

**TOWN OF WELLESLEY - BUILDING DEPARTMENT
SIGN PERMIT APPLICATION**

PURSUANT TO MA STATE BUILDING CODE - 780 CMR
AND TOWN OF WELLESLEY ZONING BYLAWS, SECTION XXIIA

For Office Use Only
APP # DRB-21-155

Date 3/25/21

PLEASE COMPLETE ALL SECTIONS IN FULL

SECTION 1 - PROPERTY / BUSINESS ADDRESS & OWNERSHIP	
1.1 Property Address (Number and Street) <u>277 Linden Street</u>	1.2 Unit / Suite
1.3 Property Owner of Record Name (Print): <u>277 Linden St. LLC % Eastport Real Estate Services</u> 107 Hubston Rd. Wakefield, MA 01880 Telephone: <u>781-890-5855</u> If new owner, Book / Page and Date title recorded	
1.4 Business Name <u>Glendi Studio</u>	
1.5 Business Owner Name (Print): <u>Alexandra Lazaves</u> Telephone: <u>617-785-5170</u>	

SECTION 2 - CONSTRUCTION SERVICES	
2.1 Sign Contractor Name (Print): <u>Scott Love Design</u> <u>jaypantlo@hotmail.com</u> Address: <u>11 Bates Rd. Milton, MA 02186</u> Telephone: <u>617-230-4434</u> ←	
License Number (if applicable)	Expiration Date
Wellesley Registration Number (C.D)	

SECTION 3 - SIGN DETAILS - Please note that a certified plot plan must accompany all applications for free standing signs.	
SIGN 1 Does this sign replace an existing one? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	
1. Type	<input checked="" type="checkbox"/> Wall <input type="checkbox"/> Window <input type="checkbox"/> Standing <input type="checkbox"/> Awning
2. Dimensions	Height (ft/in) <u>18"</u> Width (ft/in) <u>104"</u> Area (sq. ft.) <u>13</u> Area of Facade <u>641</u> Letter Height (in) <u>6"</u>
3. Location	Height of highest part of sign / awning above ground elevation <u>16'</u> Will this sign project into, on or over a public sidewalk, street or way? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N
4. Materials:	<u>Aluminum panel / Acrylic letters</u>
5. Colors	Background Color <u>White</u> Lettering Color <u>Blue</u>
6. Illumination	Y <input type="checkbox"/> N <input checked="" type="checkbox"/> If Yes... <input type="checkbox"/> Internally <input type="checkbox"/> Externally How?
7. Wording	<u>Glendi Studio</u>
SIGN 2 Does this sign replace an existing one? <input type="checkbox"/> Y <input type="checkbox"/> N	
1. Type	<input type="checkbox"/> Wall <input type="checkbox"/> Window <input type="checkbox"/> Standing <input type="checkbox"/> Awning
2. Dimensions	Height (ft/in) _____ Width (ft/in) _____ Area (sq. ft.) _____ Area of Facade _____ Letter Height (in) _____
3. Location	Height of highest part of sign / awning above ground elevation _____ Will this sign project into, on or over a public sidewalk, street or way? <input type="checkbox"/> Y <input type="checkbox"/> N
4. Materials:	_____
5. Colors	Background Color _____ Lettering Color _____
6. Illumination	Y <input type="checkbox"/> N <input type="checkbox"/> If Yes... <input type="checkbox"/> Internally <input type="checkbox"/> Externally How?
7. Wording	_____
SIGN 3 Does this sign replace an existing one? <input type="checkbox"/> Y <input type="checkbox"/> N	
1. Type	<input type="checkbox"/> Wall <input type="checkbox"/> Window <input type="checkbox"/> Standing <input type="checkbox"/> Awning
2. Dimensions	Height (ft/in) _____ Width (ft/in) _____ Area (sq. ft.) _____ Area of Facade _____ Letter Height (in) _____
3. Location	Height of highest part of sign / awning above ground elevation _____ Will this sign project into, on or over a public sidewalk, street or way? <input type="checkbox"/> Y <input type="checkbox"/> N
4. Materials:	_____
5. Colors	Background Color _____ Lettering Color _____
6. Illumination	Y <input type="checkbox"/> N <input type="checkbox"/> If Yes... <input type="checkbox"/> Internally <input type="checkbox"/> Externally How?
7. Wording	_____

SECTION 4 - APPLICATION DECLARATION

I (we) the undersigned, as permit applicant(s), hereby declare that the statements and information on the foregoing application are true and accurate, to the best of my (our) knowledge and belief.

Signed under the pains and penalties of perjury,

Atadual authorization

Owner Signature _____ Date _____ Sign Contractor (required if identified on form) _____ Date _____
 *If the owner has authorized an agent to act on his/her behalf, please include a signed authorization letter with this application.

ZONING DETERMINATION / AUTHORIZATION --- FOR OFFICE USE ONLY

In accordance with Section XXIII of the Town of Wellesley's Zoning Bylaws, the sign(s) submitted on this application require:

- "By Right" review
- Special Permit approval

Please obtain signatures identified below and make any changes to the application details as required.

DESIGN REVIEW BOARD

Authorized Signature _____ Date _____ DRB # _____

ZONING BOARD OF APPEALS

Authorized Signature _____ Date _____ ZBA # _____

BUILDING DEPARTMENT

Authorized Signature _____ Date _____

SECTION 5 - DESIGN REVIEW BOARD APPLICATION REQUIREMENTS

- 9 Copies of the following
 - Samples of all colors proposed to be used on sign or awning.
 - Scaled, dimensioned drawing of the sign/awning including lettering, borders and other design elements (minimum scale 3/4 of an inch or larger).
 - Location plan for standing signs showing distance, setback from property lines (minimum scale 1/40 of an inch or larger).
 - Drawing of facade showing proposed placement of sign/awnings in relation to trim/significant architectural elements (minimum scale 1/4 of an inch or larger).
 - Color photographs of the facade and adjacent buildings.
- FEE:** Please make check payable to the: "Town of Wellesley"
 Awnings - \$ 50.00
 By Right Signs - \$ 50.00
 Special Permit Signs - \$ 150.00

For Office Use Only

APPLICATION # _____



SIGN PERMIT

Property (Number and Street) _____

Date Permit Granted _____

Reviewed By _____

Fees Collected:

Permit _____
 Microfilming _____

TOTAL \$ _____