

## Budget Submission Timeline

- July 1, 2023 - Fiscal Year begins
- August 29 -- Finance Director updates SB on FY2023 results
- August 30 – Executive Director and Finance Director presents Financial Orientation to Advisory Committee and FY2023 results
- September 12 – SB Begins FY 2025 Budget guideline discussions
- September 19 - SB continues guideline discussions
- September 26-October 5 – Inter-Board Meeting
- October 10– FY 2025 Operating and Capital Budget guideline finalized
- October 17 – SB/HR Board Joint Meeting on guidelines for 40/50/60 series
- October 17 – FY 2025 Operating and Capital Budget guideline finalized if needed
- October 19 –Operating budget manual & operating and capital forms distributed
- November 14 – Town-wide FMD Capital update
- November 28– Open Annual Town Meeting Warrant
- November 30 – Capital budget requests submitted to Finance from all departments
- November 30 – Operating budgets due from Select Board departments. Finance begins budget compilation
- December 5 – Tax Classification Hearing
- December 8 – School Budget is released
- December 12 - Select Board's Budget Workshop (Day)
- December 12 - School Budget presentation to School Committee
- December 20 – **(Or at date of submission to Advisory, if earlier)** Operating budgets due to Finance from non-school (early submissions encouraged)
- December 20 – School Committee, School Budget Review Continued
- December 21 – Advisory Committee Review of School Budget
- December 22– Warrant Closes for Annual Town Meeting
- January 9 - Select Board to review budget roll up and determine budget gap & begin closing process
- January 17 – Present Town-Wide Financial Plan to Advisory
- Annual Town Election – March 5, 2024
- Annual Town Meeting to begin March 25, 2024

