

## TOWN OF WELLESLEY SAFETY COMMITTEE MEETING NOTES

Tuesday March 3, 2020, 1:00- 2:00 PM

Arnold Room, Library

**Attending:** Jennifer Glover, Inna Ivers, Mike Anderson, Dave Cohen, Jeff Azano-Brown, Michael Carmody, Emma Weiler, Scott Szczebak, Kristen Stacy, Sally Rose, Nat Brady

### Incident Review

There were 2 reported incidents in February, 2020 - 1 at the school - no injury and 1 at Town hall - no injury. 1 person is out at DPW. The schools need to be better about turnaround time for incident reports. Kristen will let the schools know this.

### Discussion

The new pages for the Safety Committee are up on the Town's website with our mission statement, developed by Stephanie. The site lists upcoming training and monthly spotlights on safety issues. There was a suggestion that it would be helpful to include a link to the MIIA calendar.

The first newsletter includes information on nutrition, kitchen safety tips, virus protection, and the new handsfree law. A link to the March newsletter will be emailed to all employees.

In talking about the April newsletter, we decided to switch up the original topic calendar and do sun exposure, dog bites, ticks. The DPW sends out tick information that they provide to employees during their orientation. There are tick identification cards from the Mass health department. Michael to send what DPW has on ticks to Jen. We can also include some health insurance info as it is open enrollment. Jen will make a chart so we have a record of what we've done for the newsletters and use it as a template for future months. The "health fair" that is held during open enrollment is a misleading name, as it is just a couple health insurance vendors that are available for insurance questions. It would not be the time to do a safety/wellness fair.

Scott remarked that we have a budget for wellness (\$1-2K) - related topics like blood pressure monitoring etc. We could try and get a van to come visit Wellesley. We will see what's available for a mobile health event (like blood pressure, BMI, skin cancer testing) and whether it would not be too soon to do it in April. If the timing doesn't work, we could do sun screen, ticks, outdoor activities. If anyone wants to think about some type of an event for April or another month, let Jen know. We are not going to do events every month, if there is something people are interested in, let Jen know.

Jen will put together a newsletter for April. She also needs a distribution mailing list for the schools so she can email the newsletter there. She will contact Gayle to forward the email.

Scott asked about doing a Safety Fair in September or some months away so we can prepare. We can bring in MIIA, get a vendor with ergonomic desks, safe driving, yoga, massage chairs - maybe a 4 hour timeframe. We need about 20-25 vendors. Suggested locations include the library or the high school or we could have it outside in a park. The focus will be safety with a little bit of wellness. We need to start planning early so we can nail down location and time; vendors also need some lead time. We could see what MIIA has to offer, local places for yoga, Roche Brothers, Midwest employees casualty (MEC). Jen will ask other towns via the mmhr listserv if they have done a similar event.

Jen will put a survey together and send it out to all employees - ask what employees would like to see at the fair. Here are some example questions:

Would you be interested in attending a safety and wellness fair

What time might be best

What vendors/ features would you like to see