Selectmen Calendar – FY19

| Date | Selectmen Meeting Items | Other Meeting Items |
|--------------------|---|----------------------------|
| 9/24 Monday | Meeting Execute November Election Warrant Middle School Study Results Presentation w/School Comm. Joint Mtg with Planning Board to adopt HPP Joint Election - Recreation Commission Member Set Budget Guidelines for FY20 October planning month proclamation? Approve Boston Marathon Policy | |
| 10/1 Monday | No Meeting - Wellesley Club | |
| 10/2 Tuesday | Meeting – 5pm STM | |
| 10/3 Wednesday | STM | |
| 10/8 Monday | TOWN HALL CLOSED (COLUMBUS DAY) | |
| 10/9 Tuesday | No Meeting | |
| 10/10 Wednesday | Meeting – 4PM Meet with Department Heads & Board Chairs – RE: FY20-24 Capital Planning | |
| 10/15 Monday | Meeting | |
| 10/22 Monday | Meeting | |
| 10/29 Monday | Meeting | |
| 11/5 Monday | No Meeting – Wellesley Club | |
| 11/6 Tuesday | Election Day | |
| 11/12 Monday | TOWN HALL CLOSED – Veterans Day | |
| 11/13 Tuesday | Meeting | |
| 11/19 Monday | Meeting | |
| 11/22 Thursday | TOWN HALL CLOSED - Thanksgiving Day | |
| 11/26 Monday | Meeting | |
| Saturday 12/1 | Meeting BOS Operating Budget Meeting | |

9/14/2018

| Date | Selectmen Meeting Items | Other Meeting Items |
|------------------|--|----------------------------|
| 12/3 Monday | Meeting | |
| 12/10 Monday | Meeting Audit Committee | |
| 12/15 | 900 Worcester Anticipated Rink Completion | |
| 12/17 Monday | Meeting | |
| 12/24 Monday | No Meeting | |
| 12/25 Tuesday | TOWN HALL CLOSED – Christmas Day | |
| 12/28 Friday | Close ATM Warrant | |
| 12/31 Monday | No Meeting | |
| 1/1 Tuesday | TOWN HALL CLOSED – New Year’s Day | |
| 1/7 Monday | No Meeting – Wellesley Club | |
| 1/8 Tuesday | Meeting Diversity Program w/WOW? | |
| 1/14 Monday | Review ATM Warrant | |
| 1/21 Monday | MLK – Town Hall Closed | |
| 1/22 Tuesday | Execute ATM Warrant | |
| 1/28 Monday | | |
| 2/4 Monday | | |
| 2/11 Monday | | |
| 2/18 Monday | President’s Day – Town Hall Closed | |
| 2/9 Tuesday | | |
| 2/25 Monday | | |
| 3/4 Monday | | |
| 3/11 Monday | | |
| 3/18 Monday | | |
| 3/25 | Start of ATM | |

9/14/2018

| <i>Date</i> | <i>Selectmen Meeting Items</i> | <i>Other Meeting Items</i> |
|---------------|--------------------------------|----------------------------|
| <i>Monday</i> | | |

Notes

Quarterly updates

- *Traffic Committee (Deputy Chief Pilecki)*
- *Facilities Maintenance (Joe McDonough)*
- *Wellesley Club Dates 10/1/18, 11/5/18, 1/7/19, 3/4/19*

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As we have planned, the meeting returns to Monday night and will begin at 7:00 PM.

1. Citizen Speak

2. Executive Director's Report

There are no minutes, licenses or other matters of business to approve. A copy of my weekly report is included for your review.

NO MOTION

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BLYTHE C. ROBINSON
EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

MEMORANDUM

DATE: September 14, 2018
TO: Board of Selectmen
FROM: Blythe C. Robinson, Executive Director
SUBJECT: Weekly Report

Below are various activities of our office and various departments that I would like to bring to your attention.

- We had some water infiltration into the ground floor of Town Hall this week due to the brick and stone washing associated with the exterior renovation project. The building department was the most affected, though due to the quick response from FMD the damage is minor and being taken care of. The contractor has been alerted and is changing their procedures to hopefully avoid this going forward. This is, however, a symptom of the state of the exterior, and a good example of why we are in the midst of the project. Just because the building looks beautiful from Washington Street doesn't mean all is well!
- Another note from the Building Department – I was frustrated to learn this week that real reason one of our local inspectors resigned two weeks ago was not for the personal reasons he gave, but to go to work for the Town of Needham for a reported 25% pay bump. We have reported this to HR and are working on his replacement. However, it is a greater symptom of the pay disparity we have in some areas. We will likely be again hiring an uncertified person and training them towards that goal, with the possibility of losing them. I bring this up as another reason I want us to work with HR this fall to gain consensus that we need to perform a comprehensive classification and compensation study to ensure all positions have up to date job descriptions, the classifications are

appropriate, and compensation is fair and competitive. At present Mike is hiring for the local inspector, and both an on call electrical and plumbing inspector. He also has an administrative person out on sick leave through at least next week.

- Road construction in town is certainly a hot topic and frustration for our residents. Linden Street will be ground this Sunday night followed by paving, Washington Street work is occurring nightly (sidewalks, crosswalks and handicap ramps are being addressed at present), and will continue through the month of October. Route 9 paving is also going on, and not having traveled down there late this week you may know better than I whether that is wrapping up or not.
- There is both good and bad news regarding the Uber/Lyft monies that we discussed earlier in the summer. We have become aware that the State is going to require legislative approval in order to spend the funds, which has caught myself and a number of other communities off guard given that not everyone has a fall town meeting. Neither DPW or the COA had spent the funds yet so I've asked them to hold off. The silver lining here is that we can broaden the conversation about how to spend it prior to bringing it to the ATM in March. I must admit to not relishing the opportunity to debate this at the ATM!
- Ellen and I attended a terrific kick off meeting this week regarding the Town's efforts in the area of social work and mental health. Folks from the Police and Fire departments, COA, Board of Health, Schools, Housing Authority/Youth Director and Human Relations Service we all in attendance and helped us increase our knowledge about what we do, how we are staffed and how we coordinate and support each other. What I took away from this is that Wellesley does a good job of providing resources to various populations, and coordinates well helping residents obtain the resources that they need. The difficulty we have is that the cases have become more complex, the resources that we can point them to are at times insufficient, and some people are resistant to assistance at all. The next steps are to begin development of a written overview on the topic, followed by another meeting in a month or so to discuss what if anything Wellesley should do to better serve our residents. We will look forward to sharing this knowledge with you, Advisory and others in order to improve everybody's baseline knowledge on the topic when it is ready.
- We are concerned about the completion of the ice rinks at 900 Worcester Street by the planned December 15th date. While construction is going well at present, there may be difficulty with the needed street opening to hook up gas service given the strike still underway with National Grid. The schools are aware of this, and we'll do what we can to help solve this so the project can progress.
- It was disappointing to have so few members of the public at the meeting about the Town Hall interior on Wednesday. Stephanie will be sending the presentation to TMM's to alert them to the meeting tape and the PPT as well as a wider audience. Next week, she has also convened a meeting to kick off a conversation about the Town's work in the area of social media. This is another avenue we're looking forward to using to improve our communications efforts.
- I will be traveling late next week to a MIIA Board meeting in Vermont on Thursday, returning to Massachusetts on Friday. MIIA has a captive insurance company registered in VT for reinsurance purposes, which requires the Board to travel there

once a year to have a meeting to conducted needed business. Of course I'm available by phone and email should you need me during this time.

3. Accept Gift for Memorial Grove

Included in your packet is an email chain that was initiated by Brandon Schmitt regarding a gift from the United States Foundation for the Commemoration of the World Wars for \$2,000. The funds are for the Memorial Grove at Hunnewell Fields which was spearheaded by Mr. Tory DeFazio. The grant required matching funds for which the Town had allocated \$8,000 from CPC funds for the memorial restoration, tree planting, a bench and signage. Finance has set up a gift account to process the use of the funds. The CPC has gotten back to us and they are in support of the gift account and do not expect to be reimbursed for these grant dollars.

Brandon Schmitt and Mr. DeFazio will be present at the meeting to go over this with you, and to present the certification from the Pritzker Military Museum. Brandon will have a couple of pictures on PPT slides to project on the screen of the finished project for you to see while you are discussing this topic.

MOVE that the Board vote to accept a gift of \$2,000 from the United States Foundation for the Commemoration of the World Wars for the Memorial Grove at Hunnewell Fields project.

Robinson, Blythe

From: Strother, Sheryl
Sent: Wednesday, September 12, 2018 11:06 AM
To: Robinson, Blythe; Jack Morgan; Jop, Meghan
Cc: Lopes, Rachel; Schmitt, Brandon
Subject: FW: Memorial Grove Gift to Town

Hi Blythe,

We set up a gift account for Brandon to deposit the money into. See string below. The funds can be used for restoration, improvement, conservation, or maintenance of the WWI Centennial Memorial. Copying Barbara to ensure that CPC is onboard with this and that they weren't expecting to get this money.

Brandon, please make sure Tory knows that funds aren't being returned to CPC, but that they will be set aside to be used to keep up the memorial.

Thanks
Sheryl

*Sheryl Strother / Finance Director/CFO
Town of Wellesley / 525 Washington Street / Wellesley, MA 02482
P 781-431-1019 ext 2214
sstrother@wellesleyma.gov*

From: Lopes, Rachel
Sent: Wednesday, September 12, 2018 10:54 AM
To: Strother, Sheryl <sstrother@wellesleyma.gov>
Subject: FW: Memorial Grove Gift to Town

From: Lopes, Rachel
Sent: Monday, August 27, 2018 10:30 AM
To: Schmitt, Brandon <bschmitt@wellesleyma.gov>
Cc: Strother, Sheryl <sstrother@wellesleyma.gov>
Subject: RE: Memorial Grove Gift to Town

Hi Brandon,

Your new accounts for the WWI Memorial Grove Upkeep are:

Revenue: 29017118-483000
Expense: 29171518-557010

Please deposit this check as a Non-munis.

Thanks,

[<mjop@wellesleyma.gov>](mailto:mjop@wellesleyma.gov)

Subject: RE: Memorial Grove Gift to Town

The program allows the money to be spent to keep up the property, so I would suggest it be deposited into the gift fund and labelled "WWI Mem Grove upkeep". The money can be spent without appropriation. Will NRC or BOS be in charge of that work?

The money should be accepted and reported as a gift in the correct fiscal year

Sheryl Strother / Finance Director/CFO

Town of Wellesley / 525 Washington Street / Wellesley, MA 02482

P 781-431-1019 ext 2214

ssrother@wellesleyma.gov

From: Schmitt, Brandon

Sent: Tuesday, August 14, 2018 1:05 PM

To: Strother, Sheryl <ssrother@wellesleyma.gov>; Robinson, Blythe <brobinson@wellesleyma.gov>; Jop, Meghan

<mjop@wellesleyma.gov>

Subject: RE: Memorial Grove Gift to Town

Thanks Sheryl,

At the 2017 ATM, Article 16, Motion 6, Town meeting approved an appropriation of \$8,000 from the Historic Resources Reserve to the Natural Resources Commission for the restoration of the World War I Memorial Grove located near the Hunnewell Fields. We just submitted a final invoice of roughly \$300, which will leave approximately \$700 left in the CPC account (24184696 – 588611) once processed.

The memorial restoration included the planting of 6 trees, fabrication and installation of a granite bench and educational signage. Costs included materials, installation and design for the signage and bench, as well as a certificate.

The memorial was selected as one of the 100 Cities - 100 Memorials program, which offers a \$2,000 matching grant for restoration, conservation and maintenance. That \$2,000 was sent to Tory directly.

<https://www.worldwar1centennial.org/100-cities-100-memorials-home.html>

I completely understand if these funds cannot be refunded to the CPC. In the absence of that possibility, I hope that they could go towards a similar project, or upkeep of this one, whatever works with you all.

Thanks,

Brandon Schmitt, Director

Wellesley Natural Resources Commission

525 Washington Street

Wellesley, MA 02482

(781) 431-1019 x2294

Certified Arborist, Municipal Specialist: International Society of Arboriculture

Massachusetts Qualified Tree Warden

-----Original Message-----

From: Strother, Sheryl

Sent: Monday, August 13, 2018 5:55 PM

Rachel Lopes
Assistant Finance Director
Town of Wellesley
525 Washington Street
Wellesley, MA 02482
(781) 431-1019 ext 2211

From: Strother, Sheryl
Sent: Monday, August 27, 2018 9:20 AM
To: Lopes, Rachel <rlopes@wellesleyma.gov>
Cc: Schmitt, Brandon <bschmitt@wellesleyma.gov>
Subject: FW: Memorial Grove Gift to Town

Rachel,

Will you please set up a revenue and linked expense for this gift using NRC as the department and the title below?

Thanks

Sheryl

*Sheryl Strother / Finance Director/CFO
Town of Wellesley / 525 Washington Street / Wellesley, MA 02482
P 781-431-1019 ext 2214
ssrother@wellesleyma.gov*

From: Schmitt, Brandon
Sent: Monday, August 27, 2018 9:15 AM
To: Strother, Sheryl <ssrother@wellesleyma.gov>; Robinson, Blythe <brobinson@wellesleyma.gov>; Jop, Meghan <mjop@wellesleyma.gov>
Subject: RE: Memorial Grove Gift to Town

Thank you Sheryl,

Either way is fine, although I suspect the most immediate need will be replanting of the trees if they don't make it, meaning it would make more sense to have it go under an NRC account. Also probably makes more sense since it is on parkland.

Thanks,

Brandon Schmitt, Director
Wellesley Natural Resources Commission
525 Washington Street
Wellesley, MA 02482
(781) 431-1019 x2294
Certified Arborist, Municipal Specialist: International Society of Arboriculture
Massachusetts Qualified Tree Warden

From: Strother, Sheryl
Sent: Monday, August 20, 2018 1:57 PM
To: Schmitt, Brandon <bschmitt@wellesleyma.gov>; Robinson, Blythe <brobinson@wellesleyma.gov>; Jop, Meghan

To: Robinson, Blythe <brobinson@wellesleyma.gov>; Schmitt, Brandon <bschmitt@wellesleyma.gov>; Jop, Meghan <mjop@wellesleyma.gov>

Subject: RE: Memorial Grove Gift to Town

Hi Brandon,

She's right. Can you give me a little more background and I'll let you know the options? I'll be back in the office on Friday.

Sheryl

Sheryl Strother / Finance Director/CFO
Town of Wellesley / 525 Washington Street / Wellesley, MA 02482 P 781-431-1019 ext 2214
ssrother@wellesleyma.gov

-----Original Message-----

From: Robinson, Blythe

Sent: Monday, August 13, 2018 4:55 PM

To: Schmitt, Brandon <bschmitt@wellesleyma.gov>; Jop, Meghan <mjop@wellesleyma.gov>

Cc: Strother, Sheryl <ssrother@wellesleyma.gov>

Subject: RE: Memorial Grove Gift to Town

Brandon,

This is great. We can certainly put this on an upcoming meeting - would sometime in September work for you?

I've copied Sheryl on this because I'm 99% sure we can't just put this in the CPC's budget - local government accounting isn't that flexible! But she can tell us for sure and what options there might be.

Blythe

Blythe C. Robinson
Executive Director- General Government
Town of Wellesley
525 Washington Street
Wellesley, MA 02482
P – 781-431-1019, ext. 2200
brobinson@wellesleyma.gov

-----Original Message-----

From: Schmitt, Brandon

Sent: Monday, August 13, 2018 12:01 PM

To: Robinson, Blythe <brobinson@wellesleyma.gov>; Jop, Meghan <mjop@wellesleyma.gov>

Subject: Memorial Grove Gift to Town

Hi Blythe and Meghan,

As you may be aware, the Memorial Grove at Hunnewell fields was dedicated this past spring as part of the Wellesley wonderful weekend. The project was spearheaded by Tory DeFazio, as well as the Celebrations committee and local veterans, and funded by the CPC.

Tory DeFazio has received a check for a grant from the United States Foundation for The Commemoration of the World Wars for \$2K which he would like to endorse over to the Town. My recommendation is that the funds be returned to the CPC if that is permissible.

May we present this grant and a certificate from the Pritzker Military Museum and Library to the Selectmen at an upcoming meeting?

If we could be added at the beginning of a meeting, that would be fantastic, although whenever it is convenient would be fine.

I don't suspect needing more than 3-5 minutes.

Thanks,

Brandon Schmitt, Director

Wellesley Natural Resources Commission

525 Washington Street

Wellesley, MA 02482

(781) 431-1019 x2294

Certified Arborist, Municipal Specialist: International Society of Arboriculture Massachusetts Qualified Tree Warden

4. **Execute Proclamation – World of Wellesley**

Included in your packet is a proclamation that recognizes World of Wellesley's 29 years of active participation and involvement to promote diversity within the Town. We anticipate that Ms. Michelle Chalmers will be present at the meeting to accept the proclamation and discuss this topic with the Board.

MOVE that the Board execute a proclamation regarding the World of Wellesley Diversity Celebration.

TOWN OF WELLESLEY



MASSACHUSETTS

BOARD OF SELECTMEN

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WORLD OF WELLESLEY DIVERSITY CELEBRATION

WHEREAS: the World of Wellesley is celebrating **29** years of active participation and involvement within the Town of Wellesley and continues to promote a variety of activities and programs throughout the year; and

WHEREAS: the World of Wellesley is dedicated to making Wellesley a welcoming community where diversity is celebrated; in partnership with many local institutions and organizations, the World of Wellesley organizes events, projects, and programs that emphasize the value in exploring our many cultures, religions, and ways of life; and

WHEREAS: the World of Wellesley strives to bring the community together through sharing and education; and

WHEREAS: the World of Wellesley produces quality programs, activities and will celebrate the birthday of Dr. Martin Luther King on Monday, January 21, 2019; and

NOW, THEREFORE, the Wellesley Board of Selectmen wishes to express its appreciation to those who participate and contribute to World of Wellesley.

Jack Morgan, Chair

Marjorie R. Freiman, Vice Chair

Ellen F. Gibbs, Secretary

Thomas Ulfelder

Elizabeth Sullivan Woods

5. Discuss FY20 Operating Budget Guidelines

Sheryl Strother, Finance Director will be joining the Board again this week to participate with the Board in a discussion about an operating guideline for the FY20 budget. We are seeking further input from the Board in anticipation of the Board finalizing a decision on this at the September 24th meeting. Included in your packet is the preliminary budget guideline model with some adjustments. Please note that:

- Sources – We have updated the State Aid to mirror the FY19 actual numbers, and local revenue with what we actually anticipate for FY20
- Uses:
 - The operating guideline scenarios from last week remain unchanged
 - Cash Capital – we have updated all scenarios with the full amount requested by all boards/departments last year (\$6,945,252)
 - Pension costs – we have increased the pension budget to \$7,687,909 because we are awaiting a new 2-year valuation from the retirement board and believe the result will be a need to increase our contribution to pension costs
 - Health Insurance – in keeping with the TWFP the model reflects a projected rate increase of 7%
 - The model is printed in a large font for easier review

NO MOTION

Guideline Scenarios

| | FINAL FY19 | Assumed Growth | TWFP | | Scenario 1 | | Scenario 2 | | Scenario 3 | |
|------------------------------------|--------------------|----------------|-----------------------|--------|--------------------------------------|----------|--------------------------------------|--------|--------------------------------------|--|
| | | | With added SRO FY20 | Growth | Alt FY20 | Alt FY20 | Growth | Growth | | |
| Sources | | | | | | | | | | |
| Property Taxes | \$ 128,652,479 | | \$ 133,668,791 | | \$ 133,668,791 | | \$ 133,668,791 | | \$ 133,668,791 | |
| State Aid | 9,869,649 | <i>bud 2%</i> | 10,067,042 | | <i>used 19 act</i> 10,347,974 | | <i>used 19 act</i> 10,347,974 | | <i>used 19 act</i> 10,347,974 | |
| Local Revenue | 10,788,003 | | 11,405,513 | | 11,676,000 | | 11,676,000 | | 11,676,000 | |
| Free Cash | 2,646,079 | | 2,500,000 | | 2,500,000 | | 2,500,000 | | 2,500,000 | |
| Enterprise | 1,299,583 | | 1,300,000 | | 1,300,000 | | 1,300,000 | | 1,300,000 | |
| Other | 163,843 | | 168,250 | | 168,250 | | 168,250 | | 168,250 | |
| | <u>153,419,636</u> | | <u>159,109,596</u> | | <u>159,661,015</u> | | <u>159,661,015</u> | | <u>159,661,015</u> | |
| Uses | | | | | | | | | | |
| Schools | 74,428,918 | 3.5% | 77,033,930 | | 3.0% 76,661,786 | | 3.0% 76,661,786 | | 3.5% 77,033,930 | |
| Town Departments | 37,700,742 | 2.5% | 38,643,261 | | 2.5% 38,643,261 | | 3.0% 38,831,764 | | 2.5% 38,643,261 | |
| | <u>112,129,660</u> | | <u>115,677,191</u> | | <u>115,305,046</u> | | <u>115,493,550</u> | | <u>115,677,191</u> | |
| Cash Capital | 5,305,108 | | 6,945,252 | | * 6,945,252 | | 6,945,252 | | 6,245,252 | |
| Debt Service (Inside) | 4,002,083 | | 3,978,675 | | 3,978,675 | | 3,978,675 | | 3,978,675 | |
| Pension | 7,056,425 | | 7,487,909 | | 7,687,909 | | 7,687,909 | | 7,687,909 | |
| OPEB | 3,432,000 | | 3,432,000 | | 3,432,000 | | 3,432,000 | | 3,432,000 | |
| Health Insurance | 16,986,787 | 7.0% | 18,175,862 | | 18,175,862 | | 18,175,862 | | 18,175,862 | |
| All other employee benefits | 2,574,500 | | 2,570,553 | | 2,570,553 | | 2,570,553 | | 2,570,553 | |
| State & County Assmts | 1,270,356 | | 1,260,154 | | <i>19 actual</i> 1,260,154 | | <i>19 actual</i> 1,260,154 | | 1,260,154 | |
| Abatements | 662,717 | | 650,000 | | 650,000 | | 650,000 | | 650,000 | |
| | <u>41,289,976</u> | | <u>44,500,405</u> | | <u>44,700,405</u> | | <u>44,700,405</u> | | <u>44,000,405</u> | |
| | <u>153,419,636</u> | | <u>160,177,596</u> | | <u>160,005,451</u> | | <u>160,193,955</u> | | <u>159,677,596</u> | |
| Projected Surplus/(Deficit) | <u>\$ -</u> | | <u>\$ (1,068,000)</u> | | <u>\$ (344,436)</u> | | <u>\$ (532,940)</u> | | <u>\$ (16,581)</u> | |

* SRO and School Capital added since TWFP

6. Discuss Capital Planning Next Steps

We have scheduled a meeting for Wednesday October 10th at approximately 4:00 PM to meet with Board chairs, department heads and Advisory Committee members to continue the discussion on the Town's capital planning process. As we prepare for that meeting, included in your packet is a memo outlining the more significant points with regard to this topic. We would like to discuss these at the meeting on Monday night and further the board's thinking on these points in preparation for the October meeting.

NO MOTION

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BLYTHE C. ROBINSON
EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

MEMORANDUM

DATE: September 12, 2018

TO: Board of Selectmen

FROM: Blythe C. Robinson, Executive Director

SUBJECT: Capital Planning – Next Steps

Since the Board began discussion on a capital policy in mid-July, there have been a number of meetings and thoughtful input on what strategy and model would work best for the Town. In preparation for a meeting on Wednesday, October 10th with board chairs, department heads and Advisory Committee members, below is a bulleted list of discussion points. We would like to review these at our meeting on Monday, September 17th so that the list can be refined and focused for the larger group on October 10th.

Those points include:

- ❖ The focus for the upcoming budget process should be FY 20 and making minor changes to the process itself. Input, discussion and refinement of the elements of a plan over the ensuing months will yield a greater outcome than trying to rush a new methodology.
- ❖ The general feedback has been that a “Capital Committee” is not the best model for Wellesley. Rather, adjustments and clarification of the process that has been used over the years is a better approach.
- ❖ Work plans – each board holds an annual retreat and in doing so develops a work plan for the year. Submission or sharing of each plan with capital budget requests will be requested to assist in the evaluation of upcoming priorities and needs across the organization.

- ❖ Comparing work plans adopted by boards will lead to a conversation at the department head level of how the priorities of the work plans can be coordinated. For example, we understand that the DPW plans to request funds for Walnut Street as its next major project, and that the Planning Board is also considering a study of the area. Coordination and timing of these two requests so that Town funds are expended in a logical sequence makes sense.
- ❖ Coaching and supporting all departments and boards to begin identifying capital projects and needs as far in advance as is practicable. No major project should be proposed for the early years of the town's capital plan other than unfunded mandates, emergencies, and other unforeseen circumstances. By identifying and coordinating in advance, we increase the likelihood that all projects are financed in the timeframe they are needed or desired. Submitting projects without such process will have unintended impact on other projects on the horizon.
- ❖ Articulation of criteria – the list of 10 criteria in the initial draft of the policy¹ was written in broad terms so that Boards would utilize them to substantiate why they had proposed a project in a particular timeframe. The boards can best provide the detail and context as to why they have made such a request. The criteria help to establish common language for evaluating the merits of a particular project. One of

-
1. ¹ Meets a requirement of State or Federal Law/Regulation
Projects such as fuel tank replacement or asbestos removal in which a replacement date has been mandated, or a law/regulation has been newly implemented which affects the asset.
 2. Systematic replacement of capital assets
 3. Projects that would replace or upgrade a facility or piece of equipment as part of a systematic replacement program.
 4. Improves the operating efficiency of a department
Projects that substantially and significantly improve the operating efficiency of a department, or an expenditure that has a very favorable return on investment with a promise of reducing existing or projected future increases in operating expenses. Presents an opportunity for a town-wide initiative that may reduce the overall budget.
 5. Improves Services or operations
Acquisition or replacement of the capital asset improves services to the community or operations of a department(s).
 6. Addresses a deteriorated facility
Projects that reconstruct or rehabilitate a facility to avoid or postpone replacing it with a new, costlier facility or piece of equipment.
 7. Coordination – required as part of another CIP Project
Projects that are necessary to ensure coordination with another CIP project (such as scheduling a sewer project to coincide with a street reconstruction project so that the street is not dug up a year or two after it is completed). A project may be necessary to comply with requirements imposed by others. Quantifiable and verifiable savings must be demonstrated. The magnitude of the savings may impact the rating.
 8. Contributes to achieving the values outlined in the Unified Plan Either enables a department to implement its internal strategic plan or contributes to the vision and values contained in the plan.
 9. Sustainability - protects and/or improves Town resources – natural or built
Makes progress towards the requirements of the Green Community Program and/or meets a standard of sustainability such as LEED. Improves or protects a natural resource of the Town.
 10. Impact to Learning or Work Environment
Repair or replacement of the asset will contribute to the educational environment. Impact to the work environment may create a more effective or efficient environment.

the important criteria is how planned projects tie back to and advance the goals of the Unified Plan.

- ❖ Making a transition from lower cost items that have found their way into the capital budgets back into operating budgets. A budget adjustment above guideline this year might be a good opportunity to ensure that there is sufficient funding in a department or board's budget for the annual costs of carrying out their mission.

The Board will also need to consider the overall FY20 budget parameters and how to approach the amount allocated for capital (cash and debt-funded). I would suggest that the Board utilize the debt policy range set last winter to achieve this. The primary reason for this recommendation, is that it sets an overall amount, and gives the most flexibility across the organization to react to the needs of all boards and departments. An alternative would be to simply to set a percentage guideline for cash capital. However, doing so would not take into account the needs that were deferred in FY19 that are still present, any new priorities identified, or things already scheduled for the upcoming year. Furthermore, any new board/department request would not necessarily have a place in the budget. Because debt- funded projects have a one-year lag between approval and due date of first year principal/interest payments, we can be somewhat assured that the approximately \$4 million already planned will be largely the same. Sheryl and I can model various scenarios of the 6.2% - 6.8% range to give you a better understanding of what the expenditures would look like. This might be very helpful to the boards as they consider what they deferred from last year and what they anticipate forthcoming.

We look forward to discussing this with the Board Monday night.

7. **Approve Public Comment Policy**

The Board had an initial review and discussion with Town Counsel on this draft policy at the August 21, 2018 meeting. As a reminder, the intent of the policy is to clarify the procedures for citizens making public comment, the different points during the meeting at which public comment takes place, the types of behavior that would be unacceptable at a public meeting, as well as how the Chair should handle noncompliance with the policy. Since the last review of the policy, Town Counsel has suggested several modifications. Please find a clean and redlined version of the draft policy for your review. Should the Board be ready to adopt the policy at this meeting, a motion is drafted below.

MOVE that the Board vote to adopt the Public Comment Policy.

PURPOSE:

To ~~clarify-establish the a~~ policy of the Board of Selectmen (Board) with regard to those persons wishing to ~~comment-speak~~ at meetings of the Board.

POLICY:

The Board welcomes information, concerns, and opinions from those attending Board meetings that ~~concern-are related to~~ matters within the Board's ~~responsibility-jurisdiction~~. The Board ~~therefore hereby~~ adopts this policy ~~to: to give those wishing to comment-provide~~ members of the public a fair opportunity to speak; to ensure compliance with the *Open Meeting Law* and other legal obligations; and to avoid comments and other actions-facilitate the orderly conduct of ~~that disrupt~~ the Board's meetings.

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APPLICABILITY

This policy applies to all persons wishing to speak at a Board meeting. The Board, ~~within the discretion of its Chair-at the chair's discretion~~, may provide ~~the following the~~ opportunities ~~to speak-speak at various points in-during~~ the meeting, ~~including during~~: (i) at a "Citizen ~~speak-Speak~~" period generally held-scheduled at the beginning of a meeting; and (ii) at designated periods for comment on topics identified on the Board's ~~meeting notice-agenda~~.

PROCEDURES:

- a. The Board will ~~generally-typically designate-schedule~~ time for a "Citizen Speak" comment period at or near the beginning of its meetings. "Citizen Speak" ~~periods are-is~~ a limited forum to comment on topics ~~related to the Board's areas of responsibility-not otherwise listed on the Board's agenda and within the Board's jurisdiction~~. To ensure compliance with the *Open Meeting Law*, privacy laws, and other legal obligations, ~~the Board-Board members~~ will rarely engage with a speaker or with ~~one each other-another in deliberation on comments as they are presented~~ during "Citizen Speak" periods.
- b. The Board may also ~~designate-provide~~ time for public comment on topics identified on the Board's ~~meeting notice-agenda, as those topics are deliberated on by the Board~~. Comments during such periods ~~-are~~ limited to those related to the specific topic under deliberation.
- c. ~~Any person-Persons~~ wishing to provide comments to the Board shall first sign in-on at the sign-in sheet provided by the Board and identify ~~themselves-themselves~~ by name and address ~~before-prior to~~ commenting.

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- d. The Board welcomes comments expressing any viewpoint ~~on-related to the~~ topics ~~designated for-of comment during anyany particular~~ comment period.
- e. All comments shall be addressed ~~to or~~ through the ~~Chair-chair or acting chair~~ of the ~~meeting~~Board.
- f. ~~Unless otherwise determined by the Chair, e~~Each comment period shall not exceed 15 minutes and each speaker shall not exceed three minutes, ~~unless otherwise determined by the chair.~~
- g. Disruptive comments and conduct are not allowed. Disruptive comments and conduct includes, ~~but are not limited to:~~ the use of profanity; discriminatory statements; vulgarity; comments or conduct that violate the law; comments outside of the dedicated topics for comment; and other comments or conduct that interfere with ~~the orderly conduct of the~~Board ~~conducting its business~~meetings.
- g. The ~~Chair-chair~~ shall provide at least one verbal warning to a speaker if he or she makes ~~a~~ disruptive comments or engages in disruptive conduct. If, after at least one verbal warning, the speaker persists in making disruptive comments or engaging in disruptive conduct, the ~~Chair-chair~~ may end that person's privilege of address ~~for that meeting.~~

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DEFINITION:

None.

REGULATORY / STATUTORY REFERENCES

Massachusetts G.L. c.30A, §20.

APPROVED BY:

| | | |
|----------------------------------|---------------------|-------|
| <i>Board of Selectmen, Chair</i> | Jack Morgan | _____ |
| <i>Board of Selectmen</i> | Marjorie R. Freiman | _____ |
| <i>Board of Selectmen</i> | Ellen F. Gibbs | _____ |

Administrative
Policy and
Procedure

Board of Selectmen
Public Comment Policy

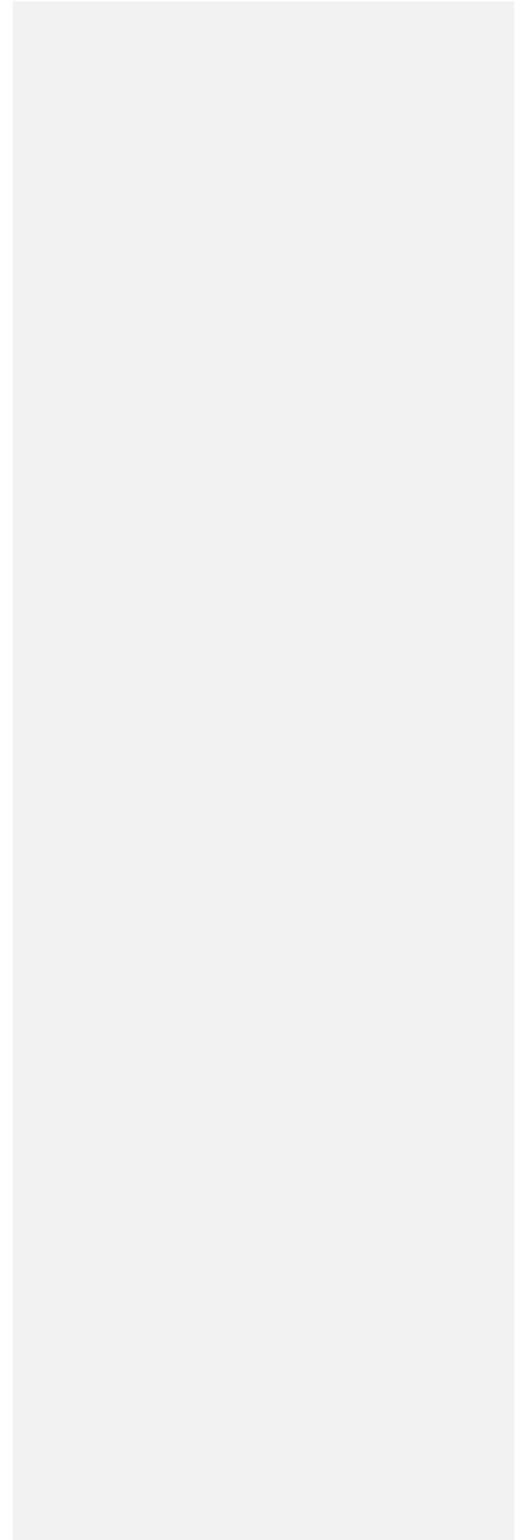
Approved _____, 2018

Board of Selectmen Thomas H. Ulfelder _____

Board of Selectmen Beth Sullivan Woods _____

Original date:

Revised dates:



Administrative
Policy and
Procedure

Board of Selectmen
Public Comment Policy

Approved _____, 2018

PURPOSE:

To establish a policy of the Board of Selectmen (Board) with regard to those persons wishing to speak at meetings of the Board.

POLICY:

The Board welcomes information, concerns, and opinions from those attending Board meetings that are related to matters within the Board’s jurisdiction. The Board hereby adopts this policy: to provide members of the public a fair opportunity to speak; to ensure compliance with the *Open Meeting Law* and other legal obligations; and to facilitate the orderly conduct of the Board’s meetings.

APPLICABILITY

This policy applies to all persons wishing to speak at a Board meeting. The Board, at the chair’s discretion, may provide the following opportunities to speak during the meeting: (i) at a “Citizen Speak” period generally scheduled at the beginning of a meeting; and (ii) at designated periods for comment on topics identified on the Board’s agenda.

PROCEDURES:

- a. The Board will typically schedule time for a “Citizen Speak” comment period at or near the beginning of its meetings. “Citizen Speak” is a limited forum to comment on topics not otherwise listed on the Board’s agenda and within the Board’s jurisdiction. To ensure compliance with the *Open Meeting Law*, privacy laws, and other legal obligations, Board members will rarely engage with a speaker or with each other during “Citizen Speak” periods.
- b. The Board may also provide time for public comment on topics identified on the Board’s agenda. Comments during such periods are limited to those related to the specific topic under deliberation.
- c. Persons wishing to provide comments to the Board shall first sign the sign-in sheet provided by the Board and identify themselves by name and address prior to commenting.
- d. The Board welcomes comments expressing any viewpoint related to the topics of any particular comment period.
- e. All comments shall be addressed to or through the chair or acting chair of the Board.

- f. Each comment period shall not exceed 15 minutes and each speaker shall not exceed three minutes, unless otherwise determined by the chair.
- g. Disruptive comments and conduct are not allowed. Disruptive comments and conduct include, but are not limited to: the use of profanity; discriminatory statements; vulgarity; comments or conduct that violate the law; comments outside of the dedicated topics for comment; and other comments or conduct that interfere with the orderly conduct of Board meetings.

The chair shall provide at least one verbal warning to a speaker if he or she makes a disruptive comment or engages in disruptive conduct. If, after at least one verbal warning, the speaker persists in making disruptive comments or engaging in disruptive conduct, the chair may end that person’s privilege of address for that meeting.

DEFINITION:

None.

REGULATORY / STATUTORY REFERENCES

Massachusetts G.L. c.30A, §20.

APPROVED BY:

| | | |
|----------------------------------|---------------------|-------|
| <i>Board of Selectmen, Chair</i> | Jack Morgan | _____ |
| <i>Board of Selectmen</i> | Marjorie R. Freiman | _____ |
| <i>Board of Selectmen</i> | Ellen F. Gibbs | _____ |
| <i>Board of Selectmen</i> | Thomas H. Ulfelder | _____ |
| <i>Board of Selectmen</i> | Beth Sullivan Woods | _____ |

Original date:

Revised dates:

8. **New Business and Correspondence** - Other Documents: The Board will find documents the staff are not seeking action on, but is for informational purposes only. Please find the following:

- ❖ Memo from Meghan Jop
- ❖ Correspondence from Registry of Deeds
- ❖ Correspondence from Dick Carls
- ❖ Animal Control Report – August 2018

TOWN OF WELLESLEY



MASSACHUSETTS

BOARD OF SELECTMEN

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

JACK MORGAN, CHAIR
MARJORIE R. FREIMAN, VICE CHAIR
ELLEN F. GIBBS, SECRETARY
BETH SULLIVAN WOODS
THOMAS H. ULFELDER

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BLYTHE C. ROBINSON
EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

DATE: September 14, 2018

TO: Board of Selectmen

FROM: Meghan Jop

SUBJECT: Great Plain Avenue Design Funding Proposal

At the quarterly Traffic Committee update on August 21, 2018, Lieutenant Showstead and I presented a proposal to realign spending in the appropriated Traffic and Parking Budget to move forward with the design of the Great Plain Avenue (GPA) intersection improvements, which are intended to redesign GPA to a formal roundabout design. This memo is meant to clarify that discussion and our request to realign current funds under the Traffic and Parking budget.

The Traffic Committee has determined that the Great Plain Avenue intersection is a priority improvement intersection due to the high number of yearly vehicle collisions, which range from 15-17 annually. With the completion of the traffic lights at Route 9 and Kingsbury, GPA becomes the Town's number one traffic incident location. VHB, the Town's Traffic Consultant has prepared a cost estimate for design services which is \$172,375. The total estimated construction for the redesigned roundabout is currently estimated at \$1,038,000. The Traffic Committee believes the final construction cost will be slightly higher to accommodate for improved connectivity with Brook Street. The original cost estimate was done prior to the finalized proposal for the Fieldstone Way 40B Project located at 135 Great Plain Avenue. Connection and continuation of the sidewalk along Route 135 from Wellesley Avenue to Brook Street is an important feature recently identified by the Traffic Committee and the work may require some brook crossing or modifications to the existing culvert on Brook Street. The construction of the GPA modifications with the sidewalk connection is not currently on the Town's 5-year Capital Plan, however, the DPW Director has agreed to consider shifting priority of the Walnut Street reconstruction project to move the construction of the GPA roundabout to this year's Annual Town Meeting for funding. Discussion of construction funding continues.

The Traffic Committee originally intended to allocate funds for this project directly from the Traffic and Parking revolving account, which we believed was permissible. Prior to and following the meeting on August 21, 2018, Lieutenant Showstead and I met several times with Financial Services and the Treasurer and it was determined that the money could not be taken directly out of the Traffic and Parking account without prior approval from Town Meeting. The confusion over the allocation of funds arose due to

changes that occurred two fiscal cycles ago, requiring specific itemized allocations for capital projects. Previous to that time, a lump sum was allocated annually within the Traffic and Parking budget to address unscheduled items as they came up. Examples would include the designs for Brook/Amherst and Brook/Benvenue intersections. The Traffic Committee believed that unallocated funds were still available from the Traffic and Parking account with the approval of the Selectmen. The lack of immediately available funds caused the Traffic Committee to look at other funding alternatives.

The current Traffic and Parking budget was determined prior to the transition of Traffic and Parking functions to the Police Department and no funds were specifically allocated for the GPA design. However, in the Traffic and Parking fund there are two (2) \$100,000 line items. The first is for the repaving of the Tailby Parking lot, the second is for the installation of LED lights within the Town parking lots. After careful consideration, the Traffic Committee finds that use of the \$200,000 funds for the design of GPA is a better use of funding this year to significantly improve safety. The Town is currently evaluating the proposals to redevelop the Tailby/Railroad Lot, so paving the site is not a beneficial use of funds at this time. In addition, after further review, it has been found that Tailby/Railroad Lot is also where a substantial amount of the LED light funding would be spent. Tailby/Railroad and the Wellesley Farms Commuter lots are the parking lots with the greatest number of lights.

At an upcoming meeting, the Traffic Committee will be seeking approval to realign the two line items for paving and LED lights, to pursue the Great Plain Avenue design funds. As this year's budget moves forward it is the Traffic Committee's intent under the leadership of Lieutenant Showstead to improve upon the budget and the Traffic Committee's work plan for future fiscal years. Please let me know if there are any additional questions on this matter that either I or Lieutenant Showstead can address.



COUNTY OF NORFOLK
COUNTY OF PRESIDENTS
REGISTRY OF DEEDS

NORFOLK REGISTRY DISTRICT OF THE LAND COURT

WILLIAM P. O'DONNELL
REGISTER OF DEEDS
ASSISTANT RECORDER OF THE
LAND COURT

September 6, 2018

Ms. Blythe Robinson
Wellesley Executive Director
525 Washington Street
Wellesley, MA 02482

Dear Ms. Robinson,

I am writing to let you know that as part of the Registry of Deed's Community Outreach Program, I will be holding office hours at Wellesley Town Hall in the Selectmen's Meeting Room on Thursday, September 27, 2018 from 10:00am until 12:00pm.

Along with Registry staff I will be on hand to answer questions about the Registry of Deeds, discuss with residents the benefits of the Massachusetts Homestead Act and through the use of our new on-site work stations provide in real time the status of a mortgage discharge, a print out of a deed or a demonstration of how Registry technology works.

If there is anything I can do for you while I am in Wellesley or if I can ever be of assistance to you here at the Registry of Deeds, please do not hesitate to contact me.

Sincerely yours,

William P. O'Donnell
Norfolk County Registry of Deeds

WPO/aag

649 HIGH STREET, DEDHAM, MASSACHUSETTS 02026
TELEPHONE: 781-461-6116 FAX: 781-326-4246
EMAIL: registerodonnell@norfolkdeeds.org

www.norfolkdeeds.org

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@NorfolkDeeds

495 A Washington St.
Wellesley, MA. 02482
September 8, 2018

Jack Morgan, Chair, Wellesley Board of Selectmen

Cc: Ellen Gibbs, Marjorie Freiman, Elizabeth Sullivan Woods, Thomas Ulfelder,

The multi-unit housing projects now being processed.

Hi Jack,

This adds my voice to halt the Delanson Circle, the Tailby and Railroad lots and 148 Weston Rd. projects.

Reasons start with how they would compromise their neighborhoods, completely upsetting the residential small town tone into something half way urban, city like and confused, contrary to the still village environment that has attracted people to come, visit and live here in the first place.

Second, traffic congestion is already, so severe it tests capacity to cope, both during rush hours and throughout the day. 90 and 100 plus dwelling units more puts the area over the top, making it a place to be avoided completely. Not only bad for businesses in the area, but also for people shopping or doing any social activities, if anything destroying the very charm that brings people to live or want to live here.

Then third, the approval and building of these projects can only add one more obstacle to any development of the North 40, regardless of the use decided upon. Whether it's the traffic congestion or urbanization, awkwardness or incongruence these properties would bring, the proposed projects look like a cannibalization of any of the longer term alternative possibilities now under consideration.

The town has invested significant energies in updating its unification plan. The important thing is not just about the right details for an individual site, but about how the individual project, or in this case projects, fit into overall town needs and plans. In this case these projects do not fit the neighborhood.

The 40 B's, and low income claims however valid, I don't believe the laws were intended to force or bring about the kind of unfeeling destructiveness the subject projects would have in these locations. Nor do they honor the cause they intend, but they compromise the values they claim to nurture.

I'm aware of the forces pushing for multi-unit housing and rules and processes used so far. Still there's got to be means for local government to direct its development and restore the values involved. In this case, wouldn't the land adjoining the Wellesley Office Park offer opportunity to help the town resume its development, responding effectively to the needs of both the Commonwealth and itself.



Dick Carls

617 930 2275

rcarls1@verizon.com

Wellesley Animal Control Monthly Report

Aug 2018

8/10 I spoke to Voices against Violence about the link between animal abuse and people abuse. I explained the program of SafePeopleSafePets to help with fostering of pets when the victim goes to a shelter. I also discussed ways to look at setting up pet sheltering so owners can still care for their own pet and to look at ways we do this for disaster evacuation centers. People and pets don't have to be in the same space but close enough for owners to visit and care for their own pets.

August is always an influx of bat calls. All the bats I transported to the state laboratory tested negative for rabies so the families did not have to undergo the series of rabies vaccinations.

One woman was in denial of possible contact with a bat that had been in her bedroom for two nights. I had Town Board of Health nurse speak to her and advised to contact her own doctor for advise. I also gave her the info card with the state epidemiologist contact number.

I had a call from the town water department. They unlocked the gate at the pumping station on Barton Rd. so I could capture a sick Great blue heron. It was very thin and weak so I transported it to Tufts Wildlife Clinic in Grafton. They found no trauma injuries on the bird. They began treatment but it did not survive.

Breakdown of enforcement

- 80 Warnings (43 unvaccinated, 14 unlicensed)
- 14 Citations (8 unvaccinated, 6 unlicensed)
- 7 Follow up letters for unpaid fines
- 55 Request for Court hearings

After no response to follow up letters on unpaid fines I send the information to court to request hearings.

I make changes to keep the animal control web page monthly to updated residents on current issues with pets and wildlife. Listing found pets on the web site and in local media and newspaper helps get animals reunited with owners quickly. Often times it is a neighbor who recognizes a pet on the web and notifies the owner.

Volunteers continue to help the unclaimed pets photographed and short video's made and help post them to the internet so they get adopted quickly.

On my own time

I continue working with Linkup Education Network and their safepeoplesafepets program.

Aug. 26 I helped with set up and clean up as well at participating at the World of Wellesley community event at Warren Park.

Month of: August 2018

86 Total incidents investigated

46 Loose/Uncontrolled
 Bite
 1 Bark
32 Wild
 6 Cat
 1 Other

Off Duty calls
Police Responded 12

 4 Loose/Uncontrolled
 Bite
 1 Bark
 3 Wild
 Cat
 4 Other

Report filed/Assistance given 5
Gone on arrival/Quiet 7

80 Total actions taken

80 Warning

 9 Loose
14 Unlicensed
43 Unvaccinated

 6 \$50.00 Loose
 6 \$25.00 Unlicensed
 8 \$50.00 unvaccinated

 Total Animals Picked Up

| Dog | Cat | Domestic | Wild |
|-------------|-------------|-------------|-------------|
| <u> </u> | <u> </u> | <u> </u> | <u> </u> |
| <u> 1</u> | <u> </u> | <u> </u> | <u> 3</u> |
| <u> 1</u> | <u> </u> | <u> </u> | <u> 8</u> |
| <u> </u> | <u> </u> | <u> </u> | <u> </u> |
| <u> </u> | <u> </u> | <u> </u> | <u> 21</u> |
| ***** | | | |
| <u> 1</u> | <u> </u> | <u> </u> | <u> 8</u> |
| <u> 1</u> | <u> </u> | <u> </u> | <u> </u> |
| <u> </u> | <u> </u> | <u> </u> | <u> 1</u> |
| <u> </u> | <u> </u> | <u> </u> | <u> 2</u> |
| <u> </u> | <u> </u> | <u> </u> | <u> 21</u> |
| <u> </u> | <u> </u> | <u> </u> | <u> </u> |

On Hand Beginning

Hospital

Truck

Station

Dead on arrival

Returned to owner/wildlife released

Adopted

Transferred to humane Shelter

Euthanized

Deceased-unclaimed

On hand end

Wellesley Animal Control Monthly Report

Number of calls received daily: AUGUST 2018

| | | | | |
|----------------|-----------------|-----------------|-----------------|-----------------|
| 1. <u>14</u> | 7. <u>7</u> | 13. <u>9</u> | 19. <u> </u> | 25. <u> </u> |
| 2. <u>11</u> | 8. <u>11</u> | 14. <u>3</u> | 20. <u>12</u> | 26. <u> </u> |
| 3. <u>13</u> | 9. <u>3</u> | 15. <u>9</u> | 21. <u>43</u> | 27. <u>32</u> |
| 4. <u> </u> | 10. <u>4</u> | 16. <u>5</u> | 22. <u> </u> | 28. <u>1</u> |
| 5. <u> </u> | 11. <u> </u> | 17. <u>6</u> | 23. <u> </u> | 29. <u> </u> |
| 6. <u>24</u> | 12. <u> </u> | 18. <u> </u> | 24. <u> </u> | 30. <u>8</u> |
| | | | | 31. <u>15</u> |

Average calls per day: 9-10

Total Calls this year: 417

Type of Calls

12 Lost/Found Dogs

15 Lost/Found Cats

14 Cat nuisance

4 Cat rabies vaccination

4 Dog rabies vaccination

4 Licensing

53 Wildlife

15 Dead animal

Anonymous 56

3 Adoptions

52 Other

Violation calls

12 Loose/uncontrolled

 Bite

6 Bark

 Other

Total Violation calls this year: 30