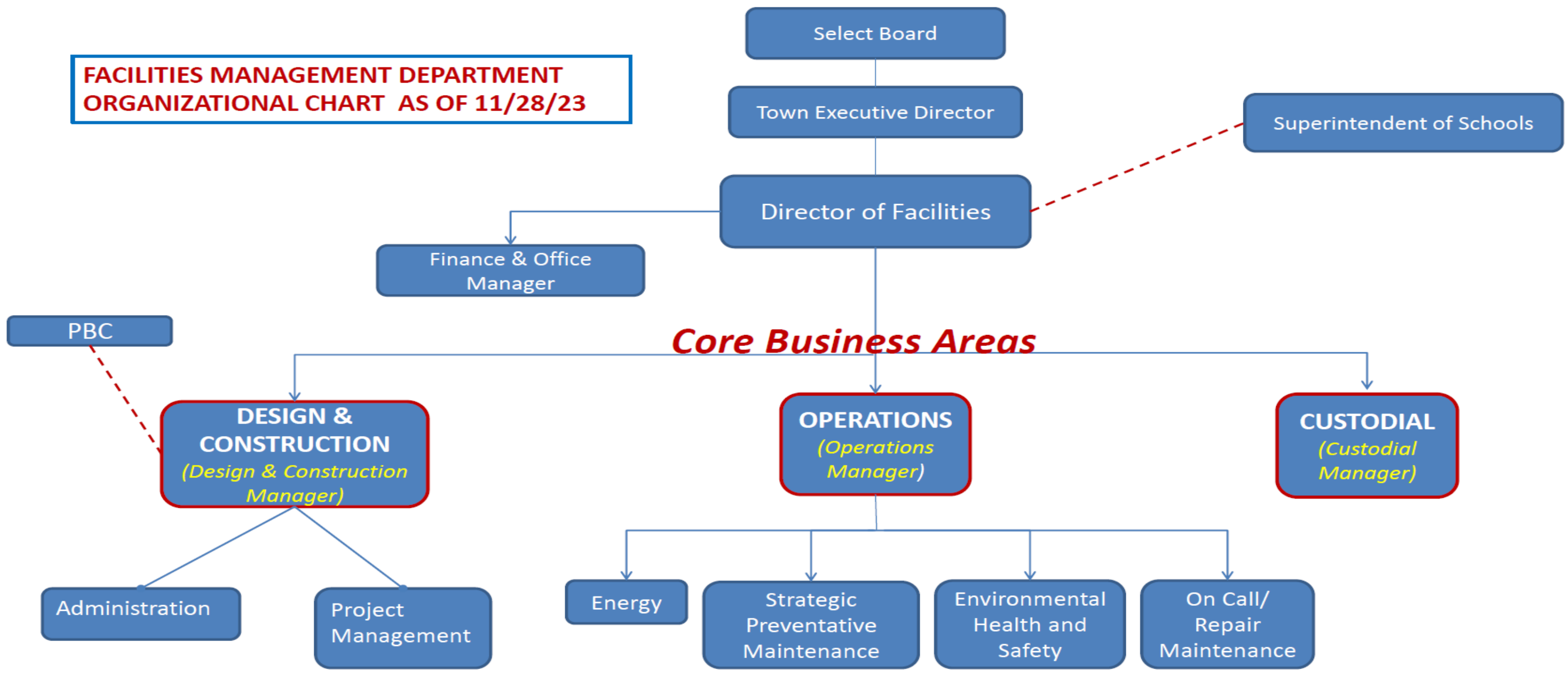
Facilities Management Department

Mission Statement

To treat department managers as highly valued customers, by being responsive to their facility needs and allowing them to focus on their own core missions. Facilities will be professionally managed, operated and maintained in an efficient manner and within established budgets. FMD shall maximize service life of facilities and equipment, protecting valuable public assets, through regular preventive maintenance and collaboratively prepared long-term capital plans. FMD staff recognizes the uniqueness of each department's building and operational needs and accomplishes their work in a way that minimizes service interruption. Sustainability and energy efficiency are at the forefront of all FMD operations and practices, and staff shall endeavor to incorporate these into all aspects of their work.



Department Description

The Town of Wellesley Facilities Management Department (FMD) was created by Town Meeting vote in March 2012 and officially began operations on July 1, 2012. Overseen by the Town's Executive Director of Government Services, the department falls under the jurisdiction of the Select Board. The FMD is responsible for the operation and maintenance of all schools and municipal buildings in the Town, as well as all aspects of capital planning, design and construction. The Municipal Light Plant manages their own buildings with some support from FMD. In July 2016 the FMD assumed custodial and maintenance responsibilities for eight Department of Public Works (DPW) buildings. FMD does not have established budgets to support the DPW's Water/Sewer buildings at the Municipal Way campus, as these are enterprise funded. Instead, FMD uses a charge back process to account for FMD costs incurred for these buildings.

The FMD is responsible for custodial service, maintenance/operations, capital planning and project management for twenty-nine (29) buildings, totaling over 1.2 million square feet, with a staff of 72.6 FTEs. There is also a 0.50 FTE DPW custodian paid for with enterprise funds not included in this count. The staff currently includes a director, seven managers, eight maintenance technicians, 52.6 FTE custodians, a project financial analyst, an administrative assistant, finance manager and office assistant. The FMD assumed building maintenance and custodial responsibility for the Tolles-Parsons Senior Center when it opened in September 2017. In FY18, the PBC and Select Board agreed to move salaries for the two existing PBC staff positions into the FMD's budget. These positions, Project Manager and Assistant Project Manager (formerly Projects Assistant), are primarily assigned to support PBC projects. This organizational change yielded tremendous operational efficiencies in the FMD and improved support services to the PBC. The inventory of buildings for which FMD has responsibility includes the ten schools, Field House at Sprague, three libraries, two fire stations, the Police Station, Town Hall, Warren Building, Morses Pond bathhouse and the Senior Center. The DPW buildings for which FMD assumed responsibilities in FY17 are two garages and the administration building on the Municipal Way campus and five buildings at the Recycling and Disposal Facility (RDF). FMD's central office has been located in leased space in an office building at 888 Worcester Street since June 2015, for which the Town secured its second 5-year lease in June 2020.

The organizational structure of the FMD has three core business areas: custodial, operations (maintenance/energy/safety), and design & construction (including capital planning), each of which is overseen by a professional manager that reports to the Facilities Director. Preventive maintenance practices are a focus of the department, as are custodial procedures which incorporate "green cleaning" supplies, equipment, and techniques. Capital projects are identified during planning through a collaborative approach with department heads and school principals. Planning, design and construction is managed within the Department and also through outside design professionals. Building projects costing $500,000 or more are managed by the Town's Permanent Building Committee

(PBC). The FMD's Design & Construction Manager (DCM) leads FMD's efforts in supporting the day-to-day business of the PBC. The FMD's Operations Manager (OM) is charged with managing energy consumption, with an eye towards sustainability issues. The OM is charged with addressing the changing needs of the department and its focus on preventive maintenance and strategic replacement of building systems, while continuing energy management. Maintenance work is primarily accomplished using FMD staff; however ,certain work is outsourced based on criteria including cost effectiveness, technical capabilities/specialty work, and backlog. The FMD utilizes a cloud-based, computerized maintenance management system (CMMS) to document and track repairs and preventive maintenance work, and processes approximately 1,500 maintenance work order requests annually.

FMD staff includes both union and non-union employees. Non-union staff include the managers and central office staff, while all full-time custodians and maintenance staff belong to a union or association (Libraries). The American Federation of State, County, and Municipal Employees (AFSCME), Council 93, Local 49 represents custodians and maintenance in all FMD buildings except the Libraries on collective bargaining issues. Custodians working in the Libraries are members of the Wellesley Free Library Staff Association union. The Library Association agreement and the AFSCME agreement both expire on June 30, 2026.

FY2025 Goals

FMD's operationally related goals focus on providing the best day-to-day work and learning environments in all twenty-nine of the buildings that we maintain, as evidenced by the national green cleaning award that our custodial team received in 2018. The Design & Construction group will continue to provide day-to-day support to the Permanent Building Committee (PBC) as they continue to make progress on a challenging $252M building construction program, which the Town faces over the next six years.

Specific operational goals for FY25 are related to the successful opening and operation of three new/renovated buildings: New Hunnewell school, New Hardy school and the renovated Town Hall. The Hunnewell school is scheduled to open in February 2024, Hardy in August 2024 and Town Hall in September 2024.

The combined square footage of the 2 new schools will be 23% larger than that of the old Hardy, Hunnewell and Upham schools combined. As a result of the increased size and more sophisticated building systems in the new schools, the FY25 expense budgets for the two new schools will be larger than that of the three old schools; however, the cost per square foot will be less due to the overall efficiency of these new buildings. Similarly, Town Hall will not increase in size; however, it will also have state-of-the-art building systems which will require a moderately larger budget to maintain. As a result of the school consolidation, the Upham School will close in summer 2024; however, an operational budget will continue to be required to maintain the building until the Town determines the long-term use of the building and site.

Two new full-time custodial positions are being requested as part of FMD's FY25 personal services budget. One position is needed to cover the almost 30,000 sf of additional school space that will result from the two larger schools, and it will be shared equally between the new Hunnewell and new Hardy schools. The second requested custodial position would address needs at the DPW buildings, the new and future public restroom facilities at Hunnewell and Sprague fields and for coverage when needed at the Senior Center, Warren building and MOPO. The budgetary cost for this new position would be offset somewhat by reduced overtime currently being paid to perform some of this work. The eventual conversion of the Head Custodial (Job Group 17) position at Warren to a lower paid Custodian position (Job Group 15) was envisioned as part of the FY24 reorganization that added a Facility Supervisor, which will further reduce long-term personal services costs.

Below is a summary of the building expense budget changes from FY24 to FY25 for the four affected buildings:

FMD's Design & Construction team will continue to manage the completion of construction on the two new schools and of Town Hall in FY25. The group will also manage the design and bidding for the Warren HVAC project. FMD's staff has Owner's Project Manager (OPM) responsibilities on the Town Hall project and Warren HVAC, and we will continue support of the two school projects by managing the outsourced OPMs and supporting PBC through construction.

Total Budget Request

The FMD's FY25 Operating Budget Request provides for the continued successful operation and maintenance of the buildings within its purview, including the new and renovated buildings. ***Overall, we are requesting $9,836,243, a 7.79% increase over our FY24 budget, which is outside of guidelines. This variance is largely due to two significant and unusual circumstances: the aforementioned new schools and renovated Town Hall, as well as significant utility increase, notably electricity, natural gas and water/sewer.*** Absent these expense impacts and the two additional custodial positions being requested, FMD's budget would have been within guideline for both personal services and expenses.

Additional information regarding the personal services and expenses components of the budget is provided.

Personal Services

Overall, the personal services budget increase is $278,057 or 5.29% for FY25. *Note that with the $40,000 in benefitted costs added for the two new requested positions, the increase would be 6.05%.*

The personal services budget is comprised of four items:

1. *Cost-of-Living Allowance (COLA):* The guideline 4% increase for personal services was followed for Series 40, and 2.5% for Series 50 and 60 employees. The contractual increase for the AFSCME union and Library Association positions is 3%. ***The budgeted cost of living increase for these employees is $124,172.***
2. *Net Salary Change:* This item includes changes to steps, longevity, and other adjustments. Both union and non-union hourly employees have compensation based on increasing salary rates per "steps" over time, with an upper limit. These employees also have a lump sum "longevity" allowance, which is paid to them each year after they reach a certain milestone. In addition, part-time employees covered by the Library Association's contract receive step increases based upon the number of hours worked. ***The budgeted cost for net salary change is $49,779.***
3. *2.0 FTE New Custodians:* This item is to account for the increased cost to add two full-time custodians. One of the positions will be equally split between the new Hunnewell and New Hardy schools and is needed based on the additional 30,000 sf of space requiring custodial services. The second position will be assigned to the DPW and is part of a reorganization needed to better respond to FMD's changing portfolio of buildings, as previously described. ***The budgeted cost for the two new positions is $104,110.***
4. *Custodial and Maintenance at Upham School:* The closed school will require regular building checks/inspections and some maintenance work, which will be performed by FMD staff. ***The budgeted cost for these services is $11,876.***

The overall 5.29% increase in personal services is summarized in the table below:

Increase Component	***Cost Increase***
COLA	$124,172
Net Salary Change	$37,899
Two New Custodial Positions	$104,110

Upham Salaries	$11,876
Total Increase	$278,057

Expenses

The overall expense budget increase request is $392,526 or 10.14% for FY25. As previously indicated, this significant requested increase is misleading; due to the unusual increases from New Hunnewell, New Hardy and Renovated Town Hall. There are also significant utility increases in the FY25 budget, which have pushed the expense budget above guideline.

Expenses within the FMD budget fall into five general categories: Custodial, Maintenance, Utilities, Vehicle Maintenance, and Central Office. All utility budgets were increased to reflect expected higher unit prices. ***No increases were taken in non-utility expense items; however, some internal adjustments/balancing were made to better align the budget with actual expenses.*** A brief description of the items included in each category is provided, with some additional details surrounding the utilities. Expense budgets for DPW Water/Sewer buildings are not included, as these are enterprise-funded functions, so FMD costs associated with these buildings are transferred back to DPW during the fiscal year.

Custodial: This includes cleaning supplies, cleaning equipment and uniforms. ***No increase is requested for this item.***

Maintenance: This includes parts/equipment/supplies for use by in-house maintenance technicians, as well as cost of out-sourced work to vendors for work which cannot be accomplished by in-house staff. The outsourced maintenance budgets are further itemized to track preventive maintenance expenses (Building Maintenance) and repair maintenance (Other Contractual Services). ***No increase is requested for this item.***

Vehicle Maintenance: There are nine existing vehicles in the FMD. The five sub-budgets within this category provide for gasoline, parts/supplies/equipment and outsourced repair and preventive maintenance of these vehicles, which cannot be performed by the in-house maintenance/mechanic. ***No increase is requested for this item.***

Utilities: There are seven budgets within this category. Telephone service charges and telephone repairs are not part of the FMD's responsibilities.

Electricity: This is the largest utility cost, and the Town has been fortunate to have had minimal increases only over the past several years. The Wellesley Municipal Light Plant (MLP) has informed us that we should budget for a 5% increase in the price of electricity for FY25, which equals $64,661. ***This increase represents 16.5% of the total $392,526 expense budget increase.***

Natural Gas: This is the second largest utility cost. Our gas cost has two components: a National Grid (NGrid) cost to deliver the gas locally and a third party supplier from whom the Town contracts for commodity and transmission costs. FMD closely monitors and tracks gas costs in the market all year. In March 2020, the FMD was able to secure a favorable, three-year contract for FY22, FY23 and FY24 from a new third party supplier (ends in April 2024). As a result, there was no increase in *commodity* cost; however, based upon recent annual increases, we expect that NGrid distribution costs will again *increase* by about 10% in FY25. Since NGrid costs make up only about half of our total natural gas cost, we are budgeting one-half of the 10% increase, or a 5% net increase for FY25, which equals $43,543. ***This increase represents 11% of the total $392,526 expense budget increase.***

Water and Sewerage: These utilities are provided by the DPW and Massachusetts Water Resources Authority and managed locally by the DPW. Per DPW a 4% increase is assumed for both water and sewerage. The total increase for water is $5,869 and for sewerage is $5,693. ***This increase represents 3% of the total $392,526 expense budget increase.***

School Trash and Recycling: The School Department currently is in a year-to-year contract with a vendor to haul waste and single-stream recycling. The single-stream recycling program has increased overall recycling in the schools. We are continuing to work with the DPW's staff at the Recycling & Disposal Facility (RDF) to investigate options for FY24, which could include the RDF taking over some or all of this work, continued outsourcing of this work, or a combination of the two options. ***A 2.5% increase is requested, which totals $2,170. This increase represents 0.5% of the total $392,526 expense budget increase.***

New, renovated and closed buildings planned for FY25 represent the most significant impact to FMD's budget:

1. **Hunnewell School:** The FY24 budget included only seven (7) months of operating expenses for the new school (December 2023 to June 2024); however, the FY25 budget will include a full years' (12 months) worth of expenses. The total expense cost increase for Hunnewell is $116,877. ***This increase represents 30% of the total $392,526 expense budget increase.***

2. **Hardy School:** The FY24 budget was for the old, 46,000 sf school. The FY25 expense budget for the new 80,000 sf school is comparable to the new Hunnewell school budget, and approximately 65% greater than the FY24 budget for the old Hardy school. The total expense cost increase for Hardy is $97,479. ***This increase represents 25% of the total $392,526 expense budget increase.***

3. **Town Hall:** There was no FY24 expense budget ($0) for Town Hall, as the building was closed for the renovation; however, the FY25 expense budget is about 33% larger than the last full years' budget for Town Hall (FY23). The total expense cost increase for Town Hall is $136,500. ***This increase represents 35% of the total $392,526 expense budget increase.***

4. **Upham School:** The FY25 expense budget to maintain the closed school includes costs for reduced utility usage and a minimum level of building and grounds maintenance. The total expense cost ***decrease*** for Upham is $80,278. ***This decrease reduces the total expense request by 21%***

The overall 10.14% increase in total expenses is summarized in the table below:

Increase Component	*Cost Increase*
Renovated Town Hall[1]	$136,500
New Hunnewell[1]	$116,878
New Hardy[1]	$97,480
Closed Upham[1]	($80,278)
Electricity[2]	$64,671
Natural Gas[2]	$43,543
Water-Sewer[2]	$11,562
Trash & Recycling[2]	$2,170

All Other Expenses[2]	$0
Total Increase	***$392,526***

Notes:

1. New Hunnewell, New Hardy, Renovated Town Hall and Closed Upham costs include utilities and all other expenses.
2. These expense item totals do not include New Hunnewell, New Hardy, Renovated Town Hall or Closed Upham costs.

Climate Action Plan

Sustainability and adherence to the goals of the Town's Climate Action Plan are of critical importance to the FMD. In fact, one of the key tenets of our mission statement states "*Sustainability and energy efficiency are at the forefront of all FMD operations and practices, and staff shall endeavor to incorporate these into all aspects of their work.*" FMD addresses these goals through our daily operations and through capital projects. Energy management is one of the primary responsibilities of FMD's Operations Manager. In addition to tracking use, he is responsible for all aspects of cash-capital projects which are deemed to be energy conservation measures (ECMs). For the past several years our ECMs have included LED Lighting projects, HVAC Recommissioning projects and HVAC Controls upgrade projects. Each of these types of projects results in energy reduction and a commensurate reduction in greenhouse cases. As part of FMD's cash-capital presentation to the Select Board in November 2023, FMD's Director explained the benefits of the LED program in detail, including reduction of CO2 gases.

For FY25 FMD is proposing cash-capital projects that will continue our goal of greenhouse gas reduction:

1. LED Lighting at Main Library, Bates School, Sprague, Polie and DPW Administration: These five projects totaling $600,000 are part of FMD's LED program to replace all lights with LEDs by FY27.
2. HVAC Recommissioning at DPW Administration and Water/Sewer Buildings: These two projects totaling $85,000 are part of an extraordinary preventative maintenance program to recommission HVAC equipment to ensure maximum efficiency at all FMD buildings on a 5 to 7-year cycle.
3. The two new schools, renovated Town Hall and eventual HVAC renovation at Warren will all have all-electric building systems, which meet the Town's *Municipal Sustainable Building Guidelines*.

Facilities Management Department Operating Request

Department: 192
Department Head: Joseph McDonough, Facilities Director

DEPARTMENT EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Change FY24-25
Subtotal, Personal Services	**$ 4,619,745**	**$ 4,789,882**	**$ 4,849,468**	**$ 5,253,750**	**$ 5,543,800**	**$ 290,050**	**5.52%**
Benefits, new position					$ 40,000.00	-	
	4,619,745	**4,789,882**	**4,849,468**	**5,253,750**	**5,583,800**	**$ 330,050**	**6.28%**
Expenses	3,000,534	3,274,363	3,402,690	3,871,918	4,264,443	$ 392,526	10.14%
Encumbrances	-	-	-			$ -	0.00%
Subtotal, Expenses	**3,000,534**	**3,274,363**	**3,402,690**	**3,871,918**	**4,264,443**	**$ 392,526**	**10.14%**
TOTAL	**$ 7,620,279**	**$ 8,064,245**	**$ 8,252,158**	**$ 9,125,668**	**$ 9,848,243**	**$ 722,575**	**7.92%**

PERMANENT STAFFING (FTEs)	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request
Position Titles:					
Management and Administration	12.0	12.0	12.0	12.0	12.0
Tradesmen	8.0	8.0	8.0	8.0	8.0
Custodians	52.6	52.6	52.6	52.6	54.6
Total Number of Positions	**72.6**	**72.6**	**72.6**	**72.6**	**74.6**

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
		PERSONAL SERVICES							
Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01192100	511010	Senior Administrators	$ 160,987	$ 164,610	$ 168,328	$ 175,746	$ 180,832	$ 5,087	2.89%
01192100	511130	Manager/Assistant Manager	492,937	501,769	514,648	544,131	553,948	$ 9,817	1.80%
01192100	511220	Other Professional Staff						$ -	0.00%
01192100	511300	Accountant	85,988	84,678	87,216	90,662	94,975	$ 4,313	4.76%
01192100	511310	Administrative Assistant	61,580	62,812	55,236	65,195	68,860	$ 3,665	5.62%
01192100	511330	Custodians	779	25,331	15,078	-	-	$ -	0.00%
01192100	511340	Tradesman	309,726	241,541	295,953	346,048	357,802	$ 11,754	3.40%
01192100	511370	Clerical	53,220	55,565	59,860	58,525	61,100	$ 2,575	4.40%
01192100	512050	Temporary Custodians/Laborer	-	-	-	-	-	$ -	0.00%
01192100	513110	Emergency Overtime	-	-	-	-	-	$ -	0.00%
01192100	513120	Scheduled Overtime	26,168	1,443	10,223	1,728	1,780	$ 52	3.00%
01192100	514010	Shift Differential	-	-	-	-	-	$ -	0.00%
01192100	515050	Longevity	400	524	769	1,600	1,900	$ 300	18.75%
01192101	511330	Custodians	111,117	118,033	121,359	123,281	127,468	$ 4,187	3.40%
01192101	513120	Scheduled Overtime	16,757	22,637	18,000	11,998	12,358	$ 360	3.00%
01192101	513110	Emergency Overtime	984	1,188	299	551	568	$ 17	3.00%
01192101	514010	Shift Differential	1,386	-	-	-	-	$ -	0.00%
01192101	515050	Longevity	700	1,319	-	2,100	2,300	$ 200	9.52%
01192102	511330	Custodians	110,698	115,491	120,250	123,281	127,468	$ 4,187	3.40%
01192102	513120	Scheduled Overtime	9,040	6,687	6,120	8,644	8,903	$ 259	3.00%
01192102	513110	Emergency Overtime	1,219	1,247	475	551	568	$ 17	3.00%
01192102	515050	Longevity	900	875	-	2,200	2,400	$ 200	9.09%
01192103	513120	Scheduled Overtime	2,009	1,322	4,186	-	9,000	$ 9,000	0.00%
01192104	513120	Scheduled Overtime	-	-	-	-	3,000	$ 3,000	0.00%
01192107	511330	Custodians	116,987	127,989	131,540	138,528	142,771	$ 4,243	3.06%
01192107	513120	Scheduled Overtime	12,029	17,095	24,659	5,763	5,936	$ 173	3.00%
01192107	513110	Emergency Overtime	460	711	1,499	551	568	$ 17	3.00%
01192107	515050	Longevity	1,000	831	-	2,200	2,400	$ 200	9.09%
01192110	511330	Custodians	27,834	10,120	16,830	27,019	29,023	$ 2,004	7.42%
01192110	513110	Emergency Overtime	109	42	54	-	-	$ -	0.00%

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01192110	513120	Scheduled Overtime	3,555	1,519	1,052	4,133	4,257	$ 124	3.00%
01192110	513125	Scheduled Non-Program Overtime						$ -	0.00%
01192111	511330	Custodians	125,500	129,599	131,676	147,422	152,786	$ 5,364	3.64%
01192111	513120	Scheduled Overtime	8,400	10,625	9,278	12,865	13,251	$ 386	3.00%
01192111	513110	Emergency Overtime	1,130	1,660	307	811	835	$ 24	3.00%
01192111	513111	Class 1 Overtime	-	-	-	386	398	$ 12	3.00%
01192111	513125	Scheduled Non-Program Overtime	-	-	-	-	-	$ -	0.00%
01192111	515050	Longevity	800	211	-	1,350	1,450	$ 100	7.41%
01192112	511330	Custodians	133,764	139,148	143,642	150,300	156,491	$ 6,191	4.12%
01192112	513120	Scheduled Overtime	8,183	4,501	5,935	9,527	9,813	$ 286	3.00%
01192112	513110	Emergency Overtime	718	1,497	619	828	853	$ 25	3.00%
01192112	513111	Class 1 Overtime	-	-	-	386	398	$ 12	3.00%
01192112	515050	Longevity	900	876	-	1,450	1,450	$ -	0.00%
01192113	511330	Custodians	105,436	113,154	115,544	121,961	214,212	$ 92,251	75.64%
01192113	513120	Scheduled Overtime	4,867	6,113	1,685	4,896	5,043	$ 147	3.00%
01192113	513110	Emergency Overtime	931	1,314	381	828	853	$ 25	3.00%
01192113	513111	Class 1 Overtime	-	-	-	386	398	$ 12	3.00%
01192113	515050	Longevity	400	492	-	950	1,900	$ 950	100.00%
01192113	513125	Scheduled Non-Program Overtime	-	87	-	-	-	$ -	0.00%
01192114	511330	Custodians	111,662	105,769	72,125	110,063	197,080	$ 87,017	79.06%
01192114	513120	Scheduled Overtime	8,257	11,889	1,196	4,896	5,043	$ 147	3.00%
01192114	513125	Scheduled Non-Program Overtime	-	-	-	-	-	$ -	0.00%
01192114	513110	Emergency Overtime	1,068	1,679	-	828	853	$ 25	3.00%
01192114	513111	Class 1 Overtime	-	-	-	386	398	$ 12	3.00%
01192114	513160	Other Overtime						$ -	0.00%
01192114	515050	Longevity	1,300	489	-	850	850	$ -	0.00%
01192115	511330	Custodians	133,785	154,282	167,785	174,743	182,988	$ 8,245	4.72%
01192115	513120	Scheduled Overtime	10,487	17,265	147	7,780	8,013	$ 233	3.00%
01192115	513110	Emergency Overtime	1,166	1,681	750	828	853	$ 25	3.00%
01192115	513111	Class 1 Overtime	-	-	-	386	398	$ 12	3.00%
01192115	513125	Scheduled Non-Program Overtime	-	76	149	-	-	$ -	0.00%
01192115	515050	Longevity	700	245	-	2,100	2,300	$ 200	9.52%
01192116	511330	Custodians	105,745	114,933	120,490	123,281	127,468	$ 4,187	3.40%

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01192116	513120	Scheduled Overtime	5,255	5,557	7,177	4,896	5,043	$ 147	3.00%
01192116	513110	Emergency Overtime	1,040	1,128	467	828	853	$ 25	3.00%
01192116	513111	Class 1 Overtime	-	-	-	386	398	$ 12	3.00%
01192116	513125	Scheduled Non-Program Overtime						$ -	0.00%
01192116	515050	Longevity	700	815	-	2,100	2,300	$ 200	9.52%
01192117	511330	Custodians	82,622	107,462	114,026	119,655	-	$ (119,655)	-100.00%
01192117	513120	Scheduled Overtime	7,778	4,007	4,254	4,896	16,772	$ 11,876	242.57%
01192117	513125	Scheduled Non-Program Overtime	-	-	-	-	-	$ -	0.00%
01192117	513110	Emergency Overtime	629	942	243	828	-	$ (828)	-100.00%
01192117	513111	Class 1 Overtime	-	-	-	386	-	$ (386)	-100.00%
01192117	515050	Longevity	-	-	781	850	-	$ (850)	-100.00%
01192121	511330	Custodians	601,128	598,658	559,576	605,738	624,809	$ 19,071	3.15%
01192121	513120	Scheduled Overtime	23,830	22,402	43,168	17,482	18,006	$ 524	3.00%
01192121	513110	Emergency Overtime	2,252	3,379	2,537	1,380	1,421	$ 41	3.00%
01192121	513111	Class 1 Overtime	-	-	-	1,711	1,762	$ 51	3.00%
01192121	513125	Scheduled Non-Program Overtime	128	1,341	376	-	-	$ -	0.00%
01192121	515050	Longevity	4,000	4,495	-	7,950	6,050	$ (1,900)	-23.90%
01192131	511330	Custodians	542,397	599,087	606,325	708,524	726,155	$ 17,631	2.49%
01192131	513120	Scheduled Overtime	18,364	17,835	21,155	16,325	16,815	$ 490	3.00%
01192131	513110	Emergency Overtime	2,515	2,520	980	1,445	1,488	$ 43	3.00%
01192131	513111	Class 1 Overtime	-	(1)	(137)	1,103	1,136	$ 33	3.00%
01192131	513125	Scheduled Non-Program Overtime	303	(47)	5,512	-	-	$ -	0.00%
01192131	515050	Longevity	1,900	-	-	3,800	5,650	$ 1,850	48.68%
01192132	511330	Custodians	(1,423)	-	-	-		$ -	0.00%
01192132	511340	Tradesman	246,169	296,191	306,709	318,271	333,063	$ 14,792	4.65%
01192132	513120	Scheduled Overtime	1,043	2,085	1,674	-	-	$ -	0.00%
01192132	513125	Scheduled Non-Program Overtime	-	-	-	-	-	$ -	0.00%
01192132	513110	Emergency Overtime	1,603	1,875	609	3,246	3,343	$ 97	3.00%
01192132	515050	Longevity	1,700	1,124	-	2,700	2,900	$ 200	7.41%
01192139	511330	Custodians	85,912	87,797	66,747	53,520	55,521	$ 2,001	3.74%
01192139	512050	Temporary Custodians/Laborer			10,254	86,712	90,180	$ 3,468	4.00%
01192139	513110	Emergency Overtime	-					$ -	0.00%
01192139	513120	Scheduled Overtime	1,590					$ -	0.00%

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01192139	513126	Community Service OT	4,754	2,891	6,058	4,415	4,547	$ 132	3.00%
01192139	515060	Custodians-On Call/Standby	-	-	-	5,100	5,100	$ -	0.00%
01192139	519020	Sick Leave/Vacation Buyback	1,164	-	-	-	-	$ -	0.00%
01192140	511330	Custodian-Floater	-	-	-	-	-	$ -	0.00%
01192141	513110	Emergency Overtime	144	2,698	480			$ -	0.00%
01192141	513120	Scheduled Overtime	3,408	1,502	11,533			$ -	0.00%
01192141	511330	Custodians	-				52,055	$ 52,055	0.00%
01192142	511330	Custodians	42,785	44,036	46,925	50,851	54,412	$ 3,561	7.00%
01192142	513110	Emergency Overtime	432	400	307			$ -	0.00%
01192142	513120	Scheduled Overtime	5,703	1,825	1,485	1,447	1,490	$ 43	3.00%
01192142	515050	Longevity	-	-	-	-	-	$ -	0.00%
01192146	515050	Longevity	-	-	-	-	-	$ -	0.00%
01192146	513110	Emergency Overtime	320					$ -	0.00%
01192146	513120	Scheduled Overtime	14,172	9,594	10,177			$ -	0.00%
01192147	511330	Custodians	31,760	30,524	32,833	34,800	37,678	$ 2,878	8.27%
01192147	513120	Scheduled Overtime	615	-	-	-		$ -	0.00%
01192147	515050	Longevity	1,250	-	-	-	-	$ -	0.00%
01192161	511330	Custodians	146,591	156,620	162,976	172,214	178,709	$ 6,495	3.77%
01192161	513120	Scheduled Overtime	35,907	28,804	33,495	3,626	3,735	$ 109	3.00%
01192161	513110	Emergency Overtime	3,612	1,756	865	843	869	$ 25	3.00%
01192161	515050	Longevity	-	-	-	750	750	$ -	0.00%
01192163	511330	Custodians	12,967	14,408	10,264	18,698	19,332	$ 633	3.39%
01192163	513110	Emergency Overtime		170	-			$ -	0.00%
01192163	513120	Scheduled Overtime	566	1,300	6,962			$ -	0.00%
01192163	514010	Shift Differential	935	1,285	596	2,096	2,096	$ -	0.00%
01192175	511330	Custodians	48,660	53,119	50,989	56,135	58,046	$ 1,911	3.40%
01192175	513110	Emergency Overtime	552	700	206	1,358	1,399	$ 41	3.00%
01192175	513120	Scheduled Overtime	3,256	6,757	4,053	1,180	1,215	$ 35	3.00%
01192175	513125	Scheduled, non program OT	-	73	960	10,159	10,464	$ 305	3.00%
01192175	515050	Longevity	-	-	-	850	950	$ 100	11.76%
01192185	511130	Project Manager	198,296	222,111	226,820	236,389	243,230	$ 6,841	2.89%
01192185	511370	Projects Financial Analyst	56,692	67,694	63,707	73,185	67,499	$ (5,686)	-7.77%
		Total Personal Services	**4,619,745**	**4,789,882**	**4,849,468**	**5,253,750**	**5,543,800**	**$ 290,050**	**5.52%**

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25

EXPENSES

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01192200	517020	Medical Check-up	3,000	195	130	-		$ -	0.00%
01192200	517050	Professional Licenses	384	930	590	-		$ -	0.00%
01192200	521010	Electricity	-	-	1,402	-		$ -	0.00%
01192200	521020	Natural Gas	-	-	1,877	-		$ -	0.00%
01192200	524010	Building Maintenance	-	-	7,328	-		$ -	0.00%
01192200	524090	Other Contractual Services	-	-	-	-		$ -	0.00%
01192200	524091	Other Contractual Services: Custodians	600	850	-	-		$ -	0.00%
01192200	527010	Building Rental/Lease	96,000	96,000	96,000	96,000	96,000	$ -	0.00%
01192200	527030	Equipment Rental/Lease	337	323	379	-		$ -	0.00%
01192200	527050	Copier Rental/Lease	4,410	1,310	4,233	3,255	3,255	$ -	0.00%
01192200	530400	Network & Information Services	-	-	-	-		$ -	0.00%
01192200	530500	Training and Development	325	2,734	2,855	4,613	4,613	$ -	0.00%
01192200	530900	Other Professional Services	-	-	13,950	-		$ -	0.00%
01192200	534010	Postage	75	100	40	-		$ -	0.00%
01192200	534020	Telephone		-	-	-		$ -	0.00%
01192200	534030	Advertising - General	307	178	530	-		$ -	0.00%
01192200	534035	Advertising - Employment	398	-	-	-		$ -	0.00%
01192200	534050	Telecommunications	3,274	3,131	3,065	2,645	2,645	$ -	0.00%
01192200	534080	Software Licenses	-	-	11,005	19,050	19,050	$ -	0.00%
01192200	541010	Gasoline		-	-	-		$ -	0.00%
01192200	542010	Office Supplies	5,591	9,584	12,731	2,511	2,511	$ -	0.00%
01192200	542090	Other General Supplies	210	336	408	203	203	$ -	0.00%
01192200	542130	Work Clothing	745	671	(84)	8,267	13,067	$ 4,800	58.06%
01192200	542150	Shoes/Boots	-	-	8,094	11,600	12,800	$ 1,200	10.34%
01192200	543010	Building M&R Supplies	25	565	(14)	-		$ -	0.00%
01192200	543060	Custodial M&R Supplies	12,075	1,140	-	-		$ -	0.00%
01192200	543090	Other M&R Supplies	(5,083)	-	7	-		$ -	0.00%
01192200	571010	Travel - Mileage	1,161	2,523	2,740	2,148	2,148	$ -	0.00%

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01192200	571090	Travel - Other				-		$ -	0.00%
01192200	571110	Conf/Mtgs-Administrators		464	17	-		$ -	0.00%
01192200	573010	Dues - Administrators	1,125	1,180	1,210	-		$ -	0.00%
01192200	583010	Furniture		-	-	-		$ -	0.00%
01192200	583120	Office Machine Replacement	648	829	-	5,000	5,000	$ -	0.00%
01192201	521010	Electricity	31,057	31,037	21,596	-	63,000	$ 63,000	0.00%
01192201	521020	Natural Gas	14,533	12,047	13,929	-		$ -	0.00%
01192201	521030	Fuel Oil	-	-	-	-	1,500	$ 1,500	0.00%
01192201	523010	Water	1,401	1,326	1,609	-	3,000	$ 3,000	0.00%
01192201	523020	Sewerage	1,508	1,301	743	-	5,000	$ 5,000	0.00%
01192201	524010	Building Maintenance	14,525	8,555	10,560	-	35,000	$ 35,000	0.00%
01192201	524010	Grounds Maintenance				-	2,500	$ 2,500	0.00%
01192201	524030	Equipment Maintenance		-	-		1,000	$ 1,000	0.00%
01192201	524090	Other Contractural Services	6,330	3,265	-	-	5,000	$ 5,000	0.00%
01192201	524091	Other Cont Scvs: Custodian		-	-	-	2,500	$ 2,500	0.00%
01192201	527010	Building Rental/Lease		-	-	-		$ -	0.00%
01192201	527031	Equip Svc/Repair: Custodian	1,316	771	-	-		$ -	0.00%
01192201	529020	Rubbish/Garbage Pickup		-	-	-	1,500	$ 1,500	0.00%
01192201	529050	Recycled Materials Disposal		-	-	-	1,500	$ 1,500	0.00%
01192201	542130	Work Clothing	915	1,371	-	-		$ -	0.00%
01192201	543010	Building M&R Supplies	5,515	13,373	3,087	-	5,000	$ 5,000	0.00%
01192201	543060	Custodial M&R Supplies	6,757	8,535	4,969	-	8,000	$ 8,000	0.00%
01192201	571010	Travel-Mileage		-	-			$ -	0.00%
01192202	521010	Electricity	55,773	55,063	58,614	63,580	66,759.00	$ 3,179	5.00%
01192202	521020	Natural Gas	18,423	15,008	16,234	36,586	38,415	$ 1,829	5.00%
01192202	523010	Water	1,328	1,151	2,820	4,552	4,780	$ 228	5.00%
01192202	523020	Sewerage	3,437	2,948	5,361	5,434	5,651	$ 217	4.00%
01192202	524010	Building Maintenance	13,897	9,669	24,285	9,815	9,815	$ -	0.00%
01192202	524030	Equipment Maintenance		-	-	-		$ -	0.00%
01192202	524031	Maintenance - painting		-	-	-		$ -	0.00%
01192202	524090	Other Contractual Services	1,400	5,085	3,236	5,563	5,563	$ -	0.00%
01192202	524091	Other Contractual Services: Custodians	1,490	1,490	2,185	-		$ -	0.00%
01192202	527030	Equipment Rental/Lease		-	-	-		$ -	0.00%

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01192202	527031	Equip Svc/Repair: Custodian	3,126	1,883	2,136	737	737	$ -	0.00%
01192202	542130	Work Clothing	908	1,326	-	-		$ -	0.00%
01192202	543010	Building M&R Supplies	11,472	2,612	11,071	5,253	5,253	$ -	0.00%
01192202	543060	Custodian M&R Supplies	8,644	8,664	6,397	4,197	4,197	$ -	0.00%
01192202	571010	Travel-Mileage		-	-	-		$ -	0.00%
01192202	578015	Late Fees/Interest Charges		-	-	-		$ -	0.00%
01192203	521010	Electricity	25,505	25,348	27,836	40,322.00	42,338.10	$ 2,016	5.00%
01192203	521020	Natural Gas	23,117	32,235	27,857	46,187	48,496	$ 2,309	5.00%
01192203	523010	Water	1,501	1,462	2,279	4,072	4,276	$ 204	5.00%
01192203	523020	Sewerage	5,277	5,245	5,875	8,348	8,682	$ 334	4.00%
01192203	524010	Building Maintenance	7,357	11,853	14,015	9,509	9,509	$ -	0.00%
01192203	524030	Equipment Maintenance		-	-	-		$ -	0.00%
01192203	524090	Other Contractual Services	1,667	4,926	-	9,519	9,519	$ -	0.00%
01192203	524091	Other Contractual Services-Custodian	375	-	885	1,538	1,538	$ -	0.00%
01192203	527031	Equip Svc/Repair: Custodian	842	888	1,788	1,141	1,141	$ -	0.00%
01192203	542130	Work Clothing		-	-	-		$ -	0.00%
01192203	543010	Building M&R Supplies	8,819	13,376	2,697	3,507	3,507	$ -	0.00%
01192203	543060	Custodian M&R Supplies	8,605	8,818	5,939	5,490	5,490	$ -	0.00%
01192203	571010	Travel-Mileage		-	-	-		$ -	0.00%
01192204	543060	Custodial M&R Supplies		-	-	-		$ -	0.00%
01192207	521010	Electricity	32,463	37,940	46,454	40,605.00	42,635.25	$ 2,030	5.00%
01192207	521020	Natural Gas	13,837	18,260	17,097	23,200	24,360	$ 1,160	5.00%
01192207	523010	Water	860	1,127	2,269	6,552	6,880	$ 328	5.00%
01192207	523020	Sewerage	1,103	1,743	2,424	3,558	3,700	$ 142	4.00%
01192207	524010	Building Maintenance	11,228	18,489	33,132	14,615	14,615	$ -	0.00%
01192207	524030	Equipment Maintenance		-	-	-		$ -	0.00%
01192207	524031	Maintenance - painting		-	-	-		$ -	0.00%
01192207	524090	Other Contractual Services	3,283	13,577	32,625	10,010	10,010	$ -	0.00%
01192207	524091	Other Contract Svcs: Custodian	-	755	755	-		$ -	0.00%
01199207	527030	Equipment Rental/Lease	396	1,242	1,075	-		$ -	0.00%
01192207	527031	Equip Svc/Repair: Custodian	1,787	2,429	1,658	784	784	$ -	0.00%
01192207	542130	Work Clothing	891	1,337	-	-		$ -	0.00%
01192207	543010	Building M&R Supplies	2,827	10,901	14,742	5,989	5,989	$ -	0.00%

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01192207	543060	Custodian M&R Supplies	8,865	9,578	8,107	6,041	6,041	$ -	0.00%
01192007	571010	Travel-Mileage		-	-	-		$ -	0.00%
01192210	521010	Electricity	9,453	10,354	10,575	15,162.00	15,920.10	$ 758	5.00%
01192210	521020	Natural Gas	4,263	4,876	4,669	8,564	8,992	$ 428	5.00%
01192210	523010	Water	496	551	786	1,411	1,482	$ 71	5.00%
01192210	523020	Sewerage	1,038	1,188	1,193	1,931	2,008	$ 77	4.00%
01192210	524010	Building Maintenance	16,530	7,741	10,175	2,140	2,140	$ -	0.00%
01192210	524030	Equipment Maintenance	-	-	-	164	164	$ -	0.00%
01192210	524090	Other Contractual Services	193	4,850	-	1,768	1,768	$ -	0.00%
01192210	524091	Other Contract Svcs: Custodian	-	200	350	461	461	$ -	0.00%
01192210	527030	Euqipment Rental/Lease	-	-	-	41	41	$ -	0.00%
01192210	527031	Equip Svc/Repair: Custodian	-	940	-	323	323	$ -	0.00%
01192210	529050	Recycled Materials Disposal	-	-	-	2,352	2,411	$ 59	2.50%
01192210	542130	Work Clothing	913	941	-	-		$ -	0.00%
01192210	543010	Building M&R Supplies	1,975	3,297	3,367	2,889	2,889	$ -	0.00%
01192210	543060	Custodian M&R Supplies	5,852	7,595	2,282	2,926	2,926	$ -	0.00%
01192210	571010	Travel-Mileage		-	-	-		$ -	0.00%
01192211	513120	Scheduled Overtime		-	-	-		$ -	0.00%
01192211	521010	Electricity	25,039	27,438	30,301	47,241.00	49,603.05	$ 2,362	5.00%
01192211	521020	Natural Gas	47,441	51,970	50,717	64,916	68,162	$ 3,246	5.00%
01192211	523010	Water	2,179	2,426	3,846	6,568	6,896	$ 328	5.00%
01192211	523020	Sewerage	3,275	3,688	4,202	8,003	8,323	$ 320	4.00%
01192211	524010	Building Maintenance	9,412	15,879	32,744	9,810	9,810	$ -	0.00%
01192211	524030	Equipment Maintenance	-	-	-	1,579	1,579	$ -	0.00%
01192211	524090	Other Contractual Services	-	12,160	-	5,561	5,561	$ -	0.00%
01192211	524091	Other Cont Scvs: Custodian	-	600	450	1,435	1,435	$ -	0.00%
01192211	527030	Equipment Rental/Lease	746	1,233	1,049	350	350	$ -	0.00%
01192211	527031	Equip Svc/Repair: Custodian	7,357	7,506	6,084	1,176	1,176	$ -	0.00%
01192211	529020	Rubbish/Garbage Pickup	2,159	3,391	3,155	5,718	5,861	$ 143	2.50%
01192211	529050	Recycled Materials Disposal	943	1,210	1,210	2,352	2,411	$ 59	2.50%
01192211	542130	Work Clothing	765	1,317	-	-		$ -	0.00%
01192211	543010	Building M&R Supplies	8,538	3,690	11,795	10,664	10,664	$ -	0.00%
01192211	543060	Custodian M&R Supplies	13,607	13,093	16,848	6,697	6,697	$ -	0.00%

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01192211	571010	Travel-Mileage		-	-	-	-	$ -	0.00%
01192212	521010	Electricity	34,746	36,878	38,259	55,342.00	58,109.10	$ 2,767	5.00%
01192212	521020	Natural Gas	36,432	37,311	35,725	51,522	54,098	$ 2,576	5.00%
01192212	523010	Water	2,183	2,255	4,643	7,718	8,104	$ 386	5.00%
01192212	523020	Sewerage	3,171	3,284	5,072	9,497	9,877	$ 380	4.00%
01192212	524010	Building Maintenance	16,829	28,082	32,555	6,043	6,043	$ -	0.00%
01192212	524030	Equipment Maintenance	247	-	-	1,097	1,097	$ -	0.00%
01192212	524090	Other Contractual Services	193	5,912	3,456	5,443	5,443	$ -	0.00%
01192212	524091	Other Contract Svcs: Custodian		455	450	615	615	$ -	0.00%
01192212	527030	Equipment Rental/Lease	691	1,120	1,111	210	210	$ -	0.00%
01192212	527031	Equip Svc/Repair: Custodian	11,803	5,745	3,807	1,098	1,098	$ -	0.00%
01192212	529020	Rubbish/Garbage Pickup	2,752	5,256	5,420	5,719	5,862	$ 143	2.50%
01192212	529050	Recycled Materials Disposal	1,063	1,210	1,210	2,352	2,411	$ 59	2.50%
01192212	542130	Work Clothing	1,000	1,323	-	-	-	$ -	0.00%
01192212	543010	Building M&R Supplies	9,322	15,862	32,127	8,200	8,200	$ -	0.00%
01192212	543060	Custodian M&R Supplies	19,034	14,729	16,305	6,251	6,251	$ -	0.00%
01192212	571010	Travel-Mileage		-	-	-	-	$ -	0.00%
01192213	521010	Electricity	22,961	24,720	26,184	38,216.00	125,000.00	$ 86,784	227.09%
01192213	521020	Natural Gas	32,664	33,518	35,355	59,014	-	$ (59,014)	-100.00%
01192213	521030	Fuel Oil	-	-	-	-	1,500	$ 1,500	0.00%
01192213	523010	Water	1,374	1,683	3,040	4,730	4,700	$ (30)	-0.63%
01192213	523020	Sewerage	3,021	3,698	4,740	6,709	7,000	$ 291	4.34%
01192213	524010	Building Maintenance	11,930	11,074	12,344	6,951	36,500	$ 29,549	425.10%
01192213	524015	Grounds Maintenance	-	-	-	-	12,500	$ 12,500	0.00%
01192213	524030	Equipment Maintenance	-	-	-	1,251	2,500	$ 1,249	99.84%
01192213	524090	Other Contractual Services	220	1,697	-	6,709	8,500	$ 1,791	26.70%
01192213	524091	Other Contract Svcs: Custodian	-	1,000	855	564	1,500	$ 936	165.96%
01192213	527030	Equipment Rental/Lease	397	810	702	266	-	$ (266)	-100.00%
01192213	527031	Equip Svc/Repair: Custodian	4,535	3,661	657	1,098	2,500	$ 1,402	127.69%
01192213	529020	Rubbish/Garbage Pickup	2,150	3,644	3,703	5,718	4,000	$ (1,718)	-30.05%
01192213	529050	Recycled Materials Disposal	1,063	1,183	1,518	2,352	3,500	$ 1,148	48.81%
01192213	542130	Work Clothing	915	1,472	-	-	-	$ -	0.00%
01192213	543010	Building M&R Supplies	2,853	7,943	5,397	9,141	19,000	$ 9,859	107.85%

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01192213	543060	Custodian M&R Supplies	12,525	14,840	11,533	6,251	15,750	$ 9,499	151.96%
01192213	571010	Travel-Mileage	-	-	-	-	-	$ -	0.00%
01192214	521010	Electricity	15,910	17,247	-	70,393	121,000.00	$ 50,607	71.89%
01192214	521020	Natural Gas	51,453	55,564	-	-	-	$ -	0.00%
01192214	521030	Fuel Oil	-	-	-	875	1,500	$ 625	71.43%
01192214	523010	Water	2,655	2,815	-	2,332	4,500	$ 2,168	92.97%
01192214	523020	Sewerage	4,497	4,619	-	3,790	6,750	$ 2,960	78.10%
01192214	524010	Building Maintenance	19,584	12,883	-	19,630	35,000	$ 15,370	78.30%
01192214	524015	Grounds Maintenance	-	-	-	-	20,000	$ 20,000	0.00%
01192214	524030	Equipment Maintenance	-	-	-	2,915	2,500	$ (415)	-14.24%
01192214	524090	Other Contractual Services	220	1,449	-	4,950	8,000	$ 3,050	61.62%
01192214	524091	Other Cont Scvs: Custodian	-	700	-	875	2,000	$ 1,125	128.57%
01192214	527030	Equipment Rental/Lease	316	810	-	-	-	$ -	0.00%
01192214	527031	Equip Svc/Repair: Custodian	2,972	3,035	-	-	2,500	$ 2,500	0.00%
01192214	529020	Rubbish/Garbage Pickup	2,192	3,340	-	2,187	4,000	$ 1,814	82.94%
01192214	529050	Recycled Materials Disposal	911	1,264	-	2,187	3,500	$ 1,313	60.04%
01192214	542130	Work Clothing	885	1,333	-	-	-	$ -	0.00%
01192214	543010	Building M&R Supplies	7,467	1,364	-	10,494	18,000	$ 7,506	71.53%
01192214	543060	Custodian M&R Supplies	11,922	9,590	-	8,745	15,000	$ 6,255	71.53%
01192214	543090	Other M&R Supplies		-	-	-	-	$ -	0.00%
01192215	521010	Electricity	66,001	67,872	73,485	109,430.00	114,901.50	$ 5,472	5.00%
01192215	521020	Natural Gas	42,975	46,126	44,851	69,320	72,786	$ 3,466	5.00%
01192215	523010	Water	3,622	2,698	4,346	12,568	13,196	$ 628	5.00%
01192215	523020	Sewerage	5,098	3,660	4,339	13,484	14,023	$ 539	4.00%
01192215	524010	Building Maintenance	31,944	17,425	22,922	16,008	16,008	$ -	0.00%
01192215	524030	Equipment Maintenance	1,607	2,542	1,480	1,366	1,366	$ -	0.00%
01192215	524090	Other Contractual Services	14,037	11,273	245	9,436	9,436	$ -	0.00%
01192215	524091	Other Contract Svcs: Custodian	-	700	1,605	1,435	1,435	$ -	0.00%
01192215	527030	Equipment Rental/Lease	549	1,002	947	288	288	$ -	0.00%
01192215	527031	Equip Svc/Repair: Custodian	4,786	5,492	7,118	1,569	1,569	$ -	0.00%
01192215	529020	Rubbish/Garbage Pickup	2,356	3,149	3,270	5,718	5,861	$ 143	2.50%
01192215	529050	Recycled Materials Disposal	1,061	1,210	1,210	2,352	2,411	$ 59	2.50%
01192215	542130	Work Clothing	1,175	1,423	-	-	-	$ -	0.00%

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01192215	543010	Building M&R Supplies	7,832	8,062	11,032	14,262	14,262	$ -	0.00%
01192215	543060	Custodian M&R Supplies	17,069	19,543	15,894	10,506	10,506	$ -	0.00%
01192215	571010	Travel-Mileage		-	-	-	-	$ -	0.00%
01192216	521010	Electricity	45,122	47,929	50,519	65,567.00	68,845.35	$ 3,278	5.00%
01192216	521020	Natural Gas	23,370	25,735	23,948	57,637	60,519	$ 2,882	5.00%
01192216	523010	Water	996	1,494	2,142	4,952	5,200	$ 248	5.00%
01192216	523020	Sewerage	2,184	3,134	3,235	7,074	7,357	$ 283	4.00%
01192216	524010	Building Maintenance	13,120	15,028	18,194	6,102	6,102	$ -	0.00%
01192216	524030	Equipment Maintenance	-	-	-	1,114	1,114	$ -	0.00%
01192216	524090	Other Contractual Services	1,268	10,154	14,336	5,694	5,694	$ -	0.00%
01192216	524091	Other Contract Svcs: Custodian	-	811	461	1,435	1,435	$ -	0.00%
01192216	527030	Equipment Rental/Lease	923	1,417	1,704	224	224	$ -	0.00%
01192216	527031	Equip Svc/Repair: Custodian	5,887	5,353	6,495	1,176	1,176	$ -	0.00%
01192216	529020	Rubbish/Garbage Pickup	2,048	3,149	3,324	5,718	5,861	$ 143	2.50%
01192216	529050	Recycled Materials Disposal	911	1,210	1,210	2,352	2,411	$ 59	2.50%
01192216	542130	Work Clothing	1,020	1,440	-	-	-	$ -	0.00%
01192216	543010	Building M&R Supplies	5,486	4,783	17,882	9,009	9,009	$ -	0.00%
01192216	543060	Custodian M&R Supplies	13,459	21,288	24,011	6,697	6,697	$ -	0.00%
01192216	571010	Travel-Mileage	-	-	-	-	-	$ -	0.00%
01192217	521010	Electricity	23,258	26,545	28,510	34,091.00	8,000.00	$ (26,091)	-76.53%
01192217	521020	Natural Gas	27,525	24,886	22,899	40,592	20,000	$ (20,592)	-50.73%
01192217	523010	Water	2,193	2,578	4,136	5,386	400	$ (4,986)	-92.57%
01192217	523020	Sewerage	3,181	3,980	4,603	6,059	600	$ (5,459)	-90.10%
01192217	524010	Building Maintenance	12,717	9,848	8,513	4,804	2,500	$ (2,304)	-47.96%
01192217	524015	Grounds Maintenance	-	-	-	-	5,000	$ 5,000	0.00%
01192217	524030	Equipment Maintenance	-	-	172	841	500	$ (341)	-40.55%
01192217	524090	Other Contractual Services	260	584	255	6,857	2,500	$ (4,357)	-63.54%
01192217	524091	Other Contract Svcs: Custodian	-	800	1,505	718	-	$ (718)	-100.00%
01192217	527030	Equipment Rental/Lease	517	928	1,000	162	-	$ (162)	-100.00%
01192217	527031	Equip Svc/Repair: Custodian	3,961	2,397	6,348	1,098	500	$ (598)	-54.46%
01192217	529020	Rubbish/Garbage Pickup	2,054	3,224	4,529	5,718	250	$ (5,468)	-95.63%
01192217	529050	Recycled Materials Disposal	943	1,210	1,210	2,352	250	$ (2,102)	-89.37%
01192217	542130	Work Clothing	885	1,430	-	-	-	$ -	0.00%

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01192217	543010	Building M&R Supplies	4,927	2,151	3,467	9,849	2,500	$ (7,349)	-74.62%
01192217	543060	Custodian M&R Supplies	16,380	14,103	11,122	6,251	1,500	$ (4,751)	-76.00%
01192217	571010	Travel-Mileage	-	-	-	-	-	$ -	0.00%
01192221	513120	Scheduled Overtime	(597)	52	-	-	-	$ -	0.00%
01192221	521010	Electricity	135,661	151,445	167,682	200,378.00	210,396.90	$ 10,019	5.00%
01192221	521020	Natural Gas	184,429	170,591	187,455	268,251	281,664	$ 13,413	5.00%
01192221	521030	Fuel Oil	-	178	-	-	-	$ -	0.00%
01192221	523010	Water	5,419	7,995	10,672	15,284	16,048	$ 764	5.00%
01192221	523020	Sewerage	10,560	14,715	13,914	18,459	19,197	$ 738	4.00%
01192221	524010	Building Maintenance	27,765	57,612	77,364	37,268	37,268	$ -	0.00%
01192221	524030	Equipment Maintenance	2,477	840	2,433	2,091	2,091	$ -	0.00%
01192221	524090	Other Contractual Services	12,207	25,817	10,307	20,695	20,695	$ -	0.00%
01192221	524091	Other Contract Svcs: Custodian	-	1,800	2,300	2,050	2,050	$ -	0.00%
01192221	527030	Equipment Rental/Lease	1,252	1,961	2,205	445	445	$ -	0.00%
01192221	527031	Equip Svc/Repair: Custodian	11,748	7,079	9,972	3,921	3,921	$ -	0.00%
01192221	529020	Rubbish/Garbage Pickup	10,805	11,271	14,012	16,514	16,927	$ 413	2.50%
01192221	529050	Recycled Materials Disposal	3,002	2,524	3,084	5,069	5,196	$ 127	2.50%
01192221	542130	Work Clothing	2,267	3,514	-	-	-	$ -	0.00%
01192221	543010	Building M&R Supplies	15,881	20,691	34,920	25,294	25,294	$ -	0.00%
01192221	543060	Custodian M&R Supplies	26,225	38,386	41,194	32,832	32,832	$ -	0.00%
01192221	571010	Travel-Mileage	-	-	-	-	-	$ -	0.00%
01192231	513120	Scheduled Overtime	-	4,055	-	-	-	$ -	0.00%
01192231	521010	Electricity	250,493	279,974	283,063	393,864.00	413,557.20	$ 19,693	5.00%
01192231	521020	Natural Gas	82,445	84,348	78,966	134,474	141,198	$ 6,724	5.00%
01192231	521030	Fuel Oil	-	-	-	-	-	$ -	0.00%
01192231	523010	Water	5,217	8,308	11,833	36,907	38,752	$ 1,845	5.00%
01192231	523020	Sewerage	8,708	15,551	14,989	50,939	52,977	$ 2,038	4.00%
01192231	524010	Building Maintenance	79,126	69,275	103,162	65,696	65,696	$ -	0.00%
01192231	524030	Equipment Maintenance	2,649	6,854	1,461	6,814	6,814	$ -	0.00%
01192231	571010	Travel-Mileage	-	-	-	-	-	$ -	0.00%
01192231	524090	Other Contractual Services	16,403	33,015	26,880	11,224	11,224	$ -	0.00%
01192231	524091	Other Contract Svcs: Custodian	-	1,975	1,975	3,075	3,075	$ -	0.00%
01192231	527030	Equipment Rental/Lease	-	-	-	1,584	1,584	$ -	0.00%

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01192231	527031	Equip Svc/Repair: Custodian	14,628	11,322	8,986	5,669	5,669	$ -	0.00%
01192231	529020	Rubbish/Garbage Pickup	7,270	12,993	12,698	18,928	19,401	$ 473	2.50%
01192231	529050	Recycled Materials Disposal	2,857	2,138	1,805	8,628	8,844	$ 216	2.50%
01192231	542130	Work Clothing	2,685	3,349	-	-	-	$ -	0.00%
01192231	543010	Building M&R Supplies	49,063	64,064	46,264	23,219	23,219	$ -	0.00%
01192231	543060	Custodian M&R Supplies	27,502	69,124	40,455	53,296	53,296	$ -	0.00%
01192231	578015	Late Fees/Interest Charges	-	-	-	-	-	$ -	0.00%
01192232	521010	Electricity	2,952	2,772	2,471	3,857.00	4,049.85	$ 193	5.00%
01192232	521020	Natural Gas	4,643	4,723	4,774	9,769	10,257	$ 488	5.00%
01192232	523010	Water	200	182	234	585	614	$ 29	5.00%
01192232	523020	Sewerage	342	295	265	623	648	$ 25	4.00%
01192232	524010	Building Maintenance	2,302	2,365	6,559	-	-	$ -	0.00%
01192232	524030	Equipment Maintenance	-	-	-	-	-	$ -	0.00%
01192232	524090	Other Contractual Services	-	-	490	-	-	$ -	0.00%
01192232	527031	EQUIP SVC/REPAIR: CUSTO	660	-	456	-	-	$ -	0.00%
01192232	534020	Telephone Expense	-	-	-	-	-	$ -	0.00%
01192232	542130	Work Clothing	150	775	-	-	-	$ -	0.00%
01192232	543010	Building M&R Supplies	1,710	2,618	9,621	-	-	$ -	0.00%
01192232	543060	Custodial M&R Supplies	248	-	1,404	-	-	$ -	0.00%
01192232	571010	Travel-Mileage	10	-	-	-	-	$ -	0.00%
01192239	521010	Electricity	-	-	1,402	-	-	$ -	0.00%
01192239	521020	Natural Gas	-	-	1,402	-	-	$ -	0.00%
01192239	521030	Fuel Oil	-	668	2,044	-	-	$ -	0.00%
01192239	524010	Building Maintenance	-	-	7,328	-	-	$ -	0.00%
01192239	524020	Vehicle Maintenance	16,541	4,538	14,699	3,136	3,136	$ -	0.00%
01192339	524030	Equipment Maintenance	41	-	2,513	-	-	$ -	0.00%
01192239	524031	Maintenance - painting	286	288	4,227	1,117	1,117	$ -	0.00%
01192239	524091	Other Contract Svcs: Custodian	100	-	-	-	-	$ -	0.00%
01192239	527030	Equipment Rental/Lease	-	-	-	-	-	$ -	0.00%
01192239	527031	Equip Svc/Repair: Custodian	175	-	703	-	-	$ -	0.00%
01192239	530500	Training and Development	-	1,160	720	1,332	1,332	$ -	0.00%
01192239	534020	Telephone Expense	-	-	-	-	-	$ -	0.00%
01192239	534050	Telecommunications	8,415	7,842	8,109	2,665	2,665	$ -	0.00%

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01192239	541010	Gasoline	9,173	10,992	10,661	15,233	15,233	$ -	0.00%
01192239	542010	Office Supples	281	241	2,956	3,202	3,202	$ -	0.00%
01192239	542130	Work Clothing	-	108	17,043	-	-	$ -	0.00%
01192239	543010	Building M&R Supplies	-	-	371	-	-	$ -	0.00%
01192239	543060	Custodial M&R Supplies	54,200	500	-	-	-	$ -	0.00%
01192239	548010	Vehicular Parts & Accessories	944	1,622	4,193	2,050	2,050	$ -	0.00%
01192239	548020	Vehicular Tires & Tubes	1,362	2,412	-	1,230	1,230	$ -	0.00%
01192239	548090	Other Vehicular Supplies	-	-	-	512	512	$ -	0.00%
01192239	553060	Computer Supplies	-	2,310	-	77	77	$ -	0.00%
01192239	571010	Travel - Mileage	-	-	108	882	882	$ -	0.00%
01192239	571011	Travel - Mileage Custodians	-	-	2	-	-	$ -	0.00%
01192240	521500	Renewable Energy Premium	-	14,531	-	-	-	$ -	0.00%
01192240	542010	Office Supplies	24	-	-	-	-	$ -	0.00%
01192240	542090	Other General Supplies	3,410	-	-	-	-	$ -	0.00%
01192240	543060	Custodial M&R Supplies	28,203	-	-	-	-	$ -	0.00%
01192241	521010	Electricity	49,409	47,581	50,593	4,128.00	4,334.40	$ 206	5.00%
01192241	521020	Natural Gas	88	224	-	18,269	19,182	$ 913	5.00%
01192241	523010	Water	1,844	1,877	2,300	-	-	$ -	0.00%
01192241	523020	Sewerage	2,354	2,395	3,394	-	-	$ -	0.00%
01192241	524010	Building Maintenance	9,185	5,864	15,266	1,851	1,851	$ -	0.00%
01192241	524030	Equipment Maintenance	3,642	4,429	-		-	$ -	0.00%
01192241	524090	Other Contractual Services	-	803	5,041	1,281	1,281	$ -	0.00%
01192241	524091	Other Contract Svcs: Custodian	1,200	-	885	-	-	$ -	0.00%
01192241	527030	Equipment Rental/Lease	70	105	-	-	-	$ -	0.00%
01192241	527031	Equip Svc/Repair: Custodian	-	771	-	-	-	$ -	0.00%
01192241	542130	Work Clothing	-	-	-	-	-	$ -	0.00%
01192241	543010	Building M&R Supplies	4,356	3,360	7,132	5,253	5,253	$ -	0.00%
01192241	543060	Custodial M&R Supplies	5,152	5,386	4,311	5,253	5,253	$ -	0.00%
01192242	521010	Electricity	-	191	-	34,398.00	36,117.90	$ 1,720	5.00%
01192242	521020	Natural Gas	16,943	37,461	22,759	43,685	45,869	$ 2,184	5.00%
01192242	523010	Water	-	-	-	5,400	5,670	$ 270	5.00%
01192242	523020	Sewerage	-	-	-	2,656	2,762	$ 106	4.00%
01192242	524010	Building Maintenance	14,700	10,117	15,191	5,108	5,108	$ -	0.00%

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01192242	524030	Equipment Maintenance	3,642	-	-	-	-	$ -	0.00%
01192242	524090	Other Contractual Services	4,012	2,446	-	5,740	5,740	$ -	0.00%
01192242	524091	Other Contract Svcs: Custodian	1,094	-	885	-	-	$ -	0.00%
01192242	524031	Equip Svc/Repair: Custodian	-	-	-	-	-	$ -	0.00%
01192242	527030	EQUIPMENT RENTAL/LEASE	-	-	-	-	-	$ -	0.00%
01192242	527031	EQUIP SVC/REPAIR: CUSTO	2,349	2,541	939	-	-	$ -	0.00%
01192242	542130	Work Clothing	764	1,141	-	-	-	$ -	0.00%
01192242	543010	Building M&R Supplies	1,913	1,765	8,711	8,405	8,405	$ -	0.00%
01192242	543060	Custodial M&R Supplies	5,167	5,114	5,884	8,405	8,405	$ -	0.00%
01192242	578015	Late Fees/Interest Charges	-	-	-	-	-	$ -	0.00%
01192245	521010	Electricity	-	-	-	-	-	$ -	0.00%
01192245	521020	Natural Gas	-	-	-	-	-	$ -	0.00%
01192245	543010	Building M&R Supplies	-	-	106	-	-	$ -	0.00%
01192246	521010	Electricity	31,955	33,731	29,914	48,345.00	50,762.25	$ 2,417	5.00%
01192246	521020	Natural Gas	1,506	191	268	-	-	$ -	0.00%
01192246	521030	Fuel Oil	-	-	-	-	-	$ -	0.00%
01192246	523010	Water	259	259	314	896	941	$ 45	5.00%
01192246	523020	Sewerage	776	776	941	861	895	$ 34	4.00%
01192246	524010	Building Maintenance	11,211	7,632	30,299	8,943	8,943	$ -	0.00%
01192246	524030	Equipment Maintenance	-	-	-	-	-	$ -	0.00%
01192246	524090	Other Contractual Services	1,225	3,776	1,074	17,937	17,937	$ -	0.00%
01192246	524091	Other Contract Svcs: Custodian	-	-	-	-	-	$ -	0.00%
01192246	527030	Equiptment Rental/Lease	-	-	-	-	-	$ -	0.00%
01192246	527031	Equipment Svc/Repair: Custodian	80	-	-	-	-	$ -	0.00%
01192246	542130	Work Clothing	-	-	-	-	-	$ -	0.00%
01192246	543010	Building M&R Supplies	1,010	2,251	2,216	10,506	10,506	$ -	0.00%
01192246	543060	Custodial M&R Supplies	5,776	7,820	4,795	7,039	7,039	$ -	0.00%
01192246	524091	Other Contract Svcs: Custodian	-	-	-	-	-	$ -	0.00%
01192247	521010	Electricity	931	851	897	-	-	$ -	0.00%
01192247	521020	Natural Gas	-	-	-	-	-	$ -	0.00%
01192247	523010	Water	45	45	61	-	-	$ -	0.00%
01192247	523020	Sewerage	200	167	164	-	-	$ -	0.00%
01192247	524010	Building Maintenance	85	86	-	-	-	$ -	0.00%

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01192247	527030	Equipment Rental/lease	70	-	-	-	-	$ -	0.00%
01192247	527031	Equip Svc/repair: Custodians	0	-	-	-	-	$ -	0.00%
01192247	542130	Work Clothing	745	941	-	-	-	$ -	0.00%
01192247	543010	Building M&R Supplies	-	9,997	-	-	-	$ -	0.00%
01192247	543060	Custodial M&R Supplies	-	338	299	-	-	$ -	0.00%
01192261	521010	Electricity	100,895	104,511	120,320	154,530.00	162,256.50	$ 7,727	5.00%
01192261	521020	Natural Gas	19,698	23,080	25,255	24,749	25,986	$ 1,237	5.00%
01192261	523010	Water	1,369	2,130	3,556	8,289	8,703	$ 414	5.00%
01192261	523020	Sewerage	1,959	3,256	4,574	9,133	9,498	$ 365	4.00%
01192261	524010	Building Maintenance	23,602	34,493	39,957	41,600	41,600	$ -	0.00%
01192261	529020	Rubbish/Garbage Pickup		-	-	-	-	$ -	0.00%
01192261	529050	Recycled Materials Disposal		-	-	-	-	$ -	0.00%
01192261	524030	Equipment Maintenance	-	-	-	1,742	1,742	$ -	0.00%
01192261	524031	Maintenance - painting	-	-	-	820	820	$ -	0.00%
01192261	524090	Other Contractual Services	25,773	8,290	25,400	26,124	26,124	$ -	0.00%
01192261	524091	Other Contract Svcs: Custodian	-	476	5,395	13,786	13,786	$ -	0.00%
01192261	527031	Equip Svc/Repair: Custodian	5,741	3,385	3,777	1,412	1,412	$ -	0.00%
01192261	542130	Work Clothing	835	1,169	-	-	-	$ -	0.00%
01192261	543010	Building M&R Supplies	13,123	24,554	26,670	13,159	13,159	$ -	0.00%
01192261	543060	Custodian M&R Supplies	6,242	14,642	13,955	11,189	11,189	$ -	0.00%
01192261	571011	Travel-Mileage	-	-	-	-	-	$ -	0.00%
01192261	578015	Late Fees/Interest Charges	-	-	-	-	-	$ -	0.00%
01192263	529020	Rubbish/Garbage Pickup	-	-	-	2,205	2,260	$ 55	2.50%
01192263	521010	Electricity	1,403	2,312	2,609	3,396.00	3,565.80	$ 170	5.00%
01192263	521020	Natural Gas	4,171	2,703	1,206	4,361	4,579	$ 218	5.00%
01192263	523010	Water	-	-	-	270	284	$ 14	5.00%
01192263	523020	Sewerage	125	174	200	194	202	$ 8	4.00%
01192263	524010	Building Maintenance	8,727	1,383	995	-	-	$ -	0.00%
01192263	542130	Work Clothing	-	-	-	-	-	$ -	0.00%
01192263	543010	Building M&R Supplies	24	-	-	-	-	$ -	0.00%
01192275	521010	Electricity	18,519	20,414	19,595	13,478.00	14,151.90	$ 674	5.00%
01192275	521020	Natural Gas	1,879	2,838	2,026	9,187	9,646	$ 459	5.00%
01192275	521030	Fuel Oil	-	-	-	-	-	$ -	0.00%

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01192275	523010	Water	257	329	505	1,350	1,418	$ 68	5.00%
01192275	523020	Sewerage	380	605	685	2,128	2,213	$ 85	4.00%
01192275	524010	Building Maintenance	11,289	11,558	17,592	12,621	12,621	$ -	0.00%
01192275	524030	Equipment Maintenance	-	-	-	-	-	$ -	0.00%
01192275	524090	Other Contractural Services	3,262	634	-	392	392	$ -	0.00%
01192275	524091	Other Contract Svcs: Custodian	-	845	845	-	-	$ -	0.00%
01192275	527030	Equipment Rental/Lease	-	-	-	-	-	$ -	0.00%
01192275	527031	Equip Svc/Repair: Custodian	1,422	1,879	2,911	-	-	$ -	0.00%
01192275	529020	Rubbish/Garbage Pickup	-	-	-	807	827	$ 20	2.50%
01192275	529050	Recycled Materials Disposal	-	-	-	-	-	$ -	0.00%
01192275	542130	Work Clothing	769	942	-	-	-	$ -	0.00%
01192275	543010	Building M&R Supplies	1,372	2,967	1,580	1,340	1,340	$ -	0.00%
01192275	543060	Custodial M&R Supplies	5,010	5,780	5,046	4,203	4,203	$ -	0.00%
01192285	530500	Training and Development	200	1,984	1,190	512	512	$ -	0.00%
01192285	534010	Postage	-	-	-	102	102	$ -	0.00%
01192285	534030	Advertising - General	-	-	-	-	-	$ -	0.00%
01192285	542010	Office Supplies	288	984	45	1,423	1,423	$ -	0.00%
01192285	549090	Other Food Service Supplies	-	-	-	-	-	$ -	0.00%
01192285	542010	Food Service Supplies	-	-	-	-	-	$ -	0.00%
01192285	571010	Travel - Mileage	21	-	82	-	-	$ -	0.00%
01192285	583120	Office Machine Replacement	-	-	-	3,000	3,000	$ -	0.00%
01192240	521500	Green Power Premium		14,531	-	-	-	$ -	0.00%
01192200	524090	Other Contractual Services				-	-	$ -	0.00%
		Total Expenses	**3,000,534**	**3,274,363**	**3,402,690**	**3,871,918**	**4,264,443**	**$ 392,526**	**10.14%**
01192809	570000	Encumbrances						-	-
		Total Request	**$ 7,620,279**	**$ 8,064,245**	**$ 8,252,158**	**$ 9,125,668**	**$ 9,808,243**	**$ 682,575**	**7.48%**

Facilities Management Department FY25 Operating Budget

Org #	Obj	Account # 01-192 Account Title	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25

Facilities Management Department FY25 Salaries

												FY25 RATE REQUEST***						
																	Facilities	
Org	Object	Employee Name	Title	Building	Hrs per week	FTE	Hrly Rate	FY24 Weekly Rate as of June 30	FY25 Salary as of July 1	Group - Step as of 6/30/2024	Contract/Pay Plan	Hrly Starting Rate 7/1/24	Weekly Starting Rate 7/1/24	Step Adjustment Date	Adjusted Rate	Adjusted Weekly	Salary Request (Dept192)	Subtotal by Org/Obj
01192100	511010	McDonough, Joseph	Director of Facilities	Admin	35	1.0	96.56	$ 3,379.73	175,746	A65C-0	AMPP	98.98	$ 3,464.22	N/A			180,832.43	180,832
01192100	511130	Murray, Joseph	Project Manager	Admin	35	1.0	54.09	$ 1,893.13	98,443	A60J-0	AMPP	55.44	$ 1,940.46	N/A			101,291.87	
01192100	511130	Ponte, Nicholas	Custodial Service Manager	Admin	35	1.0	52.13	$ 1,824.56	94,877	A58K-0	AMPP	53.43	$ 1,870.17	N/A			97,623.11	
01192100	511130	Hebert, Allen	Operations Manager	Admin	35	1.0	60.10	$ 2,103.36	109,375	A59H-0	AMPP	61.60	$ 2,155.95	N/A			112,540.46	
01192100	511130	Andersen, Michael	Maintenance Manager	Admin	35	1.0	54.86	$ 1,919.95	99,837	A58L-0	AMPP	56.23	$ 1,967.95	N/A			102,726.90	
01192100	511130	Gagosian, Stephen	Design/Construction Manager	Admin	35	1.0	74.63	$ 2,612.20	135,834	A62H-0	AMPP	76.50	$ 2,677.51	N/A			139,765.79	553,948
01192100	511300	Gariepy, Danielle	Finance & Office Manager	Admin	35	1.0	50.72	$ 1,775.07	92,304	A57L-0	AMPP	51.98	$ 1,819.45	N/A			94,975.15	94,975
01192100	511310	Bond, Meghan	Administrative Assistant	Admin	35	1.0	36.77	$ 1,286.97	66,923	A51H-0	AMPP	37.69	$ 1,319.15	N/A			68,859.57	68,860
01192100	511370	Yee. Beverly	Department Assistant	Admin	35	1.0	32.16	$ 1,125.48	58,525	B47S-6	B40S	33.44	$ 1,170.50				61,100.11	61,100
01192185	511130	Elliott, Richard	Project Manager	Admin	35	1.0	62.48	$ 2,186.96	113,722	A60J-0	AMPP	64.05	$ 2,241.64				117,013.35	117,013
01192185	511130	Remick, Glenn	Project Manager	Admin	35	1.0	67.40	$ 2,358.97	122,666	A60J-0	AMPP	69.08	$ 2,417.94				126,216.61	126,217
01192185	511370	Yen, Lucy	Asst. Project Manager	Admin	35	1.0	36.04	$ 1,261.54	65,600	A55P-0	B40S	36.95	$ 1,293.08				67,498.70	67,499
01192100	511340	Mio, Johnny	Mechanical Technician	Admin	40	1.0	41.08	$ 1,643.20	85,446	K23G-6	KFAC	42.31	$ 1,692.50				88,348.29	
01192100	511340	Landers, Mark	Maintenance Craftsman	Admin	40	1.0	41.08	$ 1,643.20	85,446	K23F-6	KFAC	42.31	$ 1,692.50				88,348.29	
01192100	511340	Neville, Daniel	Electrician	Admin	40	1.0	41.08	$ 1,643.20	85,446	K23D-6	KFAC	42.31	$ 1,692.50				88,348.29	
01192100	511340	Hoffmann, Steven	HVAC/BAC Controls	Admin	40	1.0	43.13	$ 1,725.20	89,710	K24A-6	KFAC	44.42	$ 1,776.96				92,757.10	357,802
01192101	511330	Gagne, Dorothy	Custodian	Town Hall	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99				58,045.77	
01192101	511330	Newton, William	Head Maintenance Custodian	Town Hall	40	1.0	32.28	$ 1,291.20	67,142	K17B-6	KFAC	33.25	$ 1,329.94				69,422.66	127,468
01192102	511330	Springsteen, Henry	Custodian	Police	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99			-	58,045.77	
01192102	511330	McDonald, Paul	Custodian	Police	40	1.0	32.28	$ 1,291.20	67,142	K17B-6	KFAC	33.25	$ 1,329.94			-	69,422.66	127,468
01192107	511330	Colleton, Ronald	Custodian	Warren	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99				58,045.77	
01192107	511330	Martignetti, Alfred	Head Custodian	Warren	40	1.0	32.28	$ 1,291.20	67,142	K17B-6	KFAC	33.25	$ 1,329.94				69,422.66	
01192107	511330	Pellegrini, Loreto	Custodian	Warren	12	0.3	22.47	$ 269.70	14,024	B44F-2	B40S	24.43	$ 293.16				15,302.70	142,771
01192110	511330	Groh, Ian	Custodian	PAWS	20	0.5	26.99	$ 539.80	28,070	K15A-6	KFAC	27.80	$ 555.99				29,023	29,023
01192111	511330	Hurley, Robert	Head Custodian - Elementary School	Bates	40	1.0	32.28	$ 1,291.20	67,142	K17A-6	KFAC	33.25	$ 1,329.94			-	69,423	
01192111	511330	Regis, Paulo	Custodian	Bates	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99				58,046	
01192111	511330	Castro, Eduardo	Custodian	Bates	19	0.5	24.54	$ 466.35	24,250	B44F-3	B40S	25.53	$ 485.01				25,317	152,786
01192112	511330	Costa, Marcos	Custodian	Fiske	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99				58,046	
01192112	511330	McHale, Stephen	Head Custodian-Elementary	Fiske	40	1.0	32.28	$ 1,291.20	67,142	K17A-6	KFAC	33.25	$ 1,329.94			-	69,423	
01192112	511330	Groh, Ian	Custodian	Fiske	20	0.5	26.99	$ 539.80	28,070	K15A-6	KFAC	27.80	$ 555.99				29,023	156,491

Facilities Management Department FY25 Salaries

												FY25 RATE REQUEST***						
																	Facilities	
Org	Object	**Employee Name**	Title	Building	**Hrs per week**	**FTE**	**Hrly Rate**	**FY24 Weekly Rate as of June 30**	**FY25 Salary as of July 1**	**Group - Step as of 6/30/2024**	**Contract/Pay Plan**	**Hrly Starting Rate 7/1/24**	**Weekly Starting Rate 7/1/24**	**Step Adjustment Date**	**Adjusted Rate**	**Adjusted Weekly**	**Salary Request (Dept192)**	Subtotal by Org/Obj
01192113	511330	Messit, Richard	Custodian	Hardy	40	1.0	24.74	$ 989.60	51,459	K15A-4	KFAC	25.48	$ 1,019.20	06/12/25	26.59	1,064	53,318	
01192113	511330	Gigliotti, Luigi	Head Custodian - Elementary School	Hardy	40	1.0	32.28	$ 1,291.20	67,142	K17B-5	KFAC	31.34	$ 1,253.72				65,444	118,762
01192114	511330	Wu, Chao	Custodian	Hunnewell	40	1.0	24.74	$ 989.60	51,459	K15A-4	KFAC	25.48	$ 1,019.29	03/29/25	26.59	1,064	53,792	
01192114	511330	Leone, Dean	Head Custodian - Elementary School	Hunnewell	40	1.0	27.07	$ 1,082.80	56,306	K17B-2	KFAC	27.88	$ 1,115.28	08/03/24	29.13	1,165	60,574	114,366
01192115	511330	Porter, Eric	Custodian	Sprague	40	1.0	24.74	$ 989.60	51,459	K15A-4	KFAC	26.59	$ 1,063.60				55,519.92	
01192115	511330	Parmigiane, Roger	Custodian	Sprague	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99			-	58,046	
01192115	511330	Grady, Scott	Head Custodian - Elementary School	Sprague	40	1.0	32.28	$ 1,291.20	67,142	K17A-6	KFAC	33.25	$ 1,329.94			-	69,423	182,988
01192116	511330	Donahue, Daniel	Custodian	Schofield	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99				58,046	
01192116	511330	Burnham-Taylor, Scott	Head Custodian - Elementary School	Schofield	40	1.0	32.28	$ 1,291.20	67,142	K17B-6	KFAC	33.25	$ 1,329.94				69,422.66	127,468
01192117	511330	Roy, Carlos	Custodian	Upham	40	1.0	25.82	$ 1,032.80	53,706	K15A-5	KFAC	26.59	$ 1,063.78	01/14/25	27.80	1,112	56,686.71	
01192117	511330	Burke, James	Head Custodian - Elementary School	Upham	40	1.0	32.28	$ 1,291.20	67,142	K17B-6	KFAC	33.25	$ 1,329.94			-	69,423	126,109
01192121	511330	Barisano, Mark	Facility Supervisor-Middle School	MS	40	1.0	36.59	$ 1,463.60	76,107	K22A-6	KFAC	37.69	$ 1,507.51				78,692	
01192121	511330	Boralessa, James	Custodian	MS	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99				58,046	
01192121	511330	Victor, Nikenson	Custodian	MS	40	1.0	25.82	$ 1,032.80	53,706	K15A-5	KFAC	26.59	$ 1,063.78	12/23/25	27.80	1,112	56,831.36	
01192121	511330	Smus, Joseph	Custodian Night Supervisor	MS	40	1.0	29.55	$ 1,182.00	61,464	K17A-4	KFAC	30.44	$ 1,217.46	10/19/24	31.84	1,274	65,583.68	
01192121	511330	Franco, Esbin	Custodian	MS	40	1.0	23.65	$ 946.00	49,192	K15A-3	KFAC	24.36	$ 974.38	05/01/25	25.48	1,019	51,248.09	
01192121	511330	Lavoie, Richard	Custodian	MS	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99				58,045.77	
01192121	511330	Perez, Francis	Custodian	MS	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99				58,045.77	
01192121	511330	Murray, David*	Custodian	HS/MS Split	20	0.5	26.99	$ 539.80	28,070	K15A-6	KFAC	27.80	$ 555.99			-	29,022.89	
01192121	511330	Peterson, Christopher	Custodian	MS	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99				58,045.77	
01192121	511330	Bailey, Daniel	Custodian	MS	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99			-	58,045.77	
01192121	511330	Vacant	Custodian	MS	40	1.0	23.65	$ 946.00	49,192	K15A-3	KFAC	25.48	$ 1,019.20				53,202.24	624,809
01192131	511330	Vassiliadis, Antonios	Custodian Night Supervisor	HS	40	1.0	36.59	$ 1,463.60	76,107	K22A-6	KFAC	37.69	$ 1,507.51			-	78,691.92	
01192131	511330	Shanahan, Patrick	Custodian	HS	40	1.0	23.65	$ 946.00	49,192	K15A-3	KFAC	24.36	$ 974.38	08/06/24	25.48	1,019	52,969.18	
01192131	511330	Bucaro, Edgar	Custodian	HS	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99				58,045.77	
01192131	511330	Cadigan, Christian	Custodian	HS	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99				58,045.77	
01192131	511330	Foley, Mark	Custodian	HS	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99			-	58,045.77	
01192131	511330	Labitue, Kyle	Custodian	HS	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99			-	58,045.77	
01192131	511330	Flaherty, John	Custodian	HS	40	1.0	23.65	$ 946.00	49,192	K15A-3	KFAC	24.36	$ 974.38	09/29/24	25.48	1,019	52,620	
01192131	511330	Tobias, Telma	Custodian	HS	40	1.0	23.65	$ 946.00	49,192	K15A-3	KFAC	24.36	$ 974.38	04/30/25	25.48	1,019	51,257.05	

Facilities Management Department FY25 Salaries

												FY25 RATE REQUEST***						
																	Facilities	
Org	Object	Employee Name	Title	Building	Hrs per week	FTE	Hrly Rate	FY24 Weekly Rate as of June 30	FY25 Salary as of July 1	Group - Step as of 6/30/2024	Contract/Pay Plan	Hrly Starting Rate 7/1/24	Weekly Starting Rate 7/1/24	Step Adjustment Date	Adjusted Rate	Adjusted Weekly	Salary Request (Dept192)	Subtotal by Org/Obj
01192131	511330	Murray, David*	Custodian	HS/MS Split	20	0.5	26.99	$ 539.80	28,070	K15A-6	KFAC	27.80	$ 555.99			-	29,022.89	
01192131	511330	Vacant	Custodian	HS	40	1.0	23.65	$ 946.00	49,192	K15A-3	KFAC	25.48	$ 1,019.20			-	53,202.24	
01192131	511330	Casey, Thomas	Custodian	HS	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99				58,045.77	
01192131	511330	Scafidi, Jason	Night Supervisor	HS	40	1.0	30.91	$ 1,236.40	64,293	K17A-5	KFAC	31.84	$ 1,273.49	06/10/25	32.28	1,291	66,529.41	
01192131	511330	Santos, Peterson	Custodian	HS	40	1.0	23.65	$ 946.00	49,192	K15A-3	KFAC	24.36	$ 974.38	03/03/25	25.48	1,019	51,633.54	726,155
01192132	511340	Crehan, Thomas	Plumber	Field House	40	1.0	41.08	$ 1,643.20	85,446	K23C-6	KFAC	42.31	$ 1,692.50				88,348.29	
01192132	511340	Lavoie, Frederick	Inventory/Equip. Tech	Field House	40	1.0	33.60	$ 1,344.00	69,888	K18A-6	KFAC	34.61	$ 1,384.32			-	72,261.50	
01192132	511340	Grant, Sherwin	HVAC Technician	Field House	40	1.0	37.25	$ 1,490.00	77,480	K23B-4	KFAC	40.28	$ 1,611.20				84,104.64	
01192132	511340	Watkins, David	Electrician	Field House	40	1.0	41.08	$ 1,643.20	85,446	K23D-6	KFAC	42.31	$ 1,692.50				88,348.29	333,063
01192142	511330	McMillen, Kevin	Custodian	DPW	40	1.0	24.74	$ 989.60	51,459	K15A-4	KFAC	25.48	$ 1,019.29	12/22/24	26.59	1,064	54,412.12	
01192147	511330	Burgos, Moises	Custodian	DPW	20	1.0	34.26	$ 685.20	35,630	K22A-3	KFAC	36.09	$ 721.80			-	37,678	
																		92,090
																	-	
01192161	511330	Groh, Michael	Facilities Supervisor	Library	40	1.0	37.11	$ 1,484.40	77,189	L09B-7	LLIB	38.22	$ 1,528.93				79,810	
01192161	511330	Perez Ventura, Jose	Custodian	Library	40	1.0	25.93	$ 1,037.20	53,934	L40A-4	LLIB	26.71	$ 1,068.32			-	55,766	
01192161	51330	Tripp, Scott	Custodian	Library	10	0.5	22.17	$ 221.70	11,528	L40B-1	LLIB	24.69	$ 246.89				12,888	
01192161	51330	Tripp, Scott	Custodian	Library-Sundays	6		33.26	$ 199.56	8,382	L40B-1	LLIB	37.03	$ 222.20				9,332	
01192161	511330	Collins, Julie	Custodian	Library	15	0.4	25.93	$ 388.95	20,225	L40B-4	LLIB	26.71	$ 400.62				20,912	178,709
01192163	511330	Daniels, David	Custodian	Library (Hills)	15	0.4	23.97	$ 359.55	18,697	L40-B2	LLIB	24.69	$ 370.34				19,331.57	19,332
01192139	511330	Coronado-Morales	Custodian	MS	40	1.0	25.82	$ 1,032.80	53,706	K15A-5	KFAC	26.59	$ 1,063.78	08/02/24	26.59	1,064	55,520.84	55,521
01192139	515060	Vacant	Custodian, On Call	OC			20.82	$ -	2,000	B44F-1	B40S	21.65	$ -				2,550	
01192139	515060	Vacant	Custodian, On Call	OC			20.82	$ -	2,000	B44F-1	B40S	21.65	$ -				2,550	5,100
								$ -	-				$ -				-	-
01192175	511330	Cole, Dawnmarie	Custodian	Tolles-Parsons	40	1.0	26.99	$ 1,079.60	56,139	K15A-6	KFAC	27.80	$ 1,111.99			-	58,045.77	58,046

Facilities Management Department FY25 Salaries

												FY25 RATE REQUEST***						
																	Facilities	
Org	Object	**Employee Name**	**Title**	**Building**	**Hrs per week**	**FTE**	**Hrly Rate**	**FY24 Weekly Rate as of June 30**	**FY25 Salary as of July 1**	**Group - Step as of 6/30/2024**	**Contract/Pay Plan**	**Hrly Starting Rate 7/1/24**	**Weekly Starting Rate 7/1/24**	**Step Adjustment Date**	**Adjusted Rate**	**Adjusted Weekly**	**Salary Request (Dept192)**	Subtotal by Org/Obj
	515050	Longevity															35,550	
		Seasonal Custodians															90,180	
		Overtime															185,092	
		New Positions															104,111	
		Shift Differential															2,096	417,029
									4,938,663								**$ 5,543,800**	5,543,800

Town of Wellesley
FY2025 Budget Request

Land Use Departments Administrative Services Operating Request
Planning Department, Building Department, Zoning Board of Appeals, Natural Resources Commission

Department: 198

Department Head: Meghan Jop, Executive Director

Org	Object	Account Title	Explanation	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	$ Variance FY24-25	% Variance FY24-25
01198200	527010	Annual Lease	Planning, ZBA, Building, and NRC relocated to 888 Worcester Street FY23	**$ -**	**$ -**	**$ -**	**$ 120,000**	**$ 120,000**	-	0.00%
01198200	523010	Water		-	-	-	1,000	1,000	-	0.00%
01198200	524030	Equipment Maintenance Contracts	Maintenance for 1 copier	-	-	-	9,000	9,000	-	0.00%
01198200	542010	Office Supplies	Centralized Office Supply Account for Land Use Departments- administered by Planning Board	-	-	-	1,000	1,000	-	0.00%
01198200	542020	Copier Supplies	Centralized paper for all Land Use Department copiers, printers & faxes.	-	-	-	2,500	2,500	-	0.00%
			Total Expenses	**$ -**	**$ -**	**$ -**	**$ 133,500**	**$ 133,500**	**0**	**0.00%**