



Massachusetts School Building Authority

Deborah B. Goldberg
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Executive Director / Deputy CEO

June 18, 2019

Mr. Jack Morgan, Chair
Wellesley Board of Selectmen
Wellesley Town Hall, Selectmen's Office
525 Washington Street, Third Floor
Wellesley, MA 02482

RE: Designer Selection
Ernest F. Upham Elementary School
MSBA ID: 201703170050

Dear Mr. Morgan:

On Tuesday, June 18, 2019, the Massachusetts School Building Authority Designer Selection Panel ("DSP") interviewed the finalists for the above-referenced project. The following individuals represented the Town of Wellesley on the DSP:

- Dr. David Lussier, Superintendent of Schools, Wellesley Public Schools
- Sharon Gray, School Building Committee Chair, Wellesley Public Schools
- Steve Gagosian, Design and Construction Manager, Wellesley Facilities Management Dept.

In accordance with the provisions of Massachusetts General Laws, Chapter 7C, Sections 44 through 58, and the MSBA Designer Selection Procedures, the DSP voted unanimously to rank the finalists, in order of qualifications, as follows for the subject project:

1. Symmes Maini & McKee Associates, Inc. (SMMA)
2. HMFH Architects, Inc.
3. Tappè Associates, Inc.

The DSP determined that Symmes Maini & McKee Associates, Inc. possesses the requisite skills and experience for this project, particularly in light of their extensive experience in the design and construction of schools in Massachusetts.

The Town of Wellesley should now take the appropriate local steps necessary to award the contract for designer services to the first-ranked firm and authorize fee and contract negotiations. Please know that the Town of Wellesley must use the MSBA's standard contract for designer services, a copy of which can be downloaded from our website, MassSchoolBuildings.org.

Before beginning the contract and fee negotiations, however, and in order to remain eligible for the reimbursement of a portion of the designer services fee, please have your Owner's Project Manager contact the MSBA Project Manager for this project, Karl Brown, to discuss the

MSBA's guidelines. Upon completion of contract and fee negotiations with the first-ranked firm, please forward a copy of the fully executed contract to Kathryn DeCristofaro, Capital Program Manager, at the MSBA.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Karl Brown', with a horizontal line extending to the right.

Karl Brown, AIA
Senior Architect

cc: Legislative Delegation
Meghan Jop, Wellesley Executive Director
Steve Gagosian, Design and Construction Manager, Wellesley Facilities Management Dept.
Richard Elliott, Project Manager, Town of Wellesley
Matt Kelley, Chair, Wellesley School Committee
Dr. David F. Lussier, Superintendent, Wellesley Public Schools
Sharon Gray, Chair, Wellesley School Building Committee
Alex Pitkin, Symmes Maini & McKee Associates, Inc. (SMMA)
Philip Lewis, HMFH Architects, Inc.
Charles Hay, Tappè Associates, Inc.
Timothy Bonfatti, Owner's Project Manager, Compass Project Management, Inc.
Jeff D'Amico, Owner's Project Manager, Compass Project Management, Inc.
Karl Brown, MSBA Project Manager
File: 10.2 Letters (Region 4)