

TOWN OF WELLESLEY - BUILDING DEPARTMENT  
SIGN PERMIT APPLICATION

PURSUANT TO MA STATE BUILDING CODE - 780 CMR  
AND TOWN OF WELLESLEY ZONING BYLAWS, SECTION XXIIA

For Office Use Only  
APP # \_\_\_\_\_  
Date \_\_\_\_\_

PLEASE COMPLETE ALL SECTIONS IN FULL

SECTION 1 - PROPERTY / BUSINESS ADDRESS & OWNERSHIP	
1.1 Property Address (Number and Street) 46 Washington St	1.2 Unit / Suite
1.3 Property Owner of Record Name (Print) Claude Elias Telephone 781-127-8093	Building Address 46 Washington St. Wellesley If new owner: Book # Page and Entry to be recorded
1.4 Business Name Wellesley Repair, Inc.	
1.5 Business Owner Name (Print) Claude Elias Telephone 781-127-8093	
SECTION 2 - CONSTRUCTION SERVICES	
2.1 Sign Contractor Name (Print) Station 710 of New England Inc Address 4 Noel Place Beacon Falls CT 06403 Telephone 203 723 4662	
License Number of Applicant Expiration Date Wellesley Registration Number (LIC)	
SECTION 3 - SIGN DETAILS - Please note that a certified plot plan must accompany all applications for free standing signs.	
SIGN 1 Does this sign replace an existing one? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
1. Type <input type="checkbox"/> Wall <input type="checkbox"/> Window <input type="checkbox"/> Standing <input checked="" type="checkbox"/> Awning	
2. Dimensions Height (ft/in) 42" Width (ft/in) 7'11 1/2" Area (sq. ft) 39.8 Area of Facade Letter Height (in) 2'-6"	
3. Location Height of highest part of sign / awning above ground elevation 14'5" Will this sign project into, on or over a public sidewalk, street or way? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
4. Materials: plastic, ACMU	
5. Colors Background Color white/blue Lettering Color white/blue	
6. Illumination <input checked="" type="checkbox"/> Y <input type="checkbox"/> N If Yes: <input checked="" type="checkbox"/> Internally <input type="checkbox"/> Externally How? LED	
7. Wording Gulf	
SIGN 2 Does this sign replace an existing one? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
1. Type <input type="checkbox"/> Wall <input type="checkbox"/> Window <input checked="" type="checkbox"/> Standing <input type="checkbox"/> Awning	
2. Dimensions Height (ft/in) 53" Width (ft/in) 96" Area (sq. ft) 35.28 Area of Facade Letter Height (in)	
3. Location Height of highest part of sign / awning above ground elevation 15' Will this sign project into, on or over a public sidewalk, street or way? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
4. Materials: metal, plastic	
5. Colors Background Color white Lettering Color blue	
6. Illumination <input checked="" type="checkbox"/> Y <input type="checkbox"/> N If Yes: <input checked="" type="checkbox"/> Internally <input type="checkbox"/> Externally How? LED	
7. Wording Gulf	
SIGN 3 Does this sign replace an existing one? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
1. Type <input type="checkbox"/> Wall <input type="checkbox"/> Window <input checked="" type="checkbox"/> Standing <input type="checkbox"/> Awning	
2. Dimensions Height (ft/in) 72" Width (ft/in) 40" Area (sq. ft) 23 Area of Facade Letter Height (in)	
3. Location Height of highest part of sign / awning above ground elevation 10' Will this sign project into, on or over a public sidewalk, street or way? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
4. Materials: metal, plastic	
5. Colors Background Color orange Lettering Color white	
6. Illumination <input checked="" type="checkbox"/> Y <input type="checkbox"/> N If Yes: <input checked="" type="checkbox"/> Internally <input type="checkbox"/> Externally How? LED	
7. Wording Regular unleaded, all taxes included, service center	

**SECTION 4 - APPLICATION DECLARATION**

I/we, the undersigned, as permit Applicant(s), hereby declare that the statements and information on the foregoing application are true and accurate, to the best of my own knowledge and belief.

Signed under the pain, and penalties of perjury.

*[Handwritten Signature]*  
1/17/2020

**ZONING DETERMINATION / AUTHORIZATION --- FOR OFFICE USE ONLY**

In accordance with Section XXIII of the Town of Wellsley's Zoning bylaws, the sign(s) submitted on this application require:

- By Right review
- Special Permit approval

Please obtain signatures identified below and make any changes to the application details as required.

DESIGN REVIEW BOARD

ZONING BOARD OF APPEALS

BUILDING DEPARTMENT

Approved Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION 5 - DESIGN REVIEW BOARD APPLICATION REQUIREMENTS**

- 2 Copies of the following
  - Samples of all colors proposed to be used on sign or awning.
  - Scaled, dimensioned drawing of the sign/awning including lettering, boards and other design elements (minimum scale 3/4 of an inch of larger, location plan for standing signs showing distance, setback from property lines (minimum scale 1/4 of an inch or larger).
  - Drawing of facade showing proposed placement of sign/awnings in relation to turn significant architectural elements (minimum scale 1/4 of an inch or larger).
  - Color photographs of the facade and adjacent buildings.
- FEE:** please make check payable to the "Town of Wellsley"
- Awning - \$ 50.00
  - By Right Signs - \$ 50.00
  - Special Permit Signs - \$ 150.00



**SIGN PERMIT**

Permit User Only

APPLICATION # \_\_\_\_\_

Property Number and Street \_\_\_\_\_

DATE PERMIT GRANTED \_\_\_\_\_

Reviewed By \_\_\_\_\_

**Fees Collected:**

Permit \_\_\_\_\_

Microfilming \_\_\_\_\_

**TOTAL** \$ \_\_\_\_\_