

TOWN OF WELLESLEY SAFETY COMMITTEE MEETING AGENDA

Tuesday November 5, 2019, 1:00- 2:00 PM

Wakelin Room, Library

Attending: Jennifer Glover, Scott Szczebak, Inna Ivers, Jeff Azano-Brown, Michael Santangelo, Michael Carmody, Nat Brady, Kristen Stacy, Sally Rose, Pearl Der, Vivian Zheng, Stephanie Hawkinson

Q&A

How is Town handling ADA compliance in regards to safety? Short answer, "it depends". Discussion about safety vs. ADA compliance. A FMD work order is created when something is needed or fixed. Members mentioned challenges in maintain wheelchair access ramps inside and outside their buildings. Another member talked about difficulty with door openings and room access. Another member pointed out that although this is an important public safety concern, its application to employee safety would be only for disabled employees

Incident Review

July – October 2019. This was a pretty typical timeframe of incidents. A one-page summary was distributed listing injuries reported to HR. Attention was given to 1) severity (report only, medical treatment needed, or lost workday incidents), 2) the mechanism of injuries (overexertion, slip trip and fall, struck by object), 3) the lack of personal protective equipment. It's hoped that a review of frequent types of incidents can help determine priorities for focused efforts in injury prevention. The Health Department might want to look into eye protection during inspections. One incident at school involved improper use of walkie talkie- be sure to train walkie talkie users on how to properly use. Do teachers need lift training?

What can be our first town-wide initiative?

Brainstormed ideas that could touch entire town. Emergency Evacuation, Ergonomics, Incident investigation & root cause, First Aid, monthly safety spotlight, develop short safety videos with Wellesley Media Station. We will revisit this at the next meeting.

Trainings

Only had a few minutes to discuss. How can we open trainings up to more people in town?Thoughts of putting trainings in monthly spotlight. We will revisit at a future meeting.

Did not have time to discuss Mission Statement or Announcement of Safety Meeting. We will revisit at a future meeting.