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TOWN OF WELLESLEY



MASSACHUSETTS

BOARD OF SELECTMEN

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

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EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

**SELECTMEN'S MEETING
TENTATIVE AGENDA**

Wellesley Town Hall – Juliani Room
7:00 P.M. Monday, May 15, 2017

1. 7:00 Call to Order
2. 7:01 Citizen Speak
3. 7:05 Executive Director's Update
 - Minutes
 - Approval of War Memorial Scholarship Recipients
4. 7:10 Common Victualler Application for Crepe Berry, 352 Washington Street
5. 7:15 Joint Meeting with School Committee to discuss HHU
6. 8:00 Joint Meeting with Advisory Committee to discuss budget process
7. 8:45 Discuss Lower Falls RFI Submissions and determine next steps
8. 9:00 Liaison Updates
9. 9:10 New Business/Correspondence

Next Meeting Dates: Thursday, May 18, 2017
Monday, May 22, 2017
Thursday, June 1, 2017

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Just a reminder that we have two meetings on Monday for which agendas are attached. The 8:30 AM meeting with Senator Ross & Secretary Bennett in the Kingsbury Room at the Police Station, and our regularly scheduled meeting at 7:00 PM in the Juliani Room at Town Hall.

1. Call to Order
2. Citizen Speak

Review Executive Director's Weekly Report - included in your packet is a copy of my weekly report. I will mention a couple of items at the meeting that may be of interest to those watching the meeting, and would be happy to answer any questions that you have.

5/11/2017

Black regular agenda items

Board of Selectmen Calendar – FY17

Date	Selectmen Meeting Items	Other Meeting Items
5/16 Tuesday		Unified Plan Working Group How we live, Prosperity & Opportunity
5/17 Wednesday		Unified Plan Working Group Sustainable Systems and Networks
5/18 Thursday	Elect Chairman for next year Set work plan for next year Determine Liaison Assignments Discuss appointments	Unified Plan Working Group Town Gov't Strategic Concepts
5/22 Monday	Fire Department Quarterly Update PSI-900 Worcester Brian DuPont - Website update North 40 Process Discussion Review Town Meeting List Serve Use – Kathy Nagle Appoint SEC Member Liaison Updates – Beth, Marjorie	
5/24 Wednesday		Unified Plan Public Workshops: Sustainable Systems and Networks 6-8 Health 8-10
5/25 Thursday		Unified Plan Public Workshops: How we live, Prosperity & Opportunity
5/29 Monday	Memorial Day, Town Hall Closed	
5/31 Wednesday		Unified Plan Public Workshops: Natural and Cultural Heritage
6/1 Thursday	Brook/Amherst Truck exclusion Great Plain Avenue PSI Continuation if needed Rt. 9 update	
6/5 Monday	SEC – Green communities Updates Aqueduct Leases (2) Traffic Update Waterstone at Wellesley Compliance Report	
		Unified Plan Steering Committee Meeting
6/12 Monday	Board to vote borrowing Treasurer's Update Appointment Renewals- MWRA, Norfolk County Lion's Club – New Chapter	
6/14 Wednesday		Unified Plan Public Workshops: Town Gov't Strategic Concepts
6/19 Monday	NO MEETING	

5/11/2017

Black regular agenda items

<i>Date</i>	<i>Selectmen Meeting Items</i>	<i>Other Meeting Items</i>
5/16 <i>Tuesday</i>		Unified Plan Working Group How we live, Prosperity & Opportunity
5/17 <i>Wednesday</i>		Unified Plan Working Group Sustainable Systems and Networks
6/26 <i>Monday</i>	FMD Updates – Joe McDonough/Alan Hebert FY18 Appointments (if needed) Review Board Accomplishments for FY17 Staff Reviews – Chiefs, ED	
7/3 <i>Monday</i>	NO MEETING	
7/4 <i>Tuesday</i>	Town Hall Closed	
7/10 <i>Monday</i>		
7/17 <i>Monday</i>		
7/24 <i>Monday</i>		
7/31 <i>Monday</i>		

Notes

Quarterly updates

- *Traffic Committee (Deputy Chief Pilecki)*
- *Facilities Maintenance (Joe McDonough)*
- *Wellesley Club Dates 10/2/17, 11/6/17, 1/22/18, 3/19/18*

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MEMORANDUM

DATE: May 12, 2017
TO: Board of Selectmen
FROM: Blythe C. Robinson, Executive Director *BCR*
SUBJECT: Weekly Report

Below are various activities of our office and various departments that I would like to bring to your attention.

- Please join me in congratulating Sheryl on being named the President of the Massachusetts Government Finance Officers Association (MGFOA) for the next year! Sheryl has been working her way up through the organization and will be leading it over the next year. While she might suggest that "someone had to do it" I would disagree and give her kudos for being chosen by her peers to be leading a group that works to improve best practices and encourage new people to join this profession.
- Just a heads up that for a while the MLP has had concerns about the quality of the work performed by Comcast to maintain their lines on the Town's utility poles. This week MLP staff sent an email to Comcast with 23 pictures attached showing specific examples of problem areas in Town and asking them to address these. At times MLP staff takes complaints from residents about this, and folks assume that it is the Town failing to address matters of low hanging wires and the like. Unfortunately, these locations are just examples, there are more issues throughout Town. Should Comcast be coming before the board for any future approvals I would suggest that we ask them how they are doing on rectifying these matters.
- Next week we should have the final numbers in for how much money was raised by all of the runners who were given marathon bib numbers from Wellesley. Preliminarily Terry indicates that the 22 runners needed to raise \$88,000, and as of now the total is about \$144,000! One of the runners dedicated to the War Memorial scholarship raised \$5,220, and the other is being finalized. We'll let you know the total for this year later next week.

- We have posted the Board for two meetings on Monday, one with Senator Ross and Secretary Bennett regarding Public Safety at 8:30 AM at the Police Station, and then our regular meeting beginning at 7:00 PM.
- Staff had a meeting on Tuesday this week to discuss the intricacies of handling applications under the new demolition delay bylaw that goes into effect on July 1st. Planning, ZBA, Building, IT and Town Counsel were there as well as Meghan and I to discuss applications, fees, coordination, the website and other topics relevant to that. As no petitions to overturn this were received by the Clerk's Office, we'll keep moving ahead on this matter.
- We have two locations along the aqueduct in Town where abutting property owners have encroached on the Town's land. Our office, in conjunction with the NRC has sent certified letters to the owners of 6 Halsey Avenue and 28 Bay View Road letting them know they are in violation. We'll let you know if we have any issues resolving these matters.
- As we start to near the end of the fiscal year I thought it would be helpful to provide you with a copy of the status of the general fund budget as it stands at this point in time. The report in your FNM is broken down by department, and further by personal services and various types of expenses. I would be interested to know if you would like to have such information on a regular basis, or just as we believe that you should be made aware of particular items during the year.
- Included in your correspondence is a flyer that went out to all Town and school employees notifying them of the opportunity to apply for the affordable housing units being offered at 978R Worcester Road.
- Another item of correspondence is an application from the Town to the American Planning Association's "Great Places in America" program that recognizes neighborhoods, streets or public spaces to be designated as "Great Places". We have submitted Fuller Brook Park for this program for the reasons contained in the application.
- I had a chance to take a tour of the RDF on Friday. It's been 19 years since I was a "regular" there, and it was nice to see how things have changed and stayed the same. Interestingly, according to records that the private haulers give to the BOH, it appears that about 90% of households are still RDF customers.
- Our insurer for property and casualty insurance has a program to reward members for their tenure and participation in their programs. Included in your packet is a letter from MIIA indicating that Wellesley is receiving \$21,883 that will be used to offset next year's premium.
- I had a meeting on Thursday with representatives of AT&T. They wanted to understand the process to obtain approval to install small cell antennas in Wellesley on light poles or other similar structures to improve their cellular and internet service in Town. This is the initial phase of a larger project, and being done in a number of other communities. I have referred them to the MLP to discuss the details and depending on that the Board may be asked to execute an agreement as the Town would be compensated for allowing the equipment to be placed on our property (one location might be the Fire Station).
- I attended the quarterly MIIA board meeting on Thursday (I'm on the Property & Casualty Board). One of the topics was a legislative update. Geoff Beckwith shared some data and concerns about the state budget that may impact the town which included:
 - The state budget gap this year is now at \$462 million. MMA is not sure how it will be balanced as the Governor does not plan to cut local aid or use the rainy day fund and the year is quickly coming to a close.

- Next year's budget gap is now projected at \$500 million. MMA anticipates that the Senate version of the budget will follow what has already come out from the house, and that they will deliver an unbalanced budget to the Governor. Anticipated cuts may be a reduction in the increase in UGGA, and limited reductions to Chapter 70. I would also expect that the grant requests we put in will also be cut. How the state plans to close such a large gap otherwise are unknown. With Mass Health taking 24% of the State budget (1/2 of all children in the State and 1/4 of all adults), this will be very difficult.

3. Executive Director's Report

- Minutes – the regular session minutes of the April 25th, May 4th May 8th meetings are included in your packet for approval.

MOVE to approve the regular session minutes of the Board of Selectmen meetings of April 25, May 4 and May 8, 2017.

Board of Selectmen Meeting: April 25, 2017**Present: Freiman, Gibbs, Morgan, Ulfelder, Sullivan Woods****Also Present: Robinson, Jop****Minutes Approved:****Meeting Documents:**

1. Agenda
2. Agenda Background Memorandum
3. Executive Director's Weekly Report
4. Draft MOU with PBC
5. Pedestrian Signal Information for crosswalk at Washington Street
6. Memo from Michael Zehner on Wayfinding Project dated 4/14/17
7. DRB Letter on Dr. Murray Stone proposal
8. Memo to Selectmen from Kit Bowry and Linda Kennerson
9. Revised Regulatory Agreement for 978 Worcester Street

1. Call to Order

Ms. Freiman called the meeting to order at 4:30 p.m.

2. Citizen's Speak

None.

3. Discuss Memorandum of Understanding between the Board of Selectmen and PBC

Mr. Joe McDonough, Facilities Director joined the Board. The Permanent Building Committee's (PBC) staff will be merged with the Facilities Maintenance Department on July 1. Ms. Freiman briefly reviewed the history of the transition noting a working group was established to assist with the transition and a draft Memorandum of Understanding has been prepared that reviews the roles of staff, the PBC, and the FMD. Mr. McDonough presented a revised organization chart to demonstrate the new relationships between the PBC and FMD. Mr. McDonough further discussed revisions in several job descriptions.

The Board reviewed the draft MOU. Mr. Ulfelder discussed the recent School Security Project as a positive example of merging these two departments. Mr. Ulfelder asked whether the PBC would be entirely responsible for overseeing the Owners Project Managers (OPM) on projects and asked how the FMD would participate in the selection process. Mr. McDonough noted he would determine for new projects whether the FMD staff would act as the OPM. If the position required outsourcing, FMD would have the role of reviewing prospective consultants.

Ms. Gibbs noted the process needs additional review and evaluation, but was supportive of the MOU. The Board briefly discussed staff roles. Ms. Robinson noted the PBC is inclined to have the MOU more general in nature and will be working on a revised draft. The Board was supportive of a more general approach and looked forward to reviewing the new draft.

4. Review Installation of Pedestrian Crossing Signal in front of St. Paul's Church

Chief Pilecki joined the Board. Ms. Jop stated the Project of Significant Impact Special Permit requires the replacement of the existing pedestrian crossing signal at the crosswalk located in front of St. Paul's Church along Washington Street. Given the Selectmen own the streets, the Tolles Parsons Center Owners Project Manager, Dick Thuma, has asked the Board to recommend and approve the installation. Ms. Jop noted she has discussed the pedestrian light with the Traffic Committee. Chief Pilecki noted the Town is working to replace the former Cunningham pedestrian lights with the new standard pedestrian lights. The

Traffic Committee has verified the Town would like to see the rectangular rapid flash beacon (RRFB aka "Pilecki Light") similar to the light installed at Abbott Road and Washington Street, as well as the pedestrian light in Lower Falls on Washington Street.

Ms. Jop noted Town Engineer Dave Hickey further recommended removing the existing brick crosswalk, upgrade the ADA panels, grind, and repave the small section of roadway.

The Board was agreeable to Mr. Hickey's recommendations.

Ms. Sullivan Woods noted she had reached out to St. Paul's Church and they have indicated they are in favor of the pedestrian light. Mr. Ulfelder stated he was supportive of the upgrade, noting often drivers are looking ahead to the Wellesley Avenue lights and fail to see the crosswalk in time. Mr. Ulfelder was supportive of making efforts to improve the visibility of the crosswalk to improve safety.

Upon a motion by Mr. Morgan and seconded by Ms. Gibbs, the Board voted (5-0) to approve the recommendation to install a pedestrian signal in front of St. Paul's Church in order to comply with the PSI decision for the Tolles Parsons Center project. Such lights will conform to the standard of lights previously installed on Washington Street in Lower Falls.

5. Discuss Removal or Relocation of the Bus Shelter adjacent to the Police Station

The Board discussed the removal or potential relocation of the bus shelter located adjacent to the Police Station. Chief Pilecki joined the Board. Chief Pilecki noted the proposed reconfiguration of the Police Station parking lot will necessitate the removal or relocation of the bus shelter. The edge of the pavement would extend to the location of the shelter.

Ms. Robinson reviewed a plan with the Board that showed the impact of the Police Station parking lot reconfiguration on the bus shelter. She noted DPW went out and evaluated the structure and was of the opinion that if the structure were moved it would collapse.

Ms. Gibbs noted the bus shelter provides a location for the Metrowest RTA bus and given its proximity to the new senior center may be a benefit.

Chief Pilecki recommended alternative waiting and stopping areas for the Metrowest RTA bus just west of the existing shelter. Chief Pilecki stated there is a break in the stone wall where the path to the senior housing meets the Washington Street sidewalk. This location could work as a bus stop and would be within close proximity to the crosswalk in front of St. Paul's church. Heading east bound the Metrowest RTA bus could enter the parking lot of the Tolles Parsons Center or stop in front of the building.

Upon a motion by Mr. Morgan and seconded by Ms. Gibbs, the Board voted (5-0) to approve the removal of the bus shelter on Washington Street adjacent to the Police Station.

6. Discuss Sharing Funding with the Planning Board for the Wayfinding Project

Ms. Robinson noted the Planning Board has received an estimate of \$5500 to complete the next phase of the Wayfinding Project for Wellesley Square, which would include the design specifications and bid documents. The Planning Board has asked if the Board would be willing to split the cost of the study.

The Board was supportive of the request. Ms. Robinson recommended taking the funds from Traffic and Parking.

Upon a motion by Mr. Morgan and seconded by Ms. Gibbs, the Board voted (5-0) to appropriate the sum of \$2,750 from the Traffic and Parking fund for the purpose of providing half of the funding for the development of design specifications for the Wayfinding project.

7. Discuss Proposal to Install a Monument on Town Hall Grounds in Honor of Dr. Joseph Murray

Ms. Kit Bowry approached the Board. Ms. Bowry stated she is before the Board requesting the acceptance of a stone monument gift that would be located on Town Hall Grounds to honor Dr. Joseph Murray. Ms. Bowry noted Dr. Murray was a longtime neighbor who performed the world's first kidney transplant. Ms. Bowry described Dr. Murray's work on immunotherapy, which later led to him receiving the Nobel Prize in Medicine and Physiology in 1990. Dr. Murray passed away in 2012, but his wife still resides in the family home on Abbott Road.

Ms. Bowry and Linda Kennerson have had the design and location approved by the Natural Resources Commission, Historical Commission and Design Review Board. The location would be adjacent to the existing Nobel Prize monument for Dr. Morton.

The Board was in favor of this request. Mr. Morgan noted that Dr. Murray was a long time neighbor and friend.

Upon a motion by Mr. Morgan and seconded by Ms. Gibbs, the Board voted (5-0) to accept the gift of a stone memorial honoring Dr. Joseph Murray to be installed on the grounds of Town Hall.

8. Review and Approve Revised Local Initiative Program Regulatory Agreement for 978 Worcester Street

Ms. Jop presented a revised Regulatory Agreement for the Local Initiative Units located at 978 Worcester Street. Ms. Jop noted the Board previously approved the Regulatory Agreement at their March 6, 2017 meeting. DHCD has returned with a few revisions, which would necessitate a new vote. The applicant and the Wellesley Housing Development Corporation are in agreement with the revisions.

Upon a motion by Mr. Morgan and seconded by Ms. Gibbs, the Board voted (5-0) to approve the revised version of the Local Action Unit application for Wellesley Place located at 978 Worcester Street.

9. Annual Town Meeting Preparation and Discussion of Articles

The Board reviewed outstanding articles.

The Board reviewed Article 24, motion 2 that would allow for an easement with the property at 33R Cedar Street. In previous versions, the initial easement proposal would allow for the access to 33R from the Schofield School Driveway. The previous version required the Town to provide an alternative access should the Town ever cease use of the Schofield School, which the Board opposed due to the inability to predict future conditions. In the current version, the easement provides access via the Schofield School driveway in perpetuity; however the approved version provides that at such time that the Town ceases the use of the driveway the easement would be terminated.

Upon a motion by Mr. Morgan and seconded by Ms. Gibbs, the Board voted (5-0) to support Article 24, Motion 2.

The Board reviewed Article 42, Mr. Himmelberger's citizen petition on trash. The Board had previously voted unanimously against the article. Since that time, Mr. Himmelberger has made modifications to his proposal. The proposal would limit the placement of trash for pick up to within 3 feet of a home. The

Board continued to have concerns over the need for the bylaw as well as the additional cost to homeowners.

Upon a motion by Mr. Morgan and seconded by Ms. Gibbs, the Board voted (1-4 with Ms. Freiman, Ms. Gibbs, Mr. Morgan, and Mr. Ulfelder voting nay) to support Article 24, Motion 2. The motion failed.

The meeting adjourned at 6:00 pm.

Board of Selectmen Meeting: May 4, 2017

Present: Freiman, Gibbs, Ulfelder, Sullivan Woods

Also Present: Robinson, Jop

Minutes Approved:

Meeting Documents:

1. Agenda

1. **Call to Order**

Ms. Freiman called the meeting to order at 9:30 a.m. Mr. Morgan was absent.

2. **Citizen's Speak**

None.

3. **Community Compact**

Ms. Freiman introduced Lieutenant Governor Karyn Polito and thanked her for attending. Lt. Governor Polito thanked the Town for their application to the Community Compact and noted Wellesley is the 281st community to sign. Lt. Governor Polito stated the Community Compact was Governor Baker's first Executive Order that creates partnerships with cities and towns. The Community Compact grant will be assisting the Town with the implementation of a Citizen Engagement Communication Plan that leverages technology to engage the public and the implementation of a solution to digitize paper records to improve operational efficiencies.

Ms. Freiman and Lt. Governor signed the Community Compact.

The Board of Selectmen meeting adjourned at 10:00 a.m.

Board of Selectmen Meeting: May 8, 2017**Present: Freiman, Gibbs, Morgan, Ulfelder, Sullivan Woods****Also Present: Robinson, Jop****Minutes Approved:****Meeting Documents:**

1. Agenda
2. Agenda Background Memorandum
3. Weekly Report
4. BOS Calendar
5. Hawker/Peddler Draft Regulations
6. Email from Juan Godinez
7. Minutes of April 13, 2017 and May 1, 2017
8. Email from Cricket Vlass regarding gift donations
9. Babson College One Day License Application
10. June – August calendars
- 11: Draft OPEB Special Legislation
12. Memo from T. Connolly Re: Aqueduct Leases
13. Letter from Walter Woods Re: MWRA Resignation
14. National Grid Notice
15. Public Safety Round Table Agenda
16. Email from Marybeth Martello Re: Food Recovery Update and Wellesley Award

1. Call to Order

Ms. Freiman called the meeting to order at 7:03 p.m.

Ms. Gibbs acknowledged the recent resignation of Walter Woods as the Town's representative on the Massachusetts Water Resources Authority (MWRA) Advisory Board just short of his 99th birthday and after 32 years of service on behalf of the Town and the MWRA.

The major responsibility of the Advisory Board is to appoint three members to the MWRA Board of Directors, review the MWRA annual budget and comment on all issues facing the MWRA. Mr. Woods was no ordinary representative. Even before the Advisory Board was created and as a then member of the Wellesley Board of Publics Works, Walter served on the committee credited with developing and assuring passage of legislation to establish the MWRA in 1985. He then went on to help form the Advisory Board including developing the Board's bylaws and hiring staff. Over the next 32 years, Mr. Woods served as a member of the Advisory Board's Executive Committee, holding at times the offices of Secretary, Operations Chairman as well as Chairman of the Board for 3 years.

Mr. Wood's service to the Town of Wellesley went beyond his work with the MWRA. He was elected to the Board of Public Works first in 1977 and served 12 years including 4 terms as Chair. Moreover, Mr. Woods served as a Town Meeting Member from Precinct A from 1961 to 1999.

Mr. Woods has been recognized by the MWRA Advisory Board in many ways for his service and contributions. The MWRA Executive Director along with the Advisory Board's current Chairman described Mr. Woods as a true gentleman and dedicated public servant who has served with distinction and diligence having greatly contributed to the success of the Advisory Board and the MWRA. A chair facing the Charles in Weston also bears Mr. Woods' name.

The Board of Selectmen wishes to thank and extent our appreciation to Mr. Woods for his extraordinary commitment, significant contributions and dedicated service to the Town of Wellesley and the MWRA.

2. Citizen's Speak

None.

3. Police Department Quarterly Update

Chief Jack Pilecki joined the Board. Chief Pilecki reviewed the activities within the Police Department for the last quarter. He noted the Police just held the 17th annual Savage Road Race and it was a great success under the leadership of Sergeant Scott Showstead. Chief Pilecki noted the Marathon went well with no incident. He reviewed the impacts of the warm weather on the runners, but stated there were actually less ambulance runs than originally anticipated. Chief Pilecki described the Marathon preparations that include 250 public safety officials with various federal, state, and local agencies. Chief Pilecki thanked Lieutenant Whittemore for his leadership with the Marathon preparations.

Chief Pilecki reviewed recent active shooter training with the School Department at the Hunnewell School. He noted the Police are also in their 7th week of the Citizen's Police Academy which partners with the public to demonstrate all the facets of the police department. Chief Pilecki indicated there are currently 26 citizens enrolled in this session, and 5-6 citizens pre-enrolled for the fall session.

Chief Pilecki informed the Board that the new Information Technology Specialist started on May 1. He reviewed the department's upcoming reaccreditation process that will begin the first week in June. In addition, the entire department is scheduled for de-escalation training in cooperation with the Norwood Police Department. Presently the Police Department is gearing up for Wellesley Wonderful Weekend along with the parade and fireworks.

Ms. Gibbs asked how the reaccreditation process would work. Chief Pilecki noted the auditors would evaluate all of the policies, reports, and operations. The results of the reaccreditation process are final and made public in the fall.

Ms. Freiman supported Chief Pilecki on the training being provided to the department and was glad the new IT Specialist is on board.

Ms. Sullivan Woods had a question on the new "Pilecki" pedestrian signals and noted there is no time delay like the older pedestrian lights. Chief Pilecki noted with any pedestrian light, pedestrians must give traffic the opportunity to stop prior to crossing. He noted the lights are not enforceable with moving violation citations, and that the purpose of the lights is to draw attention to the pedestrians.

4. Hawker and Peddler Regulations

Ms. Robinson proposed the Hawker and Peddler Regulations be modified to update the time restrictions in the existing regulations. Ms. Robinson noted the restrictions on activity after 5:00 pm in the existing regulations are likely to be held as unconstitutional as time restrictions have been found to be arbitrary. Ms. Robinson reviewed the proposed changes, which are being proposed after consultation with Town Counsel and Chief Pilecki. Ms. Robinson noted the Courts have found that someone selling a service has the same rights as someone selling a durable good.

The Board questioned if there are mechanisms to would extend the hours of operation, but still impose limits. Chief Pilecki noted that Natick has passed a bylaw that restricts hawkers and peddlers to 8:30 am to 8:30 pm, but that the Attorney General cautioned the Natick on the bylaw.

Ms. Robinson stated residents can post a "Do not solicit" sign and she noted Town Counsel indicated that some communities have been able to pass a "do not solicit" list.

Ms. Sullivan Woods asked how peer communities are handling the change. Chief Pilecki noted Wellesley has been the leader in these regulations.

The Board discussed increasing the time restrictions, rather than abolishing the restrictions and was split as to whether they are comfortable drafting a regulation that may impinge on federal case law.

The Board clarified with Ms. Robinson and Chief Pilecki what organizations are impacted by the regulations and made clear that nonprofits such as the Girl Scouts are exempt from the regulations.

The Board discussed the threshold for the license concerning whether the Town should require CORI and SORI checks. After further discussion, Ms. Robinson noted she would return with additional revisions after further consultation with Town Counsel.

5. Executive Director's Update

Ms. Robinson gave a brief update noting the Board will be meeting with Senator Ross and Secretary Bennett on May 15 for a public safety roundtable discussion at the Police Station. Ms. Robinson noted Senator Creem and Representative Peisch have confirmed they will also be attending. Ms. Robinson also noted there has been word that a referendum on Demolition Delay and Large House Review may be filed. The deadline for filing is May 8, 2017 at 5:00 pm.

Minutes

Upon a motion by Mr. Morgan and seconded by Ms. Gibbs, the Board voted (5-0) to approve the regular session minutes of the Board of Selectmen meetings of April 13, 2017 as amended and May 1, 2017.

Gifts

Upon a motion by Mr. Morgan and seconded by Ms. Gibbs, the Board voted (5-0) to accept the gift from Folly Shaffer of a bench and plaque to be installed in Fuller Brook Park, and to further accept a donation by the Rotary Club for the purchase of seedling trees for Arbor Day.

Babson One-Day License

The Board reviewed the one-day license application from Babson College.

Upon a motion by Mr. Morgan and seconded by Ms. Gibbs, the Board voted (5-0) to approve a One Day License for Babson College on June 9, 2017 in Olin Hall for the Female Athletic Conference.

Appoint New Building Inspector

Ms. Robinson noted the Town has hired a new local building inspector to fill a vacancy. Ms. Robinson noted Kevin Saaristo has a background in carpentry and worked on elements of the Wellesley Library.

Upon a motion by Mr. Morgan and seconded by Ms. Gibbs, the Board voted (5-0) to appoint Kevin Saaristo to the position of Local Inspector for the Town of Wellesley effective May 1, 2017.

Discuss Tolles Parsons Center Installation of Wellesley Media

Ms. Robinson updated the Board on the status of the media equipment being installed at the Tolles Parsons Center (TPC). The Board briefly discussed the additional costs for the installation of media equipment at the Tolles Parsons Center.

Discuss Summer Schedule

The Board briefly discussed their summer vacation plans. Ms. Robinson noted she would consolidate the information and propose a summer meeting schedule for the Board to consider.

6. OPEB Special Legislation

The Board reviewed the draft special legislation proposed to amend Chapter 88 of the Acts of 2004 that established the Town's OPEB Trust fund.

The Board had no comments on the proposed language.

Upon a motion by Mr. Morgan and seconded by Ms. Gibbs, the Board voted (5-0) to approve the proposed special legislation to amend the Town's OPEB Trust document and submit it to the State Legislature for action.

7. Liaison Updates

Mr. Morgan gave an update on discussions with Wellesley Media. He has discussed with Wellesley Media increasing the number of town meetings that are streamed live or recorded. Wellesley Media has identified enhancements at Town Hall along with the Warren Building and Tolles Parsons Center. Mr. Morgan stated questions have been raised with regards to evening access to buildings, such as the Tolles Parsons Center, and the potential need for additional staffing. Mr. Morgan noted the Board needs further dialogue with Wellesley Media. He suggested having Peter Marx, Chair of the Wellesley Media Board and James Joyce, the Director of Wellesley Media, in for further discussion in the summer.

Mr. Morgan noted the NRC will be holding an event at the library, which will be a forum for ecofriendly lawn care. They have fliers on both speakers and the event on their website.

Mr. Ulfelder gave a brief update on CPC noting there has only been one meeting since the conclusion of Town Meeting. Mr. Ulfelder commented that he was very impressed with how the CPC conducts business. Mr. Ulfelder noted he is the liaison with PBC, which has been working on the Tolles Parsons Center. He has found it interesting to see how the PBC conducts business on the Town's behalf.

Mr. Ulfelder gave a brief update on the COA. He noted they are generating metrics to track participation to try to determine how best to use resources and inform participants. The COA have been evaluating how to make the TPC operate effectively and efficiently. The COA has also been working hard on fundraising to assist with the furniture, fixtures, and equipment.

Mr. Ulfelder noted he went to his first meeting with the Library Trustees and the focus was on the automated handling system. The consultant is engaged in a cost benefit analysis to look at pay back periods. Mr. Ulfelder described the process and noted the automation allows for staff efficiencies. It costs approximately \$49,000 a year to check books in manually and put them back on the shelf. The Trustees also discussed the Fells Library Roof as they are trying to determine a historically appropriate roofing material with FMD. The Facilities Department is considering seeking CPC funding for the roof.

Ms. Freiman thanked the Council on Aging for their volunteer appreciation luncheon.

8. New Business

Ms. Robinson noted the Board is scheduled to meet May 30 and there is a conflict. The Board agreed to reschedule that meeting to June 1, 2017.

The Board of Selectmen meeting adjourned at 8:40 pm.

- War Memorial Scholarship Recipients – earlier this year the Board approved \$7,000 from the fund for two scholarships this academic year. Included in your packet is information about the two recipients and the amounts of the awards. Typically, the Board votes to approve the recipient of a named award without disclosing the name, and executes the certificate included in your packet. As it is not an appropriate use of executive session to utilize it to make such a vote, I've scripted the motion in a way that ratifies the recommendation of the scholarship committee. That recipient will receive the award during the Memorial Day Observances on May 30th.

MOVE to approve the recommendation of the War Memorial Scholarship Committee for a named scholarship in the amount of \$5,000 for the 2017-2018 academic year.

TOWN OF WELLESLEY



MASSACHUSETTS

BOARD OF SELECTMEN

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

MARJORIE R. FREIMAN, CHAIR
ELLEN F. GIBBS, VICE CHAIR
JACK MORGAN, SECRETARY
BETH SULLIVAN WOODS
THOMAS H. ULFELDER

FACSIMILE: (781) 239-1043
TELEPHONE: (781) 431-1019 x2201

WWW.WELLESLEYMA.GOV

BLYTHE C. ROBINSON
EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

DATE: May 12, 2017
TO: Board of Selectmen
FROM: Sandy Hobson
SUBJECT: 2017 War Memorial Scholarship Recipients

The Wellesley Scholarship Foundation has notified us of their selections for the War Memorial Scholarships for 2017. They have selected Alyssa Cimino, 18 Edgemoor Avenue as the Named Award recipient for 2017. Alycia will receive \$5,000 and will attend St. Michaels's College in Colchester, VT. They have also selected Nicole Mahoney, 61 Oak Street as the \$2,000 award recipient and will attend UMass Amherst. I have attached notes that both of the students provided to the WSF in support of their applications.

As you know the Named Award Winner is presented with her award at the Memorial Day Observances on May 30th at the War Memorial site at the Town Hall and we notify the other recipient by mail.

Dear War Memorial Scholarship,

Thank you for this opportunity. My name is Alyssa Cimino.

I belong to, and am a president of the National Charity League Class of 2017. This is a Mother-Daughter philanthropy organization which affiliates with Operation Homefront, soup kitchens, shelters, and many other community services. In the past six years we have put together packages for Operation Homefront. Before putting together the cards, I thought of my two great uncles who are Vietnam veterans. Both of them are proud veterans that are heavily involved in supporting our troops, one of them is heavily involved in fundraising for Operation American Soldier (putting packages together), and one other has a wife who volunteers at the VA hospital. I figured that for two men that were in these soldiers shoes years ago, and to have a strong passion to help, was impressive. My group was in charge of creating cards and we wrote most of these letters during the different holidays. We stressed the appreciation we had for them to be defending our country and freedom. We wanted them to know that they were truly appreciated and cared for back home. They needed to hear that people they did not even personally know were still in support and thinking of them. We hoped that the quotes and pictures we included would put a smile on their faces.

Sincerely,



Alyssa Cimino

Nicole Mahoney

I am hoping to be considered for this scholarship because my grandfather, Tim Mahoney, who is 96 years old was a radar mechanic who made it to the rank of staff sergeant in the 15th air force. He would check the radar in all the flights and would be the navigator of the non-combat consolidated B-24 liberator flights when they were being serviced. These flights would be at an altitude of 24,000 feet in the air, at least 10,000 feet higher than the commercial flights flying at this time. All of his missions took place in the European Theatre. One of his stations was in Taranto-Grottaglie airbase, Italy. He would fly back and forth from Virginia in the United States to Italy, and then to Bucharest, Romania, or different parts of Africa.

WAR MEMORIAL Scholarship



*The Town of Wellesley Board of Selectmen
offer its sincerest congratulations
to*

Alyssa Cimino

*as the Named Award Recipient
of the*

2017 War Memorial Scholarship Fund

*Marjorie R. Freiman, Chairman
Ellen F. Gibbs, Vice Chairman
Jack Morgan, Secretary
Beth Sullivan Woods
Thomas H. Uffelder*

May 30, 2017

4. Common Victualler Application for Crepe Berry, 352 Washington Street

Included in your packet is an application from Amelia Childs who is seeking approval to open a restaurant called "Crepe Berry" at the above location. She is taking over the space of the previous business (Dorset Tea), and plans to maintain the existing setup and layout. Thus there is no interior renovation required for her to open. She has previously operated a similar business in Newton.

The application submitted is complete, the only approval besides that of the Board that is required is final Board of Health sign off. Staff recommends approval of this license application, contingent upon Board of Health approval.

MOVE that the Board award a Common Victualler License to Amelia Childs to operate a restaurant named Crepe Berry at 352 Washington Street until December 31, 2017, contingent upon final Board of Health approval.

TOWN OF WELLESLEY



MASSACHUSETTS

COMMON VICTUALLER LICENSE APPLICATION

Date Applied:	Date Approved:	Date Issued:
---------------	----------------	--------------

Office Use Only	Fees Paid:	Tax Cert:	Resumes:	T&P Info:	Plan:	Interview:
-----------------	------------	-----------	----------	-----------	-------	------------

The undersigned hereby applies for a Common Victualler License in accordance with the provisions of Massachusetts General Law 140, Section 2.

(PLEASE TYPE OR PRINT CLEARLY)

Name of Applicant: Amelia Childs/Childs Cafe Consultants Inc. Date: April 24, 2017

D.O.B: [REDACTED] S.N. [REDACTED] Dr. Lic #: _____ Fed. ID #: [REDACTED]

Business Address: 352 Washington St Wellesley MA 02481

Home Address: 1000 Le Cedrus Ave Roslindale MA 02131

Business Telephone: 617-477-7085 Home Telephone: 617-477-7085

Name & Location of Establishment: Crepe Berry 352 Washington St Wellesley MA

Applying for: Common Victualler License only Common Victualler & Liquor License _____

Common Victualler & Wine & Malt _____

Enclose Copy of Floor Plan

Size of Floor Space (square feet.): 720 Number of Seats: 24 Number of Employees: 4

CHECK ONE (If you are unsure ask the Building Department)

No Change of Use: Partial Change of Use: _____ Full Change of Use: _____ New Use: _____

(See attached details regarding Required Traffic & Parking Information.)

PLAN REVIEW AND/OR PRELIMINARY APPROVAL (Required Before Common Victualler License will be Approved)

Reviewing Department	Signature of Approving Authority	Date of Plan Review/Approval
Building Department:	<u>[Signature]</u>	<u>4/25/17</u>
Health Department:	<u>[Signature]</u>	<u>5/1/17</u>
Fire Department:		
Design Review:		<u>Maellon L. 4-25-17</u>

COMMON VICTUALLER LICENSE APPLICATION (continued)

What will be the hours of operation? M-F 7:00am-5pm; Saturday + Sunday 8:00-4:00

Time(s) of Peak Customer Activity M-F 7:30-8:30am; 10am-1pm. S+S 10am-2pm

Est. Number of Customers at Peak Time(s): 30 Est. Number of Employees at Peak Time(s): 2

What provisions have been made for trash removal? The landlord has an agreement with waste removal company to have dumpster emptied every week

How much parking is needed? 2 employee parking spots, customer parking 3 spaces in back private lot, shared street parking

How will parking be provided? The landlord has included access to a shared private parking lot located behind the building for customers at street.

What are delivery times? 7:30 am.

I the undersigned state that the information provided in this application, and associated attachments, is true and accurate to the best of my knowledge:

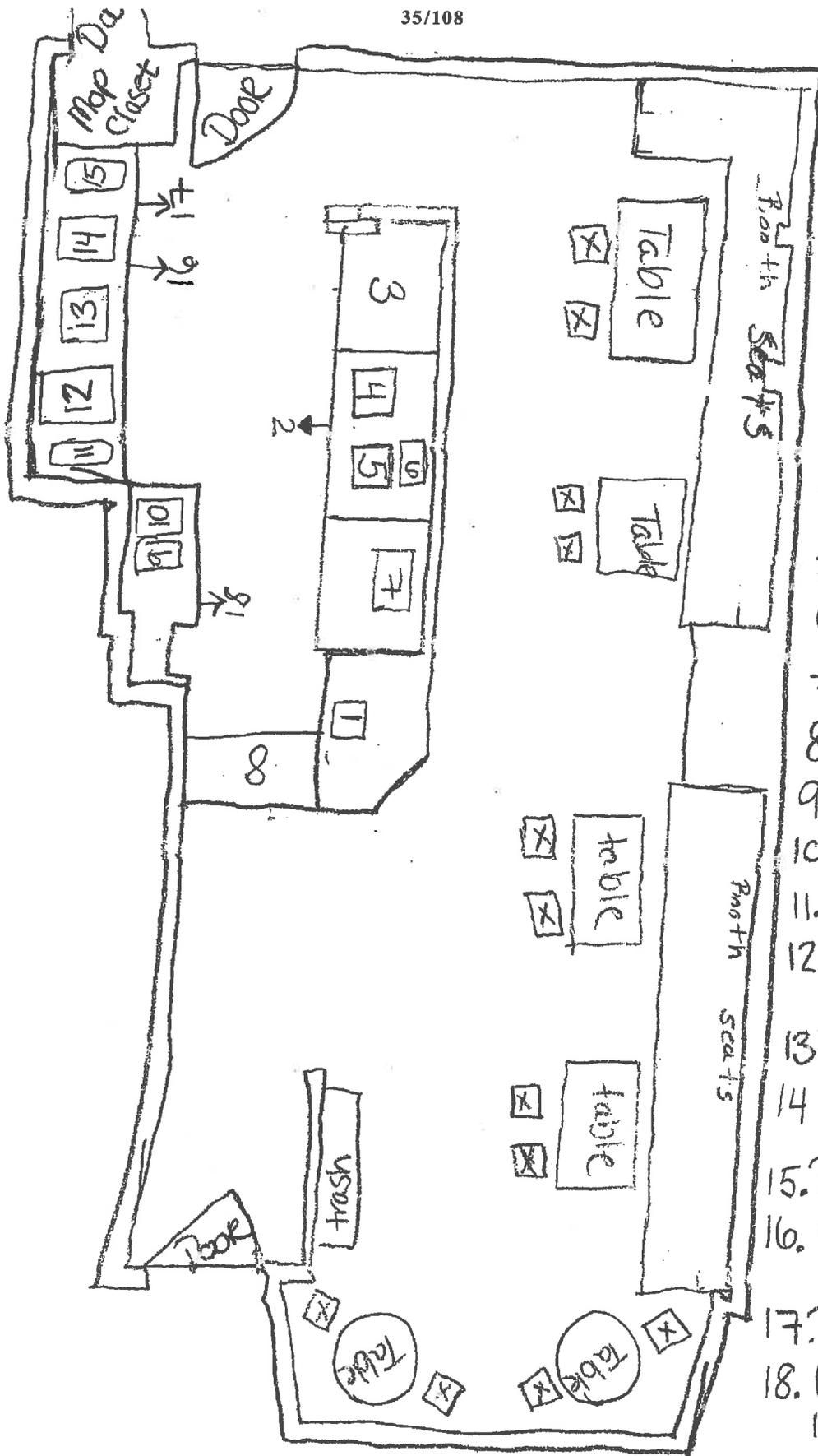
Signature: [Signature] Printed Name: Amelia Childs Date: 4/25/17

Note: No Common Victualler License will be approved until the applicant addresses all issues and/or concerns to the satisfaction of the Board of Selectmen; and no CVL will be issued until all required inspections have been conducted, permits granted, and final approvals given.

FOR OFFICE USE ONLY

FINAL PERMITS/APPROVALS GRANTED (Required Before CVL will be Issued)

Approving Department	Yes	No	If "No," Reason Why	Date of Final Approval
Building Department:				
Health Department:				
Fire Department:				
Design Review:				

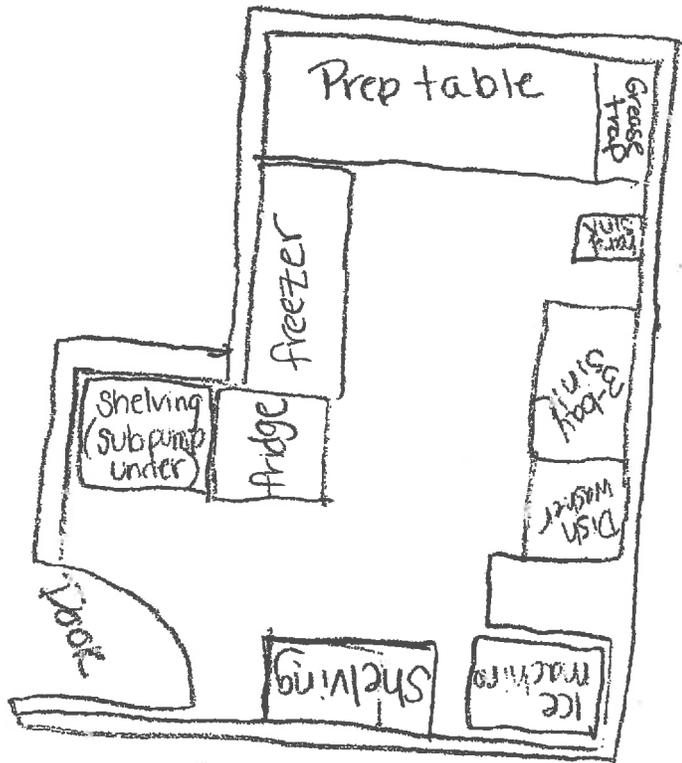


1. Point of Sale
2. undercounter 4 drawer freezer
3. Deli Case
4. induction burner
5. crepe pan
6. toaster (4 slot)
7. microwave
8. Bakery case
9. Coffee Brewer
10. Coffee Grinder
11. handwash sink
12. espresso machine
13. Blender
14. waffle maker
15. Rinse sink
16. undercounter refrigerator
17. Dish Washer
18. undercounter ice holder

Scale: 1/4" = 1'

X = chair

Basement



13'h. x 132"(11')w. - 11.9sq.ft. - CARVED(SINGLE SIDED) SIGN

HUNTER GREEN BACKGROUND
GOLD LEAF: BORDER(0.5") AND TEXT



CREPEBERRY: PROPOSED MENU

COFFEE:

- Drip Coffee
- Cold Brew Iced Coffee
- Latte*
- Cappuccino
- Mocha*
- Café au Lait
- Macchiato
- Cortado

*available iced

Organic Soy and Almond Milks will be made available

PASTRIES: Provided by Danish Pastry House in Watertown, MA

- Mixed Berry Scones
- Vegan Rasin Scones
- Plain Croissant
- Chocolate Croissant
- Vegan Banana Muffin
- Blueberry Muffin
- Coffee Cake
- Gluten Free Blueberry Tea Bread
- Vegan Coconut Cookies
- Chocolate Chip Cookies

SMOOTHIES:

- Banana, Blueberry, Kale, Unsweetened Almond Milk
- Mango, Blueberry, Strawberry, Banana
- Banana, Chocolate, Peanut Butter, Soy Milk
- Banana, Strawberry, Orange Juice
- Strawberry, Orange Juice, Honey, Bee Pollen

ADD ONS: Vegetable based protein powder, ginseng, Echinacea, bee pollen, ginko, almond butter, peanut butter, probiotics (dairy free), chia seeds, turmeric

ACAI BOWLS:

- acai blended with banana, strawberry, apple juice, & almond butter topped with organic granola strawberries and bananas
- acai blended with banana, peanut butter, soy milk, topped with organic granola, banana, cacao nibs
- acai blended with strawberries, ginseng, bee pollen, topped with organic granola and strawberries
- acai blended with banana, spinach, unsweetened almond milk topped with organic granola strawberries, and coconut

TOAST: bread provided by Danish pastry house in Watertown

- topped with avocado, black sesame, and lemon juice
- topped with avocado, red pepper flakes, basil, tomato, and fried egg
- topped with avocado, lemon juice, cucumber, sprouts, and radishes
- topped with almond butter, banana, agave, walnuts, and flax seeds
- topped with peanut butter and berry-chia jam
- topped with avocado, vegan pesto, tomato, basil, goat cheese

CREPES:

- Nutella with strawberries, banana, cinnamon, whipped cream
- Pesto, Asparagus, summer squash, mozzarella
- apples and cinnamon, with powdered sugar
- Sweet Potato Mash (Sweet Potato, scallions, onions) with sour cream
- Raspberry, walnut, maple syrup, filled with a maple- raspberry cream cheese filling
- Scrambled Eggs, Cheese, Tomato, Mushroom, Spinach

BAGELS:

- with cream cheese
- with butter
- with almond butter
- with peanut butter
- with egg and cheese
- with egg, cheese, tomato, avocado, and hot pepper
- with egg, cheese, tomato, spinach, mushroom

WAFFLES- plain or topped with fruit

5. Joint Meeting with School Committee to discuss HHU

Included in your packet is a draft position statement from the school committee regarding this topic.

Joint Meeting with School Committee

Move to elect Marjorie Freiman as Chair of the joint meeting.

Move to elect Sharon Gray as Secretary of the joint meeting.

Move to dissolve the joint meeting.

Hardy, Hunnewell and Upham Facilities Project Position Statement

Foremost, the School Committee will advocate for facilities that will best serve the elementary students of Wellesley by meeting their educational programming needs, and will work to provide those facilities in the most fiscally responsible manner.

The School Committee agrees that the Hardy, Hunnewell and Upham school buildings do not meet modern standards for education, and that simple renovations and upgrades to meet building code will not be sufficient to bring the schools up to those standards.

Because of the challenge in meeting modern educational needs through renovations of the existing buildings, the School Committee agrees that the buildings should be either new or, in the case of Hunnewell and Hardy, may instead be substantially rebuilt preserving the façades of the existing buildings.

The new or substantially rebuilt buildings should meet state standards as set forth by the Massachusetts School Building Authority (MSBA), including the appropriate types and sizes of learning spaces. In particular, smaller learning spaces to complement traditional classrooms are critical in the delivery of academic supports for students.

The School Committee agrees with the administration and elementary principals of the Wellesley Public Schools that for educational reasons, schools should have a minimum of three classrooms per grade, which will result in a critical mass of teachers at each level, allow for the expansion and contraction of student enrollment, and provide appropriate flexibility when making student placements each year.

The School Committee remains committed to the neighborhood school model, in which students attend elementary schools that service specific geographic areas of the Town.

The School Committee agrees with the recommendation of the HHU Master Plan Committee that the Town rebuild schools with 19 grade-level classrooms, the same size as Bates and Sprague are today.

The School Committee agrees that the Town should rebuild at least two schools, Hunnewell and either Upham or Hardy, in an order to be determined after further study, and agrees that the third school should be rebuilt if K-5 elementary enrollment exceeds 2,350 on a trending basis and/or the current school configurations are limiting educational need.

The School Committee does not expect to receive state funding for the HHU projects, but will continue to submit statements of interest to the MSBA in order to remain eligible for any funding that may become available.

The School Committee will, along with the Board of Selectmen, create a School Building Committee (SBC) to assist the Town in overseeing the feasibility study, design and construction of two or more elementary school buildings. The composition and work of the School Building Committee will be guided by the model used by the MSBA.

The School Committee will ask the SBC to continue to look closely at options for swing space, including building on the back of the Hardy or Upham lots, possible external swing space locations, or other creative solutions, with a goal of minimizing disruptions to students and the community.

It is important to note that the SBC is a technical committee charged with providing specific leadership on feasibility execution and, later, the construction elements of the project. Any strategic and/or political decisions will remain within the purview of the School Committee.

The School Committee will ask the SBC, in consultation with the Sustainable Energy Committee, to engage with experts who can advise the Town on the environmental impacts of various scenarios.

The School Committee recognizes that questions remain that will be best answered as part of the feasibility process. Through the initial phase ("proof of concept" phase), the Committee supports engaging in additional study on all three sites in order to make an appropriate decision to build at Hardy or Upham, with full feasibility studies to be completed on the first two building sites.

In the event that a school closes and is not rebuilt, this School Committee is committed to retaining control and managing the ongoing use of the building and land, so that it may be available to serve the Town's future K-5 educational needs.

The School Committee will work to actively support the students, families, staff and neighborhoods through any redistricting or school closure, and any other changes in school communities that may occur because of this project.

6. Joint Meeting with Advisory Committee to discuss budget process

Now that annual town meeting is behind us, it seems like a good exercise to have a conversation while the topic is still fresh in people's minds about how the budget process went this year, and in what ways might we improve upon it for the future. Frank Pinto and some of the members of Advisory will be at the meeting as well as Sheryl Strother to discuss the process. Below are some questions that Sheryl and I put together that have arisen for us during this budget year. We hope that these will spark some conversation so that we can work on adjustments before we start the FY19 process over the summer.

- a. Were the budget guidelines clearly communicated to all parties?
- b. Was the timeline of budget submissions, reviews, warrant deadline conducive to completing the Advisory book and preparing for Town Meeting?
- c. Should the Town consider a guideline for capital spending similar to operating?
- d. Do you have any suggestions for the warrant and motion process relative to the budget that would facilitate the process?
- e. Are you provided with enough information to make decisions about budgets?
- f. If not, what is missing? Would a similar format used by all departments be helpful?
- g. From the staff perspective there is overlap between the internal budget process and the Advisory book. Is there some interest in trying to coordinate those initiatives?
- h. Would it be beneficial to have joint meetings on the budget so that more people can hear similar information and ask questions at the same time?

If there is a quorum of the Advisory Committee a formal "joint meeting" should be called.

Joint Meeting with Advisory Committee

Move to elect Marjorie Freiman as Chair of the joint meeting.

Move to elect Frank Pinto as Secretary of the joint meeting.

Move to dissolve the joint meeting.

7. Discuss Lower Falls RFI Submissions and determine next steps

Included in your packet are copies of the two responses we received to our request for information regarding additional parking in the Lower Falls area of Town. Meghan will lead a discussion regarding the history of this item, and answer any questions that you may have. Given that we essentially only received one response to this request, we would like to determine whether or not you want to pursue this matter any further and if so, whether to have the group that provided a substantive response come before the board at a future meeting.

NO MOTION

Robinson, Blythe

From: Jop, Meghan
Sent: Monday, May 01, 2017 12:35 PM
To: Beth Sullivan Woods; Connolly, Terry; Ellen Gibbs; Jack Morgan; Marjorie Freiman; Robinson, Blythe; Thomas Ulfelder; Williams, Tanyalee
Subject: Request for Information; River Street Municipal Lot

Good afternoon,

The Town received two responses to the Request for Information. The first is below from Neal Glick and several residents. The second is a formal submittal from George Levine and Bill Roberts which I will distribute tonight.

Meghan C. Jop, AICP
Assistant Executive Director
Town of Wellesley
mjop@wellesleyma.gov
(P) 781-431-1019 ext. 2205
Direct dial 781-489-4300

Think Green... please don't print this e-mail unless it's absolutely necessary.

When responding, please be advised, the Town of Wellesley and the Secretary of State have determined that email could be considered a public record.

-----Original Message-----

From: Neal Glick [mailto:glickneal@yahoo.com]
Sent: Friday, April 28, 2017 11:45 AM
To: Jop, Meghan <mjop@wellesleyma.gov>
Subject: Request for Information; River Street Municipal Lot

Ms. Jop:

Per your Request for Information, the following idea for the River Street Municipal Lot is submitted by Lisa Hack, Neal Glick, Jan Matejka, Rosemary Matejka, Robert Chizmadia (all of River Street) and Egil and Robin Lien of Intervale Road.

Those who live on River Street and walk along River Street have a different, sustainable vision for the existing parking lot. Its vegetated edge along River Street could be expanded and landscaped. This would provide a green link to the Town park along the Charles on the other side of the Street, with the dam, fish ladder, historic marker and the lovely historic former mill building across the River. That link could be emphasized and enhanced with a brick "speed table" on River combined with a pedestrian crossing. This would not only make the gateway to our Town more attractive and make the link to the Riverfront park space more noticeable and useable, but it would "calm" traffic on River Street (like our neighbor Newton has done a block away on Concord Street.

As for parking, the municipal lot is never even close to full during the day and often not full in the evening. If there is a parking issue for restaurants in Lower Falls, it is an issue of the private owners' making, not the Town's. There is plenty

of parking available across the street behind One Washington and it is up to the private owners to make the necessary arrangements for shared parking.

Lower Falls does not need more retail along River Street. We already have 5 pizza parlors, 3 banks, 2 coffee shops, multiple sandwich places and dozens of mediical offices. None of these likely retail users would enhance the Lower Falls Commercial District.

Our vision is sustainable and provides a proper gateway to the Town, as provided for in the Town's Master Plan. The vision of a concrete parking garage and more pizza,parlors, coffee shops or medical offices is not the kind of gateway that the Master Plan envisioned.

Sincerely,

Neal Glick
89 River Street

**Town of Wellesley
Board of Selectmen
Request for Information: Lower Falls Parking Garage
February 22, 2017**

1.0 Introduction

The Wellesley Board of Selectmen (“the Board”) is seeking information on potential ideas and creative solutions to construct a parking garage facility or mixed-use parking garage facility at the River Street Municipal Parking Lot (“the Parking Lot”), located off Washington Street and River Street, to enhance the availability of off-street parking for the Wellesley Lower Falls Commercial District. The Town is also interested in additional conceptual designs for parking enhancements and/or parking garage facilities in other locations in Lower Falls and is amenable to creative solutions to parking.

The goal of this RFI is to provide the Board and community the opportunity to envision the potential benefit to entering into a public-private partnership for the development of the Parking Lot site or the development of parking elsewhere in Lower Falls.

All respondents will have an opportunity to meet with the Board and explain the benefits of their recommended physical structure and site plan, operating practices, and programming plans. The Board plans to use the responses to inform their ideas for public parking in Lower Falls at the Parking Lot or other suitable sites and may include certain components in a future RFP(s).

Respondents also may communicate with members of the Board during an open meeting or by email following the procedure discussed in Section 6.0, below.

2.0 Background

The Town of Wellesley Lower Falls Commercial District has developed over time by its history, design, and zoning to encourage the development of a pedestrian-friendly, small-scale commercial center, while protecting the character and quality of life of immediately adjacent residential neighborhoods. The Lower Falls Commercial District has been in transition over the past 10 years and has seen tremendous investment in several commercial properties. Commercial property owners recently approached the Board and asked the Town to consider the construction of a garage to assist with the current parking demand. The Town is interested in finding a balance between parking, traffic, and maintenance of the pedestrian-friendly character of Lower Falls and therefore seeks information on alternatives.

The Board is seeking information from qualified private sector firms on public-private partnership opportunities that meet the demand for parking and which may also address other Town priorities. Past studies, the Comprehensive Plan, and information from the Unified Plan (currently underway) shall be the basis for current priorities. The Town is open to a breadth of solutions and provides guidance in this RFI as to particular areas of interest. The Town may consider possible public-private construction of a parking

garage facility or mixed-use parking garage facility at the River Street Municipal Parking Lot (“the Parking Lot”), located off Washington Street and River Street, to enhance the availability of off-street parking for the Wellesley Lower Falls Commercial District.

3.0 Scope of Services

- A. The scope of services required by the Town in connection with this request for information should include the following:
1. Preparation of conceptual design for the site or sites proposed, including conceptual front and side elevations.
 2. A proposed conceptual parking garage design that shall increase the 64 current parking spaces of the Parking Lot, and include additional parking inventory based on the proposed use of any non-parking elements of a mixed-use facility. Affordable housing is a welcomed component in the design.
 3. Preliminary cost estimates for the construction of the proposed facility and estimated lease back financial terms for the Town.
 4. A cursory financial summary of the parking garage facility in terms of initial cost to construct, timeline, operating costs, and potential revenues, including revenues from possible commercial space.
 5. A cursory traffic impact study to determine net benefits of the parking to the Washington Street corridor, River Street, Mica Lane, and adjoining unsignalized intersections. Consideration of the impact to traffic circulation and flow on both Washington Street and River Street is critical.
 6. The Town encourages the submission of additional conceptual designs for optional parking enhancements not specific to the Parking Lot. Such concepts shall be creative in using other sites within the Lower Falls Commercial District and shall focus on parking solutions not specifically identified in this request. Any optional parking enhancement submission shall have a letter of consent from the property owner with the submittal.
- B. Relevant Studies and Plans
1. Wellesley Zoning Bylaw – Lower Falls Commercial District
www.wellesleyma.gov/Pages/WellesleyMA_Planning/ZoningBylaw
 2. Wellesley Lower Falls – Zoning, Urban Design, & Landscape Guidelines
www.wellesleyma.gov/Pages/WellesleyMA_Planning/reports/Lowerzone.pdf
 3. Wellesley Comprehensive Plan

http://www.wellesleyma.gov/Pages/WellesleyMA_Planning/draftfinal

4. Unified Plan Documents

<http://www.wellesleyunifiedplan.com>

5. Plan of River Street Municipal Parking Lot (Appendix A)

6. Plan of Lower Falls Commercial District (Appendix B)

4.0 General Proposal Requirements

Respondents interested in submitting a proposal shall provide ten (10) hard copies or a digital submission with the following:

1. Introduction – background information of the respondent team including resumes for all project team members and consultants.
2. Related experience with other public-private partnerships resulting in a parking facility design or mixed use parking facility design including type of project, date of completion, location, size, and design concept. Please list applicable references.
3. Technical Information
 - a) An introduction outlining the approach to completing the project and potential phasing, as well as detailed description of benefits to Lower Fall’s residents, commercial owners, and the Town.
 - b) A detailed summary of the problems and challenges that may be expected in completing the project and the approach to solve them, i.e. permitting, flood plain, wetlands, construction management, parking management.

5.0 Responses

Interested parties are requested to respond to this RFI in writing by Friday, April 28, 2017 at 12:00 pm Eastern Time to:

Wellesley Board of Selectmen
525 Washington Street
Wellesley, MA 02482
Attn: Meghan Jop

Or by email to: mjop@wellesleyma.gov

All documents prepared and submitted pursuant to this RFI shall be considered as public documents upon the closing of the RFI. Submissions in their entirety will be made public.

6.0 Informational Meetings

The Board agrees to meet with any Respondent. Meetings will be open to the public.

7.0 Questions

Questions regarding this RFI will be accepted by e-mail to mjop@wellesleyma.gov or during a public meeting. Responses to inquiries and clarification questions are public records and will be provided electronically to all interested parties

8.0 RFI Limitations

THIS IS A REQUEST FOR INFORMATION only. The information provided in the RFI is subject to change and is not binding on the Town. The Town has not made a commitment to procure any of the items discussed, and release of this RFI should not be construed as such a commitment or as authorization to incur cost for which reimbursement would be required or sought. All submissions become Town property and will not be returned.

**Request for Information:
River Street Parking Garage
Appendix A**

Town of Wellesley



River Street Parking Lot

2/6/2017

Address: 25 River Street
Map-Parcel: 34-25
Lot size: 30,099 sf

- 2' Elevation Contours
- Easements
- River Street Parking Lot
- Parcels
- Town Boundary

Map prepared for the Board of Selectmen by the IT Dept. GIS Office. All data is from the Town of Wellesley GIS database. The aerial photography was flown in April 2016.



Disclaimer: This map is for informational use only — it is not intended for survey or legal purposes. The Town of Wellesley expressly disclaims responsibility for damages or liability that may arise from any errors, omissions, or inaccuracies in the information provided herein.



**Request for Information:
River Street Parking Garage
Appendix B**

Town of Wellesley



Wellesley Lower Falls

2/6/2017

-  Lower Falls Village Commercial District
-  River St. Parking Parcel size: 30,099 sf
-  Town Boundary

Source: Map prepared for the Board of Selectmen by the IT Dept. GIS Office. All data is from the Town of Wellesley GIS database. The aerial photography was flown in April 2016.

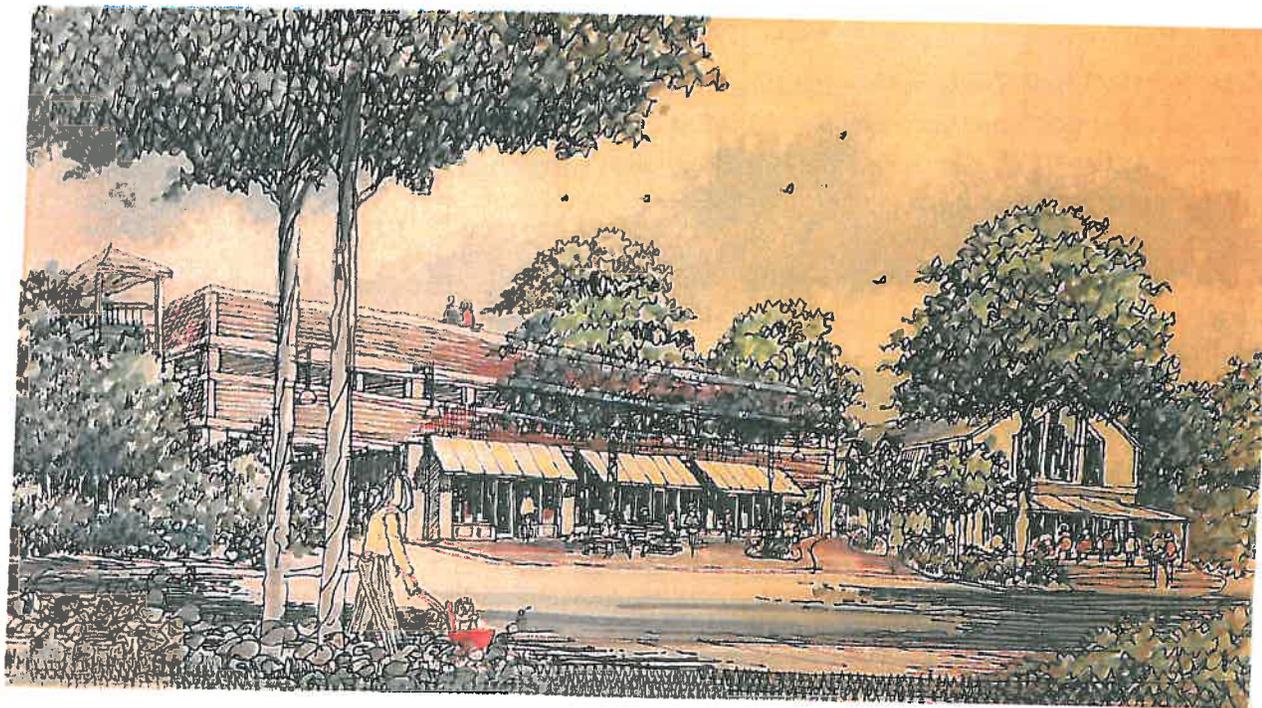


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Request for Information: Lower Falls Parking Garage Wellesley, MA

Presented by:
George Levine and William Roberts



April 28, 2017

Prepared by:





April 28, 2017

Wellesley Board of Selectmen
525 Washington Street
Wellesley, MA 02482

RE: Request for Information
Lower Falls Parking Garage
Wellesley, Massachusetts
MAI Project No. 8461

Dear Members of the Board:

On behalf of George Levine and William Roberts, both being long time business owners in Wellesley Lower Falls Commercial District, Meridian Associates, Inc. (MAI) is pleased to submit the enclosed information in response to the Board's Request for Information: Lower Falls Parking Garage, dated February 22, 2017.

Mr. Levine and Mr. Roberts, with assistance from MAI, presented a preliminary conceptual design and associated documentation to the Board at its meeting on July 18, 2016. The information presented at that time is included herein; along with supplemental information associated with probable construction costs.

As discussed in July, the existing municipal parking lot at the subject property includes a total of 64 parking spaces (61 standard and 3 accessible). There is difficulty for patrons to find parking because there is no longer use of "private" parking areas of surrounding properties. The old Waterstone at Wellesley parking area across the street used to be used by patrons while the building was not in use. Once this was parking was taken away, the amount of available parking considerably decreased. There are less customers able to give their business to the businesses in the area because parking is unavailable.

Mr. Levine and Mr. Roberts have envisioned a 3-level parking garage constructed within the limits of the existing municipal parking lot. This structure would increase the available parking spaces from 64 spaces to 150 total spaces. The Town would still receive revenue from parking use similar to how it is now utilized. However, there revenue would increase with the greater number of spaces available. Mr. Levine and Mr. Roberts see a development that would be "revenue neutral" or better for Town with the direct benefit to Lower Falls being that more customers will be able to patronize the nearby businesses with more parking being available. In addition to the parking component, a ground level retail space could also be provided to generate additional revenue.



While the project would be in the vicinity of residential units, the project itself would not have a residential component as currently envisioned.

Regarding qualifications, Mr. Levine and Mr. Roberts have first hand knowledge of the benefits and constraints, and more importantly, the potential opportunities available in the Wellesley Lower Falls Commercial District. As their consultant, Meridian Associates is a multi-disciplinary, 100% employee-owned consulting firm comprised of approximately 40 employees. We offer civil engineering, landscape architecture, land surveying, 3D laser scanning, environmental planning, renewable energy, and sustainability consulting services. Our services encompass the complete development process from initial programming studies, feasibility analysis, technical due-diligence, land planning, site and infrastructure design, permitting, and construction services to final compliance certification. Simon Design Engineering (SDE) is a professional engineering services company based on Washington Street in Wellesley. They focus on providing the latest in client-based concepts and solutions to owners, developers, public agencies, architects, and builders throughout the United States. SDE specializes in the planning and design for all types of parking concepts including automated parking facilities, free-standing parking facilities, integral mixed use parking facilities, and underground parking facilities.

Mr. Levine and Mr. Roberts thank you for this process and for this opportunity. Please do not hesitate to contact us if you have any questions or require additional information.

Sincerely,

MERIDIAN ASSOCIATES, INC.

A handwritten signature in blue ink that appears to read "M. Beaudry".

Mark Beaudry, PE
Senior Associate

Copy: George Levine and William Roberts

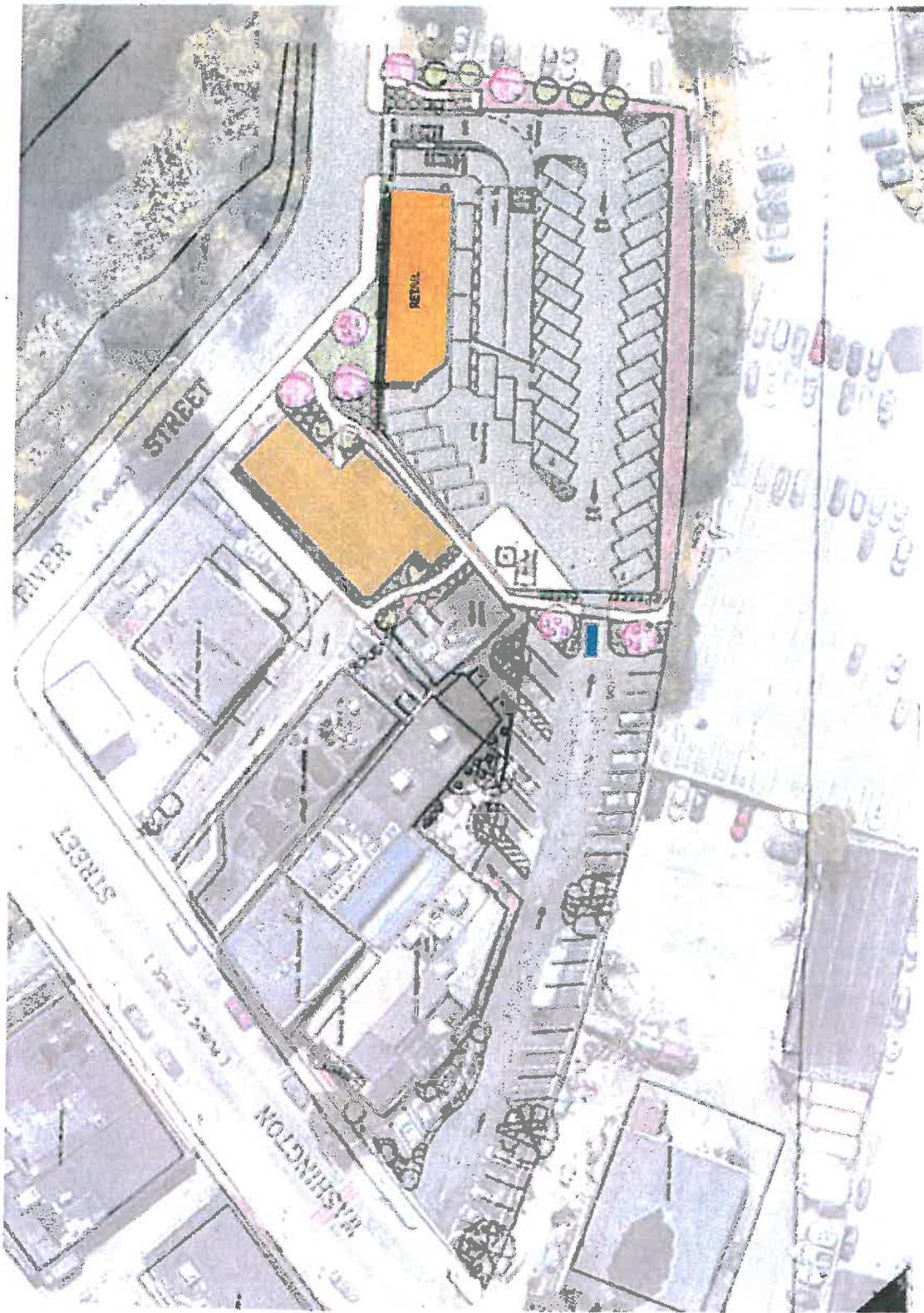


GRAPHICS

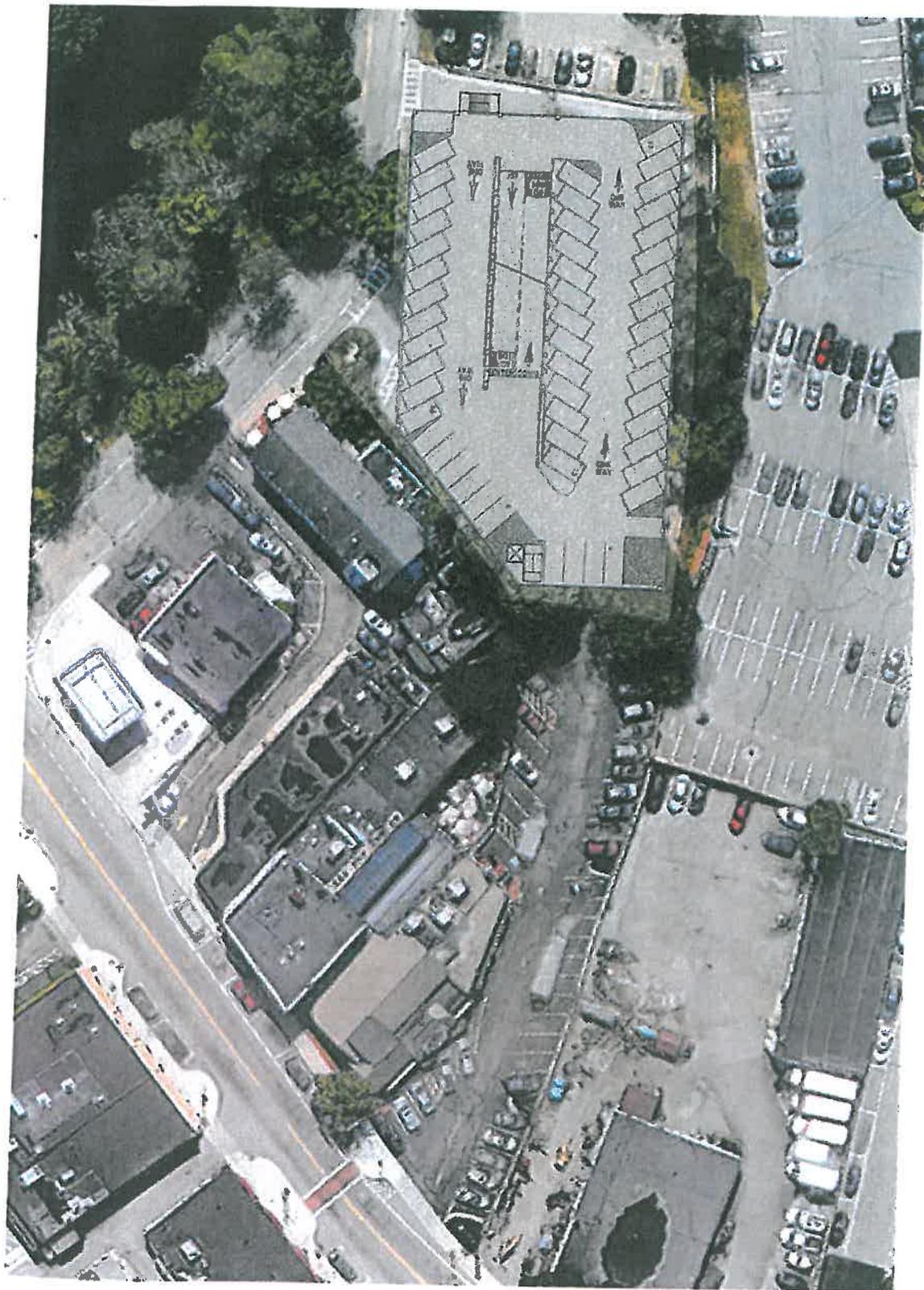
Existing Conditions



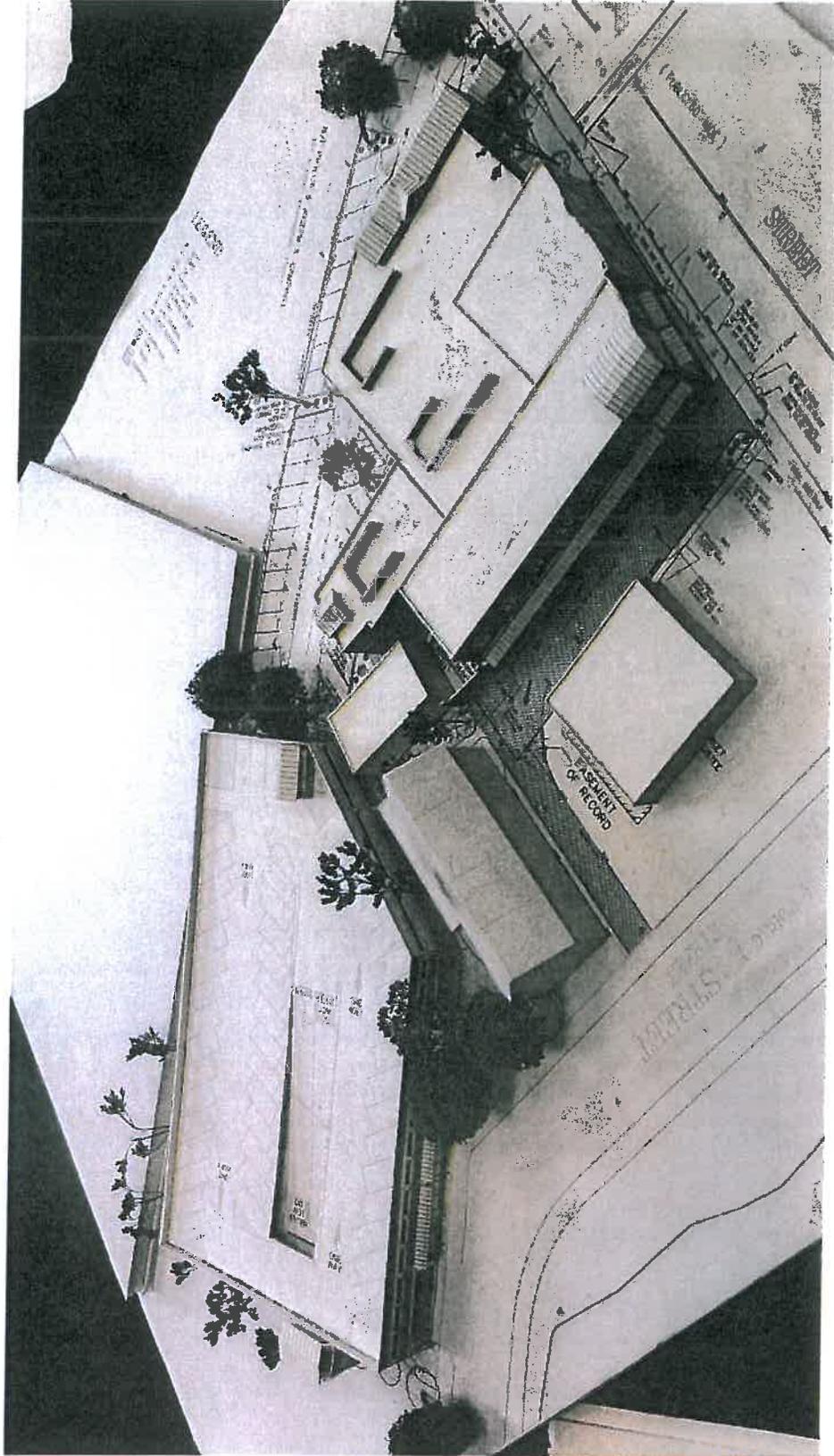
Proposed Ground Floor with Retail Space



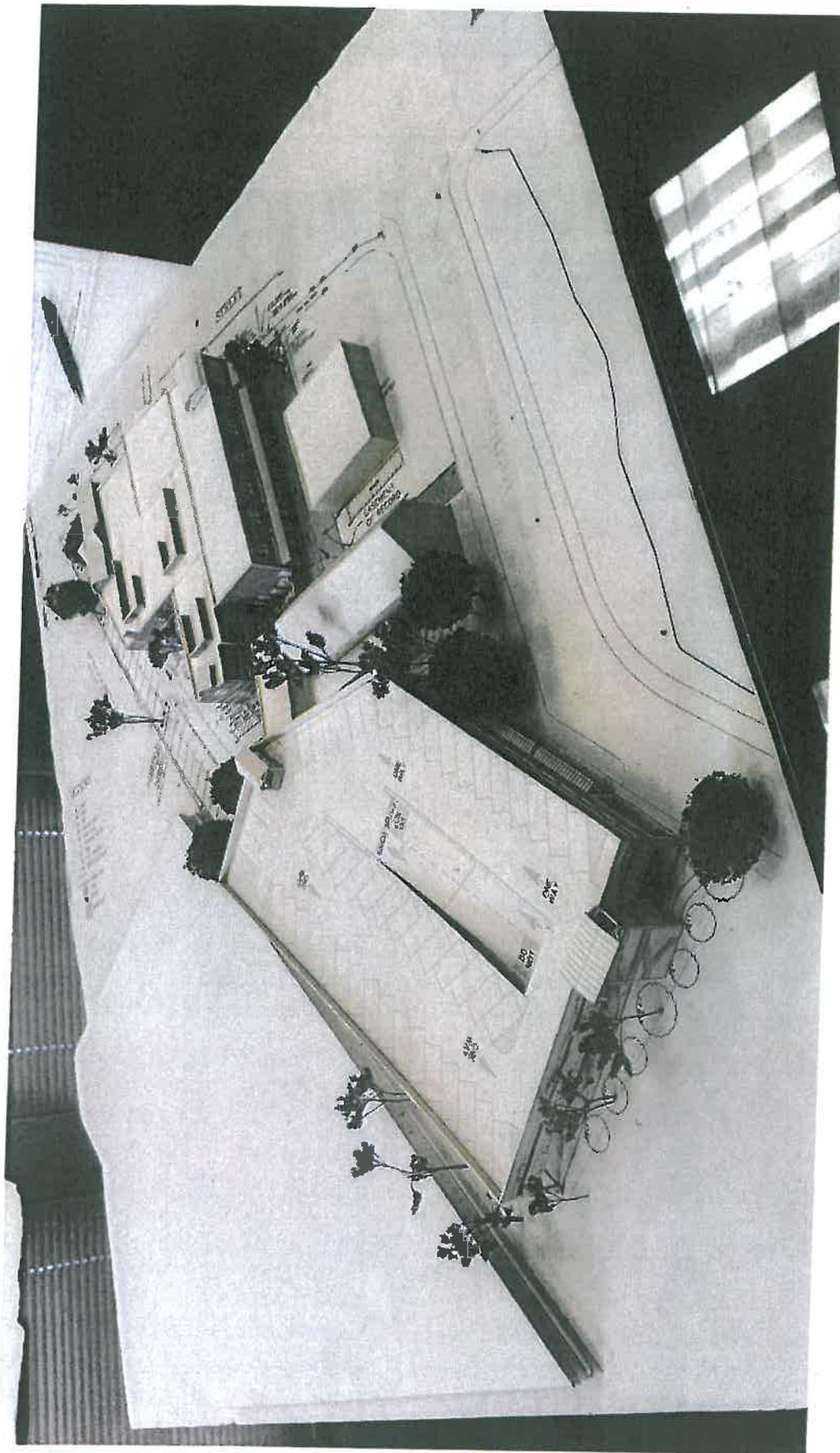
Proposed 2nd and 3rd Floors



Conceptual Model



Conceptual Model





OPINION OF PROBABLE COST



13 April 2017

Mr. George Levine
 Mr. William Roberts
 Washington Street
 Wellesley, MA 02481

**RE: River Street Lower Falls Parking Garage
 Wellesley, MA**

SUBJ: Opinion of Probable Cost

Dear George & William:

Thank you for the opportunity for us to review your River Street Garage program and offer to you our attached **OPINION OF PROBALBLE COSTS** to deliver a turnkey design build parking garage in conjunction with the Town of Wellesley's most recent RFI dated February 22, 2017 for the Lower Falls Parking Garage.

We have evaluated your program, working with Hybrid Parking Garages, to establish our opinion of probable cost for a 150 car garage of approximately 64,700 square feet that: is completely fit for the Massachusetts parking marketplace; contains conventional spaces at 9 feet width by 18 feet in length and that has an elevation of approximately 32 feet to the top of River Street parapet wall. We have designed very similar garages used in identical settings for precisely the same end-users and are very confident in the quality and utility of this product.

Base Construction Opinion of Probable Cost - Upper Bound	\$5,396,000.00
<i>Cost/Space</i>	<i>\$35,973.33</i>
<i>Cost/SF</i>	<i>\$83.40</i>
Deduct Elevator (not required by code)	<\$180,000.00>
Deduct Brick Spandrels on River Street	<\$373,500.00>
Deduct Architectural Mesh Screening	<\$201,600.00>
Deduct Retail Area Allowance	<\$272,000.00>
Deduct Interior Speed Ramp	<\$100,000.00>
Base Construction Opinion of Probable Cost - Lower Bound	\$4,269,000.00
<i>Cost/Space</i>	<i>\$28,549.33</i>
<i>Cost/SF</i>	<i>\$65.98</i>

Inclusions: • Shallow foundations, Paving-on-grade • Structured levels • Architectural Screening Exterior Façade on 2 Sides only with brick spandrels on River Street Elevation only • Vehicle and Pedestrian Fall Protection • Two Egress (1 Elevator/stair, 1 drop in Stairs) • MEP/FP • Thermal and Moisture Protection • 6.25% MA Sales Taxes • FY2017 Costs

SIMON DESIGN
ENGINEERING

42 Washington Street, Suite 300
Wellesley, Massachusetts 02481
Tel: 781.237.2226 • Fax: 781.237.2272
info@sde-us.com • www.sde-us.com

Exclusions: • New water retention system • Remove/dispose contaminated soils • Soils Improvements • New transformers (if required) • Environmental remediation • Demo, civil, roads, curbs, site improvements • CCTV, and PARC Systems • Landscape and hardscape • Environmental Graphics • Gates and Roll Up Doors • Traffic and/or Parking Studies • The proposed site in the Town of Wellesley is not included in assumptions thus no purchase or leasing of land costs are included • Payment and Performance Bonds • L&M Price Increases after FY2017.

Please find our attached Upper Bound - Opinion of Probable Cost estimate for your use and information.

We look forward to providing you with our services to deliver this project a first rate parking solution tailored to your needs.

Please feel free to call me to discuss in more detail if you have questions.

Regards,

SIMON DESIGN ENGINEERING

Alan H. Simon

Alan H. Simon, PE
Principal

Attachment: Simon Design Engineering – Opinion of Probable Cost Estimate – 1 page.
Town of Wellesley RFI – 02.22.2017_Lower Falls Parking Garage – 6 pages
Wellesley Selectmen Presentation – 07.18.2016_Lower Falls Parking Garage - 10 pages

SIMON DESIGN ENGINEERING

42 Washington Street, Suite 300
Wellesley, Massachusetts 02481
Tel: 781.237.2226 Fax: 781.237.2272
info@sde-us.com www.sde-us.com

LOWER FALLS GARAGE - DEVELOPER OPTION - Wellesley, MA
CONCEPTUAL LEVEL - OPINION OF PROBABLE COST

4/13/2017

\$	1,724,511.08	STRUCTURE ONLY SIMPLE	Structure and EOR only	\$	37.57 PER SF
\$	28,458.00	Caulk n Seal PC Tees			
\$	80,000.00	Stairs			
\$	108,000.00	MA SALES TAX ALLOWANCE GARAGE @ 6.25%			
\$	9,600.00	Add for Bollards			
\$	40,224.00	Sealer on Washes			
\$	22,950.00	2 gallons of DCI			
\$	373,500.00	River Street Brick Spandrel Premium @ \$75/sf			
\$	16,065.00	Misc Metals			
\$	32,400.00	Cable Rail at ramps			
\$	80,448.00	CIP fill on Elevated Decks of Garage			
\$	10,000.00	Add for Canopy over Drop In Stair			
\$	14,500.00	Add to furnish floor drains			
\$	201,600.00	Add for Exterior Architectural Mesh Screening 2 Sides			

LOWER FALLS GARAGE - DEVELOPER OPTION - Wellesley, MA

ESTIMATE SUMMARY BREAKDOWN

150	Cars
3	Levels
45,900	sf of structure

LOWER FALLS GARAGE - DEVELOPER OPTION - Wellesley, MA

\$	2,742,256.08	Garage Structure Anchor bolts up w/ Arch'l Screening (2) Sides Included	\$	2,742,256.08
\$	350,000.00	General Conditions	\$	350,000.00
\$	228,000.00	Site Work & Preparation Paving	\$	228,000.00
\$	45,000.00	Preconstruction	\$	45,000.00
\$	80,000.00	MA SALES TAX ALLOWANCE FDN & MEP @ 6.25%	\$	80,000.00
\$	228,000.00	Utilities Plumbing Drainage (CoTec System)	\$	228,000.00
\$	285,000.00	Spread Footing Foundations (No Soil Stabilization)	\$	285,000.00
\$	-	- Precast Concrete Tees or CIP Decking (with Brick Ext PC)	\$	1,249,800.00
\$	-	- Masonry	\$	-
\$	-	- Structural Steel & Erection & Jockeys (Primary)	\$	-
\$	-	- Miscellaneous Metals (Stairs & Rails, Int & Ext Cable Rail)	\$	1,016,601.08
\$	-	- Rough Carpentry	\$	208,725.00
\$	-	- Finish Carpentry	\$	-
\$	-	- FireProofing	\$	-
\$	-	- FireStopping	\$	-
\$	-	- Moisture Protection (caulk and seal tees NO MEMBRANE)	\$	-
\$	-	- Doors and Hardware	\$	159,130.00
\$	-	- Glass and Glazing	\$	-
\$	-	- Plaster and Drywall	\$	-
\$	-	- Tile	\$	-
\$	-	- Acoustical	\$	-
\$	-	- Resilient & Carpet	\$	-
\$	-	- Pilings or Pifs or Geo Piers or bridging utilities	\$	-
\$	22,950.00	Painting and Stripping	\$	22,950.00
\$	272,000.00	Special Construction - Retail and Glazing @ 3200 sf @ \$85/sf	\$	272,000.00
\$	-	- Equipment	\$	-
\$	-	- Furnishings	\$	-
\$	-	- Special Coatings	\$	-
\$	180,000.00	Elevators (One Cab and Enclosure G+2)	\$	180,000.00
\$	-	- Fire Protection	\$	-
\$	71,760.16	Plumbing	\$	71,760.15
\$	-	- H.V.A.C.	\$	-
\$	183,600.00	Electrical	\$	183,600.00

\$ 4,688,566.23 DIRECT CONSTRUCTION COSTS

\$	45,000.00	Security & Police Details	\$	4,688,566.23
\$	234,428.31	Builders Fees @ 5%	5%	
\$	234,428.31	Contingency @ 5%	5%	
\$	100,000.00	DOR Design Fees		
\$	46,885.66	Building Permits	1%	
\$	46,885.66	Liability Insurance	1%	

\$ 5,396,194.17 TOTAL COST

EXCLUDES	
\$	Developer Soft Costs other DOR Design
\$	Deep Foundations or Soil Stabilization
\$	Removal and/or Testing of Contaminated Soils
\$	Traffic Engineering and Civil Engineering
\$	Revenue CCTV and/or Access Controls
\$	5,396,194.17
\$	35,974.63 per gross space
\$	83.40 per gross sf



RESUMES



69 Milk Street
Suite 302
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(508) 871-7030
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Mark E. Beaudry, P.E

Senior Associate

Mark E. Beaudry, PE, is a Senior Associate with the firm, and has over 33 years of experience in civil engineering and land development projects throughout New England. He is responsible for the management, civil/site design and permitting of multidiscipline land development and infrastructure improvement projects for industrial, commercial, residential and municipal clients. Mr. Beaudry has extensive professional experience with various size land development projects. He has acted as liaison to project teams from conceptual design through construction, has managed project planning, design development tasks, permit acquisition and construction document preparation, construction services and the coordination of staff and sub-consultants. He also has extensive experience with project representation before local and state boards and regulatory officials.

Project Experience

DePuy Synthes / Johnson & Johnson

Managed and performed civil/site design, permitting and construction related services on two building additions with a footprint area totaling 74,000 square feet. The development program included a significant parking lot expansion yielding a total of 307 surface spaces, associated stormwater management systems, municipal utility extensions and landscape improvements. Presently performing civil/site design for an additional 280 parking spaces with associated stormwater management system expansion.

Raynham, MA

Benfield Farms

Managed the civil/site design and permitting of this recently completed 26 unit affordable senior housing project, provided by Neighborhood of Affordable Housing (NOAH) for the Carlisle Housing Authority on Town-owned land. Services included layout, grading, drainage and the implementation of an on-site public water supply well and a wastewater treatment and disposal system. Permitting with the Town, MassDEP and the US Army Corps of Engineers was required. Current services include project permit close-out.

Carlisle, MA

Sitkowski School Senior Housing

Managed the civil/site design, permitting and on-going construction for the rehabilitation and adaptive re-use of the historic A.J. Sitkowski School into 62 affordable senior housing units for NOAH. The program also included allocation for a new Senior Center. Webster, MA

33 Years of Professional Experience

Education

B.S. Civil Engineering
University of Lowell, Lowell, MA
Graduate Study towards M.S.
Worcester Polytechnic Institute, Worcester, MA

Registration

Professional Engineer,
Commonwealth of Massachusetts, No. 38189

Professional Engineer,
State of New Hampshire, No. 7101

Professional Engineer,
State of Maine, No. 6116

Certified Soil Evaluator

Commonwealth of Massachusetts, DEP

Mark E. Beaudry, PE



Junction Shop Mills

Managed the civil/site design and permitting, and on-going construction related services, of this project comprised of the redevelopment of the historic Junction Shop Mill complex into a residential apartment community comprised of 172 units. Earlier versions of the project, for which similar services were also provided, included a mix of redevelopment and new construction. Worcester, MA

Wilber School Apartments

Managed and performed civil/site design, permitting and construction related services for conversion and expansion of this award winning, historically significant, Town owned, school into 79 rental units. The award winning, LEED certified project includes a new on-site wastewater treatment and disposal facility that is planned to accept and treat flows from existing Town facilities in the area to offset potential nitrate increases at the nearby Town well. The site is located within a local watershed protection district and partially within the Zone II recharge area of the well. Sharon, MA

Nashoba Park

Managed and completed site design for this 73 unit Independent and Assisted Living facility. The award winning project, provided by Volunteers of America Massachusetts, involved the expansion of a restored community hospital that is listed on the National Register of Historic Places. The historic significance of the facility presented unique site design development challenges that were overcome through creative thinking and comprehensive coordination throughout all phases of the project. Planning of a potential memory care support addition is underway. Ayer, MA

Forestdale Park

Managing civil/site design and on-going permitting for the renovation of a historic municipal nursing facility by Volunteers of America Massachusetts into an 86 bed assisted living facility with a memory care component. The project includes a four story addition on the rear of the historic building. The historic significance of the facility presented unique site design development challenges and resulted in the need for permitting services including a Special Permit for ledge removal and zoning relief for the existing and proposed structures. Malden, MA

Holden Rehabilitation and Skilled Nursing Facility

Managed civil/site design, permitting and construction services for this 13,500+ square foot expansion of the existing Holden Rehabilitation and Nursing Center (HRNC); this project being the initial phase of a multi-phase project for Oriol Health Care. Tasks included consideration to the site design approach as required by a DoN "Green Guide for Health Care" process and the necessity of maintaining facility operations while construction is underway. Holden, MA

Medical Office Building

Managed civil/site design, permitting and construction services for this 33,600+ square foot medical office building to house a major regional health care provider among other tenants; this project being the second phase of a multi-phase project for Oriol Health Care on the 25 acre campus. Tasks included development of a stormwater management approach that would not exacerbate existing drainage problems in the project area and a grading design that would integrate the project into the steeply sloping site. Holden, MA

PerkinElmer

Managed the civil/site design, permitting and construction services for two recently completed building additions, and supporting site improvements; a 40,000+ square foot office building addition with a 19,600+ square foot footprint at 68 Elm Street, and a 25,000+ square foot warehouse addition at 5 Parkwood Drive. These additions created the way for PerkinElmer's Center for Innovation. Site/Civil and Landscape Architectural services included parking lot and loading area layout and grading, new stormwater management systems, landscape plantings as well as permitting with the Hopkinton Planning Board and Conservation Commission. Hopkinton, MA

Hopkinton Senior Center

Managed and performed civil/site design, permitting and construction related services on this 13,100 square foot Town owned facility on land leased from the State. The development program includes 105 parking spaces with expansion provisions, associated stormwater management systems, municipal utility extensions and landscape improvements. Hopkinton, MA

SYSKO Corporation

Managed the civil/site design and permitting of a new 650,000+ square foot regional food distribution center for Sysco Boston LLC. The 130± acre site will include new parking areas for automobiles and Sysco's fleet of trucks and trailers as well as an on-site truck servicing and fueling centers. Services include site layout, design of grading and stormwater management systems and wastewater disposal facilities. Other infrastructure being coordinated include the design of on-site wastewater treatment facility, a well water treatment facility, domestic and water storage tanks and pump house for fire protection, cooling and domestic water supplies. Permitting for the project included local Site Plan Approval and several Special Permits as well as various State permits necessary from the MassDEP. Plympton, MA

Whitney Farm

Managed and completed site design and soil testing for this 48 unit 40B Comprehensive Permit development on a 27 acre farm site with significant wetland and topographic constraints. Design elements included drainage systems, stormwater recharge and detention facilities, flood plain analysis and sanitary collection and disposal systems. Project permits included Conservation Commission approval, Comprehensive Permit acquisition from the Zoning Board of Appeals and State Housing Appeals Committee and assistance with DEP Groundwater Discharge Permitting. Current work includes construction related services. Sherborn, MA

Medline Industries, Inc.

Managed civil/site design, permitting and construction related services associated with the recently completed 350,000 square foot distribution facility and related site improvements on its 20 acre site. Through aggressive stormwater management design and site grading, Meridian was able to reduce project related fill by 2.25 feet which rendered the project financially feasible. Meridian's LEED accredited professionals also assisted the owner with LEED accreditation. Current work includes the design of an expansion to the parking facilities. Mansfield, MA

NextEra Energy Firing Range

Managed civil/site design and municipal approval services supporting the construction and permitting of an indoor firing range adjacent to the Seabrook Nuclear Power Plant for training of plant security personnel. Services included coordination of site survey and wetland delineation and design of stormwater management systems, site grading, wastewater disposal system and utility routings. Seabrook, NH

Premier Fence

Managed civil/site design and project approval services on this 19,200 square foot manufacturing/distribution facility on Turnpike Street (Route 138) in Canton. Permitting with the Town Zoning Board of Appeals, Planning Board and Conservation Commission were required; along with two separate peer reviews by outside firms. The project also required Highway Access Permits from the MassDOT for the new driveway opening and utility connections. Current work includes construction related services. Canton, MA

Bellingham Business Center

Performed civil/site design on this 210,000 s.f. warehouse/distribution facility constructed on a 19 acre site was contained within the Town's Watershed Protection District; as well as a Zone II of a municipal water supply well. Specific challenges included design of a stormwater management system that would provide treatment and infiltration of 100% of the stormwater collected on the site. MassDEP approval was received to utilize an innovative/alternative technology to treat domestic sewage generated by the project to provide additional on-site protection to the underlying aquifer. Bellingham, MA

Lappin Pump Station

Managed civil/site design, bidding and construction services for the upgrade to an outdated pump station for the Town of Ipswich along with the design of a gravity sewer connection from the High School to eliminate the need for a second pump station on that near-by property. The station included duplex 385 GPM submersible pumps as well as emergency power generation and an estimated wastewater flow of 185,000 GPD. Ipswich, MA



100% employee owned

69 Milk Street, Suite 302

Westborough, MA 01581

(800) 466-5505

www.meridianassoc.com

jtrainer@meridianassoc.com

Jacqueline Trainer, RLA

Landscape Architect

Jacqueline (Jacqui) Trainer is a landscape architect with the firm, and has over 31 years of experience in site project management at landscape architectural consulting and civil engineering firms. With Jacqui's diversified experience, she managed both small and large projects, from conceptual design through to completion of construction. She has collaborated with an interdisciplinary team of people to achieve project completion on time and within budget. Project experience extends from Maine to Florida, which has resulted into a broad and varied knowledge of plant material and construction methods. Through Jacqui's extensive experience in the landscape architectural and wetland permitting fields, she has developed the specific set of skills and range of knowledge needed to carry out her duties with the highest degree of professionalism.

Education

BLA., 1981-1985, University of Massachusetts, Amherst, MA

Professional Landscape Architect, State of Florida, No. 1589

State of Massachusetts, No. 1526

Relevant Experience

Active Recreation Parks, Open Space, and Trails

- Forte Park, Newton, MA (City of Newton Parks & Recreation Dept.)
- Phillips Academy Boathouse, Methuen, MA (Phillips Academy Andover)
- Canoe & Kayak Dock Facilities on the Charles River, Boston, MA (Boston Park and Rec. Dept)
- Belmont Country Club, Belmont, MA (BCC)
- Pine Brook Country Club, Weston, MA (PBCC)

Educational Facilities

- Bentley University Pond Restoration, Waltham, MA (Bentley University)
- Meadowbrook School, Weston, MA (Meadowbrook School)
- High School and Middle School Campus, Kingston, MA (Silver Lake Regional Schools)
- Alden & Chandler Elementary & Alden Middle Schools and Performing Arts Center, Duxbury, MA (Duxbury Elementary Schools)
- Summer Street Elementary, Lynnfield, MA (Lynnfield Elementary Schools)

31 Years of Professional Experience

Years at Firm

< 1-Year

Jacqui Trainer



Office Parks

- 175 & 185 Wyman Street, Waltham MA (Hobbs Brook Management)
- 140 Kendrick Street, Needham, MA (Parametrics Technology Corp.)
- Minuteman Park, Andover, MA (Brickstone Properties)
- Eisai Research Institute, Corporate Drive Campus, Andover, MA
- 30 & 40 Shattuck Road, Andover, MA (Boston Properties)
- Edgewater Office Park, Wakefield, MA (Hobbs Brook Management)
- Raytheon Campus, Andover, MA (Raytheon)
- Raytheon Campus, Sudbury, MA (Raytheon)
- Sunlife Financial Campus, Wellesly, MA (Sunlife)
- Broward County Public Safety Complex, Public Works Department, Broward County, FL

Educational Facilities

- Stratham Elementary School, Stratham, NH (Town of Stratham)
- Bair Middle School, Sunrise, FL (Broward County School Board)
- Central Area Pre-K Family Resource Center, Broward County, FL (Broward County School Board)
- COPE Center North, Miami, FL (Dade County School Board)

Assisted Living Facilities

- Hospice at Weed Building, Stamford CT
- MacDonough Place, Middletown, CT
- Sedgewood Commons, Falmouth, ME
- Miles Healthcare Assisted Living, Damariscotta, ME
- Canterbury Woods, Amherst, NY

Parks & Recreation

- Biltmore Golf Facility, Coral Gables, FL (Biltmore)
- Sewells State Park, Concord, NH (NH State Parks)

Commercial

- Mann Orchard Farm Store, Methuen, MA (Mann Family)
- 70 Concord Avenue, Belmont, MA (70 Concord Ave, Inc)
- Brookline Bank, Waltham, MA (8 Newton Street, LLC)
- 256 Second Avenue, Waltham, MA (256 Second Realty Trust)
- International Tennis Center, Key Biscayne, FL
- Barrington Station, Barrington, NH
- Christa McAuliff Planetarium, Concord, NH
- Strategic Maritime research Center, Newport, RI (Naval War College)

Residential

- Mr. & Mrs. Weinsten, Weston, MA
- Mr. & Mrs. YoYo Ma, Tyngingham, MA
- Mr. & Mrs. Ripley, Palm Beach, FL
- Mr. & Mrs. Easteman, Palm Beach, FL
- Stratham Woods, Stratham, NH

Transportation

- U.S. Route 1 Median Landscape, Perrine to Homestead, FL
- MA Central Artery/Third Harbor Tunnel, I-90 south Boston Interchange, Boston, MA (MHD)
- North County General Aviation Airport, Broward County, FL

ALAN H. SIMON, P.E.

Alan Simon, a Principal at Simon Design Engineering is highly regarded in the industry for his perceptive and innovative approach to engineering and structural design. During the last twenty-six years his creativity and solutions-oriented approach has helped a broad range of clients including municipalities, educational institutions, and corporations. As team leader, Alan works closely with clients and all members of the project team to ensure the overall success of a project's design and construction. Mr. Simon is registered in many states and has been the Engineer-of-Record in other countries.

Previous Professional Experience

Mr. Simon founded and was a principal of the firm Hybrid Parking Solutions, a company that focused on the design and construction of parking structures for private development. He was a Vice President of the structural engineering firm of Zaldastani Associates, Inc., a Boston-based company.

Alan has designed numerous science and bio-medical buildings, educational facilities, transportation buildings, academic and institutional facilities, parking garages, building additions and renovations. He remains a primary, on-call, contact for several facilities and organizations.

Project Experience

- 360 State Street South Garage *New Haven, CT*
- St. Anne's Hospital Garage *Fall River, MA*
- At&t
 - Parking Garage *Middletown, NJ*
 - Parking Garage *Warren, NJ*
- Beverly Depot Station Garage *Beverly, MA*
- Biosquare Parking Garage *Boston, MA*
- Brigham & Women's Hospital
 - Brigham Green Parking Garage *Boston, MA*
- Bristol-Myers Sqibb
 - Parking Garage *Devens, MA*
- Broadway Lofts Parking Garage *Everett, MA*
- Christina Landing Parking Garage *Wilmington, DE*
- Crosstown Parking Garage *Boston, MA*
- Dana-Farber Cancer Institute
 - Dana Building, Renovations and Backfill *Boston, MA*
 - Smith Research Labs *Boston, MA*
 - Yawkey Center for Cancer Care *Boston, MA*
- Education First Headquarters *Cambridge, MA*
- The Foundry Parking Deck *Providence, RI*
- I, Park Edgewater Garages G1 and G2 *Edgewater, NJ*
- Jay Peak Resort Parking Garage *Jay, VT*
- JetBlue Airways Yellow Garage at
 - John F. Kennedy International Airport *Queens, NY*
- MBTA Beverly Station Depot Parking Garage *Beverly, MA*
- Amtrak/MBTA Route 128 Intermodal Facility .. *Dedham, MA*
- Meadowlands Xanadu *East Rutherford, NJ*
- Logan International Airport
 - Terminal E Renovations/Expansion *East Boston, MA*
 - Terminal B Expansion *East Boston, MA*

- Ocean Gateway
 - Garage and Retail Structure *Portland, ME*
- Providence Convention Center/Garage *Providence, RI*
- Union Square Parking Garage *Somerville, MA*
- Worcester Municipal Garage *Worcester, MA*
- Yale School of Medicine, Amistad Laboratory
 - Building and Parking Facility *New Haven, CT*

Publications Include:

AISC Modern Steel Construction:
 Mar. 2001, Apr. 2002, Mar. 2003, and Nov. 2010
 PCI Journal:
 Many coauthored articles in numerous publications

Registration:

Massachusetts 34025

Education:

M.S., Structural Engineering
 Tulane University, 1985
 B.S., Structural and Environmental Engineering,
 Tulane University, 1981

Affiliations:

ASCE American Society of Civil Engineers
 BSCES Boston Society of Civil Engineers Section
 AISC American Institute of Steel Construction
 PCI Precast/Prestressed Concrete Institute
 IPI International Parking Institute
 NPA National Parking Association

WILLIAM M. WIENERS

William Wieners, a Principal at Simon Design Engineering, is a 25-year veteran of the construction industry directly involved in the design, development, and construction of projects throughout the United States. His projects encompass Design Build, Design Construct, Construction Manager- Owners Agent and At Risk, Federal & Public Procurement (Lump Sum & Two Step), and Lump Sum General Contracting. Bill has been directly involved in the development, planning, costing, design, manufacture and construction of commercial structures, multi-family structures, institutional structures, industrial structures, infrastructure projects, deep foundations, bridges, and \$2 billion worth of parking facilities.

Previous Professional Experience

Mr. Wieners was Vice President and a corporate officer for Northeast Concrete Products, a New England based manufacturer of pre-engineered precast prestressed concrete parking and building systems. Prior to joining Northeast Concrete Products, Bill held management, operations, and sales positions with Suffolk Construction Company and The Shockey Companies

Project Experience

- 360 State Street South Garage *New Haven, CT*
- 84 Marginal Way
 - Parking Garage and Building.....*Portland, ME*
 - Broadway Lofts Parking Garage*Everett, MA*
 - Genuity Office Campus Parking Garage*Woburn, MA*
 - Kent Country Courthouse Garage.....*Warwick, RI*
 - Lee Volvo and Jaguar Parking Garage.....*Wellesley, RI*
 - Mixed-Use Development Parking
 - Consulting Engineering *Virginia Beach, VA*
 - Reebok World Headquarters Garages..... *Canton, MA*
 - St. Anne’s Hospital Parking Garage*Fall River, MA*
 - The Providence Place Parking Garages.....*Providence, RI*
 - Union Station Hotel Parking Garage*Providence, RI*
 - Village at Mount Hope *Tiverton, RI*
 - Waltham Hospital Parking Garage..... *Waltham, MA*
 - Waltham Watch Factory Parking Garage *Waltham, MA*
 - Wilton Road Parking Garage*Westport, CT*
 - Winooski Parking Garage Expansion
 - Feasibility Study *Winooski, VT*
 - New Balance Field at Boston University.....*Boston, MA*
 - S. Connecticut State University -
 - Parking Garage..... *New Haven, CT*
 - Sawtooth Parking Structure *Claremont, NH*
 - UConn Health Center Garage.....*Farmington, CT*
 - Webster Square Infill Building..... *Worcester, MA*

Publications Include:

- Coauthored articles in numerous PCI publications:
- ASCENT
 - The PCI JOURNAL

- Precast Parking Structures interactive CD-ROM, 2002
- Parking Structures Maintenance Manual, 2003
- Full Service Approach Keeps McGuire Going, 2003
- Precast Concrete Offers Advantages for Office Parking Structures, 2001
- Parking Structure Spandrels Provide Triple Advantage, 1999
- National Trends and Innovations in Precast Parking Structures, 2002
- Precast Concrete Fiberglass Piling Design Manual, 2002
- Precast Piles Create Ship Building Platform, 2003
- McGraw Hill Design Build Bath Iron Works Load Level Transfer Facility, 2002
- Precast Solutions Unclog Boston Artery Project, 2000

Education:

- B.S., Civil Engineering
- Virginia Military Institute, 1985

Affiliations:

- AISC..... American Institute of Steel Construction
- ASCE..... American Society of Civil Engineers
- DBIA..... Design Build Institute of America
- NAGC National Association of Government Contractors
- NPA..... National Parking Association
- IPI..... International Parking Institute
- PCI..... Precast Prestressed Concrete Institute
- Former National Chairman..... Precast Parking Structures
- Former National Technical Chairman ... Deep Foundations
- VMI Virginia Military Institute Alumni Association

DARIAN MEDEIROS, PCC

Darian is a talented Parking Planner with over 17 years of experience in solving clients parking challenges. Darian has provided parking solutions for large complexes with tens of thousands of cars to helping out a neighborhood. As a member of the Parking Consultants Council Committee Darian is recognized as a valuable professional in the parking industry and is currently contributing to an update of the National Parking Associations Guide to the Design and Operation of Automated Parking Facilities.

Darian is an expert in all aspects of functional design, and because of his broad range of skills Darian heads up many

of our parking projects, taking the lead in parking planning all the way through construction administration. He is an effective leader who understands how to utilize the talent surrounding him. His project experience spans the public, private, educational, medical, residential and commercial sectors which provide a unique understanding of the specific parking needs for each project type. Darian's focus on creative parking solutions fits well with SDE; his continued search for implementing the latest technologies allows us to be innovative, and to offer a wide range of parking solutions which others may not be familiar with.

Project Experience

- 110 Broad St. Automated Garage*Boston, MA*
- 24 Leonard St Automated Garage*New York, NY*
- St. Anne's Hospital Garage.....*Fall River, MA*
- Bristol Myers Squibb
 - Parking Garage Expansion*Devens, MA*
 - BUMC Parking Garage Assessment*Boston, MA*
 - Broadway Lofts Parking Garage.....*Everett, MA*
 - The Foundry Parking Deck.....*Providence, RI*
 - I.Park Edgewater Garages G1 and G2.....*Edgewater, NJ*
 - Jay Peak Tram Base Garage.....*Jay, VT*
 - National Hall Garage Expansion*Westport, CT*
 - BART Fruitvale Station Garage.....*Oakland, CA*
 - Cannery Row Hotel Garage.....*Monterey, CA*
 - Capitola Village Parking Study.....*Capitola, CA*
 - Community Hospital of Monterey Peninsula
 - Parking Garage.....*Monterey, CA*
 - Disney Creative Campus Garage.....*Glendale, CA*
 - The Esplanade Parking Study*E. Los Angeles, CA*
 - Hillsdale Shopping Center
 - Parking Feasibility Study.....*San Mateo, CA*
 - The Historic Guasti District
 - Parking Master Planning*Ontario, CA*
 - Isla Vista li Parking Study*Isla Vista, CA*
 - iStar Financial Inc. Parking Improvements
 - 1855 Barber Lane*Milpitas, CA*
 - 1804 McCarthy Blvd*Milpitas, CA*
 - 1530 McCarthy Blvd*Milpitas, CA*
 - 475, 501, 525 Sycamor Dr.....*Milpitas, CA*
 - Kaiser Permanente
 - Garages 1 & 2*Santa Clara, CA*
 - Palm & Nipomo Garage*San Luis Obispo, CA*

- Park Plus NYU Automated Garage*New York, NY*
- Pixar Animation Studios
 - Parking Master Planning*Emeryville, CA*
- Plymouth Growth and Development Corp
 - Main St. Garage Feasibility Study*Plymouth, MA*
- The River Oaks District
 - Parking Master Planning*Houston, TX*
- Santana Row Parking Master Planning
 - Building 2.....*San Jose, CA*
 - Garage 3B Expansion*San Jose, CA*
 - Buildings 6B/8B.....*San Jose, CA*
 - Building 7.....*San Jose, CA*
- City of Riverside Garage #6.....*Riverside, CA*
- Santa Monica College
 - AET Garage*San Mateo, CA*
- Town of Truckee Parking Study*Truckee, CA*
- Union City Parking Study.....*Union City, CA*
- VTA Parking Studies*Bay Area, CA*
- 600 Wall Street Automated Garage.....*Seattle, WA*

Education:

- Associate of Science
 - ITT Technical Institute, Santa Clara, CA

Affiliations:

- NPA.....National Parking Association
- PCC.....Parking Consultants Council

8. Update on Liaison Assignments

Ellen and Beth will provide updates on activities and matters of the boards and committees that she is assigned to.

NO MOTION

9. **New Business & Correspondence**

Other Documents: The Board will find documents the staff is not seeking action on, but is for informational purposes only. Please find the following:

- ❖ **FY17 General Fund Budget Report through May 8, 2017**
- ❖ **Veteran's Service District Monthly Report – April, 2017**
- ❖ **Flyer – 978R Worcester Road Affordable Housing Notice**
- ❖ **Flyer – Wellesley Service Day – Elizabeth Seton Residence – May 15th**
- ❖ **Great Places in America Application**



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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
122 BOARD OF SELECTMEN							
1 PERSONAL SERVICES	437,647	14,151.00	451,798.00	369,248.82	.00	82,549.18	81.7%
2 EXPENSES	26,500	.00	26,500.00	18,106.16	2,050.00	6,343.84	76.1%
4 CAPITAL IMPROVEMENTS	20,000	.00	20,000.00	1,702.00	.00	18,298.00	8.5%
8 ENCUMBRANCES	3,881	.00	3,881.00	1,507.02	.00	2,373.98	38.8%
9 CONTINUED APPROPRIATIONS	35,000	.00	35,000.00	19,970.84	.00	15,029.16	57.1%
TOTAL BOARD OF SELECTMEN	523,028	14,151.00	537,179.00	410,534.84	2,050.00	124,594.16	76.8%
125 GREEN RIBBON COMMITTEE							
2 EXPENSES	1,500	.00	1,500.00	600.00	.00	900.00	40.0%
8 ENCUMBRANCES	1,900	.00	1,899.84	1,899.84	.00	.00	100.0%
TOTAL GREEN RIBBON COMMITTEE	3,400	.00	3,399.84	2,499.84	.00	900.00	73.5%
126 SUSTAINABILITY DEPARTMENT							
1 PERSONAL SERVICES	18,500	.00	18,500.00	15,602.51	.00	2,897.49	84.3%
TOTAL SUSTAINABILITY DEPARTMENT	18,500	.00	18,500.00	15,602.51	.00	2,897.49	84.3%
131 ADVISORY COMMITTEE							
1 PERSONAL SERVICES	7,000	.00	7,000.00	4,370.00	.00	2,630.00	62.4%
2 EXPENSES	25,000	.00	25,000.00	5,819.47	.00	19,180.53	23.3%
TOTAL ADVISORY COMMITTEE	32,000	.00	32,000.00	10,189.47	.00	21,810.53	31.8%
132 RESERVE FUND							
2 EXPENSES	175,000	.00	175,000.00	.00	.00	175,000.00	.0%
TOTAL RESERVE FUND	175,000	.00	175,000.00	.00	.00	175,000.00	.0%



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133 FINANCIAL SERVICES	ORIGINAL APPROP	TRANFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
133 FINANCIAL SERVICES							
1 PERSONAL SERVICES	412,960	10,453.00	423,413.00	346,208.77	.00	77,204.23	81.8%
2 EXPENSES	8,700	.00	8,700.00	5,241.08	.00	3,458.92	60.2%
TOTAL FINANCIAL SERVICES	421,660	10,453.00	432,113.00	351,449.85	.00	80,663.15	81.3%
135 AUDIT COMMITTEE							
2 EXPENSES	58,200	.00	58,200.00	52,600.00	.00	5,600.00	90.4%
TOTAL AUDIT COMMITTEE	58,200	.00	58,200.00	52,600.00	.00	5,600.00	90.4%
141 BOARD OF ASSESSORS							
1 PERSONAL SERVICES	262,928	3,504.00	266,432.00	218,323.01	.00	48,108.99	81.9%
2 EXPENSES	81,500	.00	81,500.00	69,136.26	.00	12,363.74	84.8%
TOTAL BOARD OF ASSESSORS	344,428	3,504.00	347,932.00	287,459.27	.00	60,472.73	82.6%
145 TREASURER/COLLECTOR							
1 PERSONAL SERVICES	289,400	5,708.23	295,108.23	227,001.50	.00	68,106.73	76.9%
2 EXPENSES	115,050	1,700.00	116,750.00	110,859.42	.00	5,890.58	95.0%
8 ENCUMBRANCES	9,167	.00	9,167.04	1,469.46	.00	7,697.58	16.0%
TOTAL TREASURER/COLLECTOR	413,617	7,408.23	421,025.27	339,330.38	.00	81,694.89	80.6%
151 LAW							
2 EXPENSES	325,000	.00	325,000.00	130,879.57	.00	194,120.43	40.3%
8 ENCUMBRANCES	20,000	.00	20,000.00	.00	.00	20,000.00	.0%
TOTAL LAW	345,000	.00	345,000.00	130,879.57	.00	214,120.43	37.9%
152 HUMAN RESOURCES BOARD							



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		ORIGINAL	TRANSFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
152	HUMAN RESOURCES BOARD	APPROP	ADJUSTMTS	BUDGET				
1	PERSONAL SERVICES	282,960	10,477.00	293,437.00	244,791.99	.00	48,645.01	83.4%
2	EXPENSES	38,300	.00	38,300.00	24,405.71	.00	13,894.29	63.7%
6	SPECIAL PURPOSE	165,000	-152,865.23	12,134.77	.00	.00	12,134.77	.0%
8	ENCUMBRANCES	690	.00	689.56	689.56	.00	.00	100.0%
9	CONTINUED APPROPRIATIONS	4,100	-4,100.00	.00	.00	.00	.00	.0%
	TOTAL HUMAN RESOURCES BOARD	491,050	-146,488.23	344,561.33	269,887.26	.00	74,674.07	78.3%
155	INFORMATION TECHNOLOGY							
1	PERSONAL SERVICES	453,719	14,553.00	468,272.00	468,272.00	.00	.00	100.0%
2	EXPENSES	271,544	.00	271,544.00	271,544.00	.00	.00	100.0%
4	CAPITAL IMPROVEMENTS	111,666	.00	111,666.00	111,666.00	.00	.00	100.0%
8	ENCUMBRANCES	3,472	.00	3,472.39	3,472.39	.00	.00	100.0%
	TOTAL INFORMATION TECHNOLOGY	840,401	14,553.00	854,954.39	854,954.39	.00	.00	100.0%
161	TOWN CLERK							
1	PERSONAL SERVICES	279,814	10,264.00	290,078.00	222,592.15	.00	67,485.85	76.7%
2	EXPENSES	40,915	658.95	41,573.95	26,918.84	.00	14,655.11	64.7%
4	CAPITAL IMPROVEMENTS	16,385	.00	16,385.00	3,200.00	.00	13,185.00	19.5%
8	ENCUMBRANCES	34	.00	33.56	33.56	.00	.00	100.0%
9	CONTINUED APPROPRIATIONS	32,367	.00	32,367.00	16,440.48	.00	15,926.52	50.8%
	TOTAL TOWN CLERK	369,515	10,922.95	380,437.51	269,185.03	.00	111,252.48	70.8%
171	NATURAL RESOURCES COMMISSION							
1	PERSONAL SERVICES	196,567	3,823.00	200,390.00	144,097.62	.00	56,292.38	71.9%
2	EXPENSES	21,900	.00	21,900.00	10,442.84	.00	11,457.16	47.7%
4	CAPITAL IMPROVEMENTS	77,000	.00	77,000.00	8,435.59	860.00	67,704.41	12.1%
8	ENCUMBRANCES	100	.00	100.00	100.00	.00	.00	100.0%
9	CONTINUED APPROPRIATIONS	179,138	.00	179,138.47	79,815.57	500.00	98,822.90	44.8%
	TOTAL NATURAL RESOURCES COMMISS	474,705	3,823.00	478,528.47	242,891.62	1,360.00	234,276.85	51.0%
172	MORSES POND							



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172	MORSES POND	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2	EXPENSES	139,394	.00	139,394.00	93,739.50	.00	45,654.50	67.2%
9	CONTINUED APPROPRIATIONS	36,201	.00	36,201.00	1,475.00	.00	34,726.00	4.1%
	TOTAL MORSES POND	175,595	.00	175,595.00	95,214.50	.00	80,380.50	54.2%
175 PLANNING BOARD								
1	PERSONAL SERVICES	234,607	4,116.00	238,723.00	186,431.95	.00	52,291.05	78.1%
2	EXPENSES	46,750	.00	46,750.00	13,895.33	.00	32,854.67	29.7%
4	CAPITAL IMPROVEMENTS	80,000	.00	80,000.00	34,740.33	25,259.67	20,000.00	75.0%
8	ENCUMBRANCES	4,100	.00	4,100.00	650.00	.00	3,450.00	15.9%
9	CONTINUED APPROPRIATIONS	30,000	.00	30,000.00	30,000.00	.00	.00	100.0%
	TOTAL PLANNING BOARD	395,457	4,116.00	399,573.00	265,717.61	25,259.67	108,595.72	72.8%
176 ZONING BOARD OF APPEALS								
1	PERSONAL SERVICES	52,042	1,432.00	53,474.00	44,663.86	.00	8,810.14	83.5%
2	EXPENSES	6,940	.00	6,940.00	3,583.51	.00	3,356.49	51.6%
8	ENCUMBRANCES	427	.00	426.93	363.38	.00	63.55	85.1%
	TOTAL ZONING BOARD OF APPEALS	59,409	1,432.00	60,840.93	48,610.75	.00	12,230.18	79.9%
180 HOUSING DEVELOPMENT CORP								
2	EXPENSES	6,000	.00	6,000.00	.00	.00	6,000.00	.0%
8	ENCUMBRANCES	700	.00	700.00	700.00	.00	.00	100.0%
	TOTAL HOUSING DEVELOPMENT CORP	6,700	.00	6,700.00	700.00	.00	6,000.00	10.4%
183 FAIR HOUSING COMMITTEE								
2	EXPENSES	200	.00	200.00	.00	.00	200.00	.0%
	TOTAL FAIR HOUSING COMMITTEE	200	.00	200.00	.00	.00	200.00	.0%
185 PERMANENT BUILDING COMMITTEE								



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185	PERMANENT BUILDING COMMITTEE	ORIGINAL APPROP	TRANSFRS/ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1	PERSONAL SERVICES	217,713	383.00	218,096.00	96,229.54	.00	121,866.46	44.1%
2	EXPENSES	7,300	.00	7,300.00	224.73	.00	7,075.27	3.1%
6	SPECIAL PURPOSE	29,824	.00	29,824.26	13,867.62	4,432.38	11,524.26	61.4%
8	ENCUMBRANCES	180	.00	180.14	180.14	.00	.00	100.0%
	TOTAL PERMANENT BUILDING COMMI	255,017	383.00	255,400.40	110,502.03	4,432.38	140,465.99	45.0%
192	FACILITIES MAINTENANCE SERVICE							
1	PERSONAL SERVICES	4,031,023	20,152.00	4,051,175.00	3,272,658.13	.00	778,516.87	80.8%
2	EXPENSES	3,319,267	.00	3,319,267.00	2,324,646.47	388,643.56	605,976.97	81.7%
4	CAPITAL IMPROVEMENTS	1,750,000	.00	1,750,000.00	469,119.74	186,663.29	1,094,216.97	37.5%
6	SPECIAL PURPOSE	51,000	.00	51,000.00	1,000.00	.00	50,000.00	2.0%
8	ENCUMBRANCES	17,465	.00	17,464.50	16,994.37	.00	470.13	97.3%
9	CONTINUED APPROPRIATIONS	1,103,021	.00	1,103,020.55	421,103.52	134,176.59	547,740.44	50.3%
	TOTAL FACILITIES MAINTENANCE S	10,271,775	20,152.00	10,291,927.05	6,505,522.23	709,483.44	3,076,921.38	70.1%
195	TOWN REPORTS							
2	EXPENSES	4,000	.00	4,000.00	4,000.00	.00	.00	100.0%
	TOTAL TOWN REPORTS	4,000	.00	4,000.00	4,000.00	.00	.00	100.0%
199	CENTRAL ADMINISTRATION SERVICE							
2	EXPENSES	28,500	.00	28,500.00	26,006.47	.00	2,493.53	91.3%
8	ENCUMBRANCES	100	.00	100.00	91.62	.00	8.38	91.6%
	TOTAL CENTRAL ADMINISTRATION S	28,600	.00	28,600.00	26,098.09	.00	2,501.91	91.3%
210	POLICE							
1	PERSONAL SERVICES	5,310,429	2,163.00	5,312,592.00	4,398,169.52	.00	914,422.48	82.8%
2	EXPENSES	643,925	.00	643,925.00	316,534.87	186,628.50	140,761.63	78.1%
4	CAPITAL IMPROVEMENTS	120,047	.00	120,047.00	9,140.00	36,038.70	74,868.30	37.6%



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	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
8 ENCUMBRANCES	11,334	.00	11,334.45	11,244.49	.00	89.96	99.2%
9 CONTINUED APPROPRIATIONS	20,259	.00	20,258.90	16,799.13	.00	3,459.77	82.9%
TOTAL POLICE	6,105,994	2,163.00	6,108,157.35	4,751,888.01	222,667.20	1,133,602.14	81.4%
211 PUBLIC SAFETY INSURANCE							
2 EXPENSES	100,000	.00	100,000.00	53,801.00	.00	46,199.00	53.8%
TOTAL PUBLIC SAFETY INSURANCE	100,000	.00	100,000.00	53,801.00	.00	46,199.00	53.8%
220 FIRE							
1 PERSONAL SERVICES	4,907,350	1,978.00	4,909,328.00	4,012,280.75	.00	897,047.25	81.7%
2 EXPENSES	266,249	.00	266,249.00	166,398.80	17,983.62	81,866.58	69.3%
4 CAPITAL IMPROVEMENTS	66,500	.00	66,500.00	53,014.36	.00	13,485.64	79.7%
8 ENCUMBRANCES	12,592	.00	12,592.28	12,450.92	.00	141.36	98.9%
9 CONTINUED APPROPRIATIONS	89,267	.00	89,267.28	12,817.40	.00	76,449.88	14.4%
TOTAL FIRE	5,341,959	1,978.00	5,343,936.56	4,256,962.23	17,983.62	1,068,990.71	80.0%
241 BUILDING INSPECTION							
1 PERSONAL SERVICES	472,574	7,730.00	480,304.00	383,964.10	.00	96,339.90	79.9%
2 EXPENSES	26,150	.00	26,150.00	16,748.02	.00	9,401.98	64.0%
TOTAL BUILDING INSPECTION	498,724	7,730.00	506,454.00	400,712.12	.00	105,741.88	79.1%
244 SEALER OF WEIGHTS & MEASURES							
1 PERSONAL SERVICES	15,720	.00	15,720.00	8,068.00	.00	7,652.00	51.3%
2 EXPENSES	2,800	.00	2,800.00	1,769.98	.00	1,030.02	63.2%
TOTAL SEALER OF WEIGHTS & MEAS	18,520	.00	18,520.00	9,837.98	.00	8,682.02	53.1%
299 SPECIAL SCHOOL POLICE							



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299	SPECIAL SCHOOL POLICE	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1	PERSONAL SERVICES	104,672	.00	104,672.00	48,876.63	.00	55,795.37	46.7%
2	EXPENSES	3,029	.00	3,029.00	450.00	.00	2,579.00	14.9%
	TOTAL SPECIAL SCHOOL POLICE	107,701	.00	107,701.00	49,326.63	.00	58,374.37	45.8%
320	INSTRUCTIONAL SERVICES							
1	PERSONAL SERVICES	44,601,229	.00	44,601,229.00	31,689,517.02	.00	12,911,711.98	71.1%
2	EXPENSES	2,310,902	.00	2,322,332.00	931,098.36	619,078.98	772,154.66	66.8%
3	CAPITAL OUTLAY	17,260	.00	17,260.00	9,042.44	1,252.36	6,965.20	59.6%
8	ENCUMBRANCES	3,139,111	.00	3,139,111.36	3,136,244.51	.00	2,866.85	99.9%
	TOTAL INSTRUCTIONAL SERVICES	50,068,502	11,430.00	50,079,932.36	35,765,902.33	620,331.34	13,693,698.69	72.7%
330	CENTRAL ADMINISTRATION							
1	PERSONAL SERVICES	954,255	.00	954,255.00	814,058.26	.00	140,196.74	85.3%
2	EXPENSES	156,235	.00	156,235.00	136,277.27	17,777.02	2,180.71	98.6%
8	ENCUMBRANCES	39,044	.00	39,043.96	32,670.44	.00	6,373.52	83.7%
	TOTAL CENTRAL ADMINISTRATION	1,149,534	.00	1,149,533.96	983,005.97	17,777.02	148,750.97	87.1%
340	OPERATIONAL SERVICES							
1	PERSONAL SERVICES	952,845	.00	952,845.00	895,311.05	.00	57,533.95	94.0%
2	EXPENSES	624,976	.00	624,976.00	500,436.38	269,529.13	-144,989.51	123.2%
3	CAPITAL OUTLAY	767,660	.00	767,660.00	632,688.97	27,327.87	107,643.16	86.0%
6	SPECIAL PURPOSE	0	.00	200,000.00	117,731.64	10,268.46	71,999.90	64.0%
8	ENCUMBRANCES	55,624	.00	55,624.37	30,876.54	.00	24,747.83	55.5%
9	CONTINUED APPROPRIATIONS	90,210	.00	90,210.19	54,173.58	15,000.00	21,036.61	76.7%
	TOTAL OPERATIONAL SERVICES	2,491,316	200,000.00	2,691,315.56	2,231,218.16	322,125.46	137,971.94	94.9%
360	SPECIAL TUITION/TRANSPORTATION							
1	PERSONAL SERVICES	14,862,782	.00	14,862,782.00	11,147,585.81	.00	3,715,196.19	75.0%



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	ORIGINAL APPROP	TRANSFRS/ADJSTWTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2 EXPENSES	5,061,410	.00	5,061,410.00	2,649,243.46	3,089,149.34	-676,982.80	113.4%
8 ENCUMBRANCES	1,333,076	.00	1,333,075.91	1,350,130.92	.00	-17,055.01	101.3%
TOTAL SPECIAL TUITION/TRANSPOR	21,257,268	.00	21,257,267.91	15,146,960.19	3,089,149.34	3,021,158.38	85.8%
410 DPW - ENGINEERING DIVISION							
1 PERSONAL SERVICES	501,315	10,068.00	511,383.00	432,185.94	.00	79,197.06	84.5%
2 EXPENSES	64,139	.00	64,139.00	21,854.19	37,654.01	4,630.80	92.8%
4 CAPITAL IMPROVEMENTS	100,000	.00	100,000.00	26,784.63	.00	73,215.37	26.8%
8 ENCUMBRANCES	9,458	.00	9,458.31	9,302.51	77.90	77.90	99.2%
TOTAL DPW - ENGINEERING DIVISI	674,912	10,068.00	684,980.31	490,127.27	37,731.91	157,121.13	77.1%
420 DPW - HIGHWAY DIVISION							
1 PERSONAL SERVICES	1,019,145	4,236.00	1,023,381.00	944,029.49	.00	79,351.51	92.2%
2 EXPENSES	439,150	.00	439,150.00	360,067.10	49,165.80	29,917.10	93.2%
4 CAPITAL IMPROVEMENTS	775,000	.00	775,000.00	15,715.24	1,509.20	757,775.56	2.2%
8 ENCUMBRANCES	947	.00	947.00	916.84	.00	30.16	96.8%
9 CONTINUED APPROPRIATIONS	326,187	.00	326,187.21	122,861.03	5,748.65	197,577.53	39.4%
TOTAL DPW - HIGHWAY DIVISION	2,560,429	4,236.00	2,564,665.21	1,443,589.70	56,423.65	1,064,651.86	58.5%
430 DPW - PARK DIVISION							
1 PERSONAL SERVICES	1,117,181	2,912.00	1,120,093.00	930,468.77	.00	189,624.23	83.1%
2 EXPENSES	338,345	.00	338,345.00	228,204.20	32,508.46	77,632.34	77.1%
4 CAPITAL IMPROVEMENTS	145,000	.00	145,000.00	124,100.96	13,203.35	7,695.69	94.7%
8 ENCUMBRANCES	592	.00	592.40	466.77	.00	125.63	78.8%
9 CONTINUED APPROPRIATIONS	244,826	.00	244,826.06	128,137.44	3,997.62	112,691.00	54.0%
TOTAL DPW - PARK DIVISION	1,845,944	2,912.00	1,848,856.46	1,411,378.14	49,709.43	387,768.89	79.0%
440 DPW - RECYCLING & DISPOSAL DIV							

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440	DPW - RECYCLING & DISPOSAL DIV	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1	PERSONAL SERVICES	1,048,716	3,838.00	1,052,554.00	822,143.70	.00	230,410.30	78.1%
2	EXPENSES	1,254,747	.00	1,254,747.00	819,550.65	306,157.90	129,038.45	89.7%
4	CAPITAL IMPROVEMENTS	85,000	.00	85,000.00	77,945.00	550.00	6,505.00	92.3%
8	ENCUMBRANCES	86,662	.00	86,662.19	83,924.86	.00	2,737.33	96.8%
9	CONTINUED APPROPRIATIONS	99,558	.00	99,558.19	22,336.88	2,538.00	74,683.31	25.0%
	TOTAL DPW - RECYCLING & DISPOS	2,574,683	3,838.00	2,578,521.38	1,825,901.09	309,245.90	443,374.39	82.8%
450 DPW - ADMINISTRATION DIVISION								
1	PERSONAL SERVICES	347,447	6,779.00	354,226.00	332,450.05	.00	21,775.95	93.9%
2	EXPENSES	23,968	.00	23,968.00	20,284.86	583.64	3,099.50	87.1%
3	CAPITAL OUTLAY	849,000	.00	849,000.00	239,259.79	591,638.52	18,101.69	97.9%
8	ENCUMBRANCES	1,808	.00	1,808.04	859.32	.00	948.72	47.5%
9	CONTINUED APPROPRIATIONS	346,580	.00	346,580.25	217,453.36	102,250.45	26,876.44	92.2%
	TOTAL DPW - ADMINISTRATION DIV	1,568,803	6,779.00	1,575,582.29	810,307.38	694,472.61	70,802.30	95.5%
454 DPW - FLEET SERVICES DIVISION								
1	PERSONAL SERVICES	143,105	.00	143,105.00	143,105.00	.00	.00	100.0%
2	EXPENSES	43,462	.00	43,462.00	43,462.00	.00	.00	100.0%
	TOTAL DPW - FLEET SERVICES DIV	186,567	.00	186,567.00	186,567.00	.00	.00	100.0%
456 DPW - WINTER MAINTENANCE								
5	OTHER PROGRAMS	348,703	500,000.00	848,703.00	805,564.17	13,006.85	30,131.98	96.4%
8	ENCUMBRANCES	2,132	.00	2,132.00	2,132.00	.00	.00	100.0%
	TOTAL DPW - WINTER MAINTENANCE	350,835	500,000.00	850,835.00	807,696.17	13,006.85	30,131.98	96.5%
458 DPW - STREET LIGHTING								
2	EXPENSES	246,876	.00	246,876.00	197,643.00	.00	49,233.00	80.1%
	TOTAL DPW - STREET LIGHTING	246,876	.00	246,876.00	197,643.00	.00	49,233.00	80.1%

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510 BOARD OF HEALTH	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
510 BOARD OF HEALTH							
1 PERSONAL SERVICES	404,735	6,091.00	410,826.00	337,114.09	.00	73,711.91	82.1%
2 EXPENSES	78,503	.00	78,503.00	49,234.11	1.76	29,267.13	62.7%
4 CAPITAL IMPROVEMENTS	8,561	.00	8,561.00	3,716.40	.00	4,844.60	43.4%
8 ENCUMBRANCES	2,890	.00	2,890.00	1,134.14	.00	1,755.86	39.2%
9 CONTINUED APPROPRIATIONS	1,680	.00	1,680.00	.00	.00	1,680.00	.0%
TOTAL BOARD OF HEALTH	496,369	6,091.00	502,460.00	391,198.74	1.76	111,259.50	77.9%
523 MENTAL HEALTH SERVICES							
2 EXPENSES	255,691	.00	255,691.00	183,273.90	.00	72,417.10	71.7%
TOTAL MENTAL HEALTH SERVICES	255,691	.00	255,691.00	183,273.90	.00	72,417.10	71.7%
541 COUNCIL ON AGING							
1 PERSONAL SERVICES	321,518	6,028.00	327,546.00	304,867.91	.00	22,678.09	93.1%
2 EXPENSES	170,222	.00	170,222.00	154,449.08	.00	15,772.92	90.7%
4 CAPITAL IMPROVEMENTS	31,700	.00	31,700.00	20,878.04	.00	10,821.96	65.9%
8 ENCUMBRANCES	48	.00	48.47	48.47	.00	16,137.00	100.0%
9 CONTINUED APPROPRIATIONS	17,000	.00	17,000.00	863.00	.00	65,409.97	88.0%
TOTAL COUNCIL ON AGING	540,488	6,028.00	546,516.47	481,106.50	.00	65,409.97	88.0%
542 YOUTH COMMISSION							
1 PERSONAL SERVICES	79,412	1,978.00	81,390.00	66,946.30	.00	14,443.70	82.3%
2 EXPENSES	17,090	.00	17,090.00	7,645.66	.00	9,444.34	44.7%
TOTAL YOUTH COMMISSION	96,502	1,978.00	98,468.00	74,591.96	.00	23,888.04	75.7%
543 VETERANS SERVICES							

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543 / VETERANS SERVICES	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2 EXPENSES	71,559	.00	71,559.00	71,559.00	.00	.00	100.0%
TOTAL VETERANS SERVICES	71,559	.00	71,559.00	71,559.00	.00	.00	100.0%
610 WELLESLEY FREE LIBRARY							
1 PERSONAL SERVICES	1,843,799	7,623.00	1,851,422.00	1,534,732.59	.00	316,689.41	82.9%
2 EXPENSES	529,165	.00	529,165.00	449,571.22	.00	79,593.78	85.0%
4 CAPITAL IMPROVEMENTS	131,300	.00	131,300.00	76,130.57	10,226.84	44,942.59	65.8%
9 CONTINUED APPROPRIATIONS	33,998	.00	33,998.20	4,260.53	.00	29,737.67	12.5%
TOTAL WELLESLEY FREE LIBRARY	2,538,262	7,623.00	2,545,885.20	2,064,694.91	10,226.84	470,963.45	81.5%
630 RECREATION							
1 PERSONAL SERVICES	324,876	5,089.00	329,965.00	270,251.23	.00	59,713.77	81.9%
2 EXPENSES	20,000	.00	20,000.00	16,670.33	.00	3,329.67	83.4%
TOTAL RECREATION	344,876	5,089.00	349,965.00	286,921.56	.00	63,043.44	82.0%
690 HISTORICAL DISTRICT COMMISSION							
2 EXPENSES	250	.00	250.00	191.76	.00	58.24	76.7%
8 ENCUMBRANCES	55	.00	55.42	.00	.00	55.42	.0%
TOTAL HISTORICAL DISTRICT COMM	305	.00	305.42	191.76	.00	113.66	62.8%
691 HISTORICAL COMMISSION							
2 EXPENSES	750	.00	750.00	282.24	.00	467.76	37.6%
TOTAL HISTORICAL COMMISSION	750	.00	750.00	282.24	.00	467.76	37.6%
692 CELEBRATIONS							



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692 CELEBRATIONS	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2 EXPENSES	4,700	.00	4,700.00	2,973.14	.00	1,726.86	63.3%
TOTAL CELEBRATIONS	4,700	.00	4,700.00	2,973.14	.00	1,726.86	63.3%
693 MEMORIAL DAY							
2 EXPENSES	2,500	.00	2,500.00	1,039.58	.00	1,460.42	41.6%
TOTAL MEMORIAL DAY	2,500	.00	2,500.00	1,039.58	.00	1,460.42	41.6%
710 RETIREMENT OF DEBT PRINCIPAL							
2 EXPENSES	11,631,041	.00	11,631,040.66	2,551,500.00	.00	9,079,540.66	21.9%
TOTAL RETIREMENT OF DEBT PRINC	11,631,041	.00	11,631,040.66	2,551,500.00	.00	9,079,540.66	21.9%
751 INTEREST ON DEBT							
2 EXPENSES	4,891,912	.00	4,891,912.34	3,365,144.21	.00	1,526,768.13	68.8%
TOTAL INTEREST ON DEBT	4,891,912	.00	4,891,912.34	3,365,144.21	.00	1,526,768.13	68.8%
810 STATE & COUNTY ASSESSMENTS							
2 EXPENSES	1,266,712	-40,395.00	1,226,317.00	1,109,593.32	.00	116,723.68	90.5%
TOTAL STATE & COUNTY ASSESSMEN	1,266,712	-40,395.00	1,226,317.00	1,109,593.32	.00	116,723.68	90.5%
910 CONTRIBUTORY PENSIONS							
2 EXPENSES	6,390,114	.00	6,390,114.00	6,390,114.00	.00	.00	100.0%
TOTAL CONTRIBUTORY PENSIONS	6,390,114	.00	6,390,114.00	6,390,114.00	.00	.00	100.0%
911 NON-CONTRIBUTORY PENSIONS							

Most of this is debt
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Quoted



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911	NON-CONTRIBUTORY PENSIONS	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2	EXPENSES	18,660	.00	18,660.00	15,219.61	.00	3,440.39	81.6%
	TOTAL NON-CONTRIBUTORY PENSION	18,660	.00	18,660.00	15,219.61	.00	3,440.39	81.6%
912	WORKERS' COMPENSATION							
2	EXPENSES	517,860	.00	517,860.00	517,860.00	.00	.00	100.0%
	TOTAL WORKERS' COMPENSATION	517,860	.00	517,860.00	517,860.00	.00	.00	100.0%
913	UNEMPLOYMENT COMPENSATION							
2	EXPENSES	150,000	.00	150,000.00	150,000.00	.00	.00	100.0%
	TOTAL UNEMPLOYMENT COMPENSATIO	150,000	.00	150,000.00	150,000.00	.00	.00	100.0%
914	GROUP INSURANCE							
2	EXPENSES	16,138,304	.00	16,138,304.00	16,138,304.00	.00	.00	100.0%
	TOTAL GROUP INSURANCE	16,138,304	.00	16,138,304.00	16,138,304.00	.00	.00	100.0%
919	OTHER EMPLOYEE BENEFITS							
2	EXPENSES	3,000,000	.00	3,000,000.00	3,000,000.00	.00	.00	100.0%
	TOTAL OTHER EMPLOYEE BENEFITS	3,000,000	.00	3,000,000.00	3,000,000.00	.00	.00	100.0%
945	RISK MANAGEMENT							
2	EXPENSES	421,651	.00	421,651.00	301,811.40	.00	119,839.60	71.6%
8	ENCUMBRANCES	45,341	.00	45,341.00	2,691.00	.00	42,650.00	5.9%
	TOTAL RISK MANAGEMENT	466,992	.00	466,992.00	304,502.40	.00	162,489.60	65.2%
950	COMPENSATED ABSENCES							



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950	COMPENSATED ABSENCES	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1	PERSONAL SERVICES	90,000	.00	90,000.00	70,428.90	.00	19,571.10	78.3%
8	ENCUMBRANCES	5,371	.00	5,371.25	5,371.25	.00	.00	100.0%
	TOTAL COMPENSATED ABSENCES	95,371	.00	95,371.25	75,800.15	.00	19,571.10	79.5%
	GRAND TOTAL	161,774,795	681,957.95	162,456,752.88	118,292,524.59	6,203,438.42	37,960,789.87	76.6%

** END OF REPORT - Generated by Strother, Sheryl - FIN **

Report Date: 4-01-2017 through 4-30-2017

ENGAGE

- No Meetings with outside organizations for the month of April

ADVOCATE

- All 4 towns will be working with the Veterans Dept to host Movie Dates 1 day a week for the entire month of November. Times of movie will differ each week to try and access different Veterans and their families.

SERVE

- Monthly articles will now be sent to all COA's to publish in their Newsletters as a "Veterans Corner". Information will come out of the "What Every Veteran Should Know"

CHALLENGES, CHANGES & OTHER

Challenges/Concerns

METRICS WELLESLEY

Priority	Metric & Target	This Month	Δ	Last Year
Engagements	Total Constituent Contacts	46	-	N/A
Chapter 115 Financial Assistance	# Active Cases	1	-	N/A
	\$ Financial assistance provided (FY to Date)	\$ 16,699.78	-	N/A
	# New Applications	1	-	N/A
VA Assistance & Misc	Health Care Enrollment VA Pensions / Compensation / A&A (open cases) Housing Assistance (Assisted Living, Hospice, ETC)	3		

METRICS NEEDHAM

Priority	Metric & Target	This Month	Δ	Last Year
Engagements	Total Constituent Contacts	21	-	N/A
Chapter 115 Financial Assistance	# Active Cases	4	-	N/A
	\$ Financial assistance provided (FY to Date)	\$ 21,612.81	-	N/A
	# New Applications	0	-	N/A
VA Assistance & Misc	Health Care Enrollment VA Pensions / Compensation / A&A (open cases) Housing Assistance (Assisted Living, Hospice, ETC)	3		

METRICS WAYLAND

Priority	Metric & Target	This Month	Δ	Last Year
Engagements	Total Constituent Contacts	10	-	N/A
Chapter 115 Financial Assistance	# Active Cases	1	-	N/A
	\$ Financial assistance provided (FY to Date)	\$ 5852.00	-	N/A
	# New Applications	0	-	N/A
VA Assistance & Misc	Health Care Enrollment VA Pensions / Compensation / A&A (open cases) Housing Assistance (Assisted Living, Hospice, ETC)	2		

METRICS WESTON

Priority	Metric & Target	This Month	Δ	Last Year
Engagements	Total Constituent Contacts	11	-	N/A
Chapter 115 Financial Assistance	# Active Cases		-	N/A
	\$ Financial assistance provided (FY to Date)	\$ 9,880.58	-	N/A
	# New Applications		-	N/A
VA Assistance & Misc	Health Care Enrollment VA Pensions / Compensation / A&A (open cases) Housing Assistance (Assisted Living, Hospice, ETC)	1		

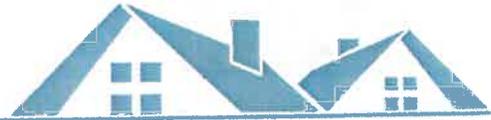
UPCOMING EVENTS & ANNOUNCEMENTS

4 May 2017	DAV Monthly meeting 7pm - 8: 30. Discussed benefits that are being changed for Woman Veterans. Hospice benefits VA Hospitals in Bedford and Brockton.
9 May 2017	Replacing flags at Woodlawn in preparation for Memorial Day.
21 May 2017	Wellesley Wonderful Weekend / Parade
26 May 2017	Memorial Day Ceremony a Wellesley Middle School

29 May 2017		Memorial Day
30 May 2017		Wellesley Memorial Day Ceremony Pinning Ceremony for Veterans at Wingate in Needham



your resource for Affordable Housing



**Wellesley Place
978R Worcester Road
Wellesley, MA**



OPEN HOUSE
Saturday, June 10, 2017
10:00 a.m. — 12:00 p.m.
Application Consultation Available

RENT:

4—One Bedroom: \$1,481

- 2 are handicap accessible

3 - Two Bedrooms: \$1,657

Heat, Hot Water, Water/Sewer included in rent

Tenant Responsible for Electric

One Garage Parking Space

In Unit Washer and Dryer

Resident selection based on a lottery.

NEW CONSTRUCTION

Language/translation services are available, at no charge, upon request.

For program information:

Contact: Maureen O'Hagan

Call: (978) 456-8388

Application Pick up: Wellesley Town Hall —

Selectmen's Office, Public Library

Email: lotteryinfo@mcohousingservices.com



Visit our Website:

MCOHousingServices.com

**Sign up for future offerings and
available listings.**





your resource for Affordable Housing



**Wellesley Place
978R Worcester Road
Wellesley, MA**

Directions: From I-95S/MA-128—take merge onto MA-9/Worcester Street via Exit 20B toward Framingham/Worcester. Turn onto MA-9/Worcester St. Keep left at fork to go on MA-9 Worcester St. Make U-turn at Overbrook Drive onto Worcester St/MA-9. 978 Worcester Street is on the right.

Unit Information

of BR: 1 and 2
Baths: 1 or 2
Parking: One Garage Space
Appliances All kitchen appliances
 In Unit stackable washer and dryer

2 Wheelchair Accessible One Bedroom Units



Eligibility Criteria

1. Gross Household Income Limits at 80% AMI:
 1 person: \$54,750
 2 person: \$62,550
 3 person: \$70,350
 4 person: \$78,150
2. .06% of assets totaling more than \$5,000 added to income for final income determination.

**Resident selection based on a lottery.
 Call us for lottery details or application.
 Income and Asset Eligibility**

**Public Information Meeting: 6:30 p.m., Tuesday, June 6, 2017—Wellesley Town Hall—Great Hall
 525 Washington Street, Wellesley**

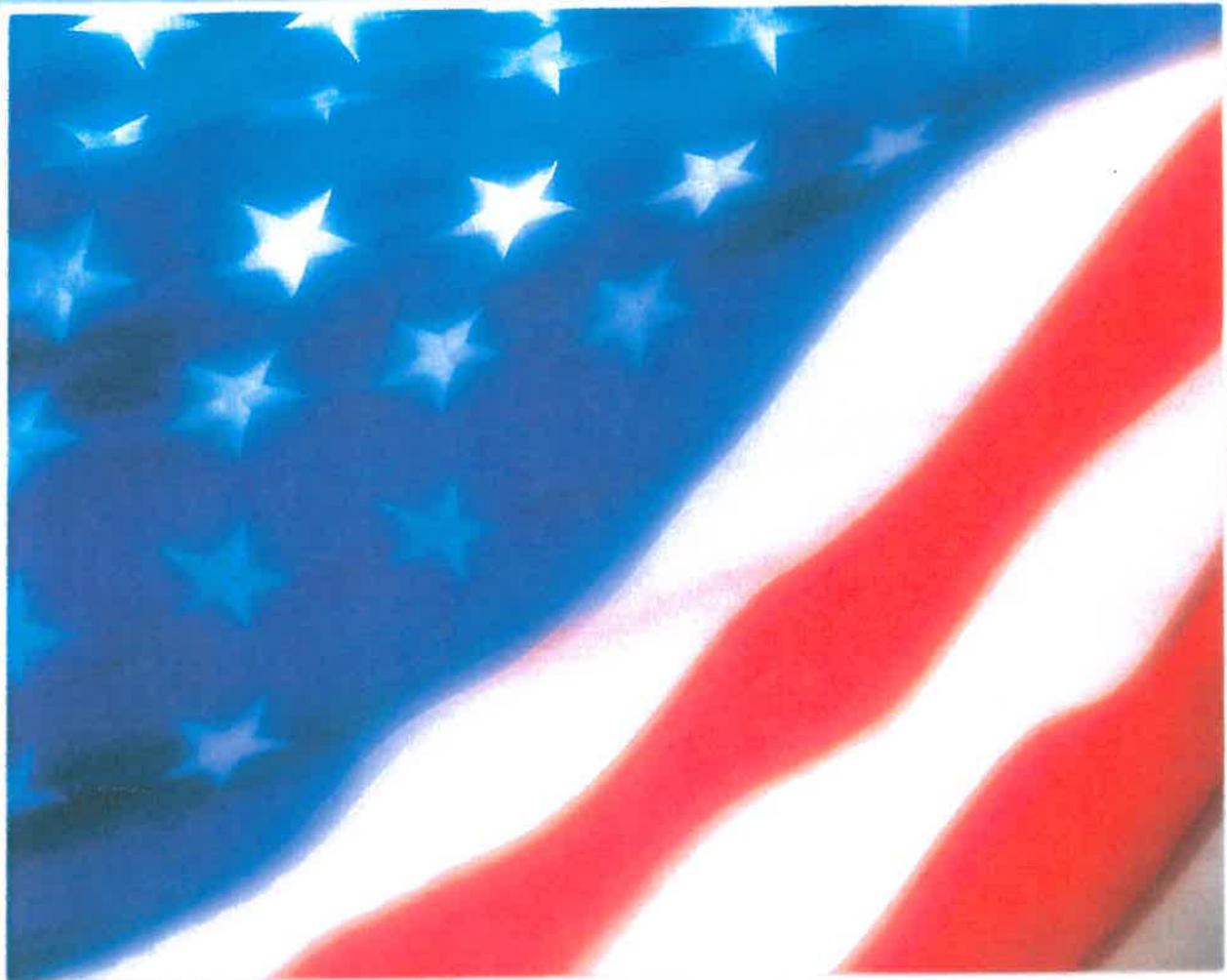
Application Deadline: July 5, 2017

New Construction. Great Development

For program information:
 Maureen O'Hagan
 (978) 456-8388
 lotteryinfo@mcohousingservices.com

Visit our Website:
MCOHousingServices.com
 Sign up for future offerings
 and available listings.





Elizabeth Seton Residence is Celebrating Wellesley Service Day

We are grateful for the dedication and hard work our Town of Wellesley service providers demonstrate each day. **Please join us so our residents can THANK YOU for all you do!** As part of National Nursing Home Week,

The Elizabeth Seton Residence Skilled Nursing and Rehabilitation Center invites you to an ICE CREAM SOCIAL in honor of YOU!

Monday, May 15, 2017 2:00pm-3:00pm

Elizabeth Seton Residence Courtyard, 125 Oakland St.

RSVP by Friday, May 12th

to Nicolette Lanceleve @ 781-997-1123 or nlanceleve@schalifax.org



The American Planning Association celebrates excellence in planning

Great Places in America Suggestion Form

Suggesting neighborhoods, streets or public spaces for a Great Places designation is easy. Fill in answers and return to GreatPlaces@planning.org.

Name of suggestion: Fuller Brook Park

(Check current [designations by state list](#) to avoid duplicating previous selections.) Neighborhood Street Public Space

Location of suggestion (City and state): Wellesley, Massachusetts

Boundaries (Neighborhood/Street only): _____

Contact person: Michael Zehner, Planning Director

Daytime phone number: 781-431-1019 x2234 E-mail address: mzehner@wellesleyma.gov

What is the planning story behind this suggestion? What has planning done for this street, neighborhood, or public space? (Be specific; additional information about criteria at www.planning.org/greatplaces):

- 1) A 23-acre linear park following Fuller Brook and Caroline Brook in the Town of Wellesley, Fuller Brook Park was originally established in 1899 for the purposes of improving drainage and providing parkland in the center of Town.
- 2) Fuller Brook Park is on the National Register of Historic Places in large part based on the "visionary planning efforts undertaken by the town of Wellesley and its consultants, John Charles Olmstead, Warren Manning, and Ernest Bowditch," serving as an "exemplary example of late 19th century landscape design."
- 3) In the years following its original establishment, the use, maintenance, and function of Fuller Brook Park evolved and changed. While now serving as a major corridor in the Town's trail network, in the 1950's the stormwater function of the Park was altered, with engineered improvements transforming the planned natural landscape.
- 4) Following the Town of Wellesley's completion of several planning phases, including completion of a master plan for Fuller Brook Park in 2009, in 2012 the Town commenced a project to preserve and restore the aesthetics and the historic integrity of the Park, rehabilitate its infrastructure and ecological environment, and to provide better universal access throughout the Park; the goal being to improve the existing Park in the spirit of its original creators through cohesive plantings, path systems, and improvements to the Park's infrastructure, including its stream course. This work is expected to be completed by the end of 2017.

Provide links to relevant plans or resources:

http://www.wellesleyma.gov/Pages/WellesleyMA_FullerBrook/index

<http://www.wellesleyma.gov/Pages/FOV1-0001FDB3/projects/FullerBrook>

<https://www.nps.gov/nr/feature/places/11000307.htm>

http://www.wellesleyma.gov/Pages/WellesleyMA_FullerBrook/masterplan.pdf

APA encourages members submitting suggestions to notify chapter leadership of nomination. APA chapters are important partners throughout the entire Great Place in America campaign. APA values their participation in the process.



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May 9, 2017

Ms. Blythe Robinson
Executive Director
Town of Wellesley
525 Washington Street
Wellesley, MA 02482

Dear Blythe:

It gives us great pleasure to announce the distribution of participation credits to our members! The members of the MIIA Board of Directors approved an additional participation credit of \$2.8 million bringing the total distribution of additional participation credits since 2009 is \$30 million!

These participation credits are returned to members of the Property & Casualty Group for the current fiscal year. Also, these new participation credits are *in addition* to all other credits and discounts you will receive as part of your renewal pricing for July 1, 2017. Participation credits recognize the long-term loyalty and commitment of the MIIA membership. Below you will see the amount of the new participation credit granted to you by MIIA:

Property & Casualty: \$21,883

MIIA will issue this additional participation credit amount on your renewal invoice for July 1, 2017.

While continuous distribution of these credits is not guaranteed, this latest participation credit is a reflection of the MIIA Board's ongoing practice of reviewing the program's financial position on a quarterly basis.

We at MIIA seek to embrace both the long-term financial health of the MIIA program *and* our members' need for high-quality coverage at the most affordable price. To that end, at each of its meetings, the MIIA Board reviews the pool's financial picture, looking at past and present performance to determine if additional credits can be provided. If sufficient contingency reserves are available, determined after a thorough review with MIIA's actuaries, the Board will release funds through participation credits. For most members, these credits have typically offset all or a significant portion of any increase in premium contributions. In recent years, however, these additional participation credits may not fully cover the workers' compensation rate changes because of the need for higher premiums to cover increasing losses. Nevertheless, the credits provide significant relief that would otherwise be unavailable from other marketplace options.

The bottom line and most important point is that MIIA's costs continue to be well below commercial insurance alternatives, and the announcement of this new \$2.8 million in participation credits enhances MIIA's value to you and the communities of Massachusetts!

We are extremely pleased to be able to offer these cost-saving measures and real-dollar savings. As always, your participation and commitment to MIIA is very much appreciated.

Sincerely,



Rocco Longo
Chairman, MIIA
Manager
Town of Marshfield



Geoffrey Beckwith
President, MIIA
Executive Director, MMA



Stanley J. Corcoran
Executive Vice President, Town
MIIA