

# RECREATIONAL CAMPS & PROGRAMS 2021

## COVID-19 Health and Safety Standards for Reopening

### HEALTH & SAFETY STANDARDS

GROUP NAME:		ADDRESS OF ACTIVITY:	
OWNER/OPERATOR:		MAILING ADDRESS:	
DIRECTOR/COVID CONTACT:		DATE/TIME OF REVIEW:	
PHONE #:			
TYPE OF ACTIVITY:	CAPACITY:	REVIEWED BY:	

“No” column = ✓ marked below indicates doesn't meet standards

“Yes” column = ✓ marked below indicates compliance with standards

“N/A” column = ✓ marked below indicates that is not applicable to this camp.

		Yes	No	N/A	Comments
<b>Staffing and Operations</b>					
1.	No visitors allowed (written in Policy)				
2.	Senior Staff designated for COVID-19 Concerns				
	- Enrollment capacity 6ft of distance per person				
	- Emergency Shelter is available with same distancing				
3.	Adequate staffing for sick campers and extra cleaning				
	- <b>Licensed Camps:</b> 2 Health Care Supervisors				
4.	Policy for reviewing medical info and reach out to high-risk parents				
5.	Provide COVID-19 Prevention and Response Policy to parents				
6.	Orientation Plan for staff training and education regarding COVID-19 procedures to prevent spread				
7.	Plan for communication system with parents, children at camp, staff, facility, and EMS - Should include parents' email, phone numbers (home, work, cell)				
8.	Orientation Plan for campers on COVID-19 Procedures - Education on sick symptoms and not returning to camp - Masks and replacement masks				
9.	Plan for handling camp/program closures and staff absences				
10.	Proper ventilation systems, open windows, increased circulation of outdoor air and if prolonged facility shut down of water systems (cooling) they are checked before on-site camping				

		Yes	No	N/A	Comments
<b>Cohort Size</b>					
1.	Plan for cohorts with staff and campers <ul style="list-style-type: none"> <li>- Staff assigned to a cohort</li> <li>- No switching of cohorts (staff or campers)</li> <li>- No mixing of cohorts</li> </ul>				
2.	<b>Licensed Camps:</b> must maintain camper to counselor ratios (105 CMR 430.101)				
3.	Cohorts must maintain separation, must comply with Gathering Orders				
4.	Plan for communal spaces, camper belongings, and disinfecting between groups				
5.	Pick-up and drop-off procedures (maintain distance and prevent mixing) <ul style="list-style-type: none"> <li>- Education to parents</li> </ul>				
<b>Day Camps</b>					
	Cohort Size $\leq$ 25 campers <ul style="list-style-type: none"> <li>- Social Distancing within cohort</li> </ul>				
<b>Residential/Overnight Camps</b>					
	Cohort size $\leq$ 12 campers grouped by sleeping arrangements <ul style="list-style-type: none"> <li>- Plan for social distancing</li> <li>- No mixing of cohorts</li> </ul>				
<b>Hygiene and Handwashing</b>					
1.	Plan for hand hygiene and handwashing frequency <ul style="list-style-type: none"> <li>- When, how often, where are they located, etc.</li> <li>- Education for campers on infection control procedures and personal supplies</li> </ul>				
2.	Hand washing facilities fully stocked: water, soap, paper towels, trash bin				
3.	Hand sanitizer use parent permission form				
4.	Hand Sanitizer: <ul style="list-style-type: none"> <li>- 60% alcohol based</li> <li>- Appropriate with age children should be instructed on proper use</li> <li>- Products stored securely</li> <li>- Staff supervision</li> </ul>				
5.	Personal belongings and drinking containers never shared				
6.	COVID signage posted throughout camp <ul style="list-style-type: none"> <li>- Masks, Social distancing, hand hygiene</li> </ul>				
<b>PPE and Face Masks</b>					
1.	Educational materials about masks <ul style="list-style-type: none"> <li>- Masks required at all times</li> <li>- New fresh mask daily</li> </ul>				
2.	Supply of extra masks available				
3.	Plan for mask breaks (preferably outdoors) <ul style="list-style-type: none"> <li>- 6 ft must be maintained</li> </ul>				

		Yes	No	N/A	Comments
4.	Education for staff about appropriate PPE <ul style="list-style-type: none"> <li>- During food prep and screening activities that require contact</li> </ul>				
<b>Screening and Monitoring</b>					
1.	Plan for screening campers and staff <ul style="list-style-type: none"> <li>- Screening checks, location, staff responsible</li> </ul>				
2.	<b>Licensed Camps:</b> Health Care Consultant must train screening staff				
3.	Plan/records for the following <b>DAILY</b> screening info from parents at drop-off: <ul style="list-style-type: none"> <li>- Signed attestation form (COVID-19 Symptoms, use of fever reducing meds within last 24 hours)</li> <li>- Verbal confirmation that camper/no one in household is experiencing COVID-19 symptoms in last 24 hours and not required to isolate or quarantine</li> </ul>				
4.	Screening area must be private				
5.	Procedure to ensure no one enters camp who has not been screened				
6.	COVID-19 Vaccination record should be kept on file with other immunizations (if applicable to campers and staff)				
7.	Plan for monitoring children throughout the day for symptoms				
8.	Plan for keeping track of staff and children interactions in case of exposure				
<b>Isolation and Quarantine</b>					
1.	Plan for identifying, isolating, and discharging symptomatic children <ul style="list-style-type: none"> <li>- Plan to contact parents</li> <li>- Criteria for seeking medical attention</li> <li>- Transport of child/staff</li> <li>- Mitigation of transmission until sick child/staff can leave campus</li> <li>- Designation of isolation area for sick campers (if possible multiple areas)</li> </ul>				
2.	Plan for immediate notification of Local Board of Health <ul style="list-style-type: none"> <li>- Documents for contact tracing</li> <li>- Maintaining privacy for campers and staff</li> </ul>				
3.	Plan for positive/negative COVID-19 staff or camper test result <ul style="list-style-type: none"> <li>- They must follow requirements for isolation and quarantine.</li> <li>- <b>Licensed Camps:</b> Health care consultants, healthcare supervisors, and healthcare staff can follow the "Return to Work Guidance for Healthcare Workers"</li> <li>- Can return if negative after 24 hours and improvement in symptoms or with alternate diagnosis by primary care provider</li> </ul>				

		Yes	No	N/A	Comments
4.	<p><b>Licensed Camps MUST Notify Wellesley Health Department IMMEDIATELY of a positive case AND for exclusion of a camper experiencing COVID-19 symptoms</b></p> <ul style="list-style-type: none"> <li>- <b>Must notify MDPH community Sanitation Program within 48 hours of a positive case.</b></li> </ul>				
<b>Cleaning, Disinfecting, &amp; Sanitizing</b>					
1.	<p>Plan for cleaning and disinfecting following CDC guidelines:</p> <ul style="list-style-type: none"> <li>- EPA-registered disinfectants</li> <li>- Properly identified and stored in locked cabinets</li> </ul>				
2.	Plan for cleaning and disinfecting shared equipment following EEA standards				
3.	<p>Plan for cleaning and disinfecting if someone is suspected to have been at camp during their infectious period:</p> <ul style="list-style-type: none"> <li>- Close off area</li> <li>- Wait 24 hrs or as long as practical</li> <li>- Plan for availability of alternative space</li> </ul>				
<b>Transportation and Travel</b>					
1.	<p>Plan for travel:</p> <ul style="list-style-type: none"> <li>- Limited to areas without significant public traffic</li> <li>- Isolation while travel</li> </ul>				
2.	Comply with DESE travel				
3.	Cohorts should be maintained				
<b>Food Service and Safety</b>					
1.	Develop a plan for food service hygiene protocols <a href="#">Workplace Safety Standards for Restaurants</a>				
2.	<p>Plan for snacks and meals:</p> <ul style="list-style-type: none"> <li>- No family style</li> <li>- Staff must serve if not pre-packaged</li> <li>- Social Distancing must be maintained during meals</li> </ul>				
3.	Kitchen staff must maintain a checklist indicating routine cleaning				
<b>Activity Limitations</b>					
1.	All activities must be conducted in accordance with physical distancing, masking and sanitation, and should be done outside when possible				
2.	Sports Activities must follow the <a href="#">Safety Standards for Youth and Adult Sports</a>				
3.	<p>Plan for using pools or beach fronts:</p> <ul style="list-style-type: none"> <li>- Should follow <a href="#">reopening standards</a> for pools and beach front</li> <li>- Reserve own time slot if not their own property</li> </ul>				
<b>ADDITIONAL REQUIREMENTS FOR RESIDENTIAL AND OVERNIGHT CAMPS &amp; PROGRAMS</b>					
<b>Staffing and Operations</b>					
1.	Staff should remain on-site as much as possible				

		Yes	No	N/A	Comments
2.	Plan for campers to remain on-site for duration of camp: <ul style="list-style-type: none"> <li>- Exception for medical treatment</li> <li>- Campers cannot come mid-session</li> <li>- Campers who leave mid-session may not return</li> </ul>				
3.	Plan for staggered arrival to ensure minimal overlap with campers and families				
<b>Screening and Monitoring</b>					
1.	<b>Pre-Screening:</b> Staff and campers should self-quarantine 10 days prior to arriving. <ul style="list-style-type: none"> <li>- Educate and urge parents/staff to document and conduct self-screening during the 10 days</li> <li>- Parents should produce this documentation upon entering camp</li> </ul>				
2.	<b>Plan for Regular Screening:</b> <ul style="list-style-type: none"> <li>- Conducted daily</li> <li>- if not pass daily screenings, must be immediately isolated</li> <li>- Staff who do not remain on-site must re-screen each day</li> </ul>				
3.	<b>Plan for Testing:</b> Healthcare Consultant must review and approve testing policies. <ul style="list-style-type: none"> <li>- Parental consult required for testing</li> <li>- Notification of test results must be followed. All positives must be notified to MDPH within 24 hours</li> </ul>				
4.	<b>Arrival Testing:</b> <ul style="list-style-type: none"> <li>- Negative PCR obtained by all campers and staff within 72 hours of arrival at camp (must quarantine, guidance below, until results are produced if not there by start of camp)</li> <li>- All must be tested upon arrival at camp by PCR or BinaxNow test – modified quarantine until all results are returned</li> <li>- If any test is positive follow isolation and quarantine guidelines</li> <li>- Individuals who have been positive in last 90 days are exempt from testing but must produce prior lab results</li> </ul>				
5.	<b>Symptomatic Testing:</b> <ul style="list-style-type: none"> <li>- Prompt plan for staff and campers to be tested</li> <li>- If no onsite test, then transport to be tested but must minimize staff exposure</li> </ul>				
6.	<b>Plan for Isolation and Quarantine:</b> <ul style="list-style-type: none"> <li>- Notify parents immediately, staff or camper should not complete isolation or quarantine at camp (should be dismissed from camp)</li> <li>- Established space for isolation and quarantine until camper/staff is picked up (separate bathroom must be included)</li> </ul>				

