

TOWN OF WELLESLEY



MASSACHUSETTS

BOARD OF SELECTMEN

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

JACK MORGAN, CHAIR
MARJORIE R. FREIMAN, VICE CHAIR
ELLEN F. GIBBS, SECRETARY
ELIZABETH SULLIVAN WOODS
THOMAS H. ULFELDER

FACSIMILE: (781) 239-1043
TELEPHONE: (781) 431-1019 x2201
WWW.WELLESLEYMA.GOV
BLYTHE C. ROBINSON
EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

SELECTMEN'S MEETING
TENTATIVE AGENDA
Middle School - Library
5:15 P.M. Tuesday, October 2, 2018

1. 5:15 Call to Order – Open Session
 - Announcements
2. 5:17 Citizen Speak
3. 5:20 Joint Election – Recreation Commission Member
4. 5:40 Approve MSBA certification
5. 5:45 Discuss Cameron Street Lot & Hunnewell Feasibility Study
6. 6:00 Preparation for October 10 Capital Planning Roundtable
7. 6:15 Executive Director's Update
 - Appointments – Wellesley Special Police Officers
 - Accept Gifts from COA and DPW
8. 6:30 New Business and Correspondence
9. 6:40 STM Preparation

[Please see the Board of Selectmen's Public Comment Policy](#)

Next Meeting Dates: Wednesday, October 3, 2018 6:30 pm – Middle School Library
Wednesday, October 10, 2018 4:00 pm – Great Hall

Board of Selectmen Calendar – FY19

Date	Selectmen Meeting Items	Other Meeting Items
10/8 <i>Monday</i>	TOWN HALL CLOSED (COLUMBUS DAY)	
10/9 <i>Tuesday</i>	No Meeting	
10/10 <i>Wednesday</i>	Meeting – 4PM –6:30PM Great Hall Meet with Department Heads & Board Chairs – RE: FY20-24 Capital Planning	
10/15 <i>Monday</i>	No Meeting	
10/16 <i>Tuesday</i>	Meeting – 4pm-6pm Juliani Room Meet with BPC – sewer line? GPA discussion? Review Marathon Entries Policy	
10/22 <i>Monday</i>	Meeting Opioid Discussion – Coleman Institute	
10/23 <i>Tuesday</i>	Meeting - Tailby Lot Interviews – Juliani Room; 11:30	
10/29 <i>Monday</i>	Meeting MLP - Overview of Internet Service to Commercial customers Deliberate Tailby Interviews	
11/5 <i>Monday</i>	No Meeting – Wellesley Club	
11/6 <i>Tuesday</i>	Election Day	
11/12 <i>Monday</i>	TOWN HALL CLOSED – Veterans Day	
11/13 <i>Tuesday</i>	Meeting FMD Capital Presentation	
11/19 <i>Monday</i>	Meeting Approve Boston Marathon Charity and Bib Entries Set War Memorial Scholarship Amount	
11/22 <i>Thursday</i>	TOWN HALL CLOSED - Thanksgiving Day	
11/26 <i>Monday</i>	Meeting	
<i>Saturday</i> 12/1	Meeting BOS Operating Budget Meeting	
12/3 <i>Monday</i>	Meeting Tax Classification Public Hearing Discuss BOS Operating Budgets Approve 2018 CV and Alcohol License Renewals Open ATM Warrant	

9/28/2018

<i>Date</i>	<i>Selectmen Meeting Items</i>	<i>Other Meeting Items</i>
12/10 <i>Monday</i>	Meeting Audit Committee	
12/15	900 Worcester Anticipated Rink Completion	
12/17 <i>Monday</i>	Meeting	
12/24 <i>Monday</i>	No Meeting	
12/25 <i>Tuesday</i>	TOWN HALL CLOSED – Christmas Day	
12/28 <i>Friday</i>	Close ATM Warrant	
12/31 <i>Monday</i>	No Meeting	
1/1 <i>Tuesday</i>	TOWN HALL CLOSED – New Year’s Day	
1/7 <i>Monday</i>	No Meeting – Wellesley Club	
1/8 <i>Tuesday</i>	Meeting Diversity Program w/WOW?	
1/14 <i>Monday</i>	Review ATM Warrant	
1/21 <i>Monday</i>	MLK – Town Hall Closed	
1/22 <i>Tuesday</i>	Execute ATM Warrant	
1/28 <i>Monday</i>		
2/4 <i>Monday</i>		
2/11 <i>Monday</i>		
2/18 <i>Monday</i>	President’s Day – Town Hall Closed	
2/9 <i>Tuesday</i>		
2/25 <i>Monday</i>		
3/4 <i>Monday</i>		
3/11 <i>Monday</i>		
3/18 <i>Monday</i>		
3/25 <i>Monday</i>	Start of ATM	

9/28/2018

Notes

Quarterly updates

- *Traffic Committee (Deputy Chief Pilecki)*
- *Facilities Maintenance (Joe McDonough)*
- *Wellesley Club Dates 10/1/18, 11/5/18, 1/7/19, 3/4/19*

OCTOBER 2, 2018 MOTIONS

- 3. MOVE** to convene a joint meeting with the Recreation Commission.

MOVE to elect Jack Morgan as chair of the joint meeting.

MOVE to elect Paul Cramer as Secretary of the joint meeting.

MOVE that the Boards appoint to a full Board position beginning October 2nd and ending the first Tuesday in March with the Town Election Mr. James R. Rodrigue.

MOVE to dissolve the joint meeting.

- 4. MOVE** that the Board authorize the Chair to execute the MSBA enrollment certification form on the Board's behalf.
- 7. MOVE** to appoint Babson Police Officers Giovanni Torres and David Johansson as Special Police Officers for the Town of Wellesley for a term to expire June 30, 2019.

MOVE that the Board approve a gift from Express Gourmet to the Council on Aging in the amount of \$959.00 for the August Senior Lunch Program.

MOVE that the Board accept a gift of \$1,290.00 from Abigail Cullinan for a teak bench and bronze plaque that was installed at Fuller Brook Park.

TOWN OF WELLESLEY



MASSACHUSETTS

BOARD OF SELECTMEN

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

JACK MORGAN, CHAIR
MARJORIE R. FREIMAN, VICE CHAIR
ELLEN F. GIBBS, SECRETARY
ELIZABETH SULLIVAN WOODS
THOMAS H. ULFELDER

FACSIMILE: (781) 239-1043
TELEPHONE: (781) 431-1019 x2201
WWW.WELLESLEYMA.GOV
BLYTHE C. ROBINSON
EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

As we have planned, the meeting is on Tuesday beginning at 5:00 PM.

1. Call to Order – Open Session

TOWN OF WELLESLEY



MASSACHUSETTS

BOARD OF SELECTMEN

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

JACK MORGAN, CHAIR
MARJORIE R. FREIMAN, VICE CHAIR
ELLEN F. GIBBS, SECRETARY
ELIZABETH SULLIVAN WOODS
THOMAS H. ULFELDER

FACSIMILE: (781) 239-1043
TELEPHONE: (781) 431-1019 x2201
WWW.WELLESLEYMA.GOV
BLYTHE C. ROBINSON
EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

MEMORANDUM

DATE: September 28, 2018
TO: Board of Selectmen
FROM: Blythe C. Robinson, Executive Director
SUBJECT: Weekly Report

Below are various activities of our office and various departments that I would like to bring to your attention.

- Next week a meeting has been scheduled by a group of towns to discuss the on-going issue of gas leaks. The meeting will be held in Arlington on Wednesday morning for which I've asked Meghan to attend. As you'll note from the enclosed letter, NRC will be there, and hopefully a representative from Police, Fire and DPW. The issues in the Merrimack valley have certainly raised the problems of gas leaks and main pressure to a level from which we may finally get some traction towards a solution. We'll keep you posted on the progress.
- We've had an issue in the IT server room with bad odors in the last week or so. We believe that some water infiltration from the exterior project has created an issue that is being dealt with by the contractor, OPM and FMD. I'm sure a solution will be reached, but for now it has been a challenge for the staff working there. Unrelated to that, but quite visible have been the repairs to brick work in the Great Hall at the top of the wall over the desks of Marybeth Martello and Maura Renzella. That work should wrap up in a day or so and prevent any safety issues with their office areas.
- DPW, FMD and MLP staff met with Meghan and I yesterday to formulate a plan to winterize the Route 9 properties. We will be turning off the water, draining the pipes, and pulling the meters. We are going to check to see if gas needs to be turned off and

have that done, and then finally MLP will “boot” the meters so that they are there but do not need to be read. DPW will not be plowing the driveways this winter unless something arises for which we need to do so. All of this work is fairly easily reversible at a future date should we decide to utilize them.

- The abutters to 16 Mountview have appealed the Building Inspector’s decision to issue a certificate of occupancy for this property to the ZBA for a hearing. The basis of the appeal is the retaining wall, and the abutters concern over a lack of zoning enforcement about the wall, and their concern that the wall is non-compliant and unsafe. Mike has been working closely with Town Counsel on this issue all along, and will continue to do so to prepare for the hearing.
- The work plan has been updated for September and there is a copy in your FNM. We will bring a larger version to the meeting on Tuesday as well. To highlight a couple of items – we’ve moved the alcohol regulations to the completed category, and look forward to doing so regarding the HPP now that it has been sent to the State for approval. Regarding the Route 9/Kingsbury construction I received an update from Dave Hickey that the current schedule has that wrapping up by mid-November provided that all of the State’s contractor’s follow the plan.
- Regarding the drainage concerns related to 19 Fife Road raised by the abutters, DPW has confirmed that the last 70’ of this road (which is gravel) is a private way. Furthermore, while the catch basins are on the end of the public way, the drainage pipe from that is not. Records show that the Town “accepted” the pipe, but there is no actual easement. Thus we continue to believe that we don’t have jurisdiction and that the work done by the owner to re-landscape is allowed, but has also likely caused the runoff issues that have occurred. The abutters are now represented by Counsel and we have explained this to him. We are also still trying to reach the owner to explain what we think needs to be done to resolve the matter.
- Our office retrofit is done and looks great! Thanks go to FMD, IT, Meghan, Cay and Stephanie for making it happen. We are also now ADA compliant as Cay’s service counter has been adjusted as required.
- We understand from Planning that some residents of the Belvedere Estates neighborhood are considering the pursuit of a historic district for a portion of the neighborhood, due in part for the recent demolition application for 10 Livermore Road. Planning has checked in with Town Counsel that the HDC can initiate a study for this matter without prior approval of other boards. There was some confusion that the BOS needed to take action to begin a new district or enlarge an existing one, but that has been clarified and it isn’t required.
- We’ve had a resignation of Christine Narayana from IT. As you know she has been serving as our GIS Manager and we’re sad to see her go. She has made the decision to focus on her family and leave the work world for the time being.
- Recruitment has started for a building inspector to replace Bernie Ashley. Mike has also been in conversation with HR over pay increases to ensure that our other inspectors are being paid at market rate, and we will need to look at his compensation as well. Once we know what those adjustments will mean in terms of the budget I will bring you up to speed on that.

- I very much enjoyed the opportunity to go to the national city management conference again this year. I came away with some good information in a number of areas – social media, how to address community issues and crises effectively in that arena, opportunities for improving our retail sector, digital records, parking enforcement and others.

2. **Citizen Speak**

The public comment policy has been posted to the Selectmen's page on the Town website, and as you will note, is referenced on the agenda. When the agenda is posted it will be done in such a way that the policy can be accessed by clicking on a link. This will be our practice going forward.

3. Joint Election – Recreation Commission Member

The Recreation Commission will be attending our meeting in order to hold a joint election to consider Mr. James R. Rodrigue's candidacy for the position vacated by Andy Wrobel. As you know, the term of the position would be until the next Town election in March.

Enclosed with your packet is the recommendation from the Recreation Commission for your information as well as Mr. Rodrigue's curriculum vitae. Please note that the full CV he provided was 62 pages, of which we've only included 10 in the FNM. We'd be happy to email you the full version if you would like.

MOVE to convene a joint meeting with the Recreation Commission.

MOVE to elect Jack Morgan as chair of the joint meeting.

MOVE to elect Paul Cramer as Secretary of the joint meeting.

MOVE that the Boards appoint to a full Board position beginning October 2nd and ending the first Tuesday in March with the Town Election Mr. James R. Rodrigue.

MOVE to dissolve the joint meeting.

BRIEF PERSONAL STATEMENT

Jim Rodrigue
73 Longfellow Road
Wellesley MA 02481

I grew up in central Maine, one of several children in a family that took full advantage of the recreational, athletic, and educational programs that were available at the time. These programs were essential to my physical, social and emotional development as a young child in a low-income family residing in an otherwise impoverished environment. To this day, I am thankful that my hometown had the equivalent of recreation commissioners to guide the development and implementation of such programs.

Today, I have the great pleasure and benefit of living in a community with a robust recreational program for youths and adults of all ages. I, along with my wife (Kathy) and three daughters (Grace – 15, Olivia – 14, and Simone – 11), have taken full advantage of the recreational opportunities in town. From after school programs at Schofield and MOPO visits to summer concerts and teen center dances, our family has enjoyed many of the Recreation Department's fantastic offerings. Also, I have coached youth sports throughout my years in Wellesley, and my daughters continue to play town softball, soccer, and basketball. This past summer, my oldest daughter participated in the Counselor in Training (CIT) Program, a simply fantastic experience that I hope my other daughters are fortunate enough to be accepted into in the years ahead.

About a year ago, I decided it was time to give back to the community, as we have benefited more than we have given in return. I have a very busy and fulfilling professional life, much like everyone else in town. However, I am committed to making time to serve the community in ways that may be helpful. In addition to my volunteer activities as a basketball and softball coach, I decided to run for Town Meeting and was elected this past spring. Now, I would like to be considered for this interim position on the Recreation Commission, a wonderful and hopefully mutually beneficial opportunity. Time is my most precious commodity, and I want to give Wellesley more of it.

Curriculum Vitae

Date Prepared: September 6, 2018
Name: James R. Rodrigue, Ph.D.
Office Address: Transplant Institute, 110 Francis Street, 7th Floor, Boston MA 02215
Home Address: 73 Longfellow Road, Wellesley MA 02481
Work Phone: (617) 632-9821
Work Email: jrrodrig@bidmc.harvard.edu
Place of Birth: Hartford, Connecticut, USA

EDUCATION

1982	BA	Psychology	University of Maine at Farmington
1984	MS	Clinical Psychology	Fort Hays State University
1989	PhD	Clinical Psychology	University of Memphis

POSTDOCTORAL TRAINING

1989-1990	Post-doctoral Fellow	Clinical Psychology	University of Florida
-----------	----------------------	---------------------	-----------------------

FACULTY ACADEMIC APPOINTMENTS

1990-1994	Assistant Professor	Clinical & Health Psychology	University of Florida
1994-2002	Associate Professor	Clinical & Health Psychology	University of Florida
2002-2005	Professor	Clinical & Health Psychology	University of Florida
2005-2007	Visiting Associate Professor of Psychology	Department of Psychiatry	Harvard Medical School
2007-2014	Associate Professor	Department of Psychiatry	Harvard Medical School
2014-	Professor	Department of Psychiatry	Harvard Medical School
2014-	Professor	Department of Surgery	Harvard Medical School
2016-	Adjunct Professor	Department of Surgery	Medical University of South Carolina

APPOINTMENTS AT HOSPITALS/AFFILIATED INSTITUTIONS

1991-2005	Psychologist	Clinical & Health Psychology	Shands Hospital (FL)
2001-2005	Courtesy Associate Professor	Surgery	University of Florida
1994-2010	Courtesy Professor	Pediatrics	University of Florida

Curriculum Vitae

2005-	Psychologist (active)	Psychiatry	Beth Israel Deaconess Medical Center
-------	-----------------------	------------	---

OTHER PROFESSIONAL POSITIONS

1996-2005	Credentialed Reviewer	Medical Care Management Corp.
1998-1999	Consultant	Starbright Foundation
2000-2002	Consultant	Southeast Tissue Alliance, Inc.
2001-2005	Credentialed Surveyor	National Committee for Quality Assurance, Inc., Veterans Affairs Human Research Protections Program
2002-2005	Member, Appeals Committee	National Committee for Quality Assurance, Inc., Veterans Affairs Human Research Protections Program
2002-2005	Quality of Life Advisory Board	Fujisawa Healthcare, Inc. (now Astellas)
2003-2005	Credentialed Surveyor	Partnership for Human Research Protection, Inc.
2003-2005	Consultant	Maximus Center for Health Dispute Resolution
2009-2012	Consultant	Roche International
2014-	Member, Medical Advisory Board	American Transplant Foundation
2014-2016	Consultant	New England Organ Bank, Inc.
2018-	Speaker	Sanofi-Genzyme

MAJOR ADMINISTRATIVE LEADERSHIP POSITIONS

Local

1993-1994	Director , Center for Pediatric Psychology Research	University of Florida
1993-2005	Director , Transplant Behavioral Health	Shands Hospital
1995-1998	Director , Child Clinical and Pediatric Psychology Post-doctoral Training Program	University of Florida, Department of Clinical and Health Psychology
1995-1997	Director , Family Therapy Clinic	University of Florida
1999-2001	Elected Representative , Faculty Senate	University of Florida
2003-2005		
2001-2005	Director , Center for Behavioral Health Research in Organ Transplantation and Donation	University of Florida
2004-2005	Director , Pre-doctoral Internship Training Program	University of Florida, Department of Clinical and Health Psychology
2005-2016	Director , Behavioral Health Services and	Beth Israel Deaconess Medical Center,

Curriculum Vitae

	Research	Transplant Institute
2009-2016	Director , Center for Transplant Outcomes and Quality Improvement	Beth Israel Deaconess Medical Center, Transplant Institute
2011-	Director , Clinical Scholarship Program	Beth Israel Deaconess Medical Center, Department of Surgery
2012-2017	Co-Leader , Surgical Outcomes Analysis and Research	Beth Israel Deaconess Medical Center, Department of Surgery
2012-	Co-Leader , IRB Facilitation Program	Beth Israel Deaconess Medical Center, Research and Academic Affairs
2013-	Member , Research Executive Council	Beth Israel Deaconess Medical Center, Department of Psychiatry
2014-	Vice Chair of Clinical Research	Beth Israel Deaconess Medical Center, Department of Surgery
2015-	Member , Leadership Council	Beth Israel Deaconess Medical Center, Department of Surgery
2016-	Director , FIRST Program [Facilitating Innovative Research and Surgical Trials]	Beth Israel Deaconess Medical Center, Department of Surgery
2018-	Member , Council for Career Development	Beth Israel Deaconess Medical Center, Office of Academic Careers and Faculty Development

Regional

None

National and International

1995, 1997	Co-Director	National Conference on Child Health Psychology
2010	Invited Leader	Living Kidney Donor Follow Up: State of the Art and Future Directions (Invitation-only conference sponsored by several organizations, HRSA and NIH)
2011-2012	Invited Workgroup Leader , Consensus Conference on Kidney Paired Donation	Co-Sponsored by the American Society of Transplantation and the American Society of Transplant Surgeons
2013-2015	Co-Chair , Living Kidney Donation Best Practices Consensus Conference [June 2014, Chicago IL]	Sponsored by the American Society of Transplantation and co-sponsored by several other transplant organizations
2015-	Member , Steering Committee	Scientific Registry of Transplant Recipients, Living Kidney Donor Registry
2016-	Member	White House Blue Ribbon Panel, National

Curriculum Vitae

Transplant Education

COMMITTEE SERVICE

Local

1989-2001	Member , Awards Committee	University of Florida, Department of Clinical and Health Psychology
1989-1992	Chair , Clinical Teaching Committee	University of Florida, Department of Clinical and Health Psychology
1989-2005	Member , Pre-doctoral Intern Selection Committee	University of Florida, Department of Clinical and Health Psychology
1989-2005	Member , Kidney Transplant Selection Committee	Shands Hospital / University of Florida
1990-2005	Member , Heart Transplant Selection Committee	Shands Hospital / University of Florida
1990-2002	Director , Bone Marrow Transplant Psychosocial Services	Shands Hospital / University of Florida
1990-1996	Member , Neuro-Oncology Committee	University of Florida
1991-1995	Chair , Hurricane Disaster Relief Effort (Psychological Services)	University of Florida Institute of Food and Agricultural Sciences
1991-1996	Member , HIV Institute	University of Florida
1991-2005	Member , Liver Transplant Selection Committee	Shands Hospital / University of Florida
1992-1994	Member , Ethics Advisory Committee	Shands Hospital
1993-1998	Member , Transplant Steering Committee	Shands Hospital
1993-2002	Member , Graduate Admissions Committee	University of Florida, Department of Clinical and Health Psychology
1993-2003	Member , Curriculum Committee	University of Florida, Department of Clinical and Health Psychology
1993-1998	Member , University Counseling Resource Network	University of Florida
1993-1999	Member , HIV Education and Policy Committee	University of Florida
1993-2005	Member , Cancer Center Faculty Consortium	University of Florida
1993-2005	Member , Faculty Search Committees (8 separate committees for faculty appts)	University of Florida, Department of Clinical and Health Psychology
1994-2005	Member , Lung Transplant Selection	Shands Hospital / University of Florida

Curriculum Vitae

	Committee	
1995	Member , Faculty Search Committee	University of Florida, Department of Clinical and Health Psychology
1995-1996	Co-Chair , Search Committee for Director of the Center for Pediatric Psychology Research	University of Florida
1996-1997	Member , Centers of Excellence Review Group	University of Florida
1996-1997	Chair , Student Linkages Task Force	University of Florida, College of Public Health/Health Professions
1997-1998	Chair , Core Clinical Science Workgroup	University of Florida, Department of Clinical and Health Psychology
1997-1999	Member , ADHD Interdisciplinary Clinic	University of Florida Health Science Center
2000	Member , Faculty Senate Health Insurance Committee	University of Florida
2000-2003	Member , Continuous Quality Improvement Committee	University of Florida, Department of Clinical and Health Psychology
2003-2004	Member , Search Committee for Department Chair	University of Florida, Department of Rehabilitation Counseling
2003-2005	Member , Center for Telehealth and Healthcare Communications	University of Florida
2004-2005	Member , Council on Research and Scholarship	University of Florida
2004-2005	Member , Strategic Plan Review Group	University of Florida, College of Public Health/Health Professions
2005-	Member , Liver Transplant Selection Committee	Beth Israel Deaconess Medical Center, Transplant Institute
2005-	Member , Kidney Transplant Selection Committee	Beth Israel Deaconess Medical Center, Transplant Institute
2006-2008	Liaison (Transplant), Ethics Service	Beth Israel Deaconess Medical Center
2007-2008	Member , Healthy Work / Healthy Home Committee	Beth Israel Deaconess Medical Center
2007-2009	Member , Clergy Education Committee (Subcommittee of Organ Donation Council)	Beth Israel Deaconess Medical Center
2007-2009	Member , Faculty Search Committee for Director of Neuropsychology	Beth Israel Deaconess Medical Center, Department of Psychiatry
2007-	Member , Living Donor Evaluation Committee	Beth Israel Deaconess Medical Center, Transplant Institute
2007-2011	Member , Patient Education Committee	Beth Israel Deaconess Medical Center,

Curriculum Vitae

		Transplant Institute
2007-2011	Chair , Website Development and Maintenance Committee	Beth Israel Deaconess Medical Center, Transplant Institute
2007-2011	Member , Quality Improvement Committee	Beth Israel Deaconess Medical Center, Transplant Institute
2008-2009	Member , Conflict of Interest Committee (Transplant Institute)	Beth Israel Deaconess Medical Center
2008-2010	Member , Psychiatry Grand Rounds Committee	Beth Israel Deaconess Medical Center, Department of Psychiatry
2008-2017	Member (Chair, 2011-2012) , Mysell Committee	Harvard Medical School, Department of Psychiatry
2011-2017	Co-Director , Surgical Outcomes Analysis & Research (SOAR)	Beth Israel Deaconess Medical Center, Department of Surgery
2011-2012	Member , Faculty Search Committee for Transplant Surgeon	Beth Israel Deaconess Medical Center, Department of Surgery
2011-2012	Member , Search Committee for Transplant Social Worker	Beth Israel Deaconess Medical Center, Transplant Institute
2011-	Member , Psychiatry Research Committee	Beth Israel Deaconess Medical Center, Department of Psychiatry
2011	Member , Resident Research Competition Committee	Beth Israel Deaconess Medical Center, Department of Surgery
2012-	Member , Institutional Review Board	Beth Israel Deaconess Medical Center
2012-	Chair , Grant Pre-submission Review Committee	Beth Israel Deaconess Medical Center, Department of Surgery
2013-	Member , Conflicts of Interest Committee	Beth Israel Deaconess Medical Center
2014-	Chair , Clinical Research Council	Beth Israel Deaconess Medical Center, Department of Surgery
2014-	Member , Research Advisory Committee	Beth Israel Deaconess Medical Center, Department of Surgery
2014-	Member , Ad Hoc Faculty Search Committee	Office for Faculty Affairs, Harvard Medical School
2014-	Member , Appointment, Re-appointments, and Promotions Committee	Beth Israel Deaconess Medical Center, Department of Surgery
2017-		Chair , ARP Committee
2015-	Member , Faculty Development Committee	Beth Israel Deaconess Medical Center, Department of Surgery
2015-2016	Member , Strategic Planning Committee on Clinical and Translational Research	Beth Israel Deaconess Medical Center
2016-	Member , Committee on Senior	Beth Israel Deaconess Medical Center

Curriculum Vitae

Appointments

2016-	Member , Faculty Mentoring Committee	Beth Israel Deaconess Medical Center
2017	Chair , Ad Hoc Faculty Search Committee (Clinical Nutritional Research Scientists)	Department of Surgery, Beth Israel Deaconess Medical Center
2017-2018	Chair , Ad Hoc Faculty Search Committee (Clinical Psychologist)	Departments of Psychiatry and Surgery, Beth Israel Deaconess Medical Center
2017-2018	Member , Ad Hoc Faculty Search Committee (CRC Public Psychiatry position)	Department of Psychiatry, Beth Israel Deaconess Medical Center
2017-	Member , Ad Hoc Faculty Search Committee (Chief, Surgical Oncology)	Department of Surgery, Beth Israel Deaconess Medical Center
2017-2018	Chair , Strategic Planning Committee	Department of Surgery, Beth Israel Deaconess Medical Center

Regional

2014-2015	Member , Ad Hoc Search Review Committee	Harvard Medical School
2015	Member , Ad Hoc Appointment, Re-appointments, and Promotions Committee	Harvard Medical School
2016-2018	Region 1 (New England) Representative , Living Donor Committee	United Network for Organ Sharing, Organ Procurement and Transplantation Network
2017-	Member , Standing Committee on Promotions, Reappointments and Appointments	Harvard Medical School

National and International (* see additional Committee assignments in Professional Societies)

1989-1999	Member , Planning Committee	National Conference on Child Health Psychology
	1995, 1997	Chair , Program Committee
2003-2006	Member , Executive Committee	National Kidney Foundation, Donor Family Council
2004-2007	Member , Ethics Committee	United Network for Organ Sharing, Organ Procurement and Transplantation Network
2006	Member , Committee on Psychosocial Evaluation of Nontraditional Kidney Donors	United Network for Organ Sharing, Organ Procurement and Transplantation Network
	[Dew MA, Jacobs CL, Jowsey SG, et al. Guidelines for the psychosocial evaluation of living unrelated kidney donors in the United States. Am J Transplant. 2007; 7:1047-54.]	
2008-2009	Member , Organ Donation Research Grants Steering Committee	U.S. Dept of Health Resources and Services Administration, Division of Transplantation, Education Branch

Curriculum Vitae

2010, 2013	Faculty , Ethical, Legal and Psychosocial Aspects of Transplantation Conference	European Society for Organ Transplantation
2010-2012	Member , Executive Committee	National Kidney Foundation, End the Wait Task Force
2010-2012	Consultant , Joint Societies Working Group on Living Kidney Donation	Organ Procurement and Transplantation Network
2011-2012	Invited Participant , Consensus Conference on Transplant Program Quality and Surveillance [Kasiske BL, McBride MA, Cornell DL, et al. Report of a consensus conference on transplant program quality and surveillance. Am J Transplant. 2012; 12:1988-96.]	Co-Sponsored by the Scientific Registry of Transplant Recipients (SRTR) and the Organ Procurement and Transplantation Network (OPTN).
2012-2013	Member , Scientific Committee	3 rd Annual ELPAT Congress (Ethical, Legal, and Psychosocial Aspects of Transplantation), The Netherlands
2012-2013	Member , Joint Societies Working Group on Living Liver Donation [http://asts.org/docs/default-source/optn-unos/pubcmnts_jswgl_recommendations_medeval_informedconsent_followup_living_liver_donor.pdf]	Organ Procurement and Transplantation Network
2012-2014		Chair , Donor Follow-up Committee
2012-2013	Consultant	Euro Living Donor Psychosocial Follow-up Program, EU Health Programme
2015	Invited Participant , NIH-ACS Symposium on Surgical Disparities Research [Haider AH, Dankwa-Mullan I, Maragh-Bass AC, et al. Setting a National Agenda for Surgical Disparities Research: Recommendations From the National Institutes of Health and American College of Surgeons Summit. JAMA Surg. 2016; 151:554-63.]	Co-Sponsored by the National Institute on Minority Health and Health Disparities (NIMHD) and the American College of Surgeons (ACS)
2015-2016	Member , Scientific Committee	4 th Annual ELPAT Congress (Ethical, Legal, and Psychosocial Aspects of Transplantation), Rome, Italy
2014-2015	Member , Donor Intervention Research Expert Group	Health Resources and Services Administration
2015-2017	Member , Vascularized Composite Allograft (VCA) Committee	United Network for Organ Sharing, Organ Procurement and Transplantation Network
2016-2018	Member , Transplant Candidate Guideline Work Group	Kidney Disease: Improving Global Outcomes (KDIGO)
2016-2018	Member , Living Donor Committee	United Network for Organ Sharing, Organ Procurement and Transplantation Network
2017	Invited Participant , Consensus Conference to Decrease Kidney Discards	Sponsored by the National Kidney Foundation

Curriculum Vitae

PROFESSIONAL SOCIETIES

1989-	American Psychological Association	
	1991-1993	Member , Task Force on Diversity in Clinical Psychology
	1991-1993	Chair , Committee on Children and Health, Division of Health Psychology
	1992-1994	Member , Task Force on Innovative Models for Service Delivery
	1993-1995	Member , HIV Office for Psychology Education Program
	1993-1996	Chair , Conference Program Committee, Division of Health Psychology
1989-2005	Society of Pediatric Psychology	
	1991-1993	Liaison , American Psychological Association Division of Health Psychology
	1996-1998	Member-at-Large , Executive Board
	1996-1998	Chair , Task Force on Standards and Guidelines in Pediatric Psychology
	1998-2000	Member , Task Force on Training
	1999-2000	Co-Chair , Post-Doctoral Training Committee
1989-1998	Florida Psychological Association	
	1991-1993	Secretary , Executive Board, North Florida Chapter
	1991-1993	Chair , Ethics Committee, North Florida Chapter
	1991-1993	Chair , AIDS Committee
1993-1998	Society of Behavioral Medicine	
	1995-1997	Member , Abstract Selection Committee
	2010-2012	Member , Abstract Selection Committee
1998-2005	International Society for Heart and Lung Transplantation	
2001-	American Society of Transplantation	
	2008-2010	Chair , Psychosocial and Treatment Adherence Program Abstract Selection Committee, American Transplant Congress

Curriculum Vitae

2010-2012		Councilor-at-Large , Executive Committee, Community of Allied Health Professionals
2010-2012		Member , Donor Gender Investigations Committee (WHCOP)
2011-2012		Chair , Website Committee, Community of Allied Health Professionals
2011-2013		Member , Living Donor Advocate Task Force
2011-2016		Member , Psychosocial and Treatment Adherence Program Abstract Selection Committee, American Transplant Congress
2012-2015		Member , Executive Committee, Living Donation Community of Practice (Co-Chair , Living Donor Best Practices Committee)
2008-2010		Co-Chair , Clinical: Social Media/Internet in Transplantation Abstract Selection Committee, American Transplant Congress
2013-2014		Member , Regulatory Issues Abstract Selection Committee, World Transplant Congress
2013-2016		Member , Executive Committee, Psychosocial Community of Practice
2017-2018		Reviewer , Living Kidney Donation Abstract Selection Committee, American Transplant Congress
2003-	The Transplantation Society	
	2013-2015	Member , Steering Committee, Invitational Meeting on Pediatric Organ Donation and Transplantation (Geneva, Switzerland)
	2015-2016	Member , Abstract Selection Committee
2004-2014	American Society for the Study of Liver Diseases	
2004-2014	International Liver Transplantation Society	
	2010	Member , Abstract Selection Committee
2006-	International Society for Organ Donation and Procurement	
2008-	American Society of Transplant Surgeons	
	2009-2012	Member , Ethics Committee

Curriculum Vitae

2010-2013		Member , Task Force on Deceased Donor Management Research Protocols
2017-2020		Member , Living Donation Committee
2013-	European Society of Transplantation	
2013		Faculty , 16 th ESOT Congress, Vienna
2015-	Association for Surgical Education	

GRANT REVIEW ACTIVITIES

2000-2013	Ad Hoc Member , Scientific Review Group	National Institutes of Health (NIDDK)
2004	Ad Hoc Member , External Review Committee	Swiss National Science Foundation
2008-2011	Ad Hoc Member , Scientific Review Group	National Institutes of Health (NIMHD)
2009	Ad Hoc Member , ARRA Grant Program	National Institutes of Health
2009	Ad Hoc Member , External Review Committee	Canadian Institutes of Health Research
2009-2010	Ad Hoc Member , BMIO Study Section	National Institutes of Health (Behavioral Medicine: Interventions and Outcomes-BMIO)
2010-2012	Ad Hoc Member , Scientific Review Group	National Institutes of Health (Health Services Organization and Delivery)
2011-2012	Ad Hoc Member , Scientific Review Group	National Institutes of Health (Healthcare Delivery and Methodologies Integrated Review Group)
2014	Ad Hoc Member , Scientific Review Group	The Research Foundation – Flanders (Belgium)
2011-2017	Member , BMIO Study Section	National Institutes of Health (Behavioral Medicine: Interventions and Outcomes-BMIO)

EDITORIAL ACTIVITIES

Ad Hoc Reviewer (Inactive)

Annals of Behavioral Medicine (1997-2000)
 Diabetes Care (1990-1997)
 Journal of Clinical Child Psychology (1990-2004)
 Journal of Clinical Psychology in Medical Settings (2001-2008)
 Journal of Pediatric Psychology (1990-2007)

Ad Hoc Reviewer (Active)

American Journal of Kidney Diseases
 American Journal of Transplantation

Curriculum Vitae

Clinical Transplantation
 Health Psychology
 International Journal of Behavioral Medicine
 Journal of the American Medical Association
 Journal of Clinical Psychology in Medical Settings
 Journal of Pediatric Psychology
 Nephrology Dialysis Transplantation
 Progress in Transplantation
 Psychosomatic Medicine
 Psychosomatics
 Social Science and Medicine
 Transplantation
 Transplant International

Other Editorial Roles

1991-1993	Editor	Update on Children's Health Issues
1996-2002	Member , Editorial Board	Journal of Clinical Psychology in Medical Settings
1996	Guest Editor (transplantation issue)	Journal of Clinical Psychology in Medical Settings
1997-1999	Member , Editorial Board	Journal of Clinical Child Psychology
1999-	Member , Editorial Board	Children's Health Care
2000-2004	Member , Editorial Board	Journal of Pediatric Psychology
2006-	Member , Editorial Board	Progress in Transplantation
2008-2009	Guest Editor (organ donation issue)	Progress in Transplantation
2011-2016	Member , Editorial Board	Open Journal of Organ Transplant Surgery
2012-	Member , Editorial Board	Transplantation
2013-2015	Member , Editorial Board	Journal of Surgery and Transplantation Science
2015-	Associate Editor	Clinical Transplantation

HONORS AND PRIZES

1986, 1987	Commendation for Outstanding Achievement	University of Memphis
1993	Audrey Schumacher Award	University of Florida Teaching
1993	Outstanding Alumni Achievement Award	University of Maine at Farmington
1996	Audrey Schumacher Award	University of Florida Teaching
2000	Outstanding Alumni Achievement Award	University of Memphis
2002	Outstanding Alumni Achievement Award	Fort Hays State University
2004-2007	Research Foundation Professorship Award	University of Florida Research

Curriculum Vitae

2013, 2018	Nominated for Board of Directors	American Society of Transplantation	
2013	Winner, Best Abstract Challenge Award (top 10 scored abstracts were presented and voted on by audience)	International Congress of the European Society of Transplantation (Vienna, Austria)	Research
2014	Recipient, Honorary Master of Arts (M.A.) degree	Harvard University	Research
2016	Inducted as Fellow	American Society of Transplantation	Research / Service
2017	Clinician of Distinction Award	American Society of Transplantation	Clinical Service

FUNDED PROJECTS

Past

1990-1991	<p>Psychosocial adaptation of adult oncology patients American Cancer Society (Florida Division) 89-092A PI (\$6,400) The major goal of this study was to examine sociodemographic, psychological, and medical predictors of psychological outcomes among adult cancer survivors.</p>
1990-1991	<p>Graduate research assistantship award University of Florida PI (\$6,200) This was a competitive grant submission to provide research assistantship support to junior faculty.</p>
1990	<p>New faculty research award University of Florida PI (\$5,100) This was a competitive grant submission to provide research funding to junior faculty.</p>
1991	<p>Improving health care of children in Northeast Florida: A needs assessment Jessie Ball DuPont Foundation Co-PI (\$5,000) (PI – Stephen Boggs, PhD) The major goal of this study was to assess the developmental and mental health needs of minority and poor children in rural Northeastern Florida.</p>
1991-1992	<p>Strengthening interpersonal and communication skills between patients and health care practitioners Arthur Vining Davis Foundation Co-PI (\$98,700) (PI – Stephen Boggs, PhD) The major goal of this study was to conduct a clinical trial to examine different strategies for training medical students and residents how to effectively interact with patients.</p>
1992	<p>Impact of organ transplantation on child, parent, and family functioning University of Florida PI (\$15,300)</p>

Curriculum Vitae

The major goal of this study was to examine the psychological outcomes for child and adolescent recipients of solid organ transplantation, and associated outcomes for their parents.

- 1992-1993 Art in the bone marrow transplant unit
Children's Miracle Network
Investigator (\$17,000) (PI – John Graham-Pole, MD)
The major goal of this demonstration project was to implement and evaluate the benefits of an arts-in-medicine program for children on the bone marrow transplant unit.
- 1993-1994 Graduate research assistantship award
University of Florida
PI (\$6,000)
This was a competitive grant submission to provide research assistantship support to junior faculty.
- 1994-1995 Sun protection in Florida (SPF) project
American Cancer Society (Florida Division)
PI (\$15,000)
The major goal of this study was to examine the effectiveness of two behavioral health strategies to improve the sun protection knowledge, attitudes and behaviors of parents of young children.
- 1995 Skin self-examination: A comparison of three teaching methods
American Cancer Society (Florida Division)
PI (\$18,600)
The major goal of this study was to examine the effectiveness of three methods for increasing college students' knowledge, attitudes, and behaviors associated with skin self-examinations for the prevention and detection of skin cancer.
- 1995 Health-related quality of life among adults with end-stage pulmonary disease
University of Florida
PI (\$7,500)
The major goal of this study was to examine quality of life and its predictors in adults with chronic obstructive pulmonary disease.
- 1995 Underparenting: Effects on behavior in pediatric cancer patients
University of Arizona Cancer Center
Investigator (\$7,200) (PI – Daniel Shapiro, PhD)
The major goal of this study was to examine the construct of “underparenting” in family systems in which a young child has cancer, as well as the impact of different parenting styles on child cognitive functioning and psychosocial adaptation.
- 1995 Vasopressin as a critical variable in nocturnal enuresis: A comparative study
University of Florida
Co-PI (\$49,000) PI – Gary Geffken, PhD)
The major goal of this study was to examine the differential effectiveness of vasopressin vs. bell-and-pad in the treatment of nocturnal enuresis in children.
- 1997-1998 University of Florida ADHD demonstration project
State of Florida
Investigator (\$250,000) (PI – Bernard Maria, MD)

Curriculum Vitae

The primary goal of this demonstration project was to implement and evaluate the effectiveness of a multidisciplinary clinical and research team responsible for the evaluation and treatment of children and adolescents with attention-deficit hyperactivity disorder.

- 1998-2000 Factors influencing organ donation decisions by next-of-kin
University of Florida
PI (\$48,000)
The major goal of this study was to examine multivariate predictors of organ donation decisions by family members of deceased children and adults.
- 1998-1999 Early thalidomide therapy for patients with acute graft versus host disease
Celgene, Inc.
Investigator (\$30,000) (PI – Paulette Mehta, MD)
The major goal of this study was to examine the effects of thalidomide in the management of GVHD, metabolic state, and quality of life in patients undergoing bone marrow transplantation.
- 1999-2001 Pediatric psychology post-doctoral research training
NIH / NICHD T32HD007524
PI (\$204,600)
The major goal of this project was to establish a program to train post-doctoral fellows in high-impact pediatric psychology research and to prepare them for academic careers.
- 2001-2005 Evaluation of a conceptual model of organ donation
NIH / NIDDK R01DK055706
PI (\$500,000)
The major goal of this study was to examine multivariate predictors of organ donation decisions among next-of-kin of deceased individuals.
- 2000-2001 Extent of nonadherence and barriers to adherence among HIV-infected children on antiretroviral therapy
Children's Miracle Network
Co-PI (\$6,000) (PI – Stephanie Marhefka, PhD)
The major goal of this study was to develop a protocol for measuring medication adherence to antiretroviral therapy and to assess barriers to adherence in children with HIV infection.
- 2002-2003 Longitudinal assessment of live organ donors
University of Florida
PI (\$30,000)
The major goal of this study was to pilot an assessment protocol to prospectively measure the psychological outcomes associated with living kidney donation.
- 2002-2003 Quality of life therapy for wait-listed lung transplant patients
American Lung Association (Florida)
PI (\$56,300)
The major goal of this clinical trial was to examine the differential effectiveness of quality of life therapy versus supportive therapy in enhancing the psychological adjustment of adults on the lung transplant waiting list.
- 2002-2005 Increasing living kidney donation: Evaluating the effectiveness of a home-based intervention

Curriculum Vitae

Health Resources and Services Administration H39OT00115

PI (\$525,000)

The major goal of this clinical trial was to compare the effectiveness of a home-based educational program (vs. standard care) in increasing live donor evaluations and live donor kidney transplantation.

- 2003 Educational programming for living kidney donation
Fujisawa, Inc.
PI (\$5,000)
Funding provided to develop audiovisual and print educational materials to use in HRSA grant H39OT00115.
- 2002-2010 HCV in children: Quality of life, cognitive, and emotional outcomes
NIH / NIDDK U01DK067767
Co-PI (\$236,000) (PI – Regino Gonzalez-Peralta, MD)
This was a sub-project that examined quality of life, cognitive, and psychological outcomes of children who were enrolled in the 11-center Phase II RCT program project designed to compare the safety and efficacy of pegylated interferon + placebo vs. pegylated interferon + ribavirin. Dr. Rodrigue was the psychologist investigator responsible for the design, implementation, evaluation, and dissemination of psychological assessment outcomes.
- 2004-2006 Cognitive-behavioral stress management intervention for Status 1 wait-listed heart transplant patients
American Heart Association (Florida)
PI (\$120,000)
The major goal of this study was to examine the differential effectiveness of CBT versus supportive therapy in attenuating the negative psychological effects of advanced heart disease in the context of heart transplantation.
- 2004-2005 Examination of health outcomes of people who have received organ transplants
State of Florida (Agency for Health Care Administration)
Investigator (\$30,000) (PI – Robert Frank, PhD)
The major goal of this study was to examine whether primary outcomes for solid organ transplantation (graft survival, patient survival) differed significantly as a function of primary insurance status.
- 2005-2008 Increasing living kidney donation in transplant-eligible dialysis patients: A randomized controlled education trial
Health Resources and Services Administration R39OT08449
Investigator (PI – Amy Waterman, PhD)
The major goal of this study was to develop and evaluation in a RCT the effectiveness of a live donor kidney transplant educational intervention with adults receiving dialysis therapy. Dr. Rodrigue's contribution was to assist in the design of the study, development of the educational content, and interpretation of data.
- 2006-2009 Quality of life therapy for adults with ESRD awaiting renal transplantation
NIH / NIDDK R21DK077322
PI (\$275,000)
The major goal of this RCT was to examine the effectiveness of quality of life therapy versus supportive therapy in improving quality of life, psychological functioning, and

Curriculum Vitae

relationship health among adults waiting for kidney transplantation.

- 2007-2010 Increasing enrollment in Donate Life Florida organ and tissue donor registry
Health Resources and Services Administration D71HS08576
PI (\$810,000)
The major goal of this RCT was to examine the effectiveness of a targeted organ donation intervention delivered to Department of Motor Vehicle (DMV) staff to increase rates of organ donation registration among Florida citizens.
- 2009-2010 Social networks and socialized risk: Understanding and mitigating disparities in renal transplantation
Harvard Catalyst / Harvard Clinical and Translational Science Center
Investigator (\$50,000) (PI – Douglas Hanto, MD, PhD)
The major goal of this study was to evaluate whether racial disparities in live donor kidney transplantation were due to medical eligibility factors or social network differences. Dr. Rodrigue's contributions were in study design, protocol development, dialysis center recruitment, data analysis and interpretation, and manuscript preparation.
- 2010-2012 A randomized trial to reduce the disparity in live donor kidney transplantation
NIH / NIDDK R01DK079665-S1
PI (\$100,000)
The major goal of this Supplemental Award was to expand the evaluation of the House Calls intervention to include low-income and other minority patients awaiting kidney transplantation.
- 2009-2013 Cognitive function in dialysis patients: Ancillary study to FHN trial
NIH / NIDDK R01DK074715
Site-PI (\$44,835) (PI – John Stokes, MD)
This was a sub-project with Dr. Stokes, nephrologist at the University of Iowa. This study examined cognitive functioning in patients undergoing regular hemodialysis, intensive hemodialysis, and kidney transplantation. Dr. Rodrigue's contributions were the recruitment and neuropsychological assessment of kidney transplant patients at the BIDMC site.
- 2011-2014 Pegylated interferon +/- Ribavirin for children with HCV (Peds-C)
Hoffmann – La Roche, Inc. NV17424
Co-I (\$60,000) (PI – Kathleen Schwarz, MD)
The purpose of this study was to conduct a series of long-term follow-up assessments on children who participated in the multi-site NIH U01 Peds-C clinical trial evaluating the effectiveness of interferon plus ribavirin in the treatment of Hepatitis C Virus infection.
- 2007-2014 A randomized trial to reduce the disparity in live donor kidney transplantation
NIH / NIDDK R01DK079665
PI (\$775,700)
The major goal of this RCT was to examine the differential effectiveness of three educational interventions for increasing rates of live donor kidney transplantation among African Americans.
- 2011-2015 Massachusetts Registry of Motor Vehicles: Increasing donor registry enrollment using targeted community outreach and online media campaigns
Health Resources and Services Administration D71HS22061
PI (\$465,000)

Curriculum Vitae

The major goal of this study was to determine the relative effectiveness of a targeted motor vehicle registry community outreach and media campaign to increase donor registry enrollment in Massachusetts.

- 2012-2016 A DMV-based intervention to increase donor registrations: The New England dissemination project
Health Resources and Services Administration D71HS24204
PI (\$450,000)
The major goal of this study is to determine the relative effectiveness of a targeted motor vehicle registry community outreach campaign to increase donor registry enrollment in Rhode Island.
- 2011-2017 Kidney Donor Outcomes Cohort (KDOC) Study
NIH / NIDDK R01DK085185
PI (\$2,200,000)
The goal of this 6-center study is to prospectively characterize the short- and long-term surgical, medical, functional, psychological, and financial outcomes of living kidney donation
- 2013-2016 Positive psychotherapy to improve autonomic function and mood in ICD patients
NIH / NHLBI R34 HL107733
Co-I (\$83,000) (PI – Eva Serber, PhD)
The major goal of this RCT is to examine the feasibility and acceptability of a 3-month positive-emotion focused therapy (QOLT) modified specifically for ICD patients on the changes in arrhythmia frequency and biomarkers of autonomic function, as well as changes in emotion, mood, and well-being, across time.
- 2015-2016 Mitigating disparities through enhancing surgeons' ability to provide culturally relevant care
Harvard Surgical Affinity Research Collaborative Program
Co-I (\$15,000)
The goal is to establish an affinity group dedicated to creating solutions to reduce surgical disparities that incorporates leadership in the field from Brigham and Women's Hospital, Massachusetts General Hospital, Beth Israel Deaconess Medical Center, and those interested in reducing disparities from across the Harvard Medical School campus, including the Harvard Catalyst Program in Health Disparities and the office of the Dean for Diversity and Community Partnerships.

Current

- 2012-2018 House calls and decision support: Increasing access to live donor transplantation
NIH / NIDDK R01DK098727
PI (\$775,000)
The major goal of this RCT is to examine the clinical benefit of adding a patient-centered decision support website component to the House Calls intervention to increase rates of live donor kidney transplantation among minorities and low-income patients with end-stage kidney disease.
- 2014-2018 Increasing donor designation rates in teenagers: Effectiveness of a driver's education intervention
Health Resources and Services Administration R39OT26988
PI (\$1,000,000)

Curriculum Vitae

The major goal of this study is to evaluate the effectiveness of targeted video interventions designed to increase organ donation knowledge, intentions, and designations among adolescents enrolled in driver's education classes, as well as a commitment of parents/legal guardians to authorize organ donation for study participants in the event of their death.

- 2016-2019 Kidney paired donation: A randomized trial to increase knowledge and reduce perceived barriers
Health Resources and Services Administration R39OT29876
PI (\$1,300,000)
The goal of this research is to develop and evaluate the effectiveness of a targeted intervention designed to increase KPD knowledge, enhance understanding of KPD risks and benefits, and reduce perceived barriers to KPD participation among both potential LKDs and their intended recipients.
- 2017-2022 Living Donor Wage Reimbursement Trial
NIH / NIDDK R01DK114877
PI (\$750,000)
The goal of this research is to: (1) evaluate the effectiveness of offering reimbursement for living donor lost wages on the live donor kidney transplantation rate; (2) examine whether offering reimbursement for living donor lost wages reduces known racial disparities in live donor kidney transplantation; and (3) determine whether study outcomes differ significantly by maximum reimbursement amount for living donor lost wages..
- 2017-2020 Increasing VCA Donation Knowledge, Attitudes, Willingness, and Designations in Veterans
Health Resources and Services Administration R39OT31102
PI (\$1,350,000)
The objective of this project is to use a mixed-methods approach to develop and evaluate (randomized controlled trial, RCT) targeted video interventions designed to increase VCA donation knowledge, attitudes, intentions, and designations in a diverse veterans population, as well as to enhance their commitment to authorize VCA donation for a deceased relative or significant other.
- 2018-2021 Comparing the Effectiveness of House Calls and Peer Mentorship to Reduce Racial Disparities in Live Donor Kidney Transplantation
Patient-Centered Outcomes Research Institute (PCORI) #AD-1609-36589
PI (\$1,500,000)
This study pursues three aims: (1) Compare the effectiveness of adding a Peer Mentorship (PM) Program to a House Calls (HC) educational program on the rate of LDKT in black patients with ESRD. (2) Assess the impact of the interventions on patients' LDKT knowledge, willingness, concerns, and readiness, as well as on the occurrence of living donor evaluations for the patient. (3) Identify mediators of the relationship between the interventions and the occurrence of LDKT.
- 2018-2021 A Randomized Trial to Increase Donor Registration and VCA Donation Willingness in Veterans
Health Resources and Services Administration R39OT31886
PI (\$1,100,000)
The objective of this research is to effectively engage veterans in organ donation awareness and to increase donor registrations in this population.

4. Approve MSBA certification

An important step in the MSBA process is for both the School Committee and the Board of Selectmen to certify the enrollment projections. Included in your packet are two items, a letter from the MSBA on this topic, as well as the certification form which must be executed by Jack Morgan, as chair of the Board along with the chair of the School Committee and the Superintendent.

MOVE that the Board authorize the Chair to execute the MSBA enrollment certification form on the Board's behalf.

Massachusetts School Building Authority

Deborah B. Goldberg
Chairman, State Treasurer

James A. MacDonald
Chief Executive Officer

John K. McCarthy
Executive Director / Deputy CEO

September 14, 2018

Mr. Jack Morgan, Chair
Wellesley Board of Selectmen
Wellesley Town Hall, Selectmen's Office
525 Washington Street, Third Floor
Wellesley, MA 02482

Re: Town of Wellesley, Ernest F. Upham Elementary School

Dear Mr. Morgan:

I would like to thank representatives of the Town of Wellesley (the "District") for meeting with Massachusetts School Building Authority (the "MSBA") staff on August 10, 2018 to review enrollment projections and methodologies for the Ernest F. Upham Elementary School project (the "Proposed Project"). As discussed, the next critical step is for the MSBA and the District to agree on a study enrollment for the Ernest F. Upham Elementary School.

The Ernest F. Upham Elementary School presently serves a portion of the District's grade K-5 enrollment. In addition to studying options for the Ernest F. Upham Elementary School, the MSBA understands that the District would like its feasibility study to also examine reducing the number of K-5 elementary schools from seven facilities to six facilities combined with the redistricting of K-5 students district-wide to equalize enrollment across the six remaining elementary school facilities. Accordingly, this analysis will be particularly focused on the enrollment projections for grades K-5.

The table below illustrates the District's K-12 enrollment during the most recent ten-year period, including enrollment for the most recent school year (2017-2018) as reported by the Department of Elementary and Secondary Education ("DESE").

Year	K-5	6-8	9-12	Total
2008	2,480	1,059	1,256	4,795
2009	2,413	1,134	1,220	4,767
2010	2,363	1,135	1,294	4,792
2011	2,352	1,176	1,353	4,881
2012	2,309	1,165	1,381	4,855
2013	2,341	1,164	1,434	4,939
2014	2,303	1,178	1,477	4,958
2015	2,303	1,152	1,513	4,968
2016	2,255	1,145	1,512	4,912
2017	2,209	1,128	1,569	4,906



The total K-5 enrollment in the Town of Wellesley as reported by the District for the 2017-2018 school year was 2,209 students which reflects a decrease of 271 students (-10.9%) from the K-5 enrollment reported in 2008-2009, which was the maximum K-5 enrollment reported in the preceding ten years. Additionally, the 2017-2018 K-5 enrollment reflects a decrease of approximately 124 students (-5.3%) from the average K-5 enrollment reported during the preceding ten-year period.

The MSBA understands that the District is proposing an enrollment to accommodate approximately 375 students in grades K-5 at the Ernest F. Upham Elementary School after a district-wide redistricting. The grade K-5 enrollment reported to DESE for the 2017-2018 school year at the Ernest F. Upham Elementary School was 236 students. An equalized enrollment for six K-5 elementary schools in 2017-2018 would have been 368 students.

With respect to future enrollments, the MSBA's base enrollment forecast indicates the District's grade K-5 enrollment will continue to experience a slight declining trend through the 2020-2021 school year, will remain stable through the 2023-2024 school year, and then will begin to increase slightly through 2027-2028. The average grade K-5 base enrollment forecast for the projected period through the 2027-2028 school year is 2,155 students.

As a result of a sensitivity analysis performed by the MSBA on this base enrollment projection and further discussion with the District, the following adjustment has been made to the base enrollment projection:

- Development
 - Based on the discussions between the District and the MSBA, and the anticipated development information provided by the District, the MSBA enrollment model has been adjusted to use the five-year 75th percentile cohort survival rate for 2019 and 2020 rather than the five-year average cohort survival rate which is utilized throughout the base enrollment forecast.
 - This adjustment added approximately 25 students to the average total grade K-5 enrollment as compared to the projection without this adjustment.

As of the 2017-2018 school year, the Ernest F. Upham Elementary School accommodated approximately 11% of the Town of Wellesley's grade K-5 population. Based on the historical enrollment trends of the District, the adjustment, analysis, and discussion with the District described above, the MSBA recommends study enrollments for the Proposed Project as follows:

- One of seven grade K-5 schools: 240 students
- One of six grade K-5 schools with equalized enrollments: 365 students

With regard to current and future utilization of the District's grade K-5 facilities, as noted above, the MSBA understands that the District is considering discontinuing use of one of its seven elementary schools as a K-5 facility, resulting in six K-5 elementary school facilities. As also noted above, the MSBA further understands that the District is then considering a full redistricting of students in order to attain equalized enrollments at each of those six schools. The District has informed the MSBA that it will be undertaking a renovation project at the Hunnewell

Elementary School separate but concurrent with the Ernest F. Upham Elementary School project in order to “right-size” this building according to the needs associated with the proposed redistricting of the District’s elementary school students.

If reducing the number of K-5 elementary schools from seven facilities to six facilities combined with the redistricting of K-5 students district-wide to equalize enrollment across the six remaining grade K-5 facilities is determined to be the Preferred Solution, the MSBA understands that the District would subsequently and immediately discontinue use of one of the elementary schools as a K-5 facility barring an unforeseen long-term shift in enrollment that may result in the need for additional capacity. The MSBA also understands that the District may use the discontinued facility for swing space for this and subsequent construction projects. The MSBA further understands that any issues associated with redistricting, the use of the discontinued elementary school building as swing space, and the potential renovation project at the Hunnewell Elementary School would be addressed outside of the Proposed Project.

If six grade K-5 elementary schools with equalized enrollments is determined to be the preferred solution, as part of the Preferred Schematic Report the District will be required to establish the proposed future use or disposition of any existing spaces vacated or otherwise reprogrammed as a result of the proposed project, submit additional information regarding its proposed redistricting strategy including how it will be implemented, and demonstrate that the School Committee and necessary District officials support the proposed redistricting associated with the change from seven to six K-5 elementary facilities. The MSBA will require a written plan from the District describing the process for determining local support for potential redistricting and/or consolidation. Upon the MSBA’s approval of the District’s Preferred Solution, a design enrollment certification that is specific to the enrollment number associated with the approved Preferred Solution will be forwarded to the District.

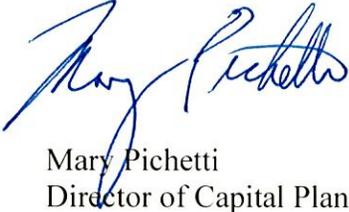
Please note that the MSBA’s recommendations for multiple study enrollments do not represent an affirmation by the MSBA for approval and/or funding of any of these options and are intended only to provide a framework to inform the Feasibility Study to be conducted as a means of determining the most cost effective and educationally sound solution to be agreed upon by the District and the MSBA. The MSBA’s study enrollment recommendations assume full utilization of all school facilities that remain on-line. Accordingly, as part of the Feasibility Study, the District will be required to document the enrollment capacity of each existing facility anticipated to remain in service and how the spaces within each existing facility are anticipated to be used once the Proposed Project opens.

The MSBA believes that this study enrollment recommendation will position the District to efficiently meet space capacity needs throughout future enrollment variations. Please sign and return the attached certification within 21 calendar days to confirm agreement on this study enrollment. If the District feels that this study enrollment does not meet the needs of the District, please respond to this letter via e-mail to Jennifer Flynn and propose three meeting/conference call times for which the District can be available to discuss enrollment.

If you have any questions regarding this matter, please do not hesitate to contact me or Jennifer Flynn (Jennifer.Flynn@massschoolbuildings.org) at 617-720-4466.

Page 4
September 14, 2018
Ernest F. Upham Elementary School Enrollment Letter

Sincerely,

A handwritten signature in blue ink, appearing to read "Mary Pichetti". The signature is fluid and cursive, with the first name "Mary" written in a larger, more prominent script than the last name "Pichetti".

Mary Pichetti
Director of Capital Planning

Cc: Legislative Delegation
Blythe C. Robinson, Wellesley Town Executive Director
Matt Kelley, Chair, Wellesley School Committee
Dr. David Lussier, Superintendent, Wellesley Public Schools
Sharon Gray, Chair, Wellesley School Building Committee
File: 10.2 Letters (Region 4)

**MASSACHUSETTS SCHOOL BUILDING AUTHORITY
TOWN OF WELLESLEY
ERNEST F. UPHAM ELEMENTARY SCHOOL
STUDY ENROLLMENT CERTIFICATION**

As a result of a collaborative analysis with the Massachusetts School Building Authority (the “MSBA”) of enrollment projections and space capacity needs for the Ernest F. Upham Elementary School (the “Proposed Project”), the Town of Wellesley hereby acknowledges and agrees that the design of alternatives, which may be evaluated as a part of the feasibility study for the Ernest F. Upham Elementary School, shall be based in accordance with the following:

Enrollment for Grades K-5, in seven school facilities	Enrollment for Grades K-5, in six school facilities with equalized enrollments
240 students	365 students

The Town of Wellesley further acknowledges and agrees that, pursuant to 963 CMR 2.00 *et seq.*, the MSBA shall determine the square feet per student space allowance and total square footage according to the enrollments noted above. The Town of Wellesley acknowledges and agrees that it has no right or entitlement to any particular design enrollment, square feet per student space allowance, or total square footage and that it has no right or entitlement to a design enrollment greater than any of the enrollments noted above, and further acknowledges and agrees that it shall not bring any claim or action, legal or equitable, against the MSBA, or any of its officers or employees, for the purpose of obtaining an increase in the design enrollment for the Proposed Project that it has acknowledged and agreed to herein. The Town of Wellesley further acknowledges and agrees that, among other things, the design enrollment, square feet per student space allowance, and total square footage of the Proposed Project shall be subject to the approval of the MSBA’s Board and that the final approval of a Proposed Project shall be within the sole discretion of the MSBA’s Board.

The undersigned, for themselves and the Town of Wellesley, hereby certify that they have read and understand the contents of this study enrollment certification and that each of the above statements is true, complete and accurate. The undersigned hereby certify that they have been duly authorized by the appropriate governmental body to execute this Certification on behalf of the Town of Wellesley and to bind the Town of Wellesley to its terms.

Chief Executive Officer

Duly Authorized Representative of School Committee

Date

Date

Superintendent of Schools

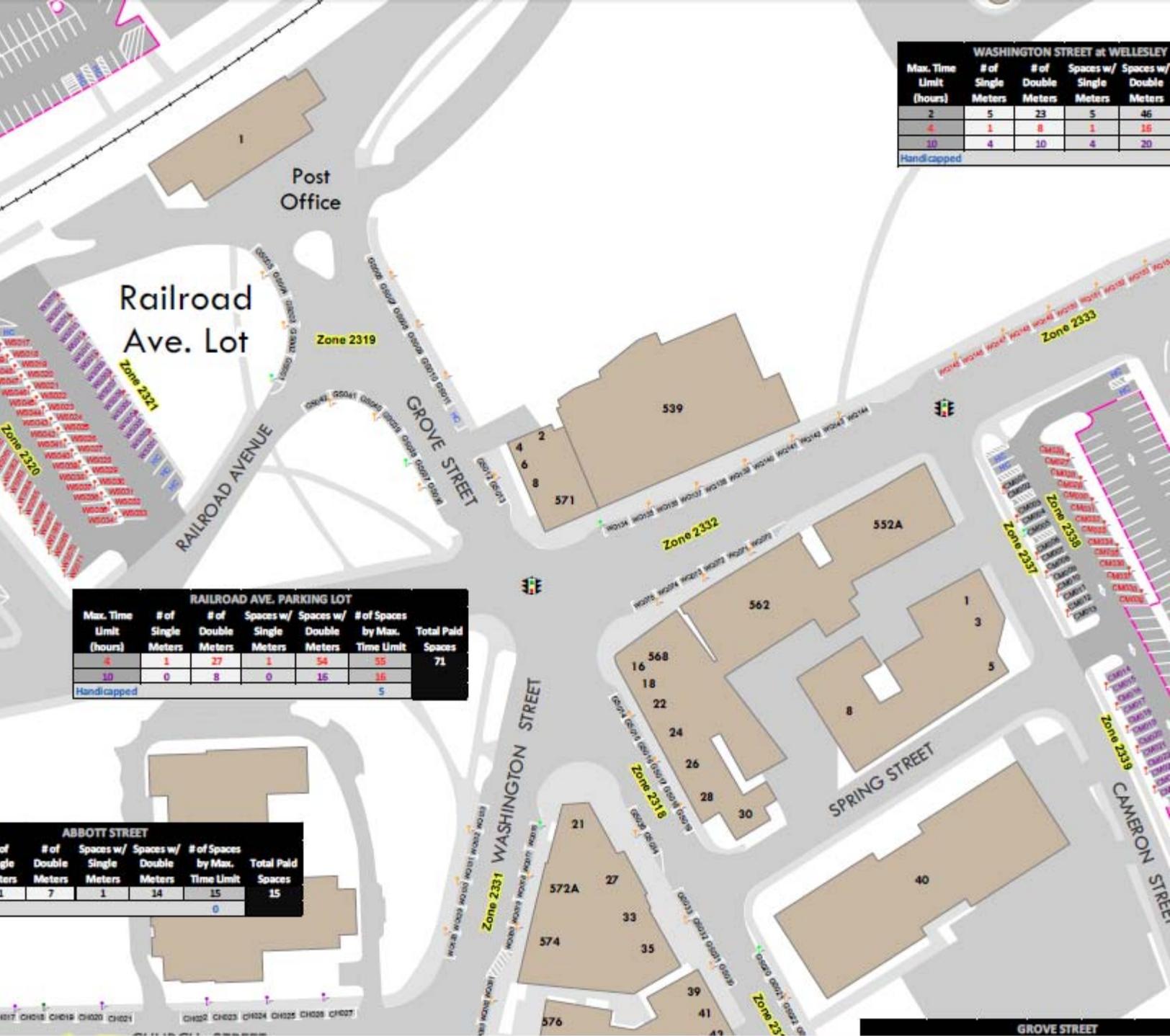
Date

5. Discuss Cameron Street Lot & Hunnewell Feasibility Study

The feasibility study for the Hunnewell School is well underway. As part of that process, the OPM, architect and committee members have been meeting with various stakeholders to discuss the options to build a replacement school. Those meetings have included the School Committee and the Library Board of Trustees. This item has been included on the agenda to give the Board the opportunity to deliberate on whether the Cameron Street parking lot, which is adjacent to the school and Library, can be considered as part of the feasibility study. The Board should consider what opportunities or drawbacks there may be in allowing use of the site as a component or option for the project. Before the feasibility team begins detailed evaluations of the site options, they need to ascertain the Board's allowance of use of the parcel at all or for short or long-term use.

NO MOTION

WASHINGTON STREET at WELLESLEY				
Max. Time Limit (hours)	# of Single Meters	# of Double Meters	Spaces w/ Single Meters	Spaces w/ Double Meters
2	5	23	5	46
4	1	8	1	16
10	4	10	4	20
Handicapped				



Railroad Ave. Lot

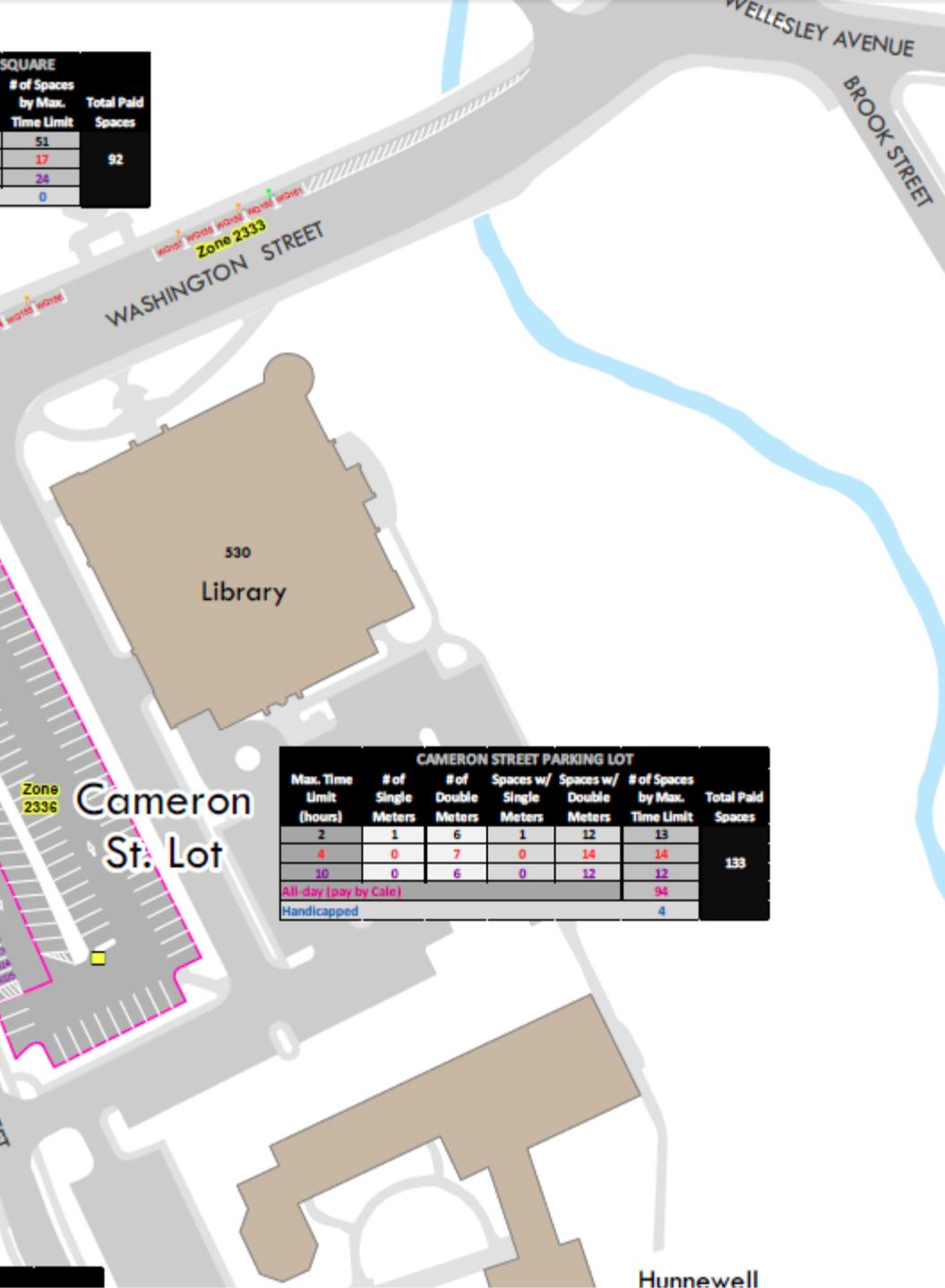
Post Office

RAILROAD AVE. PARKING LOT						
Max. Time Limit (hours)	# of Single Meters	# of Double Meters	Spaces w/ Single Meters	Spaces w/ Double Meters	# of Spaces by Max. Time Limit	Total Paid Spaces
4	1	27	1	54	55	71
10	0	8	0	15	15	
Handicapped						

ABBOTT STREET					
# of Single Meters	# of Double Meters	Spaces w/ Single Meters	Spaces w/ Double Meters	# of Spaces by Max. Time Limit	Total Paid Spaces
1	7	1	14	15	15
					0

GROVE STREET

SQUARE	# of Spaces by Max. Time Limit	Total Paid Spaces
	51	92
	17	
	24	
	0	



CAMERON STREET PARKING LOT						
Max. Time Limit (hours)	# of Single Meters	# of Double Meters	Spaces w/ Single Meters	Spaces w/ Double Meters	# of Spaces by Max. Time Limit	Total Paid Spaces
2	1	6	1	12	13	133
4	0	7	0	14	14	
10	0	6	0	12	12	
All-day (pay by Coin)					94	
Handicapped					4	

Hunnewell

6. Preparation for October 10 Capital Planning Roundtable

In preparation for the Capital Planning Roundtable discussion on October 10th, this item has been included on the agenda to give the Board the opportunity to discuss the structure and format of the meeting. A copy of the overview memo on this topic and the refined criteria are in your packets for review.

NO MOTION

TOWN OF WELLESLEY



MASSACHUSETTS

BOARD OF SELECTMEN

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

JACK MORGAN, CHAIR
MARJORIE R. FREIMAN, VICE CHAIR
ELLEN F. GIBBS, SECRETARY
ELIZABETH SULLIVAN WOODS
THOMAS H. ULFELDER

FACSIMILE: (781) 239-1043
TELEPHONE: (781) 431-1019 x2201
WWW.WELLESLEYMA.GOV
BLYTHE C. ROBINSON
EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

MEMORANDUM

DATE: September 28, 2018
TO: Board of Selectmen
FROM: Blythe C. Robinson, Executive Director
SUBJECT: Capital Planning – Next Steps

Since the Board began discussion on a capital policy in mid-July, there have been a number of meetings and thoughtful input on what strategy and model would work best for the Town. In preparation for a meeting on Wednesday, October 10th with board chairs, department heads and Advisory Committee members, below is a bulleted list of discussion points. We would like to review these at our meeting on Monday, September 17th so that the list can be refined and focused for the larger group on October 10th.

Those points include:

- ❖ The focus for the upcoming budget process should be all five years of the FY 20-24 capital cycle and making minor changes to the process itself. Input, discussion and refinement of the elements of a plan over the ensuing months will yield a greater outcome than trying to rush a new methodology. This is an evolutionary process to bring clarity to what will eventually become a part of the budget manual.
- ❖ The general feedback has been that a “Capital Committee” is not the best model for Wellesley. Rather, adjustments and clarification of the process that has been used over the years is a better approach.
- ❖ Work plans – each board holds an annual retreat and in doing so develops a work plan for the year. Submission or sharing of each plan with capital budget requests will be requested to assist in the evaluation of upcoming priorities and needs across the organization.

- ❖ Comparing work plans adopted by boards will lead to a conversation at the department head level of how the priorities of the work plans can be coordinated. For example, we understand that the DPW plans to request funds for Walnut Street as its next major project, and that the Planning Board is also considering a study of the area. Coordination and timing of these two requests so that Town funds are expended in a logical sequence makes sense.
- ❖ Working with all departments and boards, the capital planning process moving forward will continue identifying capital projects and needs as far in advance as is practicable. No major project should be proposed for the early years of the town's capital plan other than unfunded mandates, emergencies, and other unforeseen circumstances. By identifying and coordinating in advance, we increase the likelihood that projects are financed in the timeframe they are needed or desired. Submitting projects without such process will have unintended impact on other projects on the horizon.
- ❖ Articulation of criteria – the list of 7 criteria in the current draft of the policy¹ was written in broad terms so that Boards would utilize them to substantiate why they had proposed a project in a particular timeframe. The boards can best provide the detail and context as to why they have made such a request. The criteria help to establish common language for evaluating the merits of a particular project. It would be helpful at the meeting on October 10th to review these with the boards. One of the important criteria is how planned projects tie back to and advance the goals of the Unified Plan.
- ❖ Making a transition from lower cost items that have found their way into the capital budgets back into operating budgets. A budget adjustment above guideline this year

-
1. ¹ **Law/Mandate:** Project which meets a requirement of State or Federal Law/Regulation: capital item replacement date has been mandated, or a law/regulation has been newly implemented which affects the asset.
 2. **Systematic Replacement:** Systematic replacement or upgrading of capital assets such as a facility or piece of equipment that improves services to the community or operations of a department.
 3. **Operating efficiency:** Project that substantially and significantly improves the operating efficiency or effectiveness of a department, or a learning or work environment.
 4. **Deteriorated Facility:** Project which addresses a deteriorated facility through reconstruction or rehabilitation to avoid or postpone replacing it with a new, costlier facility.
 5. **Project Coordination:** Project coordination required as part of another Capital Improvement Project (CIP) or which may be necessary to comply with requirements imposed by others.
 6. **Department Strategic Plan and/or Unified Plan Objective(s):** Project which contributes to achieving the values outlined in the Unified Plan: enables a department to implement its internal strategic plan or contributes to the vision and values contained in the Unified Plan.
 7. **Sustainability:** A sustainability project which protects and/or improves Town resources – natural or infrastructure. Makes progress towards the requirements of the Green Community Program and/or a specific standard of sustainability such as LEED.

might be a good opportunity to ensure that there is sufficient funding in a department or board's budget for the annual costs of carrying out their mission.

The Board will also need to consider the overall first year FY20 budget parameters and how to approach the amount allocated for capital (cash and debt-funded). I would suggest that the Board utilize the debt policy range set last winter to achieve this. The primary reason for this recommendation, is that it sets an overall amount, and gives the most flexibility across the organization to react to the needs of all boards and departments. An alternative would be to simply to set a percentage guideline for cash capital. However, doing so would not take into account the needs that were deferred in FY19 that are still present, any new priorities identified, or things already scheduled for the upcoming year. Furthermore, any new board/department request would not necessarily have a place in the budget. Because debt- funded projects have a one-year lag between approval and due date of first year principal/interest payments, we can be somewhat assured that the approximately \$4 million already planned will be largely the same. Sheryl and I can model various scenarios of the 6.2% - 6.8% range to give you a better understanding of what the expenditures would look like. This might be very helpful to the boards as they consider what they deferred from last year and what they anticipate forthcoming.

We look forward to discussing this with the Board Tuesday night.

CAPITAL CRITERIA

Law/Mandate: Project which meets a requirement of State or Federal Law/Regulation: capital item replacement date has been mandated, or a law/regulation has been newly implemented which affects the asset.

Systematic Replacement: Systematic replacement or upgrading of capital assets such as a facility or piece of equipment that improves services to the community or operations of a department.

Operating efficiency: Project that substantially and significantly improves the operating efficiency or effectiveness of a department, or a learning or work environment.

Deteriorated Facility: Project which addresses a deteriorated facility through reconstruction or rehabilitation to avoid or postpone replacing it with a new, costlier facility.

Project Coordination: Project coordination required as part of another Capital Improvement Project (CIP) or which may be necessary to comply with requirements imposed by others.

Department Strategic Plan and/or Unified Plan Objective(s): Project which contributes to achieving the values outlined in the Unified Plan: enables a department to implement its internal strategic plan or contributes to the vision and values contained in the Unified Plan.

Sustainability: A sustainability project which protects and/or improves Town resources – natural or infrastructure. Makes progress towards the requirements of the Green Community Program and/or a specific standard of sustainability such as LEED.

7. Executive Director's Update

There are two items of business on this agenda for Tuesday night. The first is to make appointments of Special Police Officers, and the second is to accept gifts both to the COA and the DPW.

- Babson Special Police Officer Appointment – enclosed please find a memo from Chief Pilecki asking that Babson Officer Christine Verdolino be appointed as a special police officer for the Town of Wellesley.

MOVE to appoint Babson Police Officers Giovanni Torres and David Johansson as Special Police Officers for the Town of Wellesley for a term to expire June 30, 2019.

MOVE that the Board approve a gift from Express Gourmet to the Council on Aging in the amount of \$959.00 for the August Senior Lunch Program.

MOVE that the Board accept a gift of \$1,290.00 from Abigail Cullinan for a teak bench and bronze plaque that was installed at Fuller Brook Park.



TOWN OF WELLESLEY POLICE DEPARTMENT

WELLESLEY, MA 02482
Telephone 781-235-1212

JACK PILECKI
Chief of Police

MEMORANDUM

TO: HONORABLE BOARD OF SELECTMEN
FROM: JACK PILECKI
CHIEF OF POLICE
CC: BLYTHE ROBINSON, EXECUTIVE DIRECTOR
SUBJECT: APPOINTMENT OF SPECIAL POLICE OFFICERS
DATE: SEPTEMBER 25, 2018

Ladies and Gentlemen,

The intent of this memo is to recommend that Babson College Police Officers Giovanni Torres and David Johansson be appointed as Wellesley Special Police Officers by the Board of Selectmen. Historically, the Board of Selectmen has appointed Babson College officers as Wellesley Special Police Officers.

As appointed specials, the Babson College officers are able to assist our department with events such as motor vehicle accidents, alarms, and the Boston Marathon. It will also enable them to work private details when sufficient numbers of Wellesley Police officers are not available.

Please let me know if you have any questions.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink that reads 'Chief Jack Pilecki'.

JACK PILECKI
CHIEF OF POLICE

The following gifts have been made to the Wellesley Council on Aging and must be accepted by the Board of Selectmen:

GIFTS TO THE SUPPLEMENTAL PROGRAMS ACCOUNT (29054150-483000-COAPG)

Updated 9/25/2018

Donation from:	Amount(s) / comments regarding gift
Friends of Wellesley Council on Aging	\$959.00 – Donation specific to August Lunch Program with Express Gourmet
Friends of Wellesley Council on Aging	\$327.65 – Donation specific to August Lunch Program with Wellesley Bakery

Total Donations Listed for General Gift Account = \$1,286.65

Robinson, Blythe

From: Vlass, Cricket
Sent: Tuesday, September 25, 2018 3:07 PM
To: Jop, Meghan
Cc: Robinson, Blythe
Subject: Donation

Hi Meghan,

We received a donation for a Teak bench and bronze plaque from Abigail Cullinan installed in Fuller Brook Park overlooking the fish jump area near Grove St. We received the donation for \$1,290.00 on September 27, 2017. The bench was installed on October 25, 2017 and the plaque on July 2, 2018.

Sorry for not sending this info in a timely manner,
Cricket

Cricket Vlass, Landscape Planner
Town of Wellesley
Department of Public Works
Park & Highway Division
30 Municipal Way
Wellesley Hills, MA 02481
Tel: (781) 235-7600 X3332
Fax: (781) 431-7569
E-mail: cvlass@wellesleyma.gov
Town Website: <http://www.wellesleyma.gov/>

I am in the office on Mondays, Tuesdays and Thursdays.

When responding please be advised that the Town of Wellesley and the office of the Secretary of State has determined that email could be considered a public record.

8. **New Business and Correspondence** - Other Documents: The Board will find documents the staff are not seeking action on, but is for informational purposes only. Please find the following:

- ❖ FY19 Work Plan - September
- ❖ Correspondence from Mr. Carls
- ❖ Correspondence from NRC re: Gas Leak Regional Meeting

Selectmen's Office Work Plan - FY19 - September

Project	Issue or Current Status	Next Steps	Resources Required	BOS Liaison	Staff Assigned	Completion Date
<u>HIGHEST PRIORITY PROJECTS</u>						
Upham/Hardy School - MSBA	MSBA Eligibility through Dec. 2018	STM scheduled October 2nd	STM appr. Of Feas/Schematic \$\$	Marjorie/Tom	SC & BOS	Dec. 2018
Hunnewell School	Feasibility Underway	Community eco-charrette - October 15th	STM appropriation of \$1M	Marjorie/Tom		April, 2019
Wellesley Office Park	John Hancock Proposes Redevelopment	Waiting to hear from Developer on 40R	Work with DHCD & Developer	Jack/Tom		ATM 2019
North 40 Plan	Phase II Landfill Report Complete	Develop RFP for consultant, charrette - fall	\$\$ for closure-based on plan	Ellen	Blythe, DPW	Dec. 2018
Town Hall Interior Visioning	Public presentation on September 12th	BOS decision - feasibility \$\$ for annex	Budget approved	Marjorie	Blythe, Joe	Sept, 2018
Housing Production Plan	BOS, PB & WHDC adopted 9/24/18	Submitted plan to DHCD for apprvl 9/26/18		Jack/Ellen	Meghan, Michael	Sept, 2018
Budget Process	Update manual, Review existing bylaw	Consider for 2019 ATM		Jack/Marjorie	Blythe, Sheryl	
Capital Policy & Prioritization	Discussing next steps & strategy with BOS	Discuss with Bd chairs & Dept heads Oct. 10th		Jack/Marjorie	Blythe, Sheryl	July, 2018
Tailby/Railroad Commuter Lot	Top 4 firms selected for further interviews	Interviews on October 23rd w/3 firms		Beth	Michael/Meghan	
<u>OTHER BOS INITIATIVES</u>						
<u>DEVELOPMENT PROJECTS</u>						
900 Worcester	Construction in progress	Est. 12/15/18 for ice rinks opening	MassDOT - traffic light	Tom	Meghan, Blythe	Fall, 2018
<u>HOUSING PROJECTS</u>						
40B Housing Projects	Elig. Appr for Delanson, 148 & 135, 680, 16	Ass't ZBA with comprehensive permits	\$\$ Added to FY19 Legal budget	Ellen	Meghan, Michael	
WHA - Barton Road Property	Redevelop - mixed use	Do assessment w/CPA funds, issue RFP		Ellen		
<u>FINANCIAL PROJECTS</u>						
Unified Plan	Comment review complete	Finalize main document with Project Team		Marjorie/Ellen	Meghan, Michael	ATM - 2018
PBC-FMD Staffing	Discuss in house OPM, project support	Met w/FMD, review info with BOS		Marjorie	Blythe, Joe	
SPED Stabilization	Mtg held w/Schools on Aug. 21st to discuss	Consider adding funding in FY20 budget		Jack/Marjorie		
<u>POLICIES/BYLAWS</u>						
Boston Marathon Policy	2 policies, one for bibs, & exp. Of funds	Review final draft at 10/16 mtg on entries			Blythe	
Demo Delay Bylaw	Review bylaw for possible changes					
Financial Policies/Proced.	Develop some policies, update existing	Review & then meet with Advisory		Jack	Sheryl, Blythe	
Health Insurance Policy	Town needs policy on ins. Eligibility	Draft policy for BOS & SC review	Start after new plans in place	-	Blythe, Scott	
Update HAY HR System	Hay system dated, new pay/class plan	Discuss w/HR Board, obtain funding	Est. Cost \$70-\$80K	Ellen		
PILOT Agreements	Develop policy for tax exempt properties	Discuss priorities with the Board		Beth	Blythe	
Plowing of Private Ways	Town doesn't follow state law, dev. policy	Finalizing white paper for BOS review			Blythe, M. Pakstis	June, 2018
<u>STAFF MANAGED PROJECTS</u>						
Community Compact - Digital Records	Hired Accufile, data gathering underway	In process, complete by Dec. 1st	\$15,000 in State funding		Blythe	
Electronic Permitting	Developing systems-bldg permit complete	Go live with BOS permits this fall			Blythe, Brian	
Land Availability Inventory						
Website Redesign	Launched 8/7/17, review status	Make ongoing refinements & update pages	New Project/Comm Mgr to do		Brian	10/1/2018
Cochituate Aqueduct Encroachments	Work to identify encroachments, determine resolution	Send notice to all abutting properties	DPW assistance/Engineering		Blythe/Meghan	June, 2019

Project	Issue or Current Status	Next Steps	Resources Required	BOS Liaison	Staff Assigned	Completion Date
<u>OTHER TOWN PROJECTS</u>						
DPW Work for Others	Program not transparent, value??	Mtg held on 8/16/17, review in spring	N/A	Tom	Blythe, DPW	
Granite Street	Approved at 2018 ATM as a public way	Finalize design, bid & complete spring 2019	\$195K for Town Share		Meghan/DPW	
Route 9/Kingsbury Upgrade	No guardrail eastbound, westbound ???	State estimates completion mid-November			Meghan	Aug. 2017
School Security Followup	Convene meetings to discuss next steps					
Wellesley Media	Kingsbury Room complete, Warren shortly	Coordinating board mtgs at both locations	Wellesley Media funding			July, 2018
Town Hall Envelope Repair	2018 Work in process	Finish first 1/2 of project fall 2018		Marjorie	Joe	Fall, 2019
<u>POTENTIAL PROJECTS/PROJECTS W/OTHERS</u>						
War Memorial/Great Hall	Discuss with Town Hall Interior Vision					
Revenue Gener. Opportunties	Table for now					
Community Dev. Department	Table for now					
Mass Bay	Table for now					
HR Manual/Handbook	Rough draft in process by HR Board				Scott	
Transportation Adv. Group	Form working group to outline a charge			Ellen	Meghan	
SEC - Re-evaluate	Re-evaluate structure, charge	Consider for 2019 ATM		Tom		
Town Strategic Plan						

COMPLETED PROJECTS

Complete Alcohol Reg w/BYOB	Regulations finalized, Bylaw approved	Bylaw in place		Beth	Meghan	ATM-2018
-----------------------------	---------------------------------------	----------------	--	------	--------	----------

495 Washington St.
Wellesley MA. 02482
September 24, 2018

CCRC letter to town leaders, possible letters to editors, Townsman and Wellesley-Weston Magazine

Hi Friends,

Wellesley has an excellent housing opportunity for seniors to have a full service, moderately priced not-for-profit continuing care retirement community (CCRC) right here in town.

The project would offer quality with moderate pricing through a combination of careful design and going easy on unnecessary luxuries. It would also qualify for the Commonwealth's 40 B program and have approximately 200 units, large enough to achieve all key economies of scale.

Located on Wellesley's wooded North 40, the facility would be centered on the site, yet within walking distance of downtown, library, the Tolles Parsons Senior Center, the town hall and Wellesley College.

It would maintain the town's residential ambience, using two and three story garden apartment architecture, attractive landscaping, and connect with the town's extensive network of walking trails. It will also utilize the existing vegetable garden, expanding it as needed and have underground parking.

Targeted primarily for Wellesley residents, it would also be inviting to parents and grandparents of younger families living here, so as to facilitate their being close to their kids and grandchildren.

Preliminary response to the CCRC idea has been excellent; from those ready to move in, to people with candidate relatives and then, to the many not yet seniors who don't see themselves ready.

However enthusiastic and widely held, recognition of the project's validity, the project needs the core support of interested people, to invest time and energy to organize, give it a definitive business plan and assemble the professionals needed to provide substance for town approval, financing and construction.

CCRCs are for revitalizing and opening new life experiences and opportunities. Too often getting older is taken to mean just slowing down and no longer able to handle being independent. The CCRC idea is by no means new. It has reached across the nation and in fact is a growth industry. The people working in it are upbeat, stay and make careers of it because they see something important; resident revival and opportunity for new life-giving experiences. The residents see it themselves. They're active in running these institutions and taking care of each other. Others see it too. So the industry continues growing. This is what this proposition is about, why it's valid and why, given a proper chance, it will succeed.

Needed now is a core support group, a committee to form a business plan, engage the professionals needed, planner and architect to attend to designing, lawyer to do the legal work and competent, experienced developer/operator to coordinate development, building and operating the facility.

Thanks for listening and please come help,

Dick

Dick Carls
617 930 2275
rcarls1@verizon.net



NATURAL RESOURCES COMMISSION

Town Hall, 525 Washington Street, Wellesley, Massachusetts 02482-5992

Regina LaRocque, Chair
Raina McManus, Vice Chair
Lise Olney, Secretary
Laura Robert
Katie Griffith

Brandon Schmitt, Director
Telephone: 781.431.1019, Ext. 2298
Website: www.wellesleyma.gov/NRC

September 24, 2018

Wellesley Board of Selectmen
Mike Pakstis, Director of Public Works
Sustainable Energy Committee

Dear Board of Selectmen, Mr. Pakstis, and Sustainable Energy Committee,

As you know, the Wellesley Natural Resources Commission has been working for more than a year to better understand the issue of gas leaks and the extent of the problem in Wellesley.

- In March 2017, the NRC organized the public forum on gas leaks, co-sponsored by our state legislators, the Selectmen, the Board of Health, Sustainable Energy Committee, and Sustainable Wellesley.
- In July 2017, we commissioned a study of methane readings in the Town of Wellesley by Bob Ackley of Gas Safety Inc., whose findings suggest that there are many more gas leaks in Wellesley than have been previously reported by National Grid, including a number of leaks in close proximity to public schools, private schools, and pre-schools.
- In May 2018, we partnered with parents from Wellesley Green Schools to bring these leaks to the attention of the School Committee and asked them to address the problem with National Grid. (It should be noted that leaks within 50 feet of a school zone are required by state law to be prioritized for repair.) We also made sure that the School Committee was aware of a significant leak — that is audibly hissing — directly behind the Wellesley High School on Seaver Street, and another in front of WHS that registered 95 percent methane content on the combustible gas indicator. The School Committee then wrote to National Grid asking for National Grid's plan for remediating these leaks.

As far as we know, none of these activities has resulted in any action by National Grid — and it is our understanding that the leaks near WHS remain. It is possible that National Grid's recent inaction may be due to their unresolved dispute with their workers which has resulted in a lock-out. This does not seem to us to be an acceptable excuse, given that issues of children's health and safety are at stake. We feel more urgent action should be taken.

To be clear, we felt this sense of urgency *before* the catastrophic gas explosions in the Merrimack Valley. While there is very limited information available on the cause of this tragic accident, we have not heard any indication that open-air gas leaks might be to blame (increased pressure has been suggested as a possible cause). What we do know is that when children are exposed to significant methane leaks they

are at a greater risk for asthma and other dangerous health conditions, not to mention the well-established, long-term implications of methane leaks for the health of our environment.

We have three suggestions as to what might be done going forward:

1. **Make an explicit request to National Grid** that they address the leaks near Wellesley High School *immediately*, with trained work crews.
2. **Defer approval of any requests by National Grid** to build new gas infrastructure until the leaks near our schools have been repaired and the contract dispute with National Grid workers has been resolved. (Repairing gas mains is work that is associated with substantial safety concerns, and it is unclear if the workers currently employed by National Grid are appropriately trained. There have now been numerous safety violations reported to OSHA, and 24 towns in Massachusetts have now forbidden National Grid to perform new work in their towns using these employees, because of these concerns.)
3. **Form a small task force** to determine what we can do to address this serious issue in our town, possibly in coordination with other towns.

Concerning this last suggestion, Wellesley has been invited to coordinate with municipal officials, DPW staff, and environmental advocates from other towns to meet with National Grid with the goal of expediting the identification and repair of large volume leaks. (Large volume leaks produce 50% of methane gas emissions in Massachusetts and are largely unidentified and therefore not generally prioritized for repair by National Grid.) So far, the following towns have committed to participating: Acton, Arlington, Bedford, Brookline, Concord, Lexington, Lincoln, Salem, Somerville, Waltham, Watertown, and Westford.

The first meeting will take place without National Grid for the purpose of planning and coordination. The hope is that Wellesley would be represented by a Selectman, a DPW official, and an environmental advocate. Meeting details:

Wednesday, October 3, 9:30 am to 12 pm
Arlington Town Hall, 730 Massachusetts Ave., Arlington
Agenda will be sent to all participants on October 1

Please let us know your thoughts and availability with regard to Wellesley's participation in this effort. We would also be glad to put you in touch directly with meeting organizers should you have any questions.

On behalf of the board,

Brandon Schmitt, Director
Wellesley Natural Resources Commission

CC: Senator Cynthia Creem, First Middlesex and Norfolk
Senator Richard Ross, Norfolk, Bristol, and Middlesex
Representative Alice Peisch, 14th Norfolk
Matt Kelly, Wellesley School Committee Chair

9. STM Preparation

This item is included so that the Board may discuss any preparations that are required ahead of the special town meeting that begins at 7:00 PM.