

Cone & Barrier Request Form

Date of Event: Date of Request:

Event:

Date of Pickup: Time of Pickup:

Date of Dropoff: Time of Dropoff:

Requested By

Name:

Association/Organization:

Address:

Phone: Alternate Phone:

Email:

Items (Replacement Cost)	Quantity Requested	Quantity Filled	Quantity Picked Up	Quantity Returned
18" Rubber Cones LG / OR (\$10 each)				
28" Rubber Cones LG / OR (\$13 each)				
Plastic 4' A Frame Barricades (\$62 each)				
Folding Barricades / With Sign Holder (\$65 each)				
Signage - Road Closed, Slow, Etc. (\$30 per sign)				
Other:				

Comments:

_____ Staff Initials	_____ Staff Initials	_____ Staff Initials
_____ Date	_____ Date/Time	_____ Date/Time

I, the undersigned, acknowledge receipt of the above detailed items from the Wellesley Department of Public Works, Park & Highway Division.

I agree to accept responsibility for the protection and proper use.

In the event that any of these items are lost or damaged while in my possession, it is understood and agreed that I will compensate the Town for said items in accordance with the replacement costs specified above.

Signed By Date

Please provide following if not the person who requested as listed above:

Name: Phone: