

TOWN OF WELLESLEY



MASSACHUSETTS

BOARD OF SELECTMEN

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

ELLEN F. GIBBS, CHAIR
JACK MORGAN, VICE CHAIR
MARJORIE R. FREIMAN, SECRETARY
ELIZABETH SULLIVAN WOODS
THOMAS H. ULFELDER

FACSIMILE: (781) 239-1043
TELEPHONE: (781) 431-1019 x2201
WWW.WELLESLEYMA.GOV
BLYTHE C. ROBINSON
EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

SELECTMEN'S MEETING
TENTATIVE AGENDA - REVISED
Wellesley Town Hall – Juliani Room
7:00 P.M. Tuesday, January 16, 2018

1. 7:00 Citizen Speak
2. 7:05 Executive Director's Update
 - Approval of Minutes
 - Babson One Day License
3. 7:15 Public Hearing – Smith & Wollensky Common Victualler & All Alcohol License
4. 7:45 Follow Up on Library Renovation Project with Board of Trustees
5. 8:05 Review Draft Annual Town Meeting Warrant
6. 8:20 Discuss Selectmen's Policy & Procedures Manual
7. 8:35 New Business and Correspondence

Next Meeting Dates: Tuesday, January 23, 2018 7:00 pm
Monday, January 29, 2018 7:00 pm

1/12/2018

Black regular agenda items

Board of Selectmen Calendar – FY17

Date	Selectmen Meeting Items	Other Meeting Items
<i>1/15 Monday</i>	Town Hall Closed – MLK	MLK Breakfast- Monday 1/5 8:30-10:30 AM- Wellesley College
<i>1/22 Monday</i>	Wellesley Club	Friday 1/19 & Saturday 1/20- MMA Annual Meeting & Trade Show
<i>1/23 Tuesday</i>	Meeting MLP- Free Energy Audit Update to Board Discuss Investment Policy Police Sergeant Appointment Granite Street – Street Acceptance Discussion and Classification Executive Session - Health Insurance Accept Chapters 21-23 Health Care Wellesley Media - Vote to Request Kingsbury Room upgraded	
<i>1/29 Monday</i>	Meeting Execute ATM Warrant Discuss Unified Plan	Friday 1/26 8:30am Babson College Breakfast
<i>2/5 Monday</i>	Meeting	
<i>2/12 Monday</i>	Meeting	
<i>2/19 Monday</i>	Town Hall Closed – President’s Day	
<i>2/20 Tuesday</i>	Meeting	
<i>2/26 Monday</i>	Meeting Police Appointments for Sergeant and Lieutenant Positions	
<i>3/5 Monday</i>	Wellesley Club- Town Affairs Night	
<i>3/6 Tuesday</i>	Meeting	Tuesday 3/6- Town Election
<i>3/12 Monday</i>	Meeting	
<i>3/19 Monday</i>	Meeting	
<i>3/26 Monday</i>	ATM Starts	
<i>3/27 Tuesday</i>	ATM	
<i>4/2 Monday</i>	ATM	
<i>4/3 Tuesday</i>	ATM	
<i>4/9 Monday</i>	ATM	
<i>4/10 Tuesday</i>	ATM	
<i>4/16 Monday</i>	TOWN HALL CLOSED (Patriots Day)	

1/12/2018

Black regular agenda items

<i>Date</i>	<i>Selectmen Meeting Items</i>	<i>Other Meeting Items</i>
<i>4/23</i> <i>Monday</i>	ATM (If Needed)	
<i>4/24</i> <i>Tuesday</i>	ATM (If Needed)	
<i>4/30</i> <i>Monday</i>	ATM (If Needed)	
<i>5/7</i> <i>Monday</i>	Meeting	
<i>5/14</i> <i>Monday</i>	Meeting	
<i>5/21</i> <i>Monday</i>	Meeting	
<i>5/28</i> <i>Monday</i>	TOWN HALL CLOSED (Memorial Day)	
<i>6/4</i> <i>Monday</i>	Meeting	
<i>6/11</i> <i>Monday</i>	Meeting	
<i>6/18</i> <i>Monday</i>	Meeting	
<i>6/25</i> <i>Monday</i>	Meeting	

Notes

Quarterly updates

- *Traffic Committee (Deputy Chief Pilecki)*
- *Facilities Maintenance (Joe McDonough)*
- *Wellesley Club Dates 1/22/18, 3/5/18*

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Our regularly scheduled meeting will begin at 7:00 PM on Tuesday in the Juliani Room.

1. Citizen's Speak

2. Executive Director's Report

- Approval of minutes – in your packet are minutes from the November 27th meeting that are ready for approval.

MOVE to approve the minutes of the November 27, 2017 meeting.

- Babson One Day License – Babson College has applied for a one-day license to serve beer and wine at events on both April 26th and 27th. The event on the 26th is for the Needham Step Ups, and the Athletics Senior Awards Banquet will be held on April 27th, both in the Knight Auditorium. They have met all of the requirements the Town has for such an event and we recommend approval.

MOVE to approve a one-day license for Babson College on April 26, 2018 for the Needham Step Ups event, and on April 27, 2017 for the Athletics Senior Awards Banquet on April 27, 2018, both to be held in Knight Auditorium.

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EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

MEMORANDUM

DATE: January 12, 2018
TO: Board of Selectmen
FROM: Blythe C. Robinson, Executive Director
SUBJECT: Weekly Report

Below are various activities of our office and various departments that I would like to bring to your attention.

- We have had our first request of the year from DPW for additional snow and ice funds. As you may recall from last year, the municipal modernization act allowed a change of the approval process from the Board and Advisory Committee to the Executive Director. We agreed to do that, but that I would keep you apprised of the requests and details. In the correspondence section of the packet you'll find their first request for \$300,000. As you can see, they have spent a fair amount of money on fuel and salt getting supplies in for the beginning of the season, as well as repairs to equipment that is related to snow/ice. These have been the bulk of the costs, there were just two snow removal events and five events to treat roads before the large storm on Thursday.
- Rep. Alice Peisch has been successful in arranging a meeting with the Secretary of State's Office to discuss our on-going concerns about the handling of public records requests. Tom Harrington, Eric Reustle and myself will be attending that meeting with Alice on Tuesday afternoon to discuss the matter.
- The HR Board gave approval for us to hire the new Executive Assistant above the middle of the range at their meeting Monday night. The HR Department is in the process of conducting the reference and background checks so we can wrap up this process soon. Sandy Hobson went in for surgery today (Friday) for her shoulder and

should be out for at least two months, so we will be in a bit of a transition over the next month or so.

- Ellen, Meghan, Tom Harrington and I had a meeting with representatives from Gravestar this week interested in a longer term lease on the portion of the aqueduct that bisects the Whole Foods parking lot, which they lease from the Town. They are working on trying to improve the parking situation as well as improve their lease situation relative to financing. They own the house adjacent to the parking lot which they might look to remove for parking. We shared some thoughts and they may come back with a proposal that the whole board could discuss at a later date.
- Terry, Bonita Legassie and I had a very productive meeting with the vendor who manages our parking ticket collections. We've gotten clarity on the issues, and a plan of how to address the matter at Town Meeting.
- The package of information on the North 40 Meeting is included in your correspondence. There are a number of maps showing the well head sites and such that may not be easy to read in the form necessary for the FNM, so let us know if you'd like copies printed out. We will be amending the capital and debt schedule to include the cost of the capping in 2020, the timeline at which it needs to be completed.
- Just a reminder that Town Hall will be closed on Monday in observance of the Martin Luther King holiday.

1 **Board of Selectmen Meeting: November 27, 2017**

2 **Present: Gibbs, Morgan, Freiman, Ulfelder, Sullivan Woods**

3 **Also Present: Jop**

4 **Minutes Approved:**

5
6 **Warrants approved: 2018-020 in the amount of \$1,289,936.16**

7
8 **Meeting Documents:**

- 9 1. Agenda
- 10 2. Agenda Background Memorandum
- 11 3. BOS Calendar
- 12 4. Memo: Recommendation for Appt. of Lieutenant Scott Whittemore as Deputy Police Chief
- 13 5. Lieutenant Whittemore's Resume
- 14 6. Department of Public Works Benchmark Study
- 15 7. Department of Public Works Power Point Presentation
- 16 8. Draft letter to MassHousing RE: 148 Weston Road Site Eligibility
- 17 9. Redlined Version of Draft letter to MassHousing RE: 148 Weston Road Site Eligibility
- 18 10. Abutter letters RE: 148 Weston Road Letter
- 19 11. Minutes from October 23, 2017 for approval
- 20 12. Revised Minutes from September 18, 2017 for approval
- 21 13. Letter from Troop 185 requesting recognition for six members becoming Eagle Scouts
- 22 14. Proclamations Recognizing Six Scouts as Eagle Scouts
- 23 15. Approval Letter from Design Review Board for MWRA Cochituate Aqueduct Trail Sign.
- 24 16. MWRA Cochituate Aqueduct Trail Sign Request letter and Pictures of location
- 25 17. Two Letters of Police Commendations
- 26 18. Two Park Department Enforcement Letters
- 27 19. Letter from Paul R. Sullivan

28
29 **1. Call to Order and Citizen Speak**

30
31 Ms. Gibbs, Chair, called the Board of Selectmen meeting to order at 7:00 PM. Ms. Sullivan Woods noted
32 that Sunday, December 3, 2017 is the Holiday Stroll in downtown Wellesley. She encouraged everyone
33 to go to patron the shops, see the tree lighting and enjoy the festivities.

34
35 Citizen Speak

36
37 None.

38
39 **2. Deputy Police Chief Candidate Interview**

40
41 Ms. Gibbs gave a brief timeline on the opening of the position. Lieutenant Scott Whittemore provided a
42 brief overview of his biography and noted he completed his Masters in Criminal Justice. He also noted
43 that he graduated from the FBI academy in Executive Leadership. Ms. Gibbs then reviewed the interview
44 process before the Board began the questions.

45
46 Question 1- Mr. Ulfelder: The Town has moved away from civil service. What do you think the
47 advantages have been in moving away from civil service and how do you intend to keep diversification?

48
49 Response 1- Lt. Whittemore: Moving away from civil service allows us to look at a wider pool of
50 candidates. In civil service, you are limited to three candidates. Now we can look at all candidates and can
51 assess how candidates will proceed within the community. There are no surprises when they come in. We

52 specialize in nontraditional police work and this gives someone an opportunity to do such work. From the
53 last few candidates, this has worked out tremendously well. They are getting experience, they are polite,
54 energetic and happy to be here in Wellesley. Anytime we can widen the base, it will allow us to widen the
55 candidate base.

56
57 Question 2- Ms. Freiman: What would success look like for you a year from now?
58

59 Response 2- Lt. Whittemore: If I am able to mentor my replacement and insure that they are ready for the
60 position within a year would be a big sign of success. For me, moving from Sergeant to Lieutenant was a
61 big jump. It was intimidating at first, and I was fortunate to have a great mentor, Chief Pilecki, to get me
62 up to speed. I want to be that same person for whoever would take over for my current position. Success
63 would also be for me to develop stronger executive decision making abilities.
64

65 Question 3- Ms. Sullivan Woods: One of the things that interests me is that you have been mentored and
66 lived here a long time. What skills or management style do you have that will strengthen the leadership in
67 the police force?
68

69 Response 3- Lt. Whittemore: I am fortunate to bring to the table the function as the sounding board.
70 Currently between Chief Pilecki and I, we are able to discuss and find the best solution. I bring the
71 perspective of this not being a typical 9-5 job. I am a parent of kids in Town, I work in Town, and I live
72 in Town. I think Chief Pilecki is a transformational leader, that leads by example. I can bring in an
73 operational side to the police department. Chief Pilecki is always seeking everyone's input before making
74 a decision. He and I discuss things every day to determine the best course of action.
75

76 Question 4- Mr. Morgan: During our meeting you talked about challenges with elderly population
77 including an increasing population with limited English and capabilities. Your exemplary leadership in
78 social media has been noted as well. What do you see as the challenges or areas the department needs to
79 focus most on over the next 5-10 years as change happens?
80

81 Response 4- Lt. Whittemore: The department in general has already embraced the non-traditional police
82 role, which I believe we need to further. One of the challenges that we face is that more and more comes
83 to the Department such as elder affairs, development, traffic, mental illness. We need to stay current and
84 be ahead of the curve with training, policing, what reflects the community. A recent example is that we
85 brought an expert up on de-escalation. We need to be able to identify the trends, and provide training to
86 increase our officer's potential. How we meet the challenge is to be everywhere and a part of the
87 community. Our nontraditional role will increase, we need to embrace it, look for training, skills, and
88 experience from those we hire and those that currently are on the force.
89

90 Question 5- Ms. Gibbs: Situation: You receive an order from the Chief that is supported by the Selectmen
91 that you strongly disagree with. How would you react to receiving such an order and how would you
92 express the directive to your subordinates? If you disagreed with an order, would you try to discuss it with
93 the Chief and Selectmen, and if so, what would your approach be?
94

95 Response 5- Lt. Whittemore: I do not believe that situation has ever happened, but Chief Pilecki is open
96 to input. If I disagree with something I would make my thoughts known in private. I think he would take
97 my input. If at the end of the day I need to move forward with the directive, I will move forward. We are
98 always reviewing to make sure we are working and doing things the best possible way. My role is to sell
99 it to the officers to complete the assignment we have been given.
100

101 Question 5 follow up- Ms. Gibbs: Is there a directive you were not sure about, and how did you resolve it?
102

103 Response 5 Follow up- Lt. Whittemore: I can provide an example of this happening to me. Right now I
104 put the operational plans together such as the Boston Marathon, Parade, Turkey Trot, or other large
105 events. There have been times that people have come forward with suggestions after I write the plan
106 given they are the ones implementing the plans. When this happens, I review, adjust, and I move forward
107 with a better plan. I am always open to input and the most valuable input are those implementing the plan.
108

109 Question 6- Ms. Sullivan Woods: Imagine we are in a different budget scenario and you have an
110 opportunity to enhance a resource area in your department. Is there a particular need that you think would
111 benefit most from bolstering?
112

113 Response 6- Lt. Whittemore: The areas that stick out are Elder Affairs and Mental Health training. We
114 have a lot of officers going through crisis intervention training for mental health. If we could get all of our
115 officers through the training it would be great. The other area would be anything to do with schools.
116

117 Question 7- Mr. Morgan: Talk about your management style and what you would bring to the position. If
118 you could also, please compare your style to former Chief's styles as well.
119

120 Response 7- Lt. Whittemore: I lead from the front, I always have. I think leading by example is the
121 stronger leadership styles. I always respected the leaders that were out there with us, showing us how to
122 overcome obstacles, and proving us the tools to do that. My leadership style is to try to get everyone
123 onboard.
124

125 Question 8- Ms. Freiman: Along the line of leadership, can you tell us two to three traits or
126 characteristics of patrol officers that report to you that are the most important to you to gauge
127 performance?
128

129 Response 8- Lt. Whittemore: Civility and professionalism are important to me. Professional also includes
130 compassion. We are often times not seeing people on their best day. When you see someone civil and
131 responsible that embraces the non-traditional role and acts as more of a helper than a law enforcer, that
132 can de-escalate the situation. I would also include being responsible and accountable. Our officers are
133 accountable for their actions, and that breeds responsibility. Another would be honesty. We are going to
134 make mistakes, and when we own up to them it is much easier to move on if we identify what mistake
135 was made and how to avoid it in the future.
136

137 Question 9- Mr. Ulfelder: We spoke about the Police Department's relationship with the Schools as well
138 as the relationships with the parents through the schools here in Town. We are fortunate to live with a
139 community with a lot of resources. Can you explain where you see that relationship going and is there a
140 need to grow the number of officers working with the schools. Also, how do you deal with sometimes
141 difficult situations that can arise with the student population at the schools?
142

143 Response 9- Lt. Whittemore: In a perfect budget world, I would love to see a second school officer. The
144 current officer does a great job. Having a second officer dedicated to the elementary and middle school
145 population would allow us to expand our roles. It would also allow more focus more on the high school. I
146 am part of the Youth Academy; every year we bring 20-30 middle school student in to the department to
147 spend a week. This is a small portion of the student population; however, it has a big effect. To have the
148 students feel that the police are approachable and are able to have conversations with them are priceless.
149 In terms of difficult situations with school, having an officer at the school provides him to form a bond
150 with staff and students and makes the officer more approachable and trustworthy. This makes everything
151 much more proactive then reactive.
152

153 Question 10- Ms. Gibbs: What would you hope to bring or accomplish specifically as Deputy Chief,
154 perhaps something that is different than others before you?
155

156 Response 10- Lt. Whittemore: I have been fortunate to wear many hats. I was empowered by my
157 supervisors over the years. I would like to pass on what I am doing now to give them the opportunities
158 that I had. I like to empower the officers and let them run with what they want to. This allows them to
159 grow, expand their interests, and to do other things.
160

161 Ms. Gibbs noted that there were no other questions. She stated that the Board would be discussing of the
162 appointment and will plan on having Mr. Whittemore back after more discussion.
163

164 **3. Department of Public Works Benchmark Study Presentation**

165
166 Ms. Gibbs welcomed Mr. Mike Pakstis, DPW Director, Mr. Dave Cohen, DPW Assistant Director, and
167 Mr. Dave Donahue, DPW Board Member to join the meeting.
168

169 Mr. Donahue noted that one of the main issue with developing a benchmark study is that many
170 departments and towns measure things differently. The objective of the study was to learn, share, and
171 create best practices. This study was done in conjunction with the Towns of Natick and Needham.
172

173 Mr. Cohen reviewed the presentation. It was noted that the three towns paid for Ms. Judy Curby and
174 Gordon Martin to do the work to frame out the study and to do some of the initial data collection. The
175 Towns had agreed to meet monthly to discuss specific topics as well as collect monthly data. Meaningful
176 comparisons became a theme. Each community has different operational cultures. They are looking for
177 ways to find more comparative analysis. They did find some best practices to look into further. The
178 Towns will continue to meet on a quarterly basis. Mr. Cohen answered several questions posed by the
179 Board.
180

181 **4. Finalize 148 Weston Road 40B Site Eligibility Letter**

182
183 Ms. Jop walked through the changes made to the letter since it was last discussed at the Board meeting.
184 Once the board approves the draft it will be posted on the Town Website.
185

186 Ms. Sullivan Woods suggested moving fire access more to the front of the letter.
187

188 A resident from 33 Avon Road came before the Board to noted his concerns about the project. The
189 citizen noted that the traffic where he lives is already a problem without the two proposed 40Bs. He lives
190 near a train stop to Route 9 which is a cut through. He noted that he has no fenced in yard and there is not
191 a stop sign in front of his house. He noted that there have been communications regarding setting up radar
192 traps by his yard. He was also concerned about the train in the morning, and how adding 160 more
193 people to the commute would affect everyone. He chose this location due to the proximity to the train. It
194 seems that the developer of this project is looking out for themselves and not town residents. He noted
195 that Ms. Michelle Chalmers' video from World of Wellesley is confusing. It was clarified to the resident
196 that this video is related to a different 40B project. He feels like the 40B properties are putting everything
197 above the Town residents' properties. It was suggested that the resident reach out to Ms. Meghan Jop to
198 address questions and concerns regarding this 40B and others.
199

200 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to approve the**
201 **response from the Town to the MassHousing as proposed regarding the development at 148 Weston**
202 **Road.**
203

204 **5. Executive Director's Update**

205
206 Ms. Jop provided the update in the absents of Ms. Robinson. She reminded departments and Boards that
207 warrant articles are due by November 30th. The Town Meeting warrant will be open on December 4,
208 2017 at the next Monday Board of Selectmen meeting. She noted that the Town received a
209 Comprehensive Permit application for Delanson Circle. The public hearing on this will open on
210 December 21, 2017. She noted that Wednesday there is a Unified Plan open house at 7:00 PM in the
211 Great Hall.

212
213 **Approve and Modify Minutes**

214
215 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to approve the**
216 **minutes of October 23, 2017.**

217
218 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to amend the**
219 **minutes of September 18, 2017 as presented.**

220
221 **Eagle Scout Proclamation**

222
223 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to approve the**
224 **proclamations recognizing six scouts who have attained the rank of Eagle Scout.**

225
226 **6. MWRA Cochituate Aqueduct Trail Signs**

227
228 Ms. Jop provided a brief overview of the MWRA Cochituate Aqueduct Trail Signs and what needs
229 approval.

230
231 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to approve the**
232 **proposed interpretative signage for the Cochituate Aqueduct.**

233
234 **7. New Business/ Correspondence**

235
236 The Board of Selectmen meeting was adjourned at 9:00 p.m.



TOWN OF WELLESLEY

Application for Special License(s)

Date of Application: 12/6/17

Date of Event: 4/27/18

A special License is a temporary license issued pursuant to Chapter 635 of the Acts of 1982 to the responsible manager of any nonprofit organization conducting any indoor or outdoor activity or enterprise for the sale of alcoholic beverages.

Application fee for one or more applications filed on the same date: **\$25.00**
Fee for each license issued: **\$50.00**
Make checks payable to: Town of Wellesley

The undersigned hereby applies for a Special License for:

All Alcoholic Beverages Wine and Malt Beverages Only

APPLICANT INFORMATION

Name of Non-Profit Organization: Babson College

Address: 231 Forest Street, Babson Park, Wellesley, MA 02457-0310

Name of Event Manager: Jon Anderson Address: Babson College

Assistant Event Manager: Amanda Hellen Address: Babson College

EVENT INFORMATION

Event Name & Description (If multiple events, See Attachment1): Babson Athletics Senior Awards Banquet

Event Contact: Jon Anderson

Event Date: 4/27/17 Event

Location: Knight Auditorium

Occupancy: 500 Estimated Attendance: 225 indoor/Outdoor (circle one)

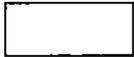
An 8X11" floor plan of the premises to be licensed must be submitted along with the

door

door



Food



Bar



door





TOWN OF WELLESLEY

Application for Special License(s)

Date of Application: 12/14/17

Date of Event: 4/26/18

A special License is a temporary license issued pursuant to Chapter 635 of the Acts of 1982 to the responsible manager of any nonprofit organization conducting any indoor or outdoor activity or enterprise for the sale of alcoholic beverages.

Application fee for one or more applications filed on the same date: **\$25.00**
 Fee for each license issued: **\$50.00**
 Make checks payable to: Town of Wellesley

The undersigned hereby applies for a Special License for:

- All Alcoholic Beverages Wine and Malt Beverages Only

APPLICANT INFORMATION

Name of Non-Profit Organization: Babson College

Address: 231 Forest Street, Babson Park, Wellesley, MA 02457-0310

Name of Event Manager: Molly Joyce Address: Babson College

Assistant Event Manager: _____ Address: Babson College

EVENT INFORMATION

Event Name & Description (if multiple events; See Attachment 1): Needham Steps Up

Event Contact: Steve Persico

Event Date: 4/26/18

Event Location: Babson College - Knight Auditorium

Occupancy: 1370 Estimated Attendance: 200 Indoor/Outdoor (circle one)

An 8X11" floor plan of the premises to be licensed must be submitted along with the application showing the exact location within the event area where alcoholic beverages will

Name of catering service responsible for service of alcoholic beverages:

Chartwells
Name

Babson College Campus
Address

Describe steps you have taken to ensure that the employees of the catering service or the individuals listed above have completed an alcoholic beverage server-training program or similar in-house training.

All servers must be TIPS trained and certified. Evidence of training must be provided prior to event.

Describe security precautions or police details if any:

Babson College Public Safety Officers are assigned to each event in accordance with the College's long-standing practice. The number of officers assigned to a particular event fluctuates based upon the number of anticipated attendees. Access to event location is controlled consistent with College policies based upon the type of event, the location and the number of anticipated attendees.

Babson College

Stephen Persico

Printed Name of Applicant

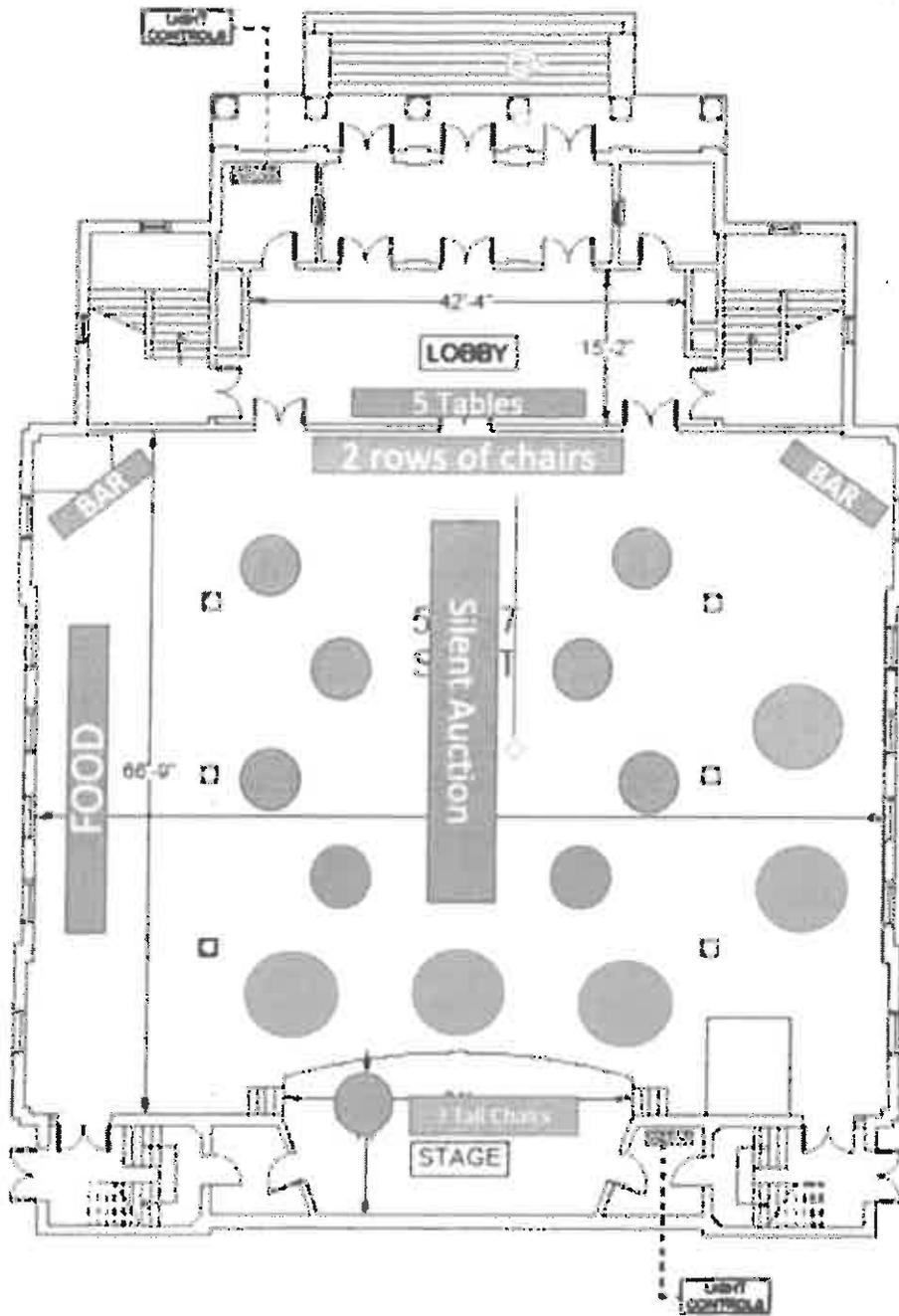
Its Assistant Director of Events

Applicant's Signature

Date

RETURN COMPLETED APPLICATION, FLOOR PLAN AND CHECK FOR FEES TO:

BOARD OF SELECTMEN
525 Washington Street
Wellesley, MA 02482
781-431-1019 ext 2204



3. Public Hearing – Smith & Wollensky Common Victualler & All Alcohol License

As anticipated, we have received a request from Smith & Wollensky for the Board to consider approval of a Common Victualler and All Alcohol license needed to open their restaurant in the space vacated by Blue Ginger.

The relevant portions of their application are included in the packet for your review, the particulars of which have not changed since they approached the board late last year to request a change in the number of seats in the bar area that the Board approved. All of their paperwork is in order, and should the board grant approval, the next step will be for our office to transmit this to the ABCC for final approval.

Staff has asked Smith and Wollensky to address the following questions prior to the meeting, and updated information will be sent to the Board.

1. The outside seating appears to have railings, for the required dividers necessary for the liquor license requirements. Can you verify they are removable and will not impact the sidewalk.
2. The outdoor seating area has tables with 4 seats – the area that is private on the sidewalks has a depth of 5-8 feet depending on the location. We need to maintain a 5-foot clearance for pedestrians and ADA access, please verify this is possible.

MOVE to approve both a Common Victualler and an On-Premises All Alcohol License to Smith & Wollensky of Wellesley LLC through December 31, 2018 and to name Peter Baker as Manager.



COMMON VICTUALLER LICENSE APPLICATION

Date Applied:	Date Approved:	Date Issued:
---------------	----------------	--------------

Office Use Only	Fees Paid:	Tax Cert:	Resumes:	T&P Info:	Plan:	Interview:
-----------------	------------	-----------	----------	-----------	-------	------------

The undersigned hereby applies for a Common Victualler License in accordance with the provisions of Massachusetts General Law 140, Section 2.

(PLEASE TYPE OR PRINT CLEARLY)

Name of Applicant: Smith & Wollensky of Wellesley LLC Date: December 15, 2017

D.O.B: NA S.S.N: NA Dr. Lic #: NA Fed. ID #: 82-2016624

Business Address: 583-589 Washington Street Wellesley, MA 02181

Home Address: 101 Station Landing, suite 100, Medford MA 02155

Business Telephone: 617-600-6336 Home Telephone: _____

Name & Location of Establishment: Smith & Wollensky

Applying for: Common Victualler License only _____ Common Victualler & Liquor License X

Common Victualler & Wine & Malt _____

Enclose Copy of Floor Plan

Size of Floor Space (square feet.): 3718 Number of Seats: 246 Number of Employees: 80

CHECK ONE (If you are unsure ask the Building Department)

No Change of Use: X Partial Change of Use: _____ Full Change of Use: _____ New Use: _____

(See attached details regarding Required Traffic & Parking Information.)

PLAN REVIEW AND/OR PRELIMINARY APPROVAL (Required Before Common Victualler License will be Approved)

Reviewing Department	Signature of Approving Authority	Date of Plan Review/Approval
Building Department:		
Health Department:		
Fire Department:		
Design Review:		

COMMON VICTUALLER LICENSE APPLICATION (continued)

What will be the hours of operation? Friday ~ Saturday 11³⁰AM - 11PM
Sunday 12PM - 9PM, Monday ~ Thursday 11³⁰AM - 10PM

Time(s) of Peak Customer Activity Noon to 1³⁰PM; 6PM to 8PM

Est. Number of Customers at Peak Time(s): 180 Est. Number of Employees at Peak Time(s): 40

What provisions have been made for trash removal? No changes

How much parking is needed? 20 spaces

How will parking be provided? Parking lot behind, street parking on Washington Street, Public Parking lot

What are delivery times? Monday ~ Saturday 7AM to 11AM
No deliveries on Sundays

I the undersigned state that the information provided in this application, and associated attachments, is true and accurate to the best of my knowledge:

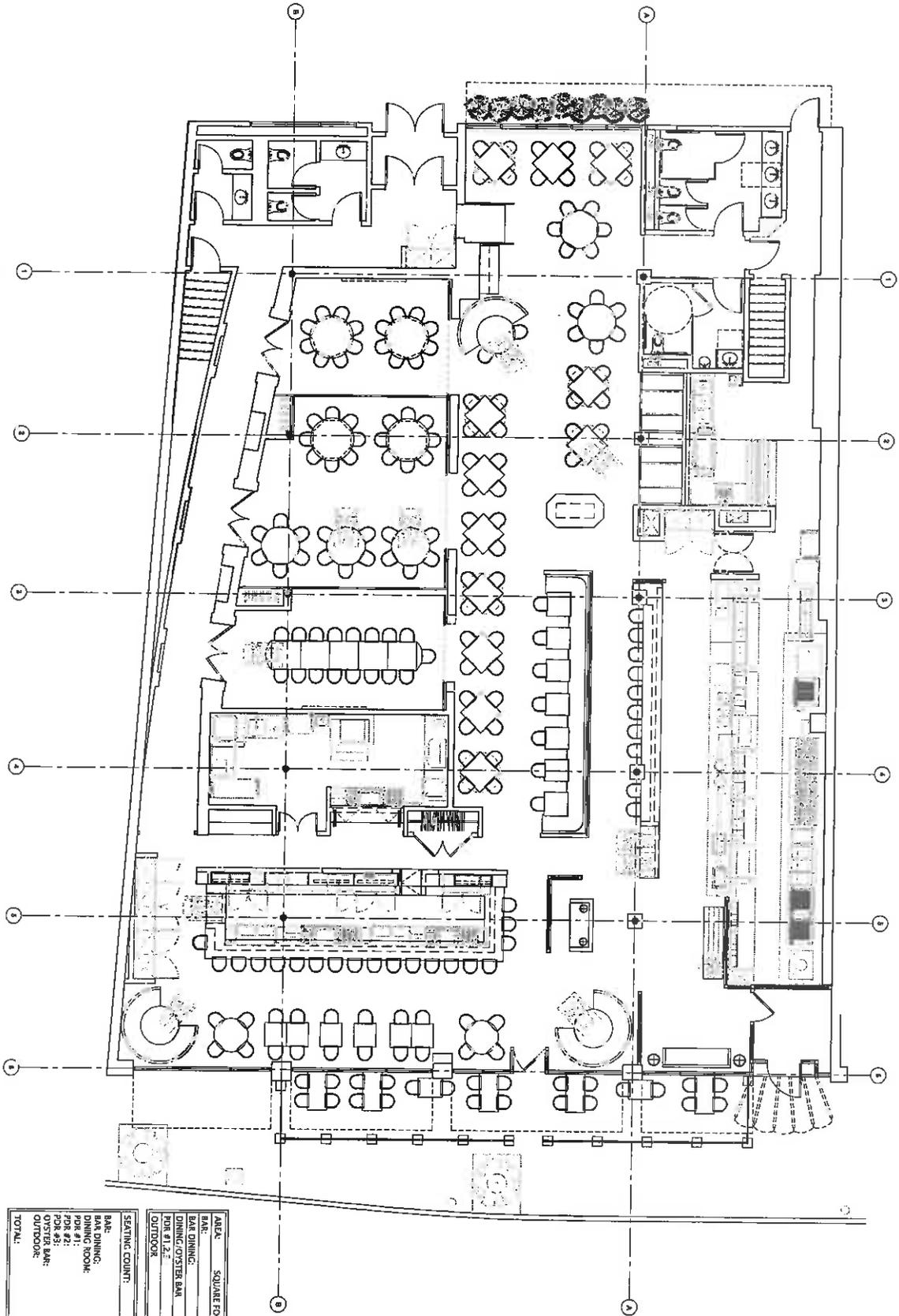
Signature: [Signature] Printed Name: Catherine White Date: 12.15.2017

Note: No Common Victualler License will be approved until the applicant addresses all issues and/or concerns to the satisfaction of the Board of Selectmen; and no CVL will be issued until all required inspections have been conducted, permits granted, and final approvals given.

FOR OFFICE USE ONLY

FINAL PERMITS/APPROVALS GRANTED (Required Before CVL will be Issued)

Approving Department	Yes	No	If "No," Reason Why	Date of Final Approval
Building Department:				
Health Department:				
Fire Department:				
Design Review:				



AREA	SQUARE FOOTAGE
BAR	276
BAR DINING	566
DINING/OYSTER BAR	1822
PDR #1, 2, 3	894
OUTDOOR	350
SEATING COUNT:	
BAR	20
BAR DINING	32
DINING	90
PDR #1	30
PDR #2	34
PDR #3	16
OYSTER BAR	12
OUTDOOR	24
TOTAL:	246



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 239 Causeway Street
 Boston, MA 02114
www.mass.gov/abcc

APPLICATION FOR A RETAIL ALCOHOLIC BEVERAGES LICENSE

Please complete this entire application, leaving no fields blank. If field does not apply to your situation, please write N/A.

1. NAME OF PROPOSED LICENSEE (Business Contact)

Smith & Wollensky of Wellesley, LLC

This is the corporation or LLC which will hold the license, not the individual submitting this application. If you are applying for this license as a sole proprietor, not an LLC, corporation or other legal entity, you may enter your personal name here.

2. RETAIL APPLICATION INFORMATION

There are two ways to obtain an alcoholic beverages license in the Commonwealth of Massachusetts, either by obtaining an existing license through a transfer or by applying for a new license.

Are you applying for a new license New Transfer or the transfer of an existing license?

If applying for a new license, are you applying for this license pursuant to special legislation?

Yes No

Chapter

Acts of

If transferring, please indicate the current ABCC license number you are seeking to obtain:

N/A

If transferring, by what method is the license being transferred?

3. LICENSE INFORMATION / QUOTA CHECK

City/Town

Wellesley

On/Off-Premises

On-Premises

TYPE

\$12 Restaurant

CATEGORY

All Alcoholic Beverages

CLASS

Annual

4. APPLICATION CONTACT

The application contact is required and is the person who will be contacted with any questions regarding this application.

First Name: Melissa

Middle:

Last Name: Lee

Title: Employee

Primary Phone:

617.600.6336

Email: mlee@swrg.com

5. OWNERSHIP

Please list all individuals or entities with a direct or indirect, beneficial or financial interest in this license.

An individual or entity has a **direct beneficial interest** in a license when the individual or entity owns or controls any part of the license. For example, if John Smith owns Smith LLC, a licensee, John Smith has a direct beneficial interest in the license.

An individual or entity has an **indirect beneficial interest** if the individual or entity has 1) any ownership interest in the license through an intermediary, no matter how removed from direct ownership, 2) any form of control over part of a license no matter how attenuated, or 3) otherwise benefits in any way from the license's operation. For Example, Jane Doe owns Doe Holding Company Inc., which is a shareholder of Doe LLC, the license holder. Jane Doe has an indirect interest in the license.

A. All individuals listed below are required to complete a **Beneficial Interest Contact - Individual** form.

B. All entities listed below are required to complete a **Beneficial Interest Contact - Organization** form.

C. Any individual with any ownership in this license and/or the proposed manager of record must complete a **CORI Release Form**.

Name	Title / Position	% Owned	Other Beneficial Interest
The Smith & Wollensky Restaurant	Other	100%	
Dany Advisory Partners Limited	Partner		

For additional space, please use next page

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGES LICENSE

7. BUSINESS CONTACT

The Business Contact is the proposed licensee. If you are applying as a Sole Proprietor (the license will be held by an individual, not a business), you should use your own name as the entity name.

* Please see last page of application for required documents based on Legal Structure *

Entity Name: FEIN:

DBA: Fax Number:

Primary Phone: Email:

Alternative Phone: Legal Structure of Entity:

Business Address (Corporate Headquarters)

Check here if your Business Address is the same as your Premises Address

Street Number: Street Name:

City/Town: State:

Zip Code: Country:

Mailing Address

Check here if your Mailing Address is the same as your Premises Address

Street Number: Street Name:

City/Town: State:

Zip Code: Country:

Is the Entity a Massachusetts Corporation? Yes No

If no, is the Entity registered to do business in Massachusetts? Yes No

If no, state of incorporation:

Other Beneficial Interest

Does the proposed licensee have a beneficial interest in any other Massachusetts Alcoholic Beverages Licenses? Yes No

If yes, please complete the following table.

Name of License	Type of License	License Number	Premises Address
	<input type="text"/>		

Prior Disciplinary Action:

Has any alcoholic beverages license owned by the proposed licensee ever been disciplined for an alcohol related violation?

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGES LICENSE

8. MANAGER CONTACT

The Manager Contact is required and is the individual who will have day-to-day, operational control over the liquor license.

Salutation First Name Middle Name Last Name Suffix

Social Security Number Date of Birth

Primary Phone: Email:

Mobile Phone: Place of Employment

Alternative Phone: Fax Number

Citizenship / Residency / Background Information of Proposed Manager

<p>Are you a U.S. Citizen? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Have you ever been convicted of a state, federal, or military crime? <input type="radio"/> Yes <input checked="" type="radio"/> No <i>If yes, attach an affidavit that lists your convictions with an explanation for each</i></p> <p>Have you ever been Manager of Record of a license to sell alcoholic beverages? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>If yes, please list the licenses for which you are the <u>current</u> or <u>proposed</u> manager: <input type="text"/></p>	<p>Do you have direct, indirect, or financial interest in this license? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>If yes, percentage of interest <input type="text"/></p> <p>If yes, please indicate type of Interest (check all that apply):</p> <table border="0"> <tr> <td><input type="checkbox"/> Officer</td> <td><input type="checkbox"/> Sole Proprietor</td> </tr> <tr> <td><input type="checkbox"/> Stockholder</td> <td><input type="checkbox"/> LLC Manager</td> </tr> <tr> <td><input type="checkbox"/> LLC Member</td> <td><input type="checkbox"/> Director</td> </tr> <tr> <td><input type="checkbox"/> Partner</td> <td><input type="checkbox"/> Landlord</td> </tr> <tr> <td><input type="checkbox"/> Contractual</td> <td><input type="checkbox"/> Revenue Sharing</td> </tr> <tr> <td><input type="checkbox"/> Management Agreement</td> <td><input type="checkbox"/> Other</td> </tr> </table>	<input type="checkbox"/> Officer	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Stockholder	<input type="checkbox"/> LLC Manager	<input type="checkbox"/> LLC Member	<input type="checkbox"/> Director	<input type="checkbox"/> Partner	<input type="checkbox"/> Landlord	<input type="checkbox"/> Contractual	<input type="checkbox"/> Revenue Sharing	<input type="checkbox"/> Management Agreement	<input type="checkbox"/> Other
<input type="checkbox"/> Officer	<input type="checkbox"/> Sole Proprietor												
<input type="checkbox"/> Stockholder	<input type="checkbox"/> LLC Manager												
<input type="checkbox"/> LLC Member	<input type="checkbox"/> Director												
<input type="checkbox"/> Partner	<input type="checkbox"/> Landlord												
<input type="checkbox"/> Contractual	<input type="checkbox"/> Revenue Sharing												
<input type="checkbox"/> Management Agreement	<input type="checkbox"/> Other												

Please indicate how many hours per week you intend to be on the licensed premises

Employment Information of Proposed Manager

Please provide your employment history for the *past 10 years*

Date(s)	Position	Employer	Address	Phone
Feb 2017 - Present	General Manager	Smith & Wollensky	290 Congress Street, Boston MA 02210	617.778.2200
2014 - 2016	General Manager	Grill 23 & Bar	161 Berkeley Street, Boston MA 02116	617.542.2255
2012 - 2014	General Manager	Post 390 Restaurant	406 Stuart Street, Boston MA 02116	617.399.0015
2010 - 2012	General Manager	Harvest Restaurant	44 Brattle Street, Cambridge MA 02138	617.868.2255
2009 - 2010	General Manager	The Met Club	1210 Boylston St, Chestnut Hill MA 02467	617.731.0600

Prior Disciplinary Action of Proposed Manager

Have you ever been involved directly or indirectly in an alcoholic beverages license that was subject to disciplinary action? If yes, please complete the following:

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGES LICENSE

9. FINANCIAL INFORMATION

Please provide information about associated costs of this license.

Associated Costs

A. Purchase Price for Building/Land	\$0
B. Purchase Price for any Business Assets	\$0
C. Costs of Renovations/Construction	\$1,700,00
D. Purchase Price of Inventory	\$250,000
E. Initial Start-Up Costs	\$250,000
F. Other (Please specify)	\$1,300,000
G. Total Cost (Add lines A-F)	\$3,500,000

Please note, the total amount of **Cash Investment** (top right table) plus the total amount of **Financing** (bottom right table) must be equal to or greater than the **Total Cost** (line G above).

Please provide information about the sources of cash and/or financing for this transaction

Source of Cash Investment

Name of Contributor	Amount of Contribution
Smith & Wollensky Restaurant	\$3,500,000
Total:	\$3,500,000

Source of Financing

Name of Lender	Amount	Does the lender hold an interest in any MA alcoholic beverages licenses?	If yes, please provide ABCC license number of lender
Northern Bank & Trust	\$0	Yes	00560-RS-0116
			00603-RS-0116
Total:	\$0		

10. PLEDGE INFORMATION

Are you seeking approval for a pledge? Yes No

Please indicate what you are seeking to pledge (check all that apply)

License Stock / Beneficial Interest Inventory

To whom is the pledge is being made:

Does the lender have a beneficial interest in this license?

Yes No

Does the lease require a pledge of this license?

Yes No

APPLICANT'S STATEMENT

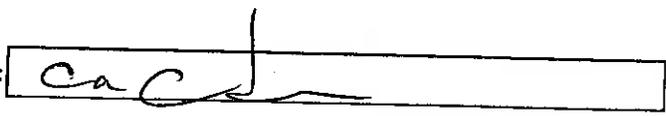
I, Catherine White the: sole proprietor; partner; corporate principal; LLC/LLP member
Authorized Signatory

of Smith & Wollensky of Wellesley, hereby submit this application for Retail Alcoholic Beverage License
Name of the Entity/Corporation Transaction(s) you are applying for

(hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statement and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises does not violate any requirement of the ABCC or other state law or local ordinances;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the Application information as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of, the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.

Signature: 

Date: November 28, 2017

Title: Chief Financial Officer

ALCOHOLIC BEVERAGES CONTROL COMMISSION

BENEFICIAL INTEREST CONTACT - Individual (Formerly known as a Personal Information Form)

Please complete a Beneficial Interest - Individual sheet for all individual(s) who have a direct or indirect beneficial interest, with or without ownership, in this license. This includes people with a financial interest and people without financial interest (i.e. board of directors for not-for-profit clubs). All individuals with direct or indirect financial interest must also submit a CORI Authorization Form.

An individual with direct beneficial interest is defined as someone who has interest directly in the proposed licensee. For example, if ABC Inc is the proposed licensee, all individuals with interest in ABC Inc are considered to have direct beneficial interest in ABC Inc (the proposed licensee).

An individual with indirect beneficial interest is defined as someone who has ownership in a parent level company of the proposed licensee. For example, if ABC Inc is the proposed licensee and is 100% owned by XYZ Inc, all individuals with interest in XYZ Inc are considered to have an indirect beneficial interest in ABC Inc (the proposed licensee).

Salutation First Name Middle Name Last Name Suffix

Title: Social Security Number Date of Birth

Primary Phone: Email:

Mobile Phone: Fax Number

Alternative Phone:

Business Address

Street Number: Street Name:

City/Town: State:

Zip Code: Country:

Mailing Address

Check here if your Mailing Address is the same as your Business Address

Street Number: Street Name:

City/Town: State:

Zip Code: Country:

Types of Interest (select all that apply)

- Contractual
- Director
- Landlord
- LLC Manager
- LLC Member
- Management Agreement
- Officer
- Partner
- Revenue Sharing
- Sole Proprietor
- Stockholder
- Other

Citizenship / Residency Information

Are you a U.S. Citizen? Yes No

Are you a Massachusetts Resident? Yes No

Criminal History

Have you ever been convicted of a state, federal, or military crime? Yes No

If yes, please provide an affidavit explaining the charges.

ALCOHOLIC BEVERAGES CONTROL COMMISSION

BENEFICIAL INTEREST CONTACT - Individual (continued)

Ownership / Interest

Using the definition above, do you hold a direct Direct Indirect or indirect interest in the proposed licensee?

If you hold a direct beneficial interest in the proposed licensee, please list the % of interest you hold.

If you hold an indirect beneficial interest in this license, please complete the Ownership / Interest Table below.

Ownership / Interest

If you hold an indirect interest in the proposed licensee, please list the organization(s) you hold a direct interest in which, in turn, hold a direct or indirect interest in the proposed licensee. These generally include parent companies, holding companies, trusts, etc. A Beneficial Interest - Organization Form will need to be completed for each entity listed below.

Name of Beneficial Interest - Organization	FEIN
The Smith & Wollensky Restaurant Group, Inc.	58-2350980
SWRG Acquisition Corp.	38-3988279
SWRG US LP	32-0484868

Other Beneficial Interest

List any indirect or indirect beneficial or financial interest you have in any other Massachusetts Alcoholic Beverages License(s).

Name of License	Type of License	License Number	Premises Address
Smith & Wollensky Atlantic Wharf	§12 On Premises	00560-RS-0116	290 Congress Street Boston MA 02210
S & W of Boston	§12 On Premises	00603-RS-0116	101 Arlington Street Boston MA 02116

Familial Beneficial Interest

Does any member of your immediate family have ownership interest in any other Massachusetts Alcoholic Beverages Licenses? Immediate family includes parents, siblings, spouse and spouse's parents. Please list below.

Relationship to You	ABCC License Number	Type of Interest (choose primary function)	Percentage of Interest

Prior Disciplinary Action

Have you ever been involved directly or indirectly in an alcoholic beverages license that was subject to disciplinary action? If yes, please complete the following:

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

ALCOHOLIC BEVERAGES CONTROL COMMISSION

BENEFICIAL INTEREST CONTACT - Individual (Formerly known as a Personal Information Form)

Please complete a Beneficial Interest - Individual sheet for all individual(s) who have a direct or indirect beneficial interest, with or without ownership, in this license. This includes people with a financial interest and people without financial interest (i.e. board of directors for not-for-profit clubs). All individuals with direct or indirect financial interest must also submit a CORI Authorization Form.

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An individual with indirect beneficial interest is defined as someone who has ownership in a parent level company of the proposed licensee. For example, if ABC Inc is the proposed licensee and is 100% owned by XYZ Inc, all individuals with interest in XYZ Inc are considered to have an indirect beneficial interest in ABC Inc (the proposed licensee).

Salutation First Name Middle Name Last Name Suffix

Title: Social Security Number Date of Birth

Primary Phone: Email:

Mobile Phone: Fax Number

Alternative Phone:

Business Address

Street Number: Street Name:

City/Town: State:

Zip Code: Country:

Mailing Address

Check here if your Mailing Address is the same as your Business Address

Street Number: Street Name:

City/Town: State:

Zip Code: Country:

Types of Interest (select all that apply)

- Contractual
- Director
- Landlord
- LLC Manager
- LLC Member
- Management Agreement
- Officer
- Partner
- Revenue Sharing
- Sole Proprietor
- Stockholder
- Other

Citizenship / Residency Information

Are you a U.S. Citizen? Yes No

Are you a Massachusetts Resident? Yes No

Criminal History

Have you ever been convicted of a state, federal, or military crime? Yes No

If yes, please provide an affidavit explaining the charges.

ALCOHOLIC BEVERAGES CONTROL COMMISSION

BENEFICIAL INTEREST CONTACT - Individual (continued)

Ownership / Interest

Using the definition above, do you hold a direct or indirect interest in the proposed licensee?

Direct Indirect

If you hold a direct beneficial interest in the proposed licensee, please list the % of interest you hold.

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If you hold an indirect beneficial interest in this license, please complete the Ownership / Interest Table below.

Ownership / Interest

If you hold an indirect interest in the proposed licensee, please list the organization(s) you hold a direct interest in which, in turn, hold a direct or indirect interest in the proposed licensee. These generally include parent companies, holding companies, trusts, etc. A Beneficial Interest - Organization Form will need to be completed for each entity listed below.

Name of Beneficial Interest - Organization	FEIN
The Smith & Wollensky Restaurant Group, Inc.	58-2350980
SWRG Acquisition Corp.	38-3988279
SWRG US LP	32-0484868

Other Beneficial Interest

List any indirect or indirect beneficial or financial interest you have in any other Massachusetts Alcoholic Beverages License(s).

Name of License	Type of License	License Number	Premises Address
Smith & Wollensky Atlantic Wharf	\$12 On Premises	00560-RS-0116	290 Congress Street Boston MA 02210
S & W of Boston	\$12 On Premises	00603-RS-0116	101 Arlington Street Boston MA 02116

Familial Beneficial Interest

Does any member of your immediate family have ownership interest in any other Massachusetts Alcoholic Beverages Licenses? Immediate family includes parents, siblings, spouse and spouse's parents. Please list below.

Relationship to You	ABCC License Number	Type of Interest (choose primary function)	Percentage of Interest

Prior Disciplinary Action

Have you ever been involved directly or indirectly in an alcoholic beverages license that was subject to disciplinary action? If yes, please complete the following:

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

ALCOHOLIC BEVERAGES CONTROL COMMISSION

BENEFICIAL INTEREST CONTACT - Individual (Formerly known as a Personal Information Form)

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Salutation First Name Middle Name Last Name Suffix

Title: Social Security Number Date of Birth

Primary Phone: Email:

Mobile Phone: Fax Number

Alternative Phone:

Business Address

Street Number: Street Name:

City/Town: State:

Zip Code: Country:

Mailing Address

Check here if your Mailing Address is the same as your Business Address

Street Number: Street Name:

City/Town: State:

Zip Code: Country:

Types of Interest (select all that apply)

- | | | | |
|--------------------------------------|---|---|--------------------------------------|
| <input type="checkbox"/> Contractual | <input checked="" type="checkbox"/> Director | <input type="checkbox"/> Landlord | <input type="checkbox"/> LLC Manager |
| <input type="checkbox"/> LLC Member | <input type="checkbox"/> Management Agreement | <input checked="" type="checkbox"/> Officer | |
| <input type="checkbox"/> Partner | <input type="checkbox"/> Revenue Sharing | <input type="checkbox"/> Sole Proprietor | <input type="checkbox"/> Stockholder |
| | | | <input type="checkbox"/> Other |

Citizenship / Residency Information

Are you a U.S. Citizen? Yes No

Are you a Massachusetts Resident? Yes No

Criminal History

Have you ever been convicted of a state, federal, or military crime? Yes No

If yes, please provide an affidavit explaining the charges.

ALCOHOLIC BEVERAGES CONTROL COMMISSION

BENEFICIAL INTEREST CONTACT - Individual (continued)

Ownership / Interest

Using the definition above, do you hold a direct or indirect interest in the proposed licensee? Direct Indirect

If you hold a direct beneficial interest in the proposed licensee, please list the % of interest you hold.

If you hold an indirect beneficial interest in this license, please complete the Ownership / Interest Table below.

Ownership / Interest

If you hold an indirect interest in the proposed licensee, please list the organization(s) you hold a direct interest in which, in turn, hold a direct or indirect interest in the proposed licensee. These generally include parent companies, holding companies, trusts, etc. A Beneficial Interest - Organization Form will need to be completed for each entity listed below.

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Other Beneficial Interest

List any indirect or indirect beneficial or financial interest you have in any other Massachusetts Alcoholic Beverages License(s).

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S & W of Boston	\$12 On Premises	00603-RS-0116	101 Arlington Street Boston MA 02116

Familial Beneficial Interest

Does any member of your immediate family have ownership interest in any other Massachusetts Alcoholic Beverages Licenses? Immediate family includes parents, siblings, spouse and spouse's parents. Please list below.

Relationship to You	ABCC License Number	Type of Interest (choose primary function)	Percentage of Interest

Prior Disciplinary Action

Have you ever been involved directly or indirectly in an alcoholic beverages license that was subject to disciplinary action? If yes, please complete the following:

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGE LICENSE

BENEFICIAL INTEREST - Organization

Please complete a Beneficial Interest - Organization sheet for all organization(s) who have a direct or indirect beneficial interest, with or without ownership, in this license.

Example:

ABC Inc. is applying for a liquor license. ABC Inc. is 100% owned by XYZ Inc., which is 100% owned by 123 Inc. XYZ Inc. is considered to have a direct beneficial interest in the proposed licensee (ABC Inc.) and 123 Inc. is considered to have indirect beneficial interest in the proposed licensee (ABC Inc.). Both XYZ Inc. and 123 Inc. should complete a Beneficial Interest - Organization Form.

Entity Name: FEIN:

Primary Phone: Fax Number:

Alternative Phone: Email:

Business Address

Street Number: Street Name:

City/Town: State:

Zip Code: Country:

Mailing Address

Check here if your Mailing Address is the same as your Business Address

Street Number: Street Name:

City/Town: State:

Zip Code: Country:

Publicly Traded

Is this organization publicly traded? Yes No

Ownership / Interest

Using the definition above, does this organization hold a direct or indirect interest in the proposed licensee? Direct Indirect

If this organization holds a direct beneficial interest in the proposed licensee, please list the % of interest it holds.

If you hold an indirect beneficial interest in this license, please complete the Ownership / Interest Table on the next page.

Ownership / Interest

If this organization holds an indirect interest in the proposed licensee, please list the organization(s) it holds a direct interest in which, in turn, hold a direct or indirect interest in the proposed licensee. These generally include parent companies, holding companies, trusts, etc. A Beneficial Interest - Organization Form will need to be completed for each entity listed below.

Name of Beneficial Interest - Organization	FEIN

Other Beneficial Interest

List any indirect or indirect beneficial or financial interest this entity has in any other Massachusetts Alcoholic Beverages License(s).

Name of License	Type of License	License Number	Premises Address
Smith & Wollensky Atlantic Wharf	\$12 On Premises <input type="checkbox"/>	00560-RS-0116	290 Congress Street, Boston MA 02210
S & W of Boston	\$12 On Premises <input type="checkbox"/>	00603-RS-0116	101 Arlington Street, Boston MA 02116
	<input type="checkbox"/>		

Prior Disciplinary Action

Has this entity ever been involved directly or indirectly in an alcoholic beverages license that was subject to disciplinary action? If yes, please complete the following:

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGE LICENSE

BENEFICIAL INTEREST - Organization

Please complete a Beneficial Interest - Organization sheet for all organization(s) who have a direct or indirect beneficial interest, with or without ownership, in this license.

Example:

ABC Inc. is applying for a liquor license. ABC Inc. is 100% owned by XYZ Inc., which is 100% owned by 123 Inc. XYZ Inc. is considered to have a direct beneficial interest in the proposed licensee (ABC Inc.) and 123 Inc. is considered to have indirect beneficial interest in the proposed licensee (ABC Inc.). Both XYZ Inc. and 123 Inc. should complete a Beneficial Interest - Organization Form.

Entity Name: FEIN:

Primary Phone: Fax Number:

Alternative Phone: Email:

Business Address

Street Number: Street Name:

City/Town: State:

Zip Code: Country:

Mailing Address

Check here if your Mailing Address is the same as your Business Address

Street Number: Street Name:

City/Town: State:

Zip Code: Country:

Publicly Traded

Is this organization publicly traded? Yes No

Ownership / Interest

Using the definition above, does this organization hold a direct or indirect interest in the proposed licensee? Direct Indirect

If this organization holds a direct beneficial interest in the proposed licensee, please list the % of interest it holds.

If you hold an indirect beneficial interest in this license, please complete the Ownership / Interest Table on the next page.

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGE LICENSE

BENEFICIAL INTEREST - Organization

Please complete a Beneficial Interest - Organization sheet for all organization(s) who have a direct or indirect beneficial interest, with or without ownership, in this license.

Example:

ABC Inc. is applying for a liquor license. ABC Inc. is 100% owned by XYZ Inc., which is 100% owned by 123 Inc. XYZ Inc. is considered to have a direct beneficial interest in the proposed licensee (ABC Inc.) and 123 Inc. is considered to have indirect beneficial interest in the proposed licensee (ABC Inc.). Both XYZ Inc. and 123 Inc. should complete a Beneficial Interest - Organization Form.

Entity Name: FEIN:

Primary Phone: Fax Number:

Alternative Phone: Email:

Business Address

Street Number: Street Name:

City/Town: State:

Zip Code: Country:

Mailing Address

Check here if your Mailing Address is the same as your Business Address

Street Number: Street Name:

City/Town: State:

Zip Code: Country:

Publicly Traded

Is this organization publicly traded? Yes No

Ownership / Interest

Using the definition above, does this organization hold a direct or indirect interest in the proposed licensee? Direct Indirect

If this organization holds a direct beneficial interest in the proposed licensee, please list the % of interest it holds.

If you hold an indirect beneficial interest in this license, please complete the Ownership / Interest Table on the next page.

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGE LICENSE

BENEFICIAL INTEREST - Organization

Please complete a Beneficial Interest - Organization sheet for all organization(s) who have a direct or indirect beneficial interest, with or without ownership, in this license.

Example:

ABC Inc. is applying for a liquor license. ABC Inc. is 100% owned by XYZ Inc., which is 100% owned by 123 Inc. XYZ Inc. is considered to have a direct beneficial interest in the proposed licensee (ABC Inc.) and 123 Inc. is considered to have indirect beneficial interest in the proposed licensee (ABC Inc.). Both XYZ Inc. and 123 Inc. should complete a Beneficial Interest - Organization Form.

Entity Name:	SWRG US GP LLP	FEIN:	35-2551830
Primary Phone:	617.600.3607	Fax Number:	
Alternative Phone:	617.600.6336	Email:	mlee@swrg.com

Business Address

Street Number:	72	Street Name:	Merrion Square
City/Town:	Dublin 2	State:	
Zip Code:		Country:	Ireland

Mailing Address

Check here if your Mailing Address is the same as your Business Address

Street Number:	101	Street Name:	Station Landing, Suite 100
City/Town:	Medford	State:	MA
Zip Code:	02155	Country:	United States

Publicly Traded

Is this organization publicly traded? Yes No

Ownership / Interest

Using the definition above, does this organization hold a direct or indirect interest in the proposed licensee? Direct Indirect

If this organization holds a direct beneficial interest in the proposed licensee, please list the % of interest it holds.

50.8%

If you hold an indirect beneficial interest in this license, please complete the Ownership / Interest Table on the next page.

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGE LICENSE

BENEFICIAL INTEREST - Organization

Please complete a Beneficial Interest - Organization sheet for all organization(s) who have a direct or indirect beneficial interest, with or without ownership, in this license.

Example:

ABC Inc. is applying for a liquor license. ABC Inc. is 100% owned by XYZ Inc., which is 100% owned by 123 Inc. XYZ Inc. is considered to have a direct beneficial interest in the proposed licensee (ABC Inc.) and 123 Inc. is considered to have indirect beneficial interest in the proposed licensee (ABC Inc.). Both XYZ Inc. and 123 Inc. should complete a Beneficial Interest - Organization Form.

Entity Name: Danu Advisory Partners Limited FEIN: 98-1384102
Primary Phone: 617.600.3607 Fax Number:
Alternative Phone: 617.600.6336 Email: mlee@swrg.com

Business Address

Street Number: 39/40 Street Name: Dawson Street
City/Town: Dublin 2 State:
Zip Code: Country: Ireland

Mailing Address

Check here if your Mailing Address is the same as your Business Address

Street Number: 101 Street Name: Station Landing, Suite 100
City/Town: Medford State: MA
Zip Code: 02155 Country: United States

Publicly Traded

Is this organization publicly traded? Yes No

Ownership / Interest

Using the definition above, does this organization hold a direct or indirect interest in the proposed licensee? Direct Indirect

If this organization holds a direct beneficial interest in the proposed licensee, please list the % of interest it holds. 39.3%

If you hold an indirect beneficial interest in this license, please complete the Ownership / Interest Table on the next page.

4. Follow Up on Library Renovation Project with Board of Trustees

In late December Jack Morgan, Mike Hluchyj, and I met with three of the Library Trustees and Director Jamie Jurgensen to discuss the Library's renovation project. We reviewed a debt schedule for the Town that was in process at that time, and the challenges of funding all of the projects being proposed for the upcoming years. We indicated to them that while the Selectmen had not discussed the funding of this project in a meeting, we were not confident that funding the project for FY19 would gain support, but that the material handler probably could. As a result of the discussion, the Chair asked that the Trustees be able to come and discuss this with the Selectmen prior to the warrant being executed.

NO MOTION

5. Review Draft Annual Town Meeting Warrant

Since the Board's meeting on Wednesday afternoon, the list of warrant articles has been updated for two reasons. First, as requested, the PBC articles for Town Hall and the Middle School Steam pipes have been grouped and moved to the end of that section of the warrant, and the article for the weed harvester has been removed. At the Department Head meeting NRC clarified that one was not required for purchase this year.

At the meeting, Ellen would like to discuss with the Board whether or not the Board wishes to take a position on all of the articles which the Board has not proposed, and when we'd like to have proposers of articles come into a board meeting to present their article for discussion.

The latest list of warrant articles and the document itself is included for your review.

NO MOTION

2018 Annual Town Meeting Warrant Articles			
	Description	Sponsor	
1	Choose Moderator & Receive Reports	BOS	2
2	Town-Wide Financial Plan & Five Year Capital Budget Program	BOS	1
Appropriations - Operating and Outlay			
3	Consent Agenda - Simply Majority vs 2/3	BOS	1
4	Amend Job Classification Plan	HR	*
5	Amend Salary Plan - Pay Schedule (including union contract settlements)	HR	3
6	Set Salary of Elected Official	BOS	*
7	FY18 Budget Supplemental Appropriations	BOS	1
8	Omnibus Budget and Capital (FY19)	BOS	4
9	Revise Revolving Funds (eliminate bldg plans & recreation, set amounts for the year)	BOS	3
10	Re-appropriate Building Plan Revolving Fund receipts to Electronic Permitting Software	BOS	1
11	Special Education Reserve Fund Contribution	BOS	1
12	Water Program	BPW	1
13	Sewer Program	BPW	1
14	Electric Program	WMLP	1
Appropriations - Special Capital Projects			
15	Community Preservation Fund Appropriations	CPC	1
16	Middle School Feasibility - Doors, Exterior, HVAC	SCH	1
17	Wellesley High School Field Improvements	PFTF/SC	1
18	Reconstruction of Grove Street	BPW	1
19	Library Interior Renovation	BLT	1
20	Library Materials Handler (if #19 doesn't pass)	BLT	1
21	Middle School Steam Pipe Design	PBC	1
22	Town Hall Exterior Renovation	PBC	1
Street Acceptance			
23	Granite Street	BOS	1
Authorizations			
24	TPC - rescind debt for HS apply to TPC	COA/BOS	1
25	Accept/Abandon Easements - Westgate Road	BPW	1
26	Retirement Board - Increase in COLA	WRP	1
27	Traffic & Parking Revenues - Designate as Receipts Reserved	BOS	1
28	Approval to purge unpaid uncollectable traffic and parking fines	BOS	1
Amend Zoning Bylaw			
29	Recreational Marijuana Bylaw	BOS	1
30	Rezoning of NRC Properties - Phase 3	PB	1
31	Zoning Map Corrections - Phase 2	PB	1
32	Outdoor Lighting Bylaw	PB	1
Amend Town/General Bylaws			
33	Various General Bylaw Updates	BOS	1
34	Article 47 - Animal Control Bylaw	BOS	1
35	Alcohol in Town Buildings	BOS	1
36	Amend Bylaws - Various town fines in compliance with State Law	BOS	1
Citizen Petitions			
37	Rezoning - 170-184 Worcester St., and 7 Burke Lane	Citizen	1
38	Rezone some residential properties on college campuses to educational	Citizen	1
39	Purchase of electronic voting system for Town Meetings	Citizen	1
40	Amendment to Large House Review Bylaw	Citizen	1
General			
41	Rescind or Transfer Debt; Appropriate Premiums	BOS	*
42	Indemnify Town Employees/Officials	BOS	NM
43	Settle Claims	BOS	NM
44	Disposal of Property	BOS	NM
45	Appoint Fire Engineers	BOS	*
	* Consent Agenda		

TOWN OF WELLESLEY



**WARRANT
for the
ANNUAL TOWN MEETING**

ELECTION – March 6, 2018
BUSINESS MEETING – March 26, 2018

ADVISORY COMMITTEE PUBLIC HEARING (WARRANT ARTICLES)
January 31, 2018, 7:00 P.M. at Town Hall

Commonwealth of Massachusetts
Norfolk, ss.

To any Constable of the Town of Wellesley in the County of Norfolk,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify the qualified voters of said Town of Wellesley to meet in their respective voting places on March 6, 2018:

The voters of Precinct A, in Katharine Lee Bates School, 116 Elmwood Road;

The voters of Precinct B, in Isaac Sprague School, 401 School Street;

The voters of Precinct C, in Ernest F. Upham School, 35 Wynnewood Street;

The voters of Precinct D, in Otho L. Schofield School, 27 Cedar Street;

The voters of Precinct E, in Joseph E. Fiske School, 45 Hastings Street;

The voters of Precinct F, in Dana Hall School, Shipley Center, 142 Grove Street;

The voters of Precinct G, in Wellesley Free Library, 530 Washington Street;

The voters of Precinct H, in Tolles Parsons Center, 500 Washington Street.

at 7:00 A.M., at which time the polls in said precincts will be opened and remain open continuously until 8:00 P.M. of said day when they will be closed, during which time aforesaid qualified voters of said Town may bring in their ballots to the Election Officers, duly appointed and sworn for said precincts of said Town of Wellesley, in said meetings so assembled for the following:

To cast their votes in the Town Election for the election of candidates for the following offices:

<u>OFFICE</u>	<u>VACANCIES</u>	<u>TERM</u>
Board of Assessors	One	Three Years
Board of Health	One	Three Years
Board of Public Works	One	Three Years
Board of Selectmen	Two	Three Years
Moderator	One	One Year
Natural Resources Commission	Two	Three Years
Planning Board	One	Five Years
	One	Three Years
Recreation Commission	Two	Three Years
	One	One Year
School Committee	Two	Three Years
Trustees of the Wellesley Free Library	Two	Three Years
Town Clerk	One	Three Years

and for **TOWN MEETING MEMBERS**, under the provisions of Chapter 202 of the Acts of 1932, as amended.

You are further required to notify the qualified Town Meeting Members of said Town of Wellesley to meet in the

**Wellesley Middle School Auditorium
50 Kingsbury Street
Monday, March 26, 2018**

at 7:00 P.M., at which time and place the following articles are to be acted upon and determined exclusively by Town Meeting Members in accordance with Chapter 202 of the Acts of 1932, as amended, and subject to referendum as provided therein:

ARTICLE 1. To receive and act on the reports of Town officers, boards and committees, including the Annual Town Report, the Report to this Town Meeting of the Advisory Committee, and the Report of the Community Preservation Committee, and to discharge presently authorized special committees, or to take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 2. To receive the Reports of the Board of Selectmen on the Town-Wide Financial Plan and Five-Year Capital Budget Program in accordance with Sections 19.5.2 and 19.16 of the Town Bylaws, or to take any other action in relation thereto.

(Board of Selectmen)

APPROPRIATIONS – OPERATING AND OUTLAY

ARTICLE 3. To see if the Town will vote to take action on certain articles set forth in this warrant by a single vote, pursuant to a consent agenda, or to take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 4. To see if the Town will vote to amend ARTICLE 31 of the Town Bylaws by making changes to the appendix to the Classification and Salary Plans established under Sections 31.1 and 31.6 respectively, which constitutes part of said Bylaws, relating to the establishment of new classifications, reclassifications of current positions, and the deletion of classifications, or to take any other action in relation thereto.

(Human Resources Board)

ARTICLE 5. To see if the Town will vote to amend ARTICLE 31 of the Town Bylaws by making changes to Schedule A, entitled "Job Classifications by Groups," and Schedule B, entitled "Salary Plan – Pay Schedule," copies of which are available for inspection at the Human Resources Department, and to authorize the Town to raise and appropriate, transfer from available funds, or borrow a sum of money for the purposes of complying with said Schedule B, as so amended, or to take any other action in relation thereto.

(Human Resources Board)

ARTICLE 6. To see if the Town will vote to fix the salary and compensation of the Town Clerk, as provided by Section 108 of Chapter 41 of the General Laws, or to take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 7. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to supplement or reduce appropriations approved by the 2017 Annual Town Meeting, or to take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 8. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the following:

- 1) The operation and expenses of certain Town departments, including capital outlay, maturing debt and interest, and the provision of a Reserve Fund;
- 2) Extraordinary maintenance, special capital projects and other capital outlay items for the several Town departments;
- 3) Such purposes as may be voted contingent upon passage by the voters of referendum questions as authorized by Section 21c(g) of Chapter 59 of the General Laws,

and further to authorize the Board of Assessors to use any monies paid to the Town from the Wellesley Municipal Light Plant as an estimated receipt when computing the Fiscal Year 2019 Tax Rate, or to take any other action in relation thereto.

(Board of Selectmen)

Article 9. To see if the Town will vote pursuant to Section 53E1/2 of Chapter 44 of the Massachusetts General Laws, as amended by Section 86 of Chapter 218 of the Acts of 2016, to:

(1) amend Article 55 of the Town Bylaws to remove the Building Department Document Fees Fund, Recreation Summertime Revenues Fund, and Recreation Scholarship Revenues Fund by deleting Subsections 55.1.g, 55.1.i and 55.1.j and renumbering remaining subsections accordingly;

and

(2) set the limit on the total amount that may be spent from each revolving fund for Fiscal Year 2019 as follows:

- a. Street Opening Maintenance Fund: \$225,000.00

- b. DPW Field Use Fund: \$200,000.00
- c. Turf Field Fund: \$25,000.00
- d. Tree Bank Fund: \$75,000.00
- e. Baler, Compactors and other RDF Equipment Repair Fund:
\$20,000.00
- f. Council on Aging Social and Cultural Programs Fund:
\$140,000.00
- g. Teen Center Program Revenues Fund: \$40,000.00
- h. Library Room Rental Fund: \$35,000.00
 - i. Lost/Damaged Library Materials Replacement Fund: \$15,000.00
 - j. Brookside Community Gardens Fund: \$3,000.00
 - k. Weston Road Gardens Fund: \$7,000.00
 - l. Library Copier Fees Fund: \$20,000.00

or to take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 10. To see if the Town will vote to transfer the sum of \$170,000.00 (ONE HUNDRED SEVENTY THOUSAND DOLLARS) from available funds presently held in the Building Department Document Fees Revolving Fund to be expended under the direction of the IT Department, for the purpose of purchasing, installing, upgrading, and implementing of electronic permitting software and for any associated costs; or to take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 11. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to the Special Education Reserve Fund established by the vote taken under Article 10 at the 2017 Annual Town Meeting to pay, without further appropriation, for unanticipated or unbudgeted costs of special education, out-of-district tuition or transportation, or to take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 12. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of \$9,362,072.00 (NINE MILLION THREE HUNDRED

Commented [GC1]: These funds in article 10 would supplement \$50,000 previously approved as a cash capital project. Do we need to add wording to this effect so the reader understands the full cost of the project?

SIXTY-TWO THOUSAND SEVENTY-TWO DOLLARS), or any other sum, to be expended under the direction of the Board of Public Works for the purposes of operating and managing the Water Program as follows:

Salaries	\$ 1,849,377
Expenses (incl. interest, and all non-op exp)	4,177,198
OPEB (Other Post-Employment Benefits)	38,500
Depreciation	885,000
Capital Outlay	1,130,000
Debt	813,440
Emergency Reserve	<u>468,557</u>
Total Authorized Use of Funds	\$9,362,072

And that \$9,362,072 be raised as follows:

Department Receipts	\$6,748,935
Depreciation	885,000
Retained Earnings	<u>1,728,137</u>
Total Sources of Funds	\$9,362,072

or to take any other action in relation thereto.

(Board of Public Works)

ARTICLE 13. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of \$9,251,081 (NINE MILLION TWO HUNDRED FIFTY-ONE THOUSAND EIGHTY-ONE DOLLARS) to be expended under the direction of the Board of Public Works for the purposes of operating and managing the Sewer Program, as follows:

Salaries	\$ 842,196
Expenses (incl. interest, and all non-op exp)	6,603,818
OPEB (Other Post-Employment Benefits)	16,500
Depreciation	432,000
Capital Outlay	620,000
Debt	282,298
Emergency Reserve	<u>454,269</u>
Total Authorized Use of Funds	\$9,251,081

And that \$9,251,081 be raised as follows:

Department Receipts	\$8,307,739
Depreciation	432,000
Retained Earnings	<u>511,342</u>
Total Sources of Funds	\$9,251,081

or to take any other action in relation thereto.

(Board of Public Works)

ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of \$37,651,400 (THIRTY-SEVEN MILLION SIX HUNDRED FIFTY-ONE THOUSAND FOUR HUNDRED DOLLARS) to be expended under the direction of the Municipal Light Board for purposes of operating and managing the Municipal Light Plant, as follows:

Operating Budget:*

Operating Salaries	\$1,147,700
Materials and Services	843,400
Health Insurance	223,300
FICA - Medicare	14,000
Contribution to Employee Retirement	231,200
Purchase Power	24,097,600
Transmission	5,700,000
Sub Total	32,257,200

Capital Outlays:

Salaries	544,800
Services/Materials	2,229,600
Vehicles	120,000
Health Insurance	267,500
FICA - Medicare	11,000
Contribution to Employee Retirement	449,200
Sub Total	3,622,100

Payments That Benefit The Town:**

Payment in Lieu of Taxes	1,000,000
Holiday Lights, Banners and Civic Events	44,000
Fiber Optic Network for Town	83,000

Total Benefits to Town **1,127,000**

Emergency Contingencies **645,100**

Total Fiscal Year 2019 Budget Request **\$37,651,400**

To be paid for by electric revenues and retained earnings.

Excludes depreciation expense in the amount of
* \$3,750,000.

** Town benefits do not include electric rate subsidization for:

Municipal buildings (\$128,900); LED Retrofit savings (\$120,000) and Information Technology Support fees (\$43,000).

or to take any other action in relation thereto.

(Municipal Light Board)

APPROPRIATIONS – SPECIAL CAPITAL PROJECTS

ARTICLE 15. To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2019 Community Preservation Budget, to appropriate or reserve for future appropriation, from FY 2019 Community Preservation Fund annual revenues and reserves, sums of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for the Fiscal Year beginning July 1, 2018, to make debt service payments, and to undertake community preservation projects as recommended by the Community Preservation Committee, or to take any other action in relation thereto.

(Community Preservation Committee)

ARTICLE 16. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of \$125,000.00 (ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS), or any other sum, to be expended under the direction of the Facilities Management Department to obtain one or more feasibility studies for three Middle School projects which include: (1) exterior façade repairs, (2) replacement of the HVAC system and (3) replacement of interior doors; and for any other services in connection therewith; or to take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 17. To see if the Town will vote to raise and appropriate, transfer from available funds, including Community Preservation Funds, or borrow \$175,000.00 (ONE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS), or any other sum, to be expended under the direction of the Board of Public works for design, architectural and engineering services, bid documents, construction services and associated costs related to the construction of the High School track and field facility including: (a) construction and installation of appurtenant structures and site enhancements; and (b) professional or other services in connection therewith; or to take any other action in relation thereto.

(Playing Fields Task Force/School Committee)

ARTICLE 18. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow \$2,000,000.00 (TWO MILLION DOLLARS), or any other sum, to be expended under the direction of the Board of Public Works, for engineering designs, bid documents, construction services and associated costs related to the construction,

reconstruction, rehabilitation, and repair of Grove Street, including street, sidewalk and/or drainage repairs and improvements; or take any other action in relation thereto.

(Board of Public Works)

ARTICLE 19. To see if the Town will vote to raise and appropriate, transfer from available funds, accept gifts, or borrow a sum of money to be expended under the direction of the Facilities Management Department/Permanent Building Committee for architectural and engineering plans, specifications and other services in connection with the reconstruction, remodeling, rehabilitation and/or renovation of the Wellesley Free Library located at 530 Washington Street, including any necessary site work; or take any other action in relation thereto.

(Board of Library Trustees)

ARTICLE 20. To see if the Town will vote to raise and appropriate, transfer from available funds, accept gifts, or borrow the sum of \$350,000.00 (THREE HUNDRED FIFTY THOUSAND DOLLARS), or any other sum, to be expended under the direction of the Board of Library Trustees and Facilities Management Department for design, architectural and engineering services, bid documents, construction services and associated costs related to the purchase and installation of an Automated Materials Handler for the Wellesley Free Library located at 530 Washington Street, including building, site work and installation; or take any other action in relation thereto.

(Board of Library Trustees)

ARTICLE 21. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of \$384,175.00 (THREE HUNDRED EIGHTY FOUR THOUSAND ONE HUNDRED SEVENTY-FIVE DOLLARS), or any other sum, to be expended under the direction of the Permanent Building Committee, for architectural and engineering designs, plans and other specifications and any associated costs related to the replacement of the Middle School Steam Pipe system, and for any other services in connection therewith; or to take any other action in relation thereto.

(Permanent Building Committee)

ARTICLE 22. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of \$6,000,000.00 (SIX MILLION DOLLARS), or any other sum, to be expended under the direction of the Permanent Building Committee, for architectural and engineering designs, bid documents, construction services and associated costs related to the rehabilitation, restoration and repair of the Town Hall exterior including handicap accessibility accommodations; or take any other action in relation thereto.

(Permanent Building Committee)

STREET ACCEPTANCE

ARTICLE 23. To see if the Town will vote to accept as a public way (with betterments) the following street as laid out by the Board of Selectmen: Granite Street; to raise and appropriate money, transfer from available funds, or borrow the sum of \$195,000.00 (ONE HUNDRED NINETY-FIVE THOUSAND DOLLARS), or any other sum therefor, to be expended under the direction of the Board of Selectmen, for the cost of engineering services, for preparation of plans and specifications, and for reconstruction, of Granite Street, or take any other action in relation thereto.

(Board of Selectmen)

AUTHORIZATIONS

ARTICLE 24. To see if the Town will vote to rescind debt for the High School project and apply it to the TPC project.

(Board of Selectmen)

ARTICLE 25. To hear the report of the Board of Public Works that certain easements for utilities are no longer required for public purposes, and to see if the Town will vote, pursuant to Chapter 40, Section 15 of the *Massachusetts General Laws*, to authorize the Board of Public Works to make the required declaration to abandon those easements for utilities, crossing 111 and 115 Westgate, Wellesley, MA, as described herein, without charge for said declaration. The easements for utilities to be abandoned are more fully described as follows:

Perpetual rights and easements to construct, inspect, repair, renew, replace, operate and maintain (a) covered main sewers and drains with connecting sewers and drains with their manholes, embankments, walls, culverts and appurtenances and (b) covered water mains and pipes incidental thereto and other appurtenances reasonably necessary for the maintenance of a water supply in, through and under Westgate, a private way shown on a subdivision plan of land entitled "Subdivision plan of a portion of WESTGATE in WELLESLEY, MASS. owned by RALPH O. Porter, Inc." prepared by Gleason Engineering Company, dated November 20, 1959, approved by the Planning Board on December 28, 1959, said plan being recorded at the Registry of Deeds for Norfolk County as Plan Number 119 of 1960, the portions of Norwich Road and Oakridge Road, private ways, shown as approved on said plan and two (2) strips of land twenty (20) feet wide bounded and described as follows:

- (1) A strip constituting portions of lots 137 and 138, with street addresses of 115 and 111 Westgate, respectively, as shown on said plan of land, with said strip running southwesterly from the southwesterly side line of said Westgate to other land of Ralph O. Porter, Inc., the southeasterly boundary line of which commences at a point in said side line at the boundary line between said lots; and

- (2) A strip running from the northeasterly side line of said Westgate northeasterly and easterly through lot 132 on said plan, southeasterly across the rear portions of lots 132 and 133 on said plan and southerly across a portion of the rear of said lot 133 and across land of Ralph O. Porter, Inc. abutting lot 134 on said plan; the northwesterly side line of the first portion of said strip being the boundary line between lots 131 and 132, the northeasterly side line of the third portion of said strip being the northeasterly side line of lots 132 and 133 and the westerly side line of the last portion of said strip being the easterly side line of lot 134.

Said described abandonment being the area appearing and described in a Conveyance of Easements for Utilities granted by Ralph O. Porter, Inc., a Massachusetts corporation having a usual place of business in Wellesley, Norfolk County, Massachusetts, to the Town of Wellesley, recorded in the Registry of Deeds for Norfolk County at Book 3810, Page 367, and shown as "20' Easement" on said plan.

or take any other action with respect thereto.

(Board of Public Works)

ARTICLE 26. To see if the Town will authorize the Contributory Retirement Board to increase the maximum base on which the cost-of-living increase is calculated for retirees and beneficiaries of the Wellesley Contributory Retirement System by \$1,000 each July 1 for the next 3 years resulting in a base change from \$15,000 to \$16,000 effective July 1, 2018, from \$16,000 to \$17,000 effective July 1, 2019, and from \$17,000 to \$18,000 effective July 1, 2020 To see if the Town will vote to transfer to the Wellesley Housing Development Corporation the following sums of money totaling \$280,184.50:

or to take any action in relation thereto.

(Contributory Retirement Board)

ARTICLE 27: To see if the Town will vote to: (1) accept the provisions of Sections 22A, 22B and 22C of Chapter 40 of the Massachusetts General Laws, as amended by Sections 25 through 30 of Chapter 218 of the Acts of 2016, and to create a parking meter special revenue fund pursuant thereto for the reservation of parking meter receipts; and (2) to transfer a sum of money from parking meter receipts received by the Town from July 1, 2017, until March 26, 2018, to the parking meter special revenue fund; or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 28. To see if the Town will vote to authorize the Board of Selectmen to purge and forgive all unpaid and uncollectible parking fees assessed on or before June 30, 2013 totaling \$210,082, or take any other action in relation thereto.

(Board of Selectmen)

AMEND ZONING BYLAW

ARTICLE 29. To see if the Town will vote to amend Sections IA. and XVI. of the Zoning Bylaws to prohibit marijuana establishments other than Registered Marijuana Dispensaries by:

- (a) Inserting into Section IA, "Definitions", in appropriate alphabetical order, the following:

Marijuana Establishment: A marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer, craft marijuana cultivator cooperative, or any other type of marijuana-related business, subject to regulation under Chapter 94G of the Massachusetts General Laws; provided, however, that a Registered Marijuana Dispensary shall not be deemed to be a Marijuana Establishment.

- (b) Inserting into Section XVI., "Restrictions Affecting All Districts", at the end of the Section, the following:

I. For a Marijuana Establishment.
or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 30. To amend the Zoning Map to rezone properties owned by the Natural Resources Commission.

To see if the Town will vote to amend the Zoning Map of the Town of Wellesley, Massachusetts by rezoning the following properties, as specified:

- a. To rezone the parcel located at 215 Grove Street and commonly known as Problem Rock (Assessor's Parcel ID# 115-34), totaling approximately 5,302 square feet, from the Single Residence District and 40,000 Square Foot Area Regulations District to the Parks, Recreation, and Conservation District;
- b. To rezone the parcel located at 99 Turner Road and commonly known as Morses Pond Beach (Assessor's Parcel ID# 184-1), totaling approximately 216,232 square feet, from the Single Residence District and 15,000 Square Foot Area Regulation District to the Parks, Recreation, and Conservation District;
- c. To rezone the parcel located at 16 R Brookdale Avenue and commonly known as Sinoff Gift (Assessor's Parcel ID# 190-111), totaling approximately 19,200 square feet, from the Single Residence District and 10,000 Square Foot Area Regulation District to the Parks, Recreation, and Conservation District;
- d. To rezone the parcel located at 5 R Dale Street and commonly known as Bird Island Sanctuary (Assessor's Parcel ID# 192-27), totaling approximately 44,752

- square feet, from the Single Residence District and 10,000 Square Foot Area Regulation District to the Parks, Recreation, and Conservation District;
- e. To rezone the parcel located at 47 R Russell Road and commonly known as Pine Point (Assessor's Parcel ID# 192-30), totaling approximately 36,930 square feet, from the Single Residence District and 10,000 Square Foot Area Regulation District to the Parks, Recreation, and Conservation District;
 - f. To rezone the parcel located at 1000 Worcester Street and commonly known as Morses Pond (Assessor's Parcel ID# 193-10), totaling approximately 4,879,842 square feet, from the Single Residence District and 10,000 Square Foot Area Regulation District to the Parks, Recreation, and Conservation District;
 - g. To rezone the parcel located at 9 R Cedar Street and commonly known as Schofield Tennis Courts (Assessor's Parcel ID# 28-81), totaling approximately 42,008 square feet, from the Single Residence District and 10,000 Square Foot Area Regulation District to the Parks, Recreation, and Conservation District;
 - h. To rezone the parcel located at 94 Washington Street commonly known as Warren Park (Assessor's Parcel ID# 43-71), totaling approximately 163,350 square feet, from the Single Residence District and 10,000 Square Foot Area Regulation District to the Parks, Recreation, and Conservation District;
 - i. To rezone the parcel located along Forest Street and commonly known as Sawyer Park (Assessor's Parcel ID# 48-5), totaling approximately 71,447 square feet, from the Single Residence District and 20,000 Square Foot Area Regulation District to the Parks, Recreation, and Conservation District;
 - j. To rezone the parcel located at 41 Hillside Road and commonly known as Yotz Meadow (Assessor's Parcel ID# 52-26), totaling approximately 58,330 square feet, from the Single Residence District and 15,000 Square Foot Area Regulation District to the Parks, Recreation, and Conservation District;
 - k. To rezone the parcel located at 30 The Waterway and commonly known as The Waterway (Assessor's Parcel ID# 52-65), totaling approximately 65,008 square feet, from the Single Residence District and 15,000 Square Foot Area Regulation District to the Parks, Recreation, and Conservation District;
 - l. To rezone the parcel located along Abbott Road and commonly known as Peabody Park South (Assessor's Parcel ID# 56-27), totaling approximately 16,170 square feet, from the Single Residence District and 20,000 Square Foot Area Regulation District to the Parks, Recreation, and Conservation District;
 - m. To rezone the parcel located along Croton Street and commonly known as Indian Springs Park (Assessor's Parcel ID# 62-33), totaling approximately 72,897 square feet, from the Single Residence District and 15,000 Square Foot Area Regulation District to the Parks, Recreation, and Conservation District;

- n. To rezone the parcel located along Glen Road and commonly known as Farms Station Pond (Assessor's Parcel ID# 62-6), totaling approximately 71,797 square feet, from the Single Residence District and 15,000 Square Foot Area Regulation District to the Parks, Recreation, and Conservation District;
- o. To rezone the parcel located at 60 Croton Street commonly known as Farms Station Pond South (Assessor's Parcel ID# 62-7), totaling approximately 138,322 square feet, from the Single Residence District and 15,000 Square Foot Area Regulation District to the Parks, Recreation, and Conservation District;
- p. To rezone the parcel located at 212 Washington Street commonly known as Ware Park (Assessor's Parcel ID# 63-39), totaling approximately 9,951 square feet, from the Single Residence District and 10,000 Square Foot Area Regulation District to the Parks, Recreation, and Conservation District;
- q. To rezone the parcel located at 55 Rice Street commonly known as Hunnewell Field or Fuller Brook Park (Assessor's Parcel ID# 87-21), totaling approximately 1,102,331 square feet, from the Single Residence District and 10,000 Square Foot Area Regulation District to the Parks, Recreation, and Conservation District;
- r. To rezone the parcel located at 10 Greenwood Road commonly known as Devil's Slide (Assessor's Parcel ID# 85-41), totaling approximately 12,527 square feet, from the Single Residence District and 20,000 Square Foot Area Regulation District to the Parks, Recreation, and Conservation District;

or take any other action in relation thereto.

(Planning Board & Natural Resources Commission)

ARTICLE 31: To see if the Town will vote to amend the Zoning Map of the Town of Wellesley, Massachusetts by rezoning the following properties, or parts thereof, as follows:

To rezone the following properties, or parts thereof, so as to formally adopt and accept certain inadvertent errors associated with the switch to the current digital Zoning Map, as specified:

- a. To rezone a parcel located at 12 Shelley Road (Assessor's Parcel ID# 22-26-B), totaling approximately 10,010 square feet, to the Single Residence District and 10,000 Square Foot Area Regulation District, as shown on the current Zoning Map, notwithstanding that the last prior action of Town Meeting with respect to the underlying zoning of this area had placed it in the Single Residence District and 15,000 Square Foot Area Regulation District; this change would not affect the parcel's location in the Water Supply Protection District overlay district;
- b. To rezone portions of two (2) parcels located along Grove Street and Benvenue Street (Assessor's Parcel ID# 113-36, 102-53), the area to be rezoned totaling approximately 33,865 square feet, to the Education District, as shown on the

current Zoning Map, notwithstanding that the last prior action of Town Meeting with respect to the underlying zoning of this area had placed it in the Single Residence District and 20,000 Square Foot Area Regulation District;

- c. To rezone a portion of a parcel located along Comeau Street (Assessor's Parcel ID# 24-70), the area to be rezoned totaling approximately 14,130 square feet, to the Parks, Recreation, and Conservation District, as shown on the current Zoning Map, notwithstanding that the last prior action of Town Meeting with respect to the underlying zoning of this area had placed it in the Single Residence District and 15,000 Square Foot Area Regulation District; this change would not affect the parcel's location in the Water Supply Protection District overlay district;
- d. To rezone portions of a parcel located 231 Forest Street (Assessor's Parcel ID# 67-22), the area to be rezoned totaling approximately 25,190 square feet, to the Single Residence District and 30,000 Square Foot Area Regulation District, as shown on the current Zoning Map, notwithstanding that the last prior action of Town Meeting with respect to the underlying zoning of this area had placed it in the Education A District; this change would not affect the parcel's location in the Water Supply Protection District overlay district;
- e. To rezone portions of a parcel located at 231 Forest Street (Assessor's Parcel ID# 67-22), the area to be rezoned totaling approximately 27,446 square feet, to the Education A District, as shown on the current Zoning Map, notwithstanding that the last prior action of Town Meeting with respect to the underlying zoning of this area had placed it in the Single Residence District and 30,000 Square Foot Area Regulation District; this change would not affect the parcel's location in the Water Supply Protection District overlay district;
- f. To rezone a portion of a parcel located at 231 Forest Street (Assessor's Parcel ID# 67-22), the area to be rezoned totaling approximately 30,238 square feet, to the Education A District, as shown on the current Zoning Map, notwithstanding that the last prior action of Town Meeting with respect to the underlying zoning of this area had placed it in the Education District; this change would not affect the parcel's location in the Water Supply Protection District overlay district;
- g. To rezone a portion of a parcel located at 231 Forest Street (Assessor's Parcel ID# 67-22), the area to be rezoned totaling approximately 13,635 square feet, to the Education District, as shown on the current Zoning Map, notwithstanding that the last prior action of Town Meeting with respect to the underlying zoning of this area had placed it in the Education A District; this change would not affect the parcel's location in the Water Supply Protection District overlay district;
- h. To rezone a portion of a parcel located at 231 Forest Street (Assessor's Parcel ID# 67-22), the area to be rezoned totaling approximately 14,197 square feet, to the Education District, as shown on the current Zoning Map, notwithstanding that the last prior action of Town Meeting with respect to the underlying zoning of this area had placed it in the Single Residence District and 30,000 Square Foot Area Regulation District; this change would not affect the parcel's location in the Water Supply Protection District overlay district;

- i. To rezone portions of a parcel located at 150 Worcester Street (Assessor's Parcel ID# 10-19), the area to be rezoned totaling approximately 61,785 square feet, to the Parks, Recreation, and Conservation District, as shown on the current Zoning Map, notwithstanding that the last prior action of Town Meeting with respect to the underlying zoning of this area had placed it in the Single Residence District and 15,000 Square Foot Area Regulation District;
- j. To rezone a portion of a parcel located at 40 Oakland Street (Assessor's Parcel ID# 45-3), the area to be rezoned totaling approximately 136,803 square feet, to the Education District, as shown on the current Zoning Map, notwithstanding that the last prior action of Town Meeting with respect to the underlying zoning of this area had placed it in the Single Residence District and 20,000 Square Foot Area Regulation District; this change would not affect the parcel's location in the Water Supply Protection District overlay district;
- k. To rezone portions of two (2) parcels located along Hollis Street and Oakencroft Road (Assessor's Parcel ID# 123-14, 123-15), the area to be rezoned totaling approximately 4,339 square feet, to the General Residence District, as shown on the current Zoning Map, notwithstanding that the last prior action of Town Meeting with respect to the underlying zoning of this area had placed it in the Single Residence District and 10,000 Square Foot Area Regulation District;
- l. To rezone portions of thirteen (13) parcels located along Oakencroft Road, High Meadow Circle, Pleasant Street, and Oak Street (Assessor's Parcel ID# 136-51, 136-49, 136-48, 136-38, 136-38-D, 136-34, 136-33, 136-32, 135-19, 135-20, 135-42, 135-45, 135-43), the area to be rezoned totaling approximately 50,191 square feet, to the Single Residence District and 10,000 Square Foot Area Regulation District, as shown on the current Zoning Map, notwithstanding that the last prior action of Town Meeting with respect to the underlying zoning of this area had placed it in the General Residence District;

To rezone the following properties, or parts thereof, from the Zoning Districts erroneously designated when the Town adopted the current digital Zoning Map to the Zoning Districts last designated by Town Meeting, as specified:

- m. To rezone a portion of a parcel located at 20-30 Municipal Way (Assessor's Parcel ID# 63-16), the area to be rezoned totaling approximately 97,343 square feet, from the Business District, an error depicted on the current Zoning Map, to the Single Residence District and 15,000 Square Foot Area Regulation District, in accordance with the last prior action of Town Meeting with respect to the zoning of this area;
- n. To rezone a parcel located at 30 Thackeray Road (Assessor's Parcel ID# 22-33), totaling approximately 23,200 square feet, from the Single Residence District and 10,000 Square Foot Area Regulation District, an error depicted on the current Zoning Map, to the Single Residence District and 15,000 Square Foot Area Regulation District, in accordance with the last prior action of Town Meeting with respect to the zoning of this parcel; this change would not affect the parcel's location in the Water Supply Protection District overlay district;

- o. To rezone portions of two (2) parcels located along Worcester Street (Assessor's Parcel ID# 15-11, 15-14), the area to be rezoned totaling approximately 20,316 square feet, from the Single Residence District and 15,000 Square Foot Area Regulation District, an error depicted on the current Zoning Map, to the Business District, in accordance with the last prior action of Town Meeting with respect to the zoning of this area; this change would not affect the parcels' location in the Water Supply Protection District overlay district;
- p. To rezone a portion of a parcel located at 125 Oakland Street (Assessor's Parcel ID# 46-1), the area to be rezoned totaling approximately 79,753 square feet, from the Single Residence District and 30,000 Square Foot Area Regulation District, an error depicted on the current Zoning Map, to the Education District, in accordance with the last prior action of Town Meeting with respect to the zoning of this area; this change would not affect the parcel's location in the Water Supply Protection District overlay district;
- q. To rezone a portion of a parcel located at 162-200 Linden Street (Assessor's Parcel ID# 123-40), the area to be rezoned totaling approximately 38,266 square feet, from the Industrial District, an error depicted on the current Zoning Map, to the Business District, in accordance with the last prior action of Town Meeting with respect to the zoning of this area; this change would not affect the parcel's location in the Linden Street Corridor Overlay District overlay district;
- r. To rezone portions of three (3) parcels located along Linden Street (Assessor's Parcel ID# 110-1, 110-2, 110-3), the area to be rezoned totaling approximately 16,626 square feet, from the Industrial District, an error depicted on the current Zoning Map, to the Business District, in accordance with the last prior action of Town Meeting with respect to the zoning of this area;
- s. To rezone a portion of a parcel located along Linden Street (Assessor's Parcel ID# 123-84), the area to be rezoned totaling approximately 11,282 square feet, from the Business District, an error depicted on the current Zoning Map, to the Transportation District, in accordance with the last prior action of Town Meeting with respect to the zoning of this area;
- t. To rezone portions of six (6) parcels located along Bow Street, Prospect Street, and River Street (Assessor's Parcel ID# 35-58, 35-69, 35-70, 35-71, 28-23, 27-8), the area to be rezoned totaling approximately 12,069 square feet, from the Industrial A District, an error depicted on the current Zoning Map, to the Single Residence District and 10,000 Square Foot Area Regulation District, in accordance with the last prior action of Town Meeting with respect to the zoning of this area;
- u. To rezone portions of two (2) parcels located along Pleasant Street and Oak Street (Assessor's Parcel ID# 135-43, 122-39), the area to be rezoned totaling approximately 6,419 square feet, from the Single Residence District and 10,000 Square Foot Area Regulation District, an error depicted on the current Zoning Map, to the General Residence District, in accordance with the last prior action of Town Meeting with respect to the zoning of this area;

- v. To place a parcel located at 17 Abbott Street (Assessor's Parcel ID# 124-68), totaling approximately 3,519 square feet, erroneously depicted outside the boundaries of the Historic District on the current Zoning Map, within the Historic District overlay district, in accordance with the last prior action of Town Meeting with respect to the zoning of this parcel; this change will not affect the underlying zoning of the parcel as depicted on the current Zoning Map;

To rezone the following properties, or portions thereof, from Zoning Districts as erroneously shown on the current Zoning Map and/or Zoning Districts as previously intended by the Town to Zoning Districts as specified:

- w. To rezone a portion of a parcel located along Washington Street (Assessor's Parcel ID# 153-3), the area to be rezoned totaling approximately 446,256 square feet, from the Single Residence District and 40,000 Square Foot Area Regulation District, an error depicted on the current Zoning Map, and/or from the Single Residence District and 20,000 Square Foot Area Regulation District, as previously adopted by the Town, to the Parks, Recreation, and Conservation District; this change would not affect the parcel's location in the Water Supply Protection District overlay district;
- x. To rezone a portion of a parcel located at 5 Oak Street (Assessor's Parcel ID# 123-34), the area to be rezoned totaling approximately 2,183 square feet, from the Industrial District, an error depicted on the current Zoning Map, and/or from the Business District, as previously adopted by the Town, to the General Residence District;

To rezone the following properties, as specified:

- y. To rezone a portion of a parcel located at 214 Worcester Street (Assessor's Parcel ID# 15-14), the area to be rezoned totaling approximately 4,747 square feet, from the Single Residence District and 15,000 Square Foot Area Regulation District to the Business District; this change would not affect the parcel's location in the Water Supply Protection District overlay district;
- z. To rezone a portion of a parcel located at 78 Benvenue Street (Assessor's Parcel ID# 102-53), the area to be rezoned totaling approximately 165,558 square feet, from the Single Residence District and 20,000 Square Foot Area Regulation District to the Education District;
- aa. To rezone a portion of a parcel located at 125 Oakland Street (Assessor's Parcel ID# 46-1), the area to be rezoned totaling approximately 166,013 square feet, from the Single Residence District and 30,000 Square Foot Area Regulation District to the Education District; this change would not affect the parcel's location in the Water Supply Protection District overlay district;
- bb. To rezone a portion of a parcel located along Washington Street (Assessor's Parcel ID# 153-3), the area to be rezoned totaling approximately 70,977 square feet, from the Single Residence District and 40,000 Square Foot Area Regulation

- District to the Parks, Recreation, and Conservation District; this change would not affect the parcel's location in the Water Supply Protection District overlay district;
- cc. To rezone portions of two (2) parcels located along Oak Street (Assessor's Parcel ID# 123-34, 123-35), the area to be rezoned totaling approximately 4,890 square feet, from the Industrial District to the General Residence District;
 - dd. To rezone a parcel located at 172-178 Linden Street and a portion of a parcel located at 162-200 Linden Street (Assessor's Parcel ID# 123-42, 123-40), the area to be rezoned totaling approximately 371,226 square feet, from the Industrial District to the Business District; this change would not affect the parcels' location in the Linden Street Corridor Overlay District overlay district;
 - ee. To rezone portions of two (2) parcels located along Washington Street and River Street (Assessor's Parcel ID# 34-11, 34-2), the area to be rezoned totaling approximately 1,759 square feet, from the Single Residence District and 10,000 Square Foot Area Regulation District to the Industrial A District;
 - ff. To rezone a portion of a parcel located at 40 Oakland Street (Assessor's Parcel ID# 45-3), the area to be rezoned totaling approximately 139,554 square feet, from the Single Residence District and 30,000 Square Foot Area Regulation District to the Education District; this change would not affect the parcel's location in the Water Supply Protection District overlay district;
 - gg. To rezone a portion of a parcel located at 36 Pleasant Street (Assessor's Parcel ID# 135-19), the area to be rezoned totaling approximately 15,656 square feet, from the General Residence District to the Single Residence District and 10,000 Square Foot Area Regulation District.

or take any action relative thereto.

(Planning Board)

ARTICLE 32. To amend the Zoning Bylaw by adding a new section, Section XVIG, Outdoor Lighting, to regulate the installation and use of outdoor lighting in association with certain projects.

To see if the Town will vote to amend the Zoning Bylaw by adopting new Section XVIG, Outdoor Lighting, to regulate the installation and use of outdoor lighting in association with certain projects, as follows. Amendments to be effective as of July 1, 2018:

SECTION XVIG. OUTDOOR LIGHTING

A. TITLE

The Section shall hereafter be known and cited as the "Town of Wellesley Outdoor Lighting Bylaw" or "Outdoor Lighting Bylaw."

B. PURPOSE AND INTENT

The purpose of this Section is to enhance public safety by providing for adequate and appropriate outdoor lighting, protect community character, promote energy conservation, protect against light trespass and glare, protect the privacy of residents, and minimize sky glow.

C. DEFINITIONS

Cutoff Angle - The angle formed by a line drawn from the direction of the direct light rays at the light source with respect to the vertical, beyond which no direct light is emitted.

Direct Light - Light emitted from the lamp, off the reflector or reflector diffuser or through the refractor or diffuser lens, of a luminaire.

Fixture - The assembly that houses a lamp or lamps and which may include a housing, a mounting bracket or pole socket, a lamp holder, a ballast, a reflector or mirror, and/or a refractor, lens, or diffuser lens.

Foot-candle - A unit that measures light illumination on a surface or area that is one foot from a uniform point source.

Fully Shielded Luminaire - A lamp and fixture assembly designed with a cutoff angle of 90 degrees or less so that no direct light is emitted above a horizontal plane.

Glare - Light emitted from a luminaire with an intensity great enough to produce annoyance, discomfort, or a reduction in a viewer's ability to see.

Height of Luminaire - The vertical distance from the finished grade of the ground directly below to the lowest direct-light-emitting part of the luminaire.

Illuminance - The luminous flux per unit area at any point on a surface exposed to incident light. Measured in foot-candles or lux.

Lamp - The component of a luminaire that produces the actual light.

Light Trespass - The shining or spillage of direct light produced by a luminaire beyond the boundaries of the lot or parcel on which the luminaire it is located, or beyond the boundaries of multiple lots or parcels under common ownership.

Lumen - A unit that measures light energy generated by a light source. For the purposes of this Section, the lumen output shall be the initial lumen output of a lamp, as rated by the manufacturer.

Luminance - The intensity of light emitted from a surface per unit area in a given direction; measured in candela per meter squared (cd/m^2).

Luminaire - A complete lighting system, including a lamp or lamps and a fixture.

Lux - A unit that measures light illumination on a surface or area that is one meter from a uniform point source. On a photometric plan, the lux measurement is often converted from meters to feet and referred to in terms of foot-candles.

Sky Glow - The diffuse luminance of the night sky derived from artificial lighting, apart from discrete natural light sources such as the Moon and stars. It is the most commonly noticed aspect of light pollution.

D. APPLICABILITY

The provisions of this Section shall apply to the following project types which include the proposed installation of one or more outdoor luminaires for exterior lighting:

1. Major Construction Projects and Minor Construction Projects, as defined by Section XVIA, Project Approval;
2. The construction of new single family dwellings or alterations of single family dwellings which require Large House Review, as required by Section XVID, Large House Review; and
3. Externally illuminated signs requiring Design Review and/or a Special Permit, as required and defined by Section XXIIA, Signs.

Where these regulations are more specific and/or more restrictive with respect to lighting associated with an applicable project type for which other standards may exist within the Zoning Bylaw, the regulations contained in this Section shall take precedence.

The provisions of this Section shall not apply to the ordinary maintenance, repair, and/or replacement of luminaires not approved as part of and/or associated with one or more of the aforementioned project types; furthermore, the provisions of this Section shall not apply to the installation of new luminaires on properties not subject to one or more of the aforementioned project types following the effective date of this Section.

E. ADMINISTRATION

For the project types subject to the provisions of this Section, the following information shall be submitted, except to the extent as such information may be waived by the Design Review Board, Planning Board, or Zoning Board of Appeals, as applicable:

1. Information identifying the location, orientation, height, and type of outdoor luminaires to be installed;
2. The luminaire manufacturer's specification data, including, at a minimum, lamp type (light emitting diode, metal halide, compact fluorescent, high pressure

sodium), lumen output, correlated color temperature (“CCT”), and photometric data showing light distribution and polar plots;

3. A photometric plan showing the intensity of illumination expressed in foot-candles and/or lux at ground level within the interior of the property and at the property boundaries, except that such plans shall not be required for externally illuminated signs; and
4. Sufficient evidence to confirm that all proposed outdoor luminaires and lighting conditions comply with subsection F., General Regulations, of this Section.

F. GENERAL REGULATIONS

All exterior luminaires and/or the outdoor lighting conditions associated with the project types subject to the provisions of this Section, shall comply with the following regulations, unless otherwise specified:

1. All luminaires shall be fully shielded.
2. For single family residential uses, the correlated color temperature (“CCT”) of any lamp shall not exceed 3,000K; for all other uses, the CCT of any lamp shall not exceed 4,000K.
3. Wall-Mounted Fixtures: Luminaires attached to the exterior of a building or structure, including those to light signs, shall be mounted no higher than fifteen (15) feet above grade and shall be fully shielded.
4. Ground-Mounted Fixtures: Luminaires mounted on the ground, including on poles or attached to Ground Signs, shall have a height no greater than ten (10) feet when associated with a single family use, and a height no greater than twenty (20) feet when associated with all other uses; such luminaires shall be fully shielded.
5. Illuminance Levels and Light Trespass Limitations: Exterior lighting shall not exceed the illuminance levels (measured horizontally on the ground) or exceed the light trespass limits specified below in Table XVID.1.; Table XVID.1 shall not apply to externally illuminated signs; however, luminaires associated with such signs shall not have lamps which produce more than 60 watts and/or 800-900 lumens.

TABLE XVID.1, LIGHTING LEVELS AND LIGHT TRESPASS LIMITATIONS		
Use	Maximum Illuminance (foot-candles/lux)	Maximum Light Trespass* (foot-candles/lux)
Single Family Residential Uses	5/50	0.5/5

Outdoor Recreation and Sports Facilities	75/800	1.0/10
All Other Uses	10/100	
*The maximum foot-candles/lux allowable at all property lines, including property lines along a public or private street or way, except property lines between lots under common ownership.		

G. EXEMPT AND PROHIBITED

1. Exempt: The following luminaires or lighting conditions shall be exempt from regulation under this Section:
 - a. Luminaires associated with security/emergency call boxes;
 - b. Luminaires located greater than 1,000 feet from a property line not in common ownership; and
 - c. Seasonal lighting of a temporary nature.
2. Prohibited: The following luminaires or lighting conditions shall be prohibited in conjunction with the project types identified in subsection D. of this Section:
 - a. Luminaires mounted to or otherwise attached to any trees or similar vegetation; and
 - b. Searchlights for commercial purposes.

H. SPECIAL PERMITS

1. Outdoor Lighting Associated with Major Construction Projects, Minor Construction Projects, and Signs: In the case of such projects which incorporate one more outdoor luminaires not meeting the requirements of subsection F., General Regulations, or not otherwise exempt, the Zoning Board of Appeals may grant a Special Permit, per Section XXV, Special Permit Granting Authority.
2. Outdoor Lighting Associated with Large House Review: In the case of such projects which incorporate one more outdoor luminaires not meeting the requirements of subsection F., General Regulations, or not otherwise exempt, the Planning Board may grant a Special Permit, per Section XXV, Special Permit Granting Authority, in conjunction with the consideration of an application under Section XVID, Large House Review.

3. Standards: In addition to those standards specified in Section XXV, Special Permit Granting Authority, in considering the issuance of a Special Permit from the requirements of this Section, the applicable Special Permit Granting Authority shall make a finding that one or more of the following conditions are met:
 - a. The proposed lighting is necessary to enhance public safety;
 - b. The proposed lighting enhances, or does not negatively impact, community ambiance and character; or
 - c. The proposed lighting does not produce unacceptable light trespass, glare, sky glow, or compromise the privacy of abutting property owners.

or take any other action in relation thereto.

(Planning Board)

AMEND TOWN BYLAWS

ARTICLE 33: To see if the Town will vote to amend the General Bylaws in order to clean-up said Bylaws, to improve consistency of language and style throughout, and to bring the Bylaws into conformance with existing practice by:

1. Underlining all Section headers in their entirety, deleting extra spaces and making the font style and size consistent throughout the General Bylaw;
2. Deleting Section 2.5, Remote Participation, in its entirety and reserving said Section 2.5 for future provisions;
3. Deleting Section 4.6, Annual Report of Contracts, in its entirety;
4. Amending Section 5.2, Copies of Policies and Procedures, by: (i) inserting after the words "shall make available," the word "electronic"; (ii) inserting before the words "Reasonable fees" the words "To the extent permitted by the General Laws" and inserting at the end of the second sentence the words "if paper copies are requested"; so that Section 5.2 reads as follows:
 - a. 5.2. Copies of Policies and Procedures. Each Board, the Department of Financial Services, the Town Clerk, and the persons named in Article 23 shall make available electronic copies of any of their written policies and procedures to the public upon request. To the extent permitted by the General Laws, reasonable fees may be charged for the cost of reproduction if paper copies are requested.
5. Amending Section 5.6.b.iii.4 by deleting the extra word "the" following "Whether the";

6. Amending Section 6.5, Advisory Committees, by adding to the end of such section, the sentence "Advisory committee members may assist and advise the appointing board, but shall not vote or otherwise participate as full members of the board.";
7. Amending Section 11.4, Investigatory and Review Powers, by deleting the first sentence thereof in its entirety;
8. Amending Article 12 by removing the bold font from section headings throughout;
9. Amending Section 12.3 by inserting a hyphen between the words "Town" and "wide" in the last sentence thereof;
10. Amending section 18.3 by deleting the word "effects" after the words "in any way that" in the second sentence thereof and replacing it with the word "affects";
11. Amending the list of appointments set forth in Section 19.7, Appointments, by: (i) deleting item 10, Director of Veterans Services and renumbering subsequent items as appropriate; (ii) deleting the words "Civil Defense Director" from existing item 15 and replacing them with "Emergency Management Director"; (iii) deleting the word "dog" from item 23 and replacing it with the words "Animal Control"; (iv) adding a new item 27, "Sustainable Energy Committee (four members)"; (v) adding a new item 28, "Retirement Board (one member)"; and (vi) adding a new item 30, "Veterans Advisory Board";
12. Amending Section 19.11, Legal Actions and Settlements, by adding the word "Meeting" after the word "Town" in the final sentence thereof;
13. Amending Section 19.33, Staff, by: (i) deleting the word "Maintenance" after the word "Facilities" in the first sentence and inserting, in place thereof, the word "Management"; and (ii) deleting the words "Network and Information Systems" in the first sentence and inserting in place thereof the acronym "IT";
14. Amending the Section 19.42, by inserting a space between the comma and the section symbol in the first sentence;
15. Amending Section 19.43, by inserting a hyphen between the words "three" and "year" in the first sentence thereof;
16. Deleting Article 20, Telecommunications Advisory Committee, in its entirety and reserving said Article 20 for future provisions;
17. Amending Section 22.3 by deleting the words ""fire fighting" and replacing them with the word "firefighting";
18. Amending Article 24, Facilities Maintenance Department, by replacing the words "Facilities Maintenance" anywhere they appear in the Article with the words "Facilities Management";

19. Amending Section 26.3, Duties, by inserting after subsection h., a new subsection i. as follows: "Have the power to make non-substantive corrections for the purpose of addressing formatting, ordering, numbering, alphabetization, and cross-reference errors within the Town's bylaws.";
20. Amending Section 26.7, Fees, by adding after the words "For Furnishing Certified Copy of Certificate of Person Conducting Business Under Any Title Other Than His Real Name or a Statement by Such Person of His Discontinuance, Retirement or Withdrawal" the word "from";
21. Amending Article 35 by deleting the words "Community Affairs" in each place they appear and inserting in place thereof the words "Housing and Community Development";
22. Amending Section 38.3, General Duties, by: (i) deleting the struck-through words "~~These include controlling and managing the public schools of the Town~~"; and (ii) deleting the word "Maintenance" and inserting in place thereof the word "Management";
23. Amending Section 39.3, Director, by: (i) deleting the word "Selectmen" and inserting in place thereof the words "Executive Director"; and (ii) deleting the words "The Director shall hold office at the discretion of the Selectmen."
24. Amending Section 39.5, Veterans' Grave Officer, by: (i) deleting the words "preferably a veteran" and the preceding comma; and (ii) inserting after the first sentence a new sentence as follows: "The veterans' grave officer shall be a veteran as defined by *M.G.L. c. 4, § 43*.";
25. Amending Section 40.1, Membership, by: (i) deleting the word "seven" and inserting in place thereof the word "five"; and (ii) deleting the words "provided one each shall be appointed by the Council on Aging, the Chief of Police, the Recreation Commission and the School committee, respectively" and the preceding comma;
26. Amending Section 45.5, Annual Report, by deleting the words "Division of Community Services of the Massachusetts Department of Community Affairs" and inserting in place thereof the words "Massachusetts Department of Housing and Community Development";
27. Amending Section 46A.2 by: (i) within the definition of "Guidelines," inserting the word "District" before the word "Commission"; and (ii) deleting the comma following the word "time";

28. Amending Section C (2) of Article 46C by inserting a hyphen between the words “two” and “year”;
29. Amending the heading for Section 49.9A by adding after the word “Firearm” the words “and Air Guns”;
30. Amending Section 49.2 by capitalizing the word “Victualler” in each place it appears;
31. Amending Article 49 by deleting the words “fire fighting” in each place they appear and inserting in place thereof the word “firefighting”; and,
32. Amending Article 49 by moving Section 49.29 in its entirety to Section , and renumbering Article 49 accordingly.

or to take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 34. To see if the Town will vote to amend the Town Bylaws Article 47 Animal Control Regulations, by deleting the Article in its entirety and replacing it to read as follows:

ARTICLE 47. ANIMAL CONTROL REGULATIONS

- 47.1. Purpose. Pursuant to the authority set forth in G.L. c. 140, §§ 136A-174E, inclusive, and any other relevant statutes and regulations issued pursuant thereto, this section is adopted by the Town for the control and regulation of dogs within the Town.
- 47.2. Definitions. The definitions of words and terms set forth G.L. c. 140, § 136A are incorporated into Article 47 and shall be applicable herein.
- 47.3. Administration.
 - a. The Board of Selectmen shall annually appoint an Animal Control Officer who shall be responsible for the enforcement of this bylaw and the General Laws relating to the regulation of animals.
 - b. For purposes of this bylaw and G.L. c. 140, § 157, the Executive Director shall be the Hearing Authority.
- 47.4 Registration and License Requirements for Dogs.

- a. In accordance with G.L. c. 140, § 137, the owner or keeper of a dog six months of age or older, while residing in the Town of Wellesley, shall obtain a license (either individual or kennel) for the dog from the Town Clerk, which shall be affixed to the dog's collar. To obtain or renew a license, each dog owner or keeper shall annually present proof of a current rabies vaccination or a certification of exemption from the vaccination requirement, pursuant to G.L. c. 140, § 137(b) and 145B.
- b. All dogs within the Town shall be licensed and registered and the fees for such license and registration shall be established by the Town Meeting from time to time in accordance with G.L. c. 140, § 139. Fees for the issuance of licenses for dogs shall be:
 - 1) Males and Females: \$20
 - 2) Neutered Males and Spayed Females: \$12
 - 3) Service Animals as defined by the Americans with Disabilities Act or regulations promulgated thereunder: No fee.
 - 4) Kennels with 4-6 Dogs: \$75
 - 5) Kennels with 7-10 Dogs: \$100
 - 6) Kennels with 11 or more Dogs: \$150
- c. Dog owners and keepers shall renew each dog license annually. The annual licensing period runs from April 1 through March 31.
- d. Kennels. All kennels within the Town of Wellesley shall be licensed, operated, maintained and regulated in accordance with G.L. c. 140, §§ 137A-137D and any other applicable statute or regulation.

47.5. Policies and Procedures. The Selectmen shall from time to time adopt and publish such policies and procedures as they deem necessary to enforce the intent and purpose of this Bylaw.

47.6. Conduct of Dogs.

- a. Nuisance and Dangerous Behavior. No dog owner or keeper shall permit the dog to become or remain a nuisance dog or a dangerous dog, as those terms are defined and used in G.L. c. 140, §§ 136A and 157.
- b. Leash Law. When not on the private property of its owner or keeper, or on private property with express permission of that property's owner, a dog shall be on a leash of not more than seven (7) feet.
- c. Dogs on Town Property. Any dog on the street or sidewalk in the Town of Wellesley shall be on a leash of not more than seven (7) feet. Any dog, while on any other property owned or controlled by the Town of Wellesley, shall remain under the control of its owner or keeper in the manner prescribed by the regulations promulgated by the board, commission or officer having authority

or control of said property.

- d. Service Animals. The provisions of Articles 47.6.b and 47.6.c shall not apply to any properly trained assistance or service animal while performing its duties.

47.7. Animal Control Officer.

- a. Complaint Investigation. The Animal Control Officer shall investigate all written complaints arising within the Town pertaining to violations of Article 47 and of G.L. c. 140, §§ 136A-174E and any relevant state or local regulations.
- b. Issuance of Temporary Restraint Orders. The Animal Control Officer may issue a Temporary Restraint Order to the owner or keeper of any dog that is alleged to be a nuisance dog or a dangerous dog and is awaiting a decision under Article 47.8. A Temporary Restraint Order shall be in force for no more than thirty (30) days unless the Animal Control Officer renews it in writing for a subsequent thirty (30) day periods. The Animal Control Officer may rescind or stop renewing the order when, in the Animal Control Officer's judgment, restraint is no longer required. The Animal Control Officer's order shall expire upon receipt of a decision from the Board of Selectmen on the nuisance dog or dangerous dog hearing.
- c. Issuance of Temporary Confinement Order. The Animal Control Officer may make arrangements for the temporary housing of any dog that requires such temporary housing, and may issue an Order of Temporary Confinement authorizing such temporary housing. The housing may be at local veterinary clinics, or at dog kennels within the Town or neighboring towns, and shall be at the dog owner's or keeper's expense.
- d. Record Keeping. The Animal Control Officer shall keep accurate, detailed records of the confinement and disposition of all dogs held in custody, all bite cases reported, and the results of investigations. The Animal Control Officer shall maintain a telephone log of all calls received regarding dogs and submit a monthly report summarizing the log to the Board of Selectmen.

47.8. Nuisance or Dangerous Dog Hearings. Any person may file a complaint in writing to the Board of Selectmen that a dog owned or kept in the Town is a nuisance dog or a dangerous dog. All such complaints shall be investigated and addressed in accordance with G.L. c. 140 § 157.

47.9. Violations and Penalties.

- a. The failure of the owner or keeper of any dog or pet to comply with this bylaw or with any order of the Animal Control Officer or the Board of Selectmen shall be a violation of this bylaw.
- b. The failure of the owner or keeper of any dog to comply with the registration and license requirements provided in this Article 47 and in G.L. c. 140, §§ 136A-

174E shall be in violation of this bylaw.

- c. In addition to any other remedy provided by law, this Article may be enforced by the Animal Control Officer, or any police officer of the Town, or the Board of Selectmen, through any means available in law or equity, including but not limited to criminal indictment in accordance with G.L. c. 40, § 21, noncriminal disposition in accordance with G.L. c. 40, § 21D and the Article 52.1, "Non-Criminal Disposition, as may be amended from time to time.
- 1) When enforced in accordance with G.L. c. 40, § 21, the maximum penalty shall be \$300 and each day a violation exists shall constitute a separate violation.
 - 2) When enforced through non-criminal disposition, the penalties shall be as follows:
 - i. For violations of the requirements proof of a current rabies vaccination or a certification of exemption from the vaccination requirement:

\$100 per violation, and each day a violation exists shall constitute a separate violation.
 - ii. For violations of the licensing requirements of individual dogs:

\$50 for each unlicensed dog.
 - iii. For violations of Articles 47.6.b and 47.6.c:

First Offense:	\$ 50
Second Offense:	\$100
Third and subsequent offense:	\$300
 - iv. All other violations of this bylaw, not described in i. through iii., above:

First Offense:	\$100
Second Offense:	\$200
Third Offense:	\$300
- d. If the Animal Control Officer confines a dog and the dog owner or keeper does not pay all fees directly to the kennel or veterinary clinic, then the dog's owner or keeper shall be required to reimburse the Town for any expenses incurred in boarding that dog. If the dog has not been licensed, the owner or keeper shall obtain a license and pay any applicable fine before the dog can be released.

- e. Violation of Nuisance Dog or Dangerous Dog Order. An owner or keeper of a dog who fails to comply with an order of the Selectmen or district court issued pursuant to G.L. c. 140, § 157A shall be punished as provided in that statute;

or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 35. To see if the Town will vote to amend Article 49.19 of the Town Bylaws to allow the consumption of alcohol in Town buildings, but not public school buildings, by temporary license issued by the Board of Selectmen to a nonprofit organization, pursuant to Chapter 138 of the Massachusetts General Laws and Chapter 635 of the Acts of 1982, by deleting said Article in its entirety and replacing it with the following:

49.19. Possession and Use of Alcoholic Beverages. Drinking or possession of any alcoholic beverage, as defined in Chapter 138 of the Massachusetts General Laws, while in or upon any Wellesley Public School building or grounds, or Town owned grounds, is prohibited. Drinking or possession of any alcoholic beverage while in a Town building is prohibited, except insofar as may be allowed by temporary license issued by the Board of Selectmen to a nonprofit organization pursuant to Chapter 138 of the Massachusetts General Laws and Chapter 635 of the Acts of 1982.

No person shall consume any alcoholic beverage, as defined above, on any public way or way to which the public has a right of access as invitees or licensees, including any person in a motor vehicle while it is in, on, or upon any public way or any way to which the public has a right of access as aforesaid, within the limits of the Town of Wellesley; and no person shall consume any alcoholic beverages, in, on, or upon any private land or place without the consent of the owner or person in control of such private land or place.

Any person who violates this section may be arrested by a police officer without a warrant.

All alcoholic beverages being used in violation of this sentence may be seized and held until final adjudication of the charge against any such person or persons has been made by the Court.

Whoever violates the provisions of this section shall be punished by a fine not exceeding fifty (50) dollars for such offense.

or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 36. To see if the Town will vote to amend the General Bylaws by deleting Article 52 in its entirety and replacing it to read as follows:

ARTICLE 52. Bylaw, Rule or Regulation Violations, Non-Criminal Disposition

A. Criminal complaint. Whoever violates any provision of these bylaws may be penalized by indictment or on complaint brought in the District Court. Except as may be otherwise provided by law and as the District Court may see fit to impose, the maximum penalty for each violation or offense brought in such manner shall be \$300.

B. Noncriminal disposition. Whoever violates any provision of these bylaws, the violation of which is subject to a specific penalty, may be penalized by a noncriminal disposition as provided in MGL C. 40, § 21D. The noncriminal method of disposition may also be used for violations of any rule or regulation of any municipal officer, board or department which is subject to a specific penalty.

Without intending to limit the generality of the foregoing, it is the intention of this provision that the following bylaws and sections of bylaws are to be included within the scope of this subsection, that the specific penalties, as listed herein, shall apply in such cases and that in addition to police officers, who shall in all cases be considered enforcing persons for the purpose of this provision, the municipal personnel listed for each section, if any, shall also be enforcing persons for such section. Each day on which any violations exist shall be deemed to be a separate offense.

- (1) General provisions subject to enforcement under *M.G.L. c. 40, § 21D*:
 - (a) Consumption of Marijuana (Article 49.19A).
 - [1] Enforcement agents: police officers.
 - [2] Fine schedule: first and subsequent offenses, three hundred dollars (\$300).
 - (b) Regulation of Utility Poles Bylaw (Article 49.11A).
 - [1] Enforcement agents: Board of Selectmen.
 - [2] Fine schedule: first and subsequent offenses, three hundred dollars (\$300).
 - (c) Water Supply Restrictions (Article 49.12b).
 - [1] Enforcement agents: police officers.
 - [2] Fine schedule: first offense, fifty dollars (\$50); second and subsequent offenses, one hundred dollars (\$100).
 - (d) Mechanical Protection Devices (Article 49.28).
 - [1] Enforcement agents: Board of Fire Engineers and Board of Selectmen.
 - [2] Fine schedule: first and subsequent offenses, _____ dollars (\$_____).
 - (e) Temporary and Transient Vendor Bylaw (Article 49.33).
 - [1] Enforcement agents: Board of Selectmen.
 - [2] Fine schedule: first and subsequent offenses, _____ dollars (\$_____).
 - (f) Police Regulations (Article 49) not otherwise specified herein.
 - [1] Enforcement agents: police officers.
 - [2] Fine schedule: first and subsequent offenses, fifty dollars (\$50).
 - (g) Animal Control (Article 47).
 - [1] Enforcement agents: Animal Control Officer.
 - [2] Fine schedule:
 - i. For violations of the requirements proof of a current rabies vaccination or a certification of exemption from the vaccination requirement: first and subsequent offenses, one hundred dollars (\$100).

- ii. For violations of the licensing requirements of individual dogs: fifty dollars (\$50) for each unlicensed dog.
 - iii. For violations of Articles 47.6.b and 47.6.c: first offense, fifty dollars (\$50); second offense, one hundred dollars (\$100); third and subsequent offenses, three hundred dollars (\$300).
 - iv. All other violations of Article 47, not described in i. through iii., above: first offense, one hundred dollars (\$100); second offense, two hundred dollars (\$200); third and subsequent offenses, three hundred dollars (\$300).
- (2) Rules and regulations of the Board of Health subject to enforcement under *M.G.L. c. 40, § 21D*:
- (a) Abrasive Blasting Regulations (Chapter XVII).
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first offense, two hundred dollars (\$200); second and subsequent offenses, three hundred dollars (\$300).
 - (b) Animal Regulations (Chapter XVI) – keeping a feral animal.
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first and subsequent offenses, fifty dollars (\$50).
 - (c) Animal Regulations (Chapter XVI) – general.
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first and subsequent offenses, twenty-five dollars (\$25).
 - (d) Food Service Regulations (Chapter I) - general.
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first offense, fifty dollars (\$50); second offense, one hundred dollars (\$100); third offence, two hundred dollars (\$200); fourth and subsequent offenses, three hundred dollars (\$300).
 - (e) Food Service Regulations (Chapter I) – Remodeling without a permit.
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first and subsequent offenses, two hundred dollars (\$200).
 - (f) Food Service Regulations – Addition of food service operation.
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first and subsequent offenses, one hundred fifty dollars (\$150).
 - (g) Housing Regulations (Chapter II) – General.
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first and subsequent offenses, one hundred fifty dollars (\$150).
 - (h) Nuisance Regulations (Chapter III).
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first offense, fifty dollars (\$50); second offense, one hundred dollars (\$100); third offence, two hundred dollars (\$200); fourth and subsequent offenses, three hundred dollars (\$300).
 - (i) Pool Regulations (Chapter XII).
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first and subsequent offenses, two hundred dollars (\$200).
 - (j) Rubbish Regulations (Chapter VI).
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first and subsequent offenses, two hundred dollars (\$200).
 - (k) Hazardous Waste Regulations (**Chapter ?**).

- [1] Enforcement agents: Board of Health agents.
- [2] Fine schedule: first and subsequent offenses, two hundred dollars (\$200).
- (l) Tobacco Regulations (Chapter XVIII).
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first offense, one hundred dollars (\$100); second offence, two hundred dollars (\$200); third and subsequent offenses, three hundred dollars (\$300).
- (m) Sewage Regulations (Chapter V) - general.
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first offense, one hundred dollars (\$100); second offence, two hundred dollars (\$200); third and subsequent offenses, three hundred dollars (\$300).
- (n) Sewage Regulations (Chapter V) – Installing well without a permit.
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first and subsequent offenses, two hundred dollars (\$200).
- (o) Sewage Regulations (Chapter V) – Installing well without an installer’s permit.
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first and subsequent offenses, two hundred dollars (\$200).
- (p) Sewage Regulations (Chapter V) – Use of unauthorized chemicals.
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first and subsequent offenses, two hundred dollars (\$200).
- (q) Operation without a required permit or license.
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first offense, two hundred dollars (\$200); subsequent days on which the violation continues, fifty dollars (\$50).
- (r) Well drilling without a permit (Chapter X).
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first offense and subsequent offenses, three hundred dollars (\$300).
- (s) Illegal Dumping (Chapter VII).
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first offense and subsequent offenses, three hundred dollars (\$300).
- (t) Disposal of Refuse Violations (Chapter VI).
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first offense and subsequent offenses, two hundred dollars (\$200).
- (u) Lead Paint Removal Violations (Chapter XV).
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first offense and subsequent offenses, one hundred dollars (\$100).
- (v) Body Art (Chapter XIX).
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first offense and subsequent offenses, one hundred dollars (\$100).
- (w) Plastic Bag Bylaw (Article 34.5C).
 - [1] Enforcement agents: Board of Health agents.
 - [2] Fine schedule: first offense, fifty dollars (\$50); second and subsequent offenses, one hundred dollars (\$100).

(x) Rules and regulations of the Board of Health - not otherwise specified herein.

[1] Enforcement agents: Board of Health agents.

[2] Fine schedule: first offense, twenty-five dollars (\$25); second offense, fifty dollars (\$50); third and subsequent offenses, one hundred dollars (\$100).

or take any other action in relation thereto.

(Board of Selectmen)

CITIZEN PETITIONS

ARTICLE 37. To see if the Town will vote amend the Zoning Map of the Town of Wellesley, Massachusetts by rezoning the following properties, as specified:

A. To rezone the parcel located at 170-184 Worcester Street (Assessor's Parcel ID# 15-1), totaling approximately 32,986 square feet, from the Business District and Single Residence District and 15,000 Square Foot Area Regulation District to the Business District in its entirety;

B. To rezone the parcel located at 7 Burke Lane (Assessor's Parcel ID# 10-43), totaling approximately 19,116 square feet, from the Business District and Single Residence District and 15,000 Square Foot Area Regulation District to the Single Residence District A in its entirety;

Or, take any action relative thereto.

(Citizen Petition)

ARTICLE 38. To see if the Town will vote to amend the Zoning Map of the Town of Wellesley, Massachusetts by rezoning the following properties, as follows:

1. To rezone the parcel located at 350 Central Street and commonly known as Paint Shop Woods (Assessor's Parcel ID# 194-23), totaling approximately 978,320 square feet, from the Single Residence District and the 40,000 Square Foot Area Regulation District to the Educational District;
2. To rezone the parcel located at 165 Pond Wood and commonly known as Hunnewell Reserve (Assessor's Parcel ID# 186-2), totaling approximately 3,522,021 square feet, from the Single Residence District and 40,000 Square Foot Area Regulation District to the Educational District;
3. To rezone the parcel located at 99 Pond Road and commonly known as Wood Lot (Assessor's Parcel ID# 186-1), totaling approximately 453,111 square feet, from the Single Residence District and 40,000 Square Foot Area Regulation District to the Educational District;
4. To rezone the parcel located at 79 Pond Road and commonly known as Lake Waban (Assessor's Parcel ID# 175-1), totaling approximately 4,883,013 square feet, from the Single Residence District and 40,000 Square Foot Area Regulation District to the Educational District;
5. To rezone the parcel located at 828 Washington Street and commonly known as The Pines (Assessor's Parcel ID# 152-1), totaling approximately 914,760 square

- feet, from the Single Residence District and 40,000 Square Foot Area Regulation District to the Educational District;
6. To rezone the parcel located at 91 Dover Road and commonly known as Nehoiden Golf Course (Assessor's Parcel ID# 138-33), totaling approximately 3,831,416 square feet, from the Educational District, Single Residence District, and 20,000 Square Foot Area Regulation District to the Educational District;
 7. To rezone the parcel located at 231 Forest Street and commonly known as Babson College (Assessor's Parcel ID# 67-22), totaling approximately 7,585,354 square feet, from the Educational District, Educational District A, Business District A, Single Residence District, and 30,000 Square Foot Area Regulation District to the Educational District;
- or take any other action relative thereto.

(Citizen Petition)

ARTICLE 39. To appropriate the sum of \$15,000 (Fifteen Thousand Dollars) per fiscal year to the Town Clerk for the installation, maintenance, and operation of an electronic voting system to be used in all Town Meeting sessions. That the Town Clerk is authorized to take all action necessary to carry out this project, and that said sum shall be available upon this motion becoming final following dissolution of this town Meeting.

(Citizen Petition)

Article 40. To see if the Town will vote to amend Section XVII, Large House Review, of the Zoning Bylaw by deleting item 1. from subsection C., Applicability, in its entirety, and adding a new item 1., as follows:

1. Changes to non-conforming single-family dwellings which are subject to a Finding in accordance with Massachusetts General Laws, Chapter 40A, Section 6, and Section SVII, Pre-Existing Non-Conforming Uses, Structures and Lots, of the Zoning Bylaw provided that the applicant for such relief has further demonstrated to the Zoning Board of Appeals that the Standards and Criteria for Review in subsection E. of this Section have been satisfied.

(Citizen Petition)

GENERAL

ARTICLE 41. To see if the Town will vote to rescind authorized and unissued loans, identified in the list available for inspection at the office of the Town Clerk, to authorize the transfer of unused proceeds from previously issued loans to one or more eligible appropriations, to amend existing borrowing authorizations on unissued debt authorized prior to November 7, 2016, in order to allow the use of premiums for project costs and to reduce the amount of the borrowing so authorized in accordance with Section 20 of Chapter 44 of the Massachusetts General Laws, as amended by Section 67 of Chapter 218 of the Acts of 2016, or to take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 42. To see if the Town will vote, as authorized by Section 9 of Chapter 258 of the General Laws, to indemnify Town Board members, officers, officials and employees from personal financial loss, all damages and expenses, including legal fees and costs, if any, in an amount not to exceed \$1,000,000, arising out of any claim, action, award, compromise, settlement or judgment by reason of an intentional tort, or by reason of any act or omission that constitutes a violation of the civil rights of any person under any federal or state law, if such employee or official, at the time of such intentional tort or such act or omission, was acting within the scope of his official duties or employment, and to raise and appropriate, transfer from available funds, or borrow a sum of money therefor, or to take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 43. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money, to be expended under the direction of the Board of Selectmen, for the purpose of paying expenses related to the settlement of claims, actions and proceedings against the Town, or to take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 44. To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to dispose of tangible Town property having a value in excess of \$10,000, on such terms as it may deem advisable, or to take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 45. To see if the Town will vote to authorize the Board of Selectmen to appoint one or more of its members as a fire engineer, or to take any other action in relation thereto.

(Board of Selectmen)

Version 3.0

And you are directed to serve this Warrant by posting attested copies in not less than two conspicuous places in the Town and by causing this warrant to be posted to the Town of Wellesley website (www.wellesleyma.gov) at least seven days before the date on which the meeting is to be held.

Hereof fail not and make due return of this Warrant and your doings thereon unto the Town Clerk at or before the time of holding said meeting.

Given under our hands this ____th of January 2018.

Ellen F. Gibbs, Chairman

Jack Morgan, Vice-Chair

Marjorie R. Freiman, Secretary

Thomas H. Ulfelder

Elizabeth Sullivan Woods

A true copy, _____

Attest: Constable, Town of Wellesley

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

Wellesley, MA January ____, 2018

I have this date caused the within warrant to be served by posting two copies in two conspicuous places in the Town, i.e., the Town Hall and Wellesley Square, and causing the warrant to be posted to the Town of Wellesley website.

Constable, Town of Wellesley

6. Discuss Selectmen's Policy & Procedures Manual

At the time of putting the FNM together, Marjorie is still in the process of gathering final comments from board members. As soon as an electronic version is available we will forward it to you, and then will print copies for the meeting on Tuesday. At the meeting she would like to discuss the document with the Board, in anticipation of a vote to approve it.

MOVE to approve the Selectmen's Policy and Procedures Manual.

7. New Business & Correspondence

Other Documents: The Board will find documents the staff are not seeking action on, but is for informational purposes only. Please find the following:

- ❖ Request from Public Works for Additional Snow/Ice Funds
- ❖ Animal Control Report – December, 2017
- ❖ Commendation from Chief Pilecki
- ❖ North 40 Phase II Preliminary Findings Report
- ❖ Town Government Study Committee list of recommendations for updates to the General bylaws
- ❖ Memo & Background on Granite Street Acceptance
- ❖ Updated FY18 Work Plan – January, 2018

TOWN OF WELLESLEY



MASSACHUSETTS

DEPARTMENT OF PUBLIC WORKS

20 MUNICIPAL WAY • WELLESLEY, MA 02481-4925

MICHAEL P. PAKSTIS
DIRECTOR

TELEPHONE (781) 235-7600
FACSIMILE (781) 237-1936

January 4, 2018

Blythe Robinson
Executive Director of General Government Services
Town of Wellesley
525 Washington Street
Wellesley, MA 02482

RE: **FY2018 Winter Maintenance Appropriation**

Dear Blythe:

I respectfully request that you authorize a \$300,000 supplemental authorization for the FY18 Winter Maintenance Appropriation. The winter budget will be depleted following the responses expected this week and the subsequent need to replenish our salt supply for potential future responses.

With many weeks of cold weather still to come, we also expect that we will incur additional expenditures for snow and ice fighting and removal during the balance of this fiscal year. For your information, we have attached a report of the winter related expenditures and also a summary of all winter response events to date.

As you know, under the provisions of Massachusetts General Law Chapter 44, Section 31D, a town may incur liability and make expenditures in excess of available appropriations for snow and ice removal, provided that such expenditures are approved by the Selectmen or their designee.

The statute also requires that, in order to make use of the provisions of MGL 44:31D, the current year winter maintenance appropriation must equal or exceed the prior year's appropriation. We are in compliance with this requirement as \$348,703 was originally appropriated in FY17 and the same amount appropriated again in FY18.

I therefore request that you authorize the expenditure of \$300,000 in additional funds for the purpose of snow and ice removal.

Thank you for your assistance and please let me know if you have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "M. Pakstis", written in a cursive style.

Michael Pakstis
DPW Director

Attachments

Cc: Michael G. Hluchyj, Advisory Committee Chair
Board of Public Works

**Winter Maintenance Budget
Through Payroll of Week Ending 12/26/18
and including an estimate through 1/2/18**

As of 1/2/18

Sources of Funds

FY18 Appropriation	\$ 348,703.00
Supplemental Authorizations Approved	\$ -
Available Funds	\$ 348,703.00

Uses of Funds

Uses of Funds - Paid to Date

Personal Services	\$ 59,796.00
Vehicle Maint & Fuel	\$ 31,877.00
Contractor Services	\$ -
Salt/Sand	\$ 24,352.00
Other Supplies	\$ 776.00
Paid to Date	\$ 116,801.00

Uses of Funds - Services Provided But Not Yet Paid

Personal Services	\$ 15,962.00
Vehicle Maint & Fuel	\$ 63,342.00
Contractor Services	\$ 6,884.00
Salt/Sand	\$ 95,212.00
Other Supplies	\$ -
Not Yet Invoiced	\$ 181,400.00

Total Uses - Committed to Date **\$ 298,201.00**

Available Balance Remaining **\$ 50,502.00**

Requested Additional Funds **\$ 300,000.00**

Projected Revised Balance **\$ 350,502.00**

Wellesley Animal Control Monthly Report Dec.. 2017

A board wing hawk, a red tail hawk and a Canada Goose were all examined by local veterinarian and were deemed a potential candidate for rehabilitation. Each was transported to Tufts Wildlife clinic in Grafton. The two hawks did not survive due to head trauma. The goose is still in rehab and being treated for neurologic signs but it has not been determined what is causing the symptom. When wildlife is examined it can give us a heads up about disease or poisons in our environment.

Dec. 6 I attended the senior issues meeting at the new Sr. Center.

Dec. 8 I meet with a group of middle school kids who were working on a community service project. I spoke about safety around pets.

Dec. 14 I participated in a conference call for Animal Control Officers Asso. of Mass.

The number of wildlife calls continued strong as people see them during the day and the cold weather is effecting them. Lots of education about what needs rescue and what is normal activity as well as ways to harass turkeys and coyotes. If enough people harass the wildlife they can then generalize and learn to avoid people.

Breakdown of enforcement

- 85 Warnings (62 unvaccinated, 14 unlicensed)
- 12 Citations (10 unvaccinated, 2 unlicensed)
- 15 Follow up letters unpaid fines
- 0 Request for Court hearings

After no response to follow up letters on unpaid fines I send the information to court to request hearings.

A volunteer continues to take photos for the pet of week in the *The Wellesley Townsman*. This helps to keep in mind that owners of lost pets should report them lost thus helping us get more returned to the owners. She also posts adoptable pets on petfinder.com and a student uploads video of each cat.

I met with IT department and learned how to make changes to keep the animal control web page updated.

ON my own time

I continue working with Linkup Education Network and their safepeoplesafepets program.

Dec. 2 I worked with Unleashed by Petco on Linden street for their adoption event. I used my camper as a mobile adoption center and set up an information table to answer questions from the public.

Wellesley Animal Control Monthly Report

Number of calls received daily: December 2017

1. <u>9</u>	7. <u>8</u>	13. <u>13</u>	19. <u>7</u>	25. <u> </u>
2. <u> </u>	8. <u>7</u>	14. <u>10</u>	20. <u>8</u>	26. <u>11</u>
3. <u> </u>	9. <u> </u>	15. <u> </u>	21. <u>14</u>	27. <u>3</u>
4. <u>7</u>	10. <u> </u>	16. <u> </u>	22. <u>5</u>	28. <u>3</u>
5. <u>12</u>	11. <u>14</u>	17. <u> </u>	23. <u> </u>	29. <u>1</u>
6. <u>6</u>	12. <u>7</u>	18. <u>5</u>	24. <u> </u>	30. <u> </u>
				31. <u> </u>

Average calls per day: 7-8

Total Calls this year: 1030

Type of Calls

19 Lost/Found Dogs

13 Lost/Found Cats

8 Cat nuisance

14 Cat rabies vaccination

11 Dog rabies vaccination

6 Licensing

33 Wildlife

7 Dead animal

Anonymous 31

3 Adoptions

27 Other

Violation calls

7 Loose/uncontrolled

 Bite

2 Bark

 Other

Total Violation calls this year: 80

Month of: December 2017

42 Total incidents investigated

Off Duty calls
Police Responded 15

8 Loose/Uncontrolled
 Bite
1 Bark
26 Wild
3 Cat
4 Other

7 Loose/Uncontrolled
 Bite
1 Bark
2 Wild
 Cat
5 Other

Report filed/Assistance given 7
Gone on arrival/Quiet 8

97 Total actions taken

85 Warning

9 Loose
14 Unlicensed
62 Unvaccinated

 \$50.00 Loose
2 \$25.00 Unlicensed
10 \$50.00 unvaccinated

25 Total Animals Picked Up

Dog	Cat	Domestic	Wild
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u>1</u>	<u> </u>	<u> </u>	<u>5</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u>6</u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u>13</u>
<u>7</u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u>3</u>
<u> </u>	<u> </u>	<u> </u>	<u>2</u>
<u> </u>	<u> </u>	<u> </u>	<u>13</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

On Hand Begining

Hospital

Truck

Station

Dead on arrival

Returned to owner/wildlife released

Adopted

Transferred to humane Shelter

Euthanized

Deceased-unclaimed

On hand end



TOWN OF WELLESLEY

WELLESLEY, MA 02482
Telephone 781-235-1212

POLICE DEPARTMENT

JACK PILECKI
Chief of Police

TO: OFFICER GAETANA DICENSO
FROM: CHIEF JACK PILECKI
SUBJECT: LETTER OF COMMENDATION
DATE: JANUARY 10, 2018

I recently received a very positive email from Wellesley resident Margaret Vidale about her experiences with you and a criminal investigation you are conducting.

In late 2017, Mrs. Vidale reported that she had been the victim of what she believed to be was an internet fraud scam. The suspects in the fraud had targeted Mrs. Vidale over a long period of time, and were very patient. Eventually, the suspects managed to extract several thousand dollars from Mrs. Vidale under false pretenses.

You began the investigation, and started to develop a viable case. As you continued to investigate, you learned that the suspects had used the stolen identity of an active member of the United States Congress. You also were able to ascertain several email addresses and bank accounts where the suspects had deposited their fraudulently obtained money. This led you to write three search warrants for various bank records and email IP addresses from various nationwide banks and internet companies. Further, you contacted the Congressman, and are working with authorities in the District of Columbia on the identify theft aspect of the case. Until your call, the Congressman was unaware that his identity was being used in a fraudulent manner.

The investigation is ongoing, and you are now working with the Norfolk County District Attorney's Office as well as other law enforcement agencies to develop suspect identities. Through all of this, you continued to visit and update Mrs. Vidale on the progress of the case.

First, I want to commend you on the hard work and dedication you have demonstrated investigating this fraud case. Internet based fraud schemes are often very difficult to work due to the sophisticated anonymity of the World Wide Web. Despite this, you have continued to develop and generate leads in the investigation.

More importantly, I want to commend you on the work and emotional support that you have provided to Mrs. Vidale as she endures this ordeal as a fraud victim. Mrs. Vidale writes in her email that you were “very professional, insightful, and kind” and “she helped me view the theft in a larger context, and I realized I could have lost a lot more money and self-respect.”

As Chief of the Wellesley Police Department, I could not be more proud of your outstanding work on the criminal side of the investigation, and your care and compassion with Mrs. Vidale. Clearly, she is more than satisfied with the high level of service, professionalism, and empathy that you have been providing to her. Your work exemplifies the type of work that we strive for on a daily basis. This case clearly demonstrates our mission to provide much more than just ‘traditional’ policing to our community.

A copy of this commendation will be maintained in your personnel file.

AUTHORIZED:



JACK PILECKI
CHIEF OF POLICE

Cc: Bulletin Board
Board of Selectmen
Personnel File

Whittemore, Scott

From: Margaret Vidale <margaret.vidale42@gmail.com>
Sent: Saturday, December 30, 2017 11:21 AM
To: Pilecki, Jack
Cc: Whittemore, Scott; DiCenso, Gaetana
Subject: Officer Gaetana DiCenso

Dear Chief Pilecki,

My name is Margaret Vidale, and I have lived in Wellesley for almost 50 years. Several months ago I used very bad judgment, and became the target of a conman who was operating on Match.com. I lost what for me was a significant amount of money. My family insisted I contacted the Wellesley Police, and that is when Officer DiCenso entered my life. From the beginning, she was very professional, insightful and kind. She help me view the theft in a larger context, and I realized I could have lost a lot more money and self-respect. Tana kept me updated as she did extensive research, based on the information I was able to give her. Through her tenacity and police training, she discovered that the scam was part of a nationwide operation, involving the use of documents of a US Congressman. I believe she is now working with a detective in Washington DC, who is heading up the investigation.

The scam was an ordeal for me, but through persistent police work, Tana has used it to help close in on a gang of predators taking advantage of vulnerable people all over the country. I'm very grateful for the opportunity to know and work with Tana. She made me feel instrumental in the effort to locate these criminals, and hopefully bring them to justice.

Sincerely yours,

Margaret Vidale

Sent from my iPad

Town of Wellesley Bylaw Amendments

1. Table of Articles, Article 20-- delete "Cable Television Committee;" add "Telecommunications Advisory Committee"
2. Section 2.5-- delete "in the event the attorney general authorizes remote participation"
3. Section 6.15-- delete "24.1(e);" add "19.42(c)"
4. Section 11.4-- delete entire first sentence which exactly duplicates a sentence in 11.3, being "The Committee may also consider and make reports or recommendations on other matters, including without limitation referenda questions, which in the Committee's judgment affect the interests of the Town."
5. Section 14.5-- delete "proposed;" add "proposing"
6. Section 14.13a-- delete "4.8;" add "14.8"
7. Section 18.3-- delete "effects;" add "affects"
8. Section 19.7-- delete "Cable Television Committee;" add "Telecommunications Advisory Committee"
9. Section 19.7-- add "28. Sustainable Energy Committee (5 of 7); 29. Retirement Board (1 of 5); 30. Veterans Advisory Board (5 of 5)"
10. Section 19.11-- add "Meeting" after the word "Town" in the last sentence of the section?
11. Section 20A.4-- delete "20-A;" add "20.A.1"
12. Section 26.7-- clarify fee language "Additional for Streets" for recording pole locations; possibly delete "Additional for Streets" and add "Additional per Street" [?]
13. Section 35.1-- delete "Community Affairs;" add "Housing and Community Development"
14. Section 35.3-- same
15. Section 35.8-- same
16. Section 38.3-- delete phrase printed with line through it, being "~~These include controlling and managing the public schools of the Town.~~"
17. Section 45.5-- delete "Division of Community Services of the Massachusetts Department of Community Affairs;" add "Massachusetts Department of Housing and Community Development"
18. Section 46A.2-- in definition of "Guidelines" add "District" between the word "Conservation" and "Commission"

19. Section 46A.2—in definition of “Neighborhood Conservation District Commission,” add “Conservation” between “Neighborhood” and “District”
20. Section 46B.3(c)—delete “(vii),” add “(viii)”
21. Section 46B.4(b)-- delete “5” in first line, add “4”
22. Section 46B.4(b)—delete “7” in third line, add “6”
23. Section 46B.6(c)(ii)—delete “5” in third line, add “4”
24. Article 49. Police Regulations—add table of contents; see attached options
25. Section 49.5-- delete redundant “Ice and Snow on Streets” in section title
26. Section 49.9(B)-- add a section title; such as “Use of Traps”

TOWN OF WELLESLEY



MASSACHUSETTS

BOARD OF SELECTMEN

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

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TELEPHONE: (781) 431-1019 x2201
WWW.WELLESLEYMA.GOV
BLYTHE C. ROBINSON
EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

DATE: January 12, 2018
TO: Board of Selectmen
FROM: Meghan Jop
SUBJECT: Granite Street – Street Acceptance History

In August of 2015, several neighbors (led by Chad Harris) came to the Selectmen's staff to understand the process for Street Acceptance of a private way. Staff noted Street Acceptance is considered after a petition from the neighbors is received. The Town received a petition from the Granite Street neighbors September 1, 2015 and we initiated the process of preliminary evaluation with the Engineering Division and Traffic Committee. The Engineering Division completed the initial construction estimate in April 2016. This review outlines the existing street condition and requirements necessary to bring the roadway up the Town's standards for acceptance.

The Selectmen initially considered whether Granite Street was financially feasible for the 2017 Annual Town Meeting at a meeting January 24, 2017. The Board voted the classification as a Type 2 roadway, and took public comment on the proposal. Ultimately, the Board deferred the project at that time due to financial constraints.

Attached for the Board's review are the following documents:

- Granite Street Petition
- April 2016 Cost Estimate and Recommended Street Improvements
- Map of Granite Street Area
- Minutes of January 24, 2017 Meeting

If the Board determines they would like to proceed with this item at the 2018 Annual Town Meeting the following next steps would be required:

1. Confirmation from abutters that 75% of the owners would like to proceed based upon the cost estimate
2. Street Acceptance Plan of Granite Street would requires a recommendation from the Planning Board
3. Town Meeting Acceptance
4. Finalization of construction plans
5. Establishment of betterment financing with Town Treasurer
6. Construction (Determination whether this would be sent to bid or constructed by Highway)

Town of Wellesley Street Acceptance Policy

Background

For these purposes, an unaccepted street can be defined as a street for which there is no record of public acceptance by the Town of Wellesley, Town of Needham (for streets accepted prior to the 1881), Norfolk County, Commonwealth of Massachusetts, or other valid governmental authority. The Town of Wellesley has approximately 12 miles of unaccepted streets, which represents approximately 9% of the total mileage of streets in the Town. Responsibility for the maintenance of these streets and related municipal infrastructure (e.g., water and sewer lines lying beneath the street) rests with the abutters, unless governed by an easement to the Town. The Town Bylaws provide a mechanism for temporary minor repairs to unaccepted streets (Article 29 - Section 10). On occasion, the Town has upgraded infrastructure on unaccepted streets, typically as a byproduct of larger infrastructure improvement projects, and/or with the benefit of an easement.

In order for a street to be accepted, the street must be laid out (i.e., resulting in a layout plan) by the Board of Selectmen, acting as road commissioners. The layout plan must be filed with the Town Clerk, and not less than seven days thereafter, must be accepted by Town Meeting (M.G.L. – Chapter 82, Section 23). In practice, layout plans are prepared by a licensed engineer, and approved by the Board of Selectmen. Layout plans for new subdivisions are prepared by the developer, and reviewed by the Town Engineer. Layout plans for existing streets are prepared by the Town Engineer.

In 1994, the Planning Board promulgated *Rules And Regulations Governing Upgrading Of Inadequate Ways in conjunction with applications for certain building permits in Wellesley, Massachusetts*. These rules and regulations govern the review and administration of applications to upgrade inadequate ways in connection with the application for certain building permits, and the related need to satisfy the frontage requirements of the Town's Zoning Bylaws.

Town Meeting articles relating to street acceptances have historically been sponsored by the Board of Selectmen. The Board has proposed Town Meeting articles in response to a written request by abutters or a developer. The Town's past practice has generally been to assess a betterment to abutters based on the cost of the wearing course of asphalt, with the Town absorbing all other costs, including the cost of water and sewer, drainage, and roadway base infrastructure improvements. Streets constructed by developers under the Planning Board's Subdivision Rules and Regulations are not subject to betterment assessments upon their acceptance by the Town.

Policy guidelines

Given the number of unaccepted streets in Wellesley and the potential cost of upgrading them in connection with their acceptance, the Board of Selectmen recognizes the need for guidelines for evaluating which street acceptances it recommends to Town Meeting. Part

of this evaluation includes assessing affordability within the context of the Town-Wide Financial Plan. To this end, the Board of Selectmen has established a process for categorizing street acceptance requests into the following three types:

Type 1 – New subdivisions

Type 2 – Private ways with a significant level of public usage

Type 3 – Private ways with an insignificant level of public usage

The Town's financial guidelines with regard to each type is detailed below.

Type 1 - New subdivisions

- Developer's responsibility to design, engineer and construct the street according to the Town's standards, as promulgated by the Planning Board and Town Engineer.
- No cost to the Town.
- Acceptance process is greatly simplified, given that such streets are constructed according to Town standards, at no cost to the Town.

Type 2 - Private ways with a significant level of public usage

- Applies to private ways that are regularly used by the general public, i.e., people who are not immediate abutters, because they provide a connection to public ways, other neighborhoods, public places, etc.
- Town Engineer responsible for preparing an initial review sufficient to obtain a cost estimate, including estimated betterment assessments for each abutter.
- Town to assume 75% of cost inclusive of engineering cost; remaining 25% of cost to be assessed to abutters.
- Acceptance and timing of acceptance contingent on public safety concerns (e.g., fire safety); abutters support for the acceptance; potential for private way to be constructed according to minimum Town standards; and affordability, as determined by the Board of Selectmen in the context of the Town-Wide Financial Plan.

Type 3 - Private ways with an insignificant level of public usage

- Applies to private ways that are primarily used by immediate abutters.
- Town Engineer responsible for preparing an initial review sufficient to obtain a cost estimate, including estimated betterment assessments for each abutter.
- Residents responsible for all other costs, including additional engineering costs.
- Acceptance and timing contingent on same criteria as with Type 2.

General requirements (applies to all of the above Types)

- All street layout plans will provide for a minimum roadway width of 18 feet, and otherwise comply with standards established by the Planning Board and the Board of Public Works.

- Petitions for street acceptances to be considered at Annual Town Meeting should be submitted to the Selectmen's office not later than the preceding September 1st.
- Petitions must be signed by 75% of the abutters.
- Unless otherwise determined by the Board of Selectmen, the cost of betterments is assessed on a "unit" basis, i.e., each abutter is assessed a share of the total cost of the betterment, without regard to the size of the abutter's property, or length of frontage.
- Copies of the preliminary cost and betterment estimates will be sent to each abutter, at which time the Selectmen's office will reconfirm that 75% of the abutters continue to support the proposed acceptance. (The Board will not make a motion at Town Meeting unless this level of support is confirmed.)
- In instances where a property owner has provided surety to cover the cost of work necessary to satisfy the frontage requirements for improvements on an unaccepted street as defined in the Zoning Bylaws, it is not intended that the owner will be relieved of this obligation as a result of the acceptance of the relevant street. (See Planning Board's Rules And Regulations Governing Upgrading Of Inadequate Ways.)
- All street acceptances are contingent on the availability of sufficient Town funds.
- All petitions for street acceptance are to be referred to the Planning Board for a recommendation (see M.G.L. – Chapter 41, Section 81I).

Approved 1/16/2007
Wellesley Board of Selectmen

Katherine L. Babson Jr Owen H. Dugan
Katherine L. Babson Jr. Owen H. Dugan

Harriet S. Warshaw David Himmelberger
Harriet S. Warshaw David Himmelberger

Vincent Juliani Jr.



Petition for Street Acceptance

Date: 8/26/15

According to the Town of Wellesley Street Acceptance Policy, adopted by the Board of Selectmen January 16, 2007, the residents of Granite St. request the Board of Selectmen initiate the process of potentially accepting this private street.

We understand this petition needs to be signed by 75% of the direct abutters. The Town will produce and distribute to direct abutters preliminary cost and betterment estimates. After the cost and betterment estimates are reviewed by the abutters, the Selectmen's office will reconfirm that 75% of the abutters continue to support the proposed acceptance.

Name:	Street Address:	Signature:
Charles Harris	8 Granite	
Pippa Ford	25 Granite	Pippa Ford
Craig Paladini	4 Granite	Craig Paladini
Hongsheng Wu	3 Granite	
Charlotte Sanner	16 Granite	Charlotte Sanner
Laura K. Cunn	20 Granite	Laura K. Cunn
JJK ^{Joanna Kaplan}	12 Granite	JJK
Anne Jacob	9 Granite	Anne L. Jacob
Robert Payne	25 Sunset Rd	
Nancy Howe Payne	"	Nancy Howe Payne
Scott Langer	31 Sunset Rd	Scott Langer

ma use [



Gerard F. Bruno, Senior Civil Engineer

TO: David J. Hickey, Jr., PE

DATE: April 11, 2016

SUBJECT: Granite Street - Street Acceptance

This report is in response to a request to change a private road to a public street and represents the Department of Public Works (DPW) assessment of roadway performance and cost estimates to correct them.

Per your request, on February 22, 2016, a representative of the Wellesley Engineering Division visited Granite Street and reviewed the onsite roadway conditions for the purpose of gathering information for street acceptance. The comments and general information are summarized below.

Background

The entire length of Granite Street is an unaccepted way. The way is approximately 700 feet long and 40 feet wide which lies between Crown Ridge Road on the east and Sunset Road on the west. Summit Road intersects Granite Street midway from the south. All intersecting streets listed above are accepted ways except for Sunset Road. Granite Street abuts the boundary lines of 14 parcels. Six of these parcels are corner lots with boundaries bordering another street at the street intersections.

The length of the roadway is paved with bituminous concrete. The average pavement width is 22 feet. The roadway pavement between Sunset Road and Crown Ridge Road is in poor condition with alligator cracking, rutting, potholes and utility cuts throughout. However there is an 88 foot section of pavement in front of 20 Granite Street which seems to be in good condition due to a recent overlay. The roadway does not have a crown nor is there any curbing on either side except for some curbing near the Crown Ridge Road intersection. To determine the subsurface conditions and the thickness of the existing pavement, borings will need to be performed at predetermined locations along the roadway.

There are two catch basins on Granite Street which are located near the Crown Ridge Road intersection. There are no other drainage structures on the road. The high point of the road is located in front of 8 Granite Street. Surface water flowing eastward from 8 Granite Street will flow approximately 450 feet towards the existing catch basins near the Crown Ridge Road intersection. The surface water from Summit Road is also collected by this eastward flow. Surface water flowing westward from 8 Granite Street will flow approximately 185 feet towards the Sunset Road intersection, then shift northward and flow approximately 275 feet towards the catch basin on Maurice Road. The two catch basins near the Crown Ridge Road intersection are barrel block and are in fair condition. The condition of the concrete drainage pipes are unknown and will require inspection in order to evaluate their conditions.

There are four large trees with diameters ranging between 16, 18, 24 & 36 inches in the tree lawn area near the edge of the roadway. These trees are located between 4 & 9 Granite Street. There are also 3 utility poles that are also close to the edge of the roadway. These obstacles may interfere with the proposed widening of the roadway.

There is an existing 2 foot high by 3 foot wide fieldstone wall in front of 24 Granite Street. The wall is approximately 63 feet long and is located within 2-3 feet from the edge of the roadway. This wall will be encroaching the public way if Granite Street becomes an accepted way. There is no sidewalk on Granite Street.

According to the Town's Street Acceptance Policy, Granite Street is considered a Type 2 category street with a significant level of public usage.

DPW Assessment

The DPW feels that for Granite Street to be accepted as a public way, the roadway pavement must be reconstructed and widened to a width of 24 feet. The method of road reconstruction will depend on the depth of gravel in the roadway, which will be based on test pits not yet conducted. We have conservatively assumed that to improve the road pavement, the full depth reclamation costs was factored in.

Widening the roadway may require removing 3 to 4 large trees and shrubs abutting the sides of the road and 2 to 3 utility poles may need to be relocated. It is possible to avoid these obstacles by reducing the road width to 22 or 23 feet. Removing or relocating these obstacles can be determined during the design stages. These costs were factored into the estimate. In addition, the fieldstone wall in front of 24 Granite Street will require removal & relocation off the public way. The cost of this wall was factored into the estimates.

The roadway should be graded to a proper slope with a uniform crown to direct stormwater runoff towards the gutters. Changes in the roadway grade will require the existing driveway aprons to be reconstructed. In addition, the existing sewer manhole castings and gate boxes will require height adjustments.

Bituminous concrete curbing should be installed to help direct the stormwater into the catch basins. Two new catch basins and a drain manhole should be installed near the Summit Road intersection. This drainage system shall include two additional drain manholes at the "change in direction" and connected with the Crown Ridge Road drainage system.

A five foot wide bituminous concrete sidewalk with no tree lawn shall be constructed on the southern side of Granite Street. The sidewalk shall include five cement concrete ADA wheel chair ramps at the intersections with other rights of way. Granite curbing is proposed only at the rounding for the wheelchair ramps. In addition, crosswalk markings will be required at Summit Road and Crown Ridge Road intersections.

Memo to David Hickey, Jr., PE
April 11, 2016
Page 3

The DPW has estimated the preliminary cost of this work at \$255,227.76. Town shall absorb 75% of the total preliminary cost which is \$191,420.82. The abutters absorb 25% of the total preliminary cost which is \$63,806.94. The method of determining the percentages were base on a type 2-way. A spread sheet showing the items is included in our preliminary estimates.

Should you have any questions regarding this memo and the information presented, please feel free to email me at: gbruno@wellesleyma.gov

Gerard F. Bruno, EIT, SIT



Senior Civil Engineer

Enclosures

Cc: Douglas R. Stewart, PE, PLS



TOWN ENGINEER'S PRELIMINARY PROJECT COST ESTIMATE

Project Title Preliminary Cost Estimate for Granite Street Street Acceptance
 DATE: April 11, 2016

ITEM NO.		UNIT	QUANTITIES BID ESTIMATE	UNIT PRICE	ESTIMATED COST
	Roadside Tree Protection	EACH	3	\$185.00	\$555.00
	Unclassified Excavation (Existing Bit Curbing, Driveways, Stone Wall and Existing Topsoil for Sidewalk Placement and Drainage)	C.Y.	124	\$21.60	\$2,678.40
	Class A Rock Excavation	C.Y.	1	\$74.00	\$74.00
	Class B Rock Excavation	C.Y.	1	\$150.00	\$150.00
	Bituminous Top Course (1 1/2")	TON	168	\$71.95	\$12,087.60
	Bituminous Binder Course (2 1/2")	TON	308	\$71.95	\$22,160.60
	Full Depth Reclamation (12")	S.Y.	1989	\$10.30	\$20,486.70
	Bituminous Cape Cod Berm	L.F.	1113	\$6.27	\$6,978.51
	Granite Curbing VA4 (Straight)	L.F.	33	\$35.80	\$1,181.40
	Granite Curbing VA4 (Curve)	L.F.	19	\$40.50	\$769.50
	Bituminous Top & Binder Course (3" for Sidewalk)	TON	51	\$71.95	\$3,669.45
	Cement Concrete Wheel Chair Ramp (WCR)	S.Y.	32	\$118.50	\$3,792.00
	Detectable Warning Panels for WCR	S.F.	48	\$33.00	\$1,584.00
	Gravel Borrow (Sidewalk Subbase, WCR & Drain Pipe)	C.Y.	198	\$40.00	\$7,920.00
	Fine Grading And Compacting	S.Y.	1988	\$4.00	\$7,952.00
	Structure Adjusted (5 SMH & 2 CB)	EACH	7	\$285.00	\$1,995.00
	Catch Basin (2 New CB, 6' Deep)	V.L.F.	12	\$510.00	\$6,120.00
	Drain Manhole (3 New DMH, 5' Deep)	V.L.F.	15	\$510.00	\$7,650.00
	12" HDPE Drain Pipe	L.F.	255	\$63.00	\$16,065.00
	Crushed Stone (HDPE Bedding)	TON	113	\$26.00	\$2,938.00
	Gate Box Adjusted (WG & GG)	EACH	6	\$115.00	\$690.00
	Service Box Adjusted (WG & GG)	EACH	7	\$115.00	\$805.00



Town of Wellesley
 Department of Public Works
 Engineering Division

TOWN ENGINEER'S PRELIMINARY PROJECT COST ESTIMATE

Project Title Preliminary Cost Estimate for Granite Street Street Acceptance
 DATE: April 11, 2016

ITEM NO.	DESCRIPTION	UNIT	QUANTITIES BID ESTIMATE	UNIT PRICE	ESTIMATED COST
	Drain Manhole Frame & Cover	EACH	3	\$580.00	\$1,740.00
	Catch Basin Frame & Grate	EACH	2	\$580.00	\$1,160.00
	Sawcut	L.F.	692	\$2.28	\$1,577.76
	Hot Mix Asphalt Joint Sealant	L.F.	336	\$1.95	\$655.20
	Erosion Control	LUMP SUM	1	\$1,000.00	\$1,000.00
	Silt Stack	EACH	2	\$115.00	\$230.00
	Hot Mix Asphalt Driveway	TON	41	\$150.00	\$6,150.00
	Mobilization	LUMP SUM	1	\$5,000.00	\$5,000.00
	Loaming And Seeding Tree Lawns	S.Y.	465	\$5.74	\$2,669.10
	Safety Signage For Construction Operations	S.F.	54	\$17.30	\$934.20
	Portable Barricade Type II And III	EACH	6	\$150.00	\$900.00
	Reflectorized Drums or Cones	DRUM DAY	2400	\$0.43	\$1,032.00
	Twelve (12") Inch Reflectorized White Line (Thermoplastic)	L.F.	217	\$1.95	\$423.15
	Miscellaneous Signs Remove and Reset	EACH	3	\$160.00	\$480.00
	Calcuim Chloride	LB	3064	\$0.76	\$2,328.64
	Large Tree Removal (16"-24")	EACH	2	\$940.00	\$1,880.00
	Large Tree Removal (24"-36")	EACH	1	\$1,730.00	\$1,730.00
	Clearing & Grubbing (Removal of Shrubs at Edge of Roadway)	LUMP SUM	1	\$1,000.00	\$1,000.00
	Relocate Utility Poles	EACH	3	\$3,000.00	\$9,000.00
	Stone Wall Remove & Reset, Dry	L.F.	61	\$230.00	\$14,030.00
	Trench Excavation "A" for Relocating Stone Wall	C.Y.	32	\$55.00	\$1,760.00
	Police Details	SHIFTS	100	\$202.00	\$20,200.00



TOWN ENGINEER'S PRELIMINARY PROJECT COST ESTIMATE

Project Title Preliminary Cost Estimate for Granite Street Street Acceptance
 DATE: April 11, 2016

ITEM NO.	UNIT	QUANTITIES BID ESTIMATE	UNIT PRICE	ESTIMATED COST
		SUBTOTAL		\$204,182.21
		Engineering		
		10%	\$20,418.22	
		Contingency		
		15%	\$30,627.33	
		Engineering + Contingency		\$51,045.55
		TOTAL ESTIMATED COST		\$255,227.76



**GRANITE STREET
BETTERMENTS LIST**

MAP-BLOCK LOT	OWNER 1	MAILING ADDRESS	CITY	STATE	ZIP	PROPERTY LOCATION	ZONING	LOT SIZE (SQ. FT.)	NO. ABUTTING STREETS	BETTERMENT ASSESSED (%)	BETTERMENT COST (\$)
149-59	Scott A Lainer & Vanessa PFC Bhang	31 Sunset Road	Wellesley	MA	02482	31 Sunset Road	10	7557	2	50%	\$2,900.32
149-61	Robert J Payne & Nancy A Howe	25 Sunset Road	Wellesley	MA	02482	25 Sunset Road	10	7500	2	50%	\$2,900.32
149-60	Minyue Zhai	3 Granite Street	Wellesley	MA	02482	3 Granite Street	10	8902	1	100%	\$5,800.63
148-3	Patrick J & Amy S Paladino	4 Granite Street	Wellesley	MA	02482	4 Granite Street	10	9180	1	100%	\$5,800.63
148-4	Charles D Harris & Emily C Shanahan	8 Granite Street	Wellesley	MA	02482	8 Granite Street	10	7284	1	100%	\$5,800.63
148-2	James K & Anne L Jacobs	9 Granite Street	Wellesley	MA	02482	9 Granite Street	10	9887	1	100%	\$5,800.63
148-5	David Lee & Joanna L Kaplan	12 Granite Street	Wellesley	MA	02482	12 Granite Street	10	8198	1	100%	\$5,800.63
148-6	Charlotte K Sanner	16 Granite Street	Wellesley	MA	02482	16 Granite Street	10	20480	1	100%	\$5,800.63
135-5	John H Gallagher III	47 Summit Road	Wellesley	MA	02482	47 Summit Road	10	12229	2	50%	\$2,900.32
148-1	Patrick & Nathalie DeFontnouvelle	50 Summit Road	Wellesley	MA	02482	50 Summit Road	10	9520	2	50%	\$2,900.32
148-7	Charles C Curran III & Laura Kresch Curran	20 Granite Street	Wellesley	MA	02482	20 Granite Street	10	13990	1	100%	\$5,800.63
148-8	Alexander & Allison Baker	24 Granite Street	Wellesley	MA	02482	24 Granite Street	10	12925	1	100%	\$5,800.63
135-4	Thomas David Reid Ford & Philippa Anne Ford	25 Granite Street	Wellesley	MA	02482	25 Granite Street	10	13340	2	50%	\$2,900.32
135-7	Cosmos Group LLC	11 Carter Drive	Natick	MA	01760	40 Crown Ridge Ro	10	13399	2	50%	\$2,900.32

TOTAL COST =

\$255,227.76

TOWN COST (75%) =

\$191,420.82

ABUTTER COST (25%) =

\$63,806.94

CHECK =

\$63,806.94

4/1/2016



Granite Street Photos



Easterly direction view: Granite Street at the Sunset Road intersection. Pavement deterioration is shown throughout the pavement.

Photo date: January 28, 2016



Granite Street Photos



Easterly direction view: In front of 4 Granite Street. The 36" diameter oak tree on the upper left may need to be removed if the roadway is widened to 24 feet. Alligator cracking on the roadway pavement is a sign of severe fatigue cracking which indicates that the gravel subbase is failing.

Photo date: January 28, 2016



Granite Street Photos



Easterly direction view: In front of 8 Granite Street. The 18" diameter maple tree on the upper left and the 24" diameter oak tree on the upper right may need to be removed if the roadway is widened to 24 feet. In addition, the utility pole on the right may need to be removed and relocated. Alligator cracking on the roadway pavement is a sign of severe fatigue cracking which indicates that the gravel subbase is failing.

Photo date: January 28, 2016



Granite Street Photos



Easterly direction view: In front of 16 Granite Street. Alligator cracking on the roadway pavement is a sign of severe fatigue cracking which indicates that the gravel subbase is failing. Some longitudinal cracking is shown on the right.

Photo date: January 28, 2016



Granite Street Photos



Easterly direction view: At Summit Road Intersection. Severe cracking can be seen along the edge of the pavement in the shoulder area near the street sign. There is a possibility that the subbase has failed and cannot support the weight of the vehicles. Tire markings can be seen in the grass area which indicates vehicles are taking tight turns. Summit Road was paved on September, 2015.

Photo date: January 28, 2016



Granite Street Photos



Easterly direction view: In front of 20 Granite Street. This is a full width pavement overlay due to the town requirements for a new house construction. The overlay is approximately 24 feet wide by 88 feet long.

Photo date: January 28, 2016



Granite Street Photos



Easterly direction view: In front of 24 Granite Street. Alligator cracking on the roadway pavement is a sign of severe fatigue cracking which indicates that the gravel subbase is failing. The field stone wall on the left is 3 feet wide by 63 feet long and at knee wall height. The face of the wall is within 2-3 feet from the edge of the roadway and will be considered in the public way if Granite Street is accepted. Removal and relocation of the wall off the public way will be required.

Photo date: January 28, 2016



Granite Street Photos



Easterly direction view: Near the Crown Ridge Road intersection. Alligator cracking on the roadway pavement is a sign of severe fatigue cracking which indicates that the gravel subbase is failing. There are two existing catch basins nearby (one can be seen in the upper right near the stop sign) which drain the surface water into the Crown Ridge Road drainage system. Crown Ridge Road was chip sealed on September, 2015.

Photo date: January 28, 2016



Granite Street Photos



Westerly direction view: Near 3 Granite Street looking towards Sunset Road. Deep potholes have formed since January, 2016.

Photo date: April 7, 2016



Granite Street Photos



Westerly direction view: Near 8 Granite Street looking towards Sunset Road. Deep potholes have formed since January, 2016.

Photo date: April 7, 2016

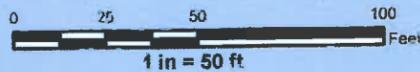


4/11/2016

**GRANITE STREET
 STREET ACCEPTANCE
 CONCEPT PLAN**

Legend

- Hydrants (existing)
- Catch Basin (existing)
- Drainage Manholes (existing)
- Sewer Manholes (existing)
- Water Mains (existing)
- Sewer Gravity Mains (existing)
- Storm Drains (existing)
- MLP Utility Pole (existing)
- 24' WIDE ROADWAY (concept)
- 5' WIDE SIDEWALK (concept)
- CATCH BASIN (concept)
- DRAIN MANHOLE (concept)
- 12" DRAIN LINE (concept)
- DRIVEWAY RECONSTRUCT (concept)
- CAPE COD CURB (concept)
- 8' WIDE CROSSWALK (concept)
- WHEEL CHAIR RAMP (concept)
- GRANITE CURBING (concept)
- WCR WARNING PANEL (concept)



Disclaimer
 This map is for display purposes only -- It is not intended for survey or legal purposes. Questions about specific details on this map should be directed to the respective Town Board, committee or department. The Town of Wellesley expressly disclaims responsibility for damages or liability that may arise from any errors, omissions, or inaccuracies in the information provided herein.



Board of Selectmen Meeting: January 24, 2017
Present: Murphy, Freiman, Gibbs, Searle, Morgan
Also Present: Robinson, Jop, Connolly
Minutes Approved: January 30, 2017

Warrants Approved: #2017-028 in the amount of 1,405,083.88

Meeting Called to Order: 6:30pm

1. Joint Meeting with the School Committee to discuss Hardy, Hunnewell, Upham (HHU)

The joint meeting voted unanimously to convene a joint meeting of the Board of Selectmen and the School Committee.

The joint meeting voted unanimously to elect Marjorie Freiman as Chair of the joint meeting.

The joint meeting voted unanimously to elect Sharon Gray as Secretary of the joint meeting.

Mr. Morgan noted that in the past eight months the HHU Committee has continued the process of evaluating options with the intention of eventually recommending the reconstruction or new construction of the HHU schools. This is a complicated issue due to the sequencing of the construction which will play out over 5+years and require a number of debt exclusions. He noted that there is a desire for an early citizen vote, so the Town can be clear on whether a chosen path is supported. They requested that Town Counsel investigate options for an early citizen vote. Town Counsel has submitted a memorandum to the School Committee and the Board of Selectmen, detailing three ways in which the Town could have a citizen vote. Mr. Morgan briefly summarized each of the three options. The joint committee discussed the three options as well as possible dates.

The joint meeting voted unanimously to dissolve the joint meeting.

2. Citizen Speak

None

3. Executive Director's Update

Ms. Robinson briefly updated the Board on several matters. She thanked the Finance Department and School Department staff for the recent wrap up of the High School project and audit with the State, which has resulted in a payment to the Town of approximately \$96,000. She noted that the two selectmen candidates have begun receiving the weekly Friday Night Mailing. She further noted that they are in the process of filling one of the Building Inspector positions. Finally, Ms. Robinson noted that several staff went to the MMA meeting, and she briefly reviewed news from the Governor.

Minutes

Upon a motion made by Mr. Murphy and seconded by Ms. Gibbs the Board voted (5-0) to approve the minutes of the Board of Selectmen meetings January 9, 2017 and January 17, 2017 as amended.

Appointment of Special Police Officers

Upon a motion made by Mr. Murphy and seconded by Ms. Gibbs the Board voted (5-0) that the Board appoint the following persons as special police officers for a term to expire on June 30, 2017:

- Terrence O'Connor
- Richard Weaver

Upon a motion made by Mr. Murphy and seconded by Ms. Gibbs the Board voted (5-0) that the Board appoint the following persons as permanent special police officers for a term to expire on June 30, 2017:

- Robert O. Yeagle
- Louis A. Messina
- Alex R. Lukianov
- Charles H. Lawry
- Jack I. London
- Michael T. Burke
- Michael MacDonald

Supplemental Snow and Ice Appropriation

Mr. Morgan discussed his concern regarding the idea of coming up with a more realistic number at the beginning of the budget cycle for snow and ice appropriation.

Upon a motion made by Mr. Murphy and seconded by Ms. Gibbs the Board voted (5-0) that the Board approve the request from Public Works for a supplemental authorization to the FY 17 winter maintenance appropriation in the amount of \$200,000.

Upon a motion made by Mr. Murphy and seconded by Ms. Gibbs the Board voted (5-0) that from this point forward that the Executive Director be authorized to approve such requests on the Board's behalf.

Ms. Jop noted that with the transitioning of the Police Chief they will need to appoint Police Chief, Elect Jack Pilecki as the Keeper of the Lockup effective February 6, 2017 until June 30, 2017.

Upon a motion made by Mr. Murphy and seconded by Ms. Gibbs the Board voted (5-0) to appoint Chief Elect, Jack Pilecki as Keeper of the Lockup, effective February 6, 2017 until June 30, 2017.

4. Discuss modifications to Town Bylaw Article 14. Permanent Building Committee (PBC)

Joe McDonough, Facilities Maintenance Director, joined the Board. Mr. McDonough briefly reviewed the changes to Article 14, which is the bylaw that governs the PBC. He noted that this is in response to a memo from the PBC in December, in which they discuss raising the threshold from \$100,000 to \$500,000. The Board discussed Article 14, recommended potential changes and discussed timing. Ms. Freiman noted that they would discuss this with PBC before moving forward. The Board agreed to leave PBC's article as submitted and add a second article sponsored by the Selectmen.

5. Appointment of two new Wellesley Police Patrolman

Police Chief Cunningham, and Deputy Chief Jack Pilecki joined the Board. Chief Cunningham briefly discussed the status of the police department since the Town's departure from civil service. He then briefly reviewed the background of the two candidates. Mr. Keenan & Mr. DeBernardi introduced their families. The Board asked questions of both candidates.

Upon a motion made by Mr. Murphy and seconded by Ms. Gibbs the Board voted (5-0) to appoint Mark Anthony DeBernardi as a Police Officer to the Wellesley Police Department contingent upon the successful completion of the pre-screening process which includes a medical physical, psychological evaluation and physical abilities test as well as the successful completion of the police academy and subsequent one-year probationary period.

Upon a motion made by Mr. Murphy and seconded by Ms. Gibbs the Board voted (5-0) to appoint Zachary James Keenan as a Police Officer to the Wellesley Police Department contingent upon the successful completion of the pre-screening process which includes a medical physical and psychological evaluation as well as the successful completion of a one-year probationary period.

11. Review Town-Wide Financial Plan

Ms. Robinson questioned whether the Board would like to see any changes in the Town-Wide financial plan document. The Board discussed the document and recommended potential changes.

5. Parking Restriction – Dover Road (Washington Street to 29 Dover Road)

Ms. Freiman opened the public hearing. Mr. Connolly noted that this change was requested by Wellesley College, in order to prohibit parking along the Nehoiden Golf Course. Mr. Connolly displayed a map depicting where the no parking restriction would be placed. The Board was in support of this parking restriction. Mr. Connolly noted that abutters were notified about this parking restriction.

Upon a motion made by Mr. Murphy and seconded by Ms. Gibbs the Board voted (5-0) to amend the Traffic Regulations by adding to Schedule 1 – No Parking

**Dover Road
Westerly Side
From Washington Street to property line of 29 Dover Road.**

6. Parking Space Removal – 258 Washington Street 40 feet East

Mr. Connolly discussed the location of the proposed removal of two parking spaces on Washington Street in Wellesley Hills. He noted that this was requested by a resident whose wife was seriously injured in an accident here. It was determined that the parking spaces limits site lines for both pedestrians and vehicles. The Board was in support of the removing the two parking spaces.

Upon a motion made by Mr. Murphy and seconded by Ms. Gibbs the Board voted (5-0) to amend the Traffic Regulations by adding to Schedule 1 – No Parking

**Washington Street
Southerly Side
From Driveway of 258 Washington Street to a point 40' East.**

7. Parking Restriction or Removal –Washington Street West of Cliff Road

Mr. Connolly noted that these spaces are located in front of the Post Office. He reviewed the current parking time restriction (No Parking 7:30-8:30am) at this location. Mr. Connolly proposed either a no parking time extension to 9:30am or removing the parking spaces altogether. The Board was in support of removing the parking spaces.

Upon a motion made by Mr. Murphy and seconded by Ms. Gibbs the Board voted (5-0) to amend the Traffic Regulations by deleting from Schedule 1 – No Parking

7:30 a.m. to 8:30 a.m.

**FROM
Washington Street
Northerly Side
From a point 180' west of Cliff Road to a point 220' west of Cliff Road.**

Ms. Freiman closed the public hearing.

8. Granite Street – Street Acceptance Petition, classification of road type

Ms. Jop noted that the Board of Selectmen received a petition last year from the residents of Granite Street, a private way, to begin the process of accepting Granite Street as a public way. She noted that the Engineering Division prepared an upgrade cost estimate of \$255,000. The Board must categorize it as a Type 1, 2, or 3 based on the Town of Wellesley Street Acceptance Policy. She reviewed the three types of ways. She noted that engineering classified this as a Type 2 private way. Under this scenario the Town would cover 75% of the cost. Ms. Jop asked the Board to confirm Granite Street was a Type 2 – Private Way with a significant level of public usage and also if the Board wants to include this in the upcoming Town Meeting or hold off and include it in the cash capital plan for

FY19. The Board was in agreement that this is a Type 2 scenario, but that the budget implications would need to be discussed further.

Alex Baker, Crown Ridge resident, approached the Board. He noted that if this change happens his field stone wall would be removed. He noted that traffic has a tendency to fly around the corner and he has two small children and would like to keep the road as narrow as possible to slow down traffic.

Joanna Kaplan Lee of 12 Granite Street approached the Board. She noted that she received a letter from the DPW stating that they would no longer be filling the potholes on this street. She noted that the residents of the street tried to pay to have the potholes filled privately and they couldn't get anyone to give them quotes. She would like to get back onto the DPW program if at all possible.

Margaret Kenna of 4 Granite Street approached the Board. Ms. Kenna asked about what the process is with abutters to make the road wider. Ms. Jop described the process.

Upon a motion made by Mr. Murphy and seconded by Ms. Gibbs the Board voted (5-0) to classify Granite Street as a Type 2 under the Street Acceptance Policy.

10. Review Annual Town Meeting Warrant

Ms. Freiman asked for comments on the warrant. The Board reviewed the warrant and recommended a few small changes.

Upon a motion made by Mr. Murphy and seconded by Ms. Gibbs the Board voted (5-0) to approve the Warrant for the March 27, 2017 Annual Town Meeting.

12. Old/New Business

Mr. Morgan noted that there was a new business in town, Century Bank and he was pleased to represent the Board of Selectmen at their grand opening.

Ms. Robinson noted that today staff attended a meeting regarding 900 Worcester Street. She noted that they hope to get through the permitting process at a steady pace in order to have the facility open by September of next year. She asked the Board if they were amenable to having a Special Town Meeting on the same night as Annual Town Meeting in order to expedite the process. She briefly explained how the process would work. The Board was supportive of the idea.

The Board of Selectmen's Meeting was adjourned at 9:11pm.

Documents Presented:

- Parking Restrictions Update

Town of Wellesley Street Acceptance Policy

Background

For these purposes, an unaccepted street can be defined as a street for which there is no record of public acceptance by the Town of Wellesley, Town of Needham (for streets accepted prior to the 1881), Norfolk County, Commonwealth of Massachusetts, or other valid governmental authority. The Town of Wellesley has approximately 12 miles of unaccepted streets, which represents approximately 9% of the total mileage of streets in the Town. Responsibility for the maintenance of these streets and related municipal infrastructure (e.g., water and sewer lines lying beneath the street) rests with the abutters, unless governed by an easement to the Town. The Town Bylaws provide a mechanism for temporary minor repairs to unaccepted streets (Article 29 - Section 10). On occasion, the Town has upgraded infrastructure on unaccepted streets, typically as a byproduct of larger infrastructure improvement projects, and/or with the benefit of an easement.

In order for a street to be accepted, the street must be laid out (i.e., resulting in a layout plan) by the Board of Selectmen, acting as road commissioners. The layout plan must be filed with the Town Clerk, and not less than seven days thereafter, must be accepted by Town Meeting (M.G.L. – Chapter 82, Section 23). In practice, layout plans are prepared by a licensed engineer, and approved by the Board of Selectmen. Layout plans for new subdivisions are prepared by the developer, and reviewed by the Town Engineer. Layout plans for existing streets are prepared by the Town Engineer.

In 1994, the Planning Board promulgated *Rules And Regulations Governing Upgrading Of Inadequate Ways in conjunction with applications for certain building permits in Wellesley, Massachusetts*. These rules and regulations govern the review and administration of applications to upgrade inadequate ways in connection with the application for certain building permits, and the related need to satisfy the frontage requirements of the Town's Zoning Bylaws.

Town Meeting articles relating to street acceptances have historically been sponsored by the Board of Selectmen. The Board has proposed Town Meeting articles in response to a written request by abutters or a developer. The Town's past practice has generally been to assess a betterment to abutters based on the cost of the wearing course of asphalt, with the Town absorbing all other costs, including the cost of water and sewer, drainage, and roadway base infrastructure improvements. Streets constructed by developers under the Planning Board's Subdivision Rules and Regulations are not subject to betterment assessments upon their acceptance by the Town.

Policy guidelines

Given the number of unaccepted streets in Wellesley and the potential cost of upgrading them in connection with their acceptance, the Board of Selectmen recognizes the need for guidelines for evaluating which street acceptances it recommends to Town Meeting. Part

of this evaluation includes assessing affordability within the context of the Town-Wide Financial Plan. To this end, the Board of Selectmen has established a process for categorizing street acceptance requests into the following three types:

Type 1 – New subdivisions

Type 2 – Private ways with a significant level of public usage

Type 3 – Private ways with an insignificant level of public usage

The Town's financial guidelines with regard to each type is detailed below.

Type 1 - New subdivisions

- Developer's responsibility to design, engineer and construct the street according to the Town's standards, as promulgated by the Planning Board and Town Engineer.
- No cost to the Town.
- Acceptance process is greatly simplified, given that such streets are constructed according to Town standards, at no cost to the Town.

Type 2 - Private ways with a significant level of public usage

- Applies to private ways that are regularly used by the general public, i.e., people who are not immediate abutters, because they provide a connection to public ways, other neighborhoods, public places, etc.
- Town Engineer responsible for preparing an initial review sufficient to obtain a cost estimate, including estimated betterment assessments for each abutter.
- Town to assume 75% of cost inclusive of engineering cost; remaining 25% of cost to be assessed to abutters.
- Acceptance and timing of acceptance contingent on public safety concerns (e.g., fire safety); abutters support for the acceptance; potential for private way to be constructed according to minimum Town standards; and affordability, as determined by the Board of Selectmen in the context of the Town-Wide Financial Plan.

Type 3 - Private ways with an insignificant level of public usage

- Applies to private ways that are primarily used by immediate abutters.
- Town Engineer responsible for preparing an initial review sufficient to obtain a cost estimate, including estimated betterment assessments for each abutter.
- Residents responsible for all other costs, including additional engineering costs.
- Acceptance and timing contingent on same criteria as with Type 2.

General requirements (applies to all of the above Types)

- All street layout plans will provide for a minimum roadway width of 18 feet, and otherwise comply with standards established by the Planning Board and the Board of Public Works.

- Petitions for street acceptances to be considered at Annual Town Meeting should be submitted to the Selectmen's office not later than the preceding September 1st.
- Petitions must be signed by 75% of the abutters.
- Unless otherwise determined by the Board of Selectmen, the cost of betterments is assessed on a "unit" basis, i.e., each abutter is assessed a share of the total cost of the betterment, without regard to the size of the abutter's property, or length of frontage.
- Copies of the preliminary cost and betterment estimates will be sent to each abutter, at which time the Selectmen's office will reconfirm that 75% of the abutters continue to support the proposed acceptance. (The Board will not make a motion at Town Meeting unless this level of support is confirmed.)
- In instances where a property owner has provided surety to cover the cost of work necessary to satisfy the frontage requirements for improvements on an unaccepted street as defined in the Zoning Bylaws, it is not intended that the owner will be relieved of this obligation as a result of the acceptance of the relevant street. (See Planning Board's Rules And Regulations Governing Upgrading Of Inadequate Ways.)
- All street acceptances are contingent on the availability of sufficient Town funds.
- All petitions for street acceptance are to be referred to the Planning Board for a recommendation (see M.G.L. – Chapter 41, Section 81I).

Approved 1/16/2007
Wellesley Board of Selectmen

Katherine L. Babson Jr Owen H. Dugan
Katherine L. Babson Jr. Owen H. Dugan

Harriet S. Warshaw David Himmelberger
Harriet S. Warshaw David Himmelberger

Vincent Juliani Jr.

Selectmen's Office Work Plan - FY18 - January, 2018

Project	Issue or Current Status	Next Steps	Resources Required	BOS Liaison	Staff Assigned	Completion Date
<u>MAJOR PROJECTS</u>						
HHU - School Bldg Comm.	MSBA Approved 1 School for eligibility	Follow MSBA 270-day Eligibility Process	STM appr. Of Feas/Schematic \$\$	Jack	SC & BOS	Dec. 2018
	Decide on process for Hunnewell School	Decide timing, swing space & funds needed	STM appr. Of Feas/Schematic \$\$	Jack		
Unified Plan	Finalizing the plan	Complete report for ATM 3/26/18		Marjorie/Ellen	Meghan, Michael	ATM - 2018
North 40 Plan	Phase II Landfill closure testing complete	Review Phase II Findings - Estab. Comm.	\$\$ for closure-based on plan	Marjorie	Blythe, DPW	Dec. 2017
Town Hall Envelope Repair	Schematic design complete	In Design Dev., obtain const. estimate	Request Const funding at ATM	Marjorie	Joe	March, 2018
Town Hall Interior Visioning	McGinley Kalsow selected by Committee	Negotiate contract & Begin work	Budget approved	Marjorie	Blythe, Joe	
40B Housing Projects	Delanson at ZBA, awaiting 2 new ones	Asst w/Delanson, decision on 148 Weston	\$\$ Added to FY19 Legal budget	Ellen/Jack	Meghan, Michael	
Housing Production Plan	Contract signed with consultant	Info gathering & kick off		Ellen/Jack	Meghan, Michael	
<u>OTHER PROJECTS -</u>						
900 Worcester	Groundbreaking held Dec. 15th	Awaiting submission of bldg permit	MassDOT - traffic light	Tom	Meghan, Blythe	Fall, 2018
Route 9/Kingsbury Upgrade	Install new traffic signal	Project delayed, compl.date January?		Ellen	Meghan	Aug. 2017
Wellesley Media	Expand Locations for filming public mtgs	Request Kingsbury Room & Warren Bldg	Wellesley Media funding upgrades	Tom		Aug. 2017
Granite Street	Accept as a public way/upgrade street	Decide level of street, ATM Approval	\$195K for Town Share			
Capital & Debt Policies	Develop policies on both topics	Review w/BOS, then Advisory, other boards				
DPW Work for Others	Program not transparent, value??	Meeting held on August 16th	N/A	Tom	Blythe, DPW	
Inter-Board Meetings	Ellen, Jack, Blythe, Meghan to discuss	Schedule meetings in February & May				
Tailby/Railroad Commuter Lot	Issue RFP to redevelop lots	Draft RFP for Board Review			Michael/Meghan	
<u>BYLAW UPDATES:</u>						
Alcohol in Town Buildings	Bylaw/Warrant article drafted for ATM	Begin working on Rules/Regulations	Info from Town Boards, T. Counsel	Jack/Beth		Fall, 2017
Animal Control	Existing bylaw does not meet State law	Bylaw drafted for ATM	Town Counsel assistance		Blythe, Meghan	ATM- 2018
Recreational Marijuana Bylaw	Bylaw/Warrant article drafted for ATM	Review with Advisory Comm for ATM		Jack	Meghan, Michael	ATM- 2018
<u>POLICIES/REGULATIONS:</u>						
BOS Handbook/Manual	Update/expand current policy manual	Board to review final draft in January		Marjorie		
BYOB Regulatons	Recommend a policy				Meghan	
Financial Policies/Proced.	Develop some policies, update existing	Review & then meet with Advisory			Sheryl, Blythe	
Health Insurance Policy	Town needs policy on ins. Eligibility	Draft policy for BOS & SC review			Blythe, Scott	
PILOT Agreements	Develop policy for tax exempt properties	Discuss priorites with the Board		Beth	Blythe	
Plowing of Private Ways	Town doesn't follow state law, dev. policy	Discuss DPW Prop. Sts to eliminate-spring		Beth	Blythe, M. Pakstis	June, 2018
<u>STAFF MANAGED PROJECTS</u>						
Bldg Dept. Staffing	Monitor & coach re - admin. Staff				Blythe, Mike	
Community Compact	RFP - Digitizing public records drafted	Still searching for a consultant for project	\$15,000 in State funding		Blythe	
Communications Plan	Final comments submitted to State	Awaiting receipt of final plan	Hire a Comm. Mgr in BOS Office		Blythe, Brian	July, 2018
Electronic Permitting	RFP yielded 3 proposals, narrowed to two	Staff to do bkgnd checks, review costs	Transfer \$\$ at ATM-Revlvng funds		Blythe, Brian	
Health Ins. Plan Changes	Develop Plan Alternatives & Strategy	Next session January 22, 2018	Special Labor Counsel retained		Marc, Scott, Blythe	Sept. 2017

Land Availability Inventory						
				BOS	Staff	Completion
Project	Issue or Current Status	Next Steps	Resources Required	Liaison	Assigned	Date
<u>OTHER:</u>						
PSI Follow Up Studies						

FUTURE PROJECTS/PROJECTS WITH OTHERS

War Memorial/Great Hall	Discuss with Town Hall Interior Vision					
Revenue Gener. Opportunities	Table for now					
Community Dev. Department	Table for now					
Mass Bay	Table for now					
HR Manual/Handbook	Rough draft in process by HR Board				Scott	

COMPLETED PROJECTS

Hawkers & Peddlers	Revised version approved by BOS	Counsel has revised, BOS 2nd review			Blythe, Jack P.	6/5/2017
PBC/FMD Reorganization	MOU executed by BOS & PBC	Hiring for new positions underway	Funding in FMD budget	Marjorie	Blythe, Joe	6/26/2017
Veteran's District Reorg.	State Appr District Reord, Asst Dir Laidoff	Adjust work flow to remaining positions	N/A		Blythe, Sarada	6/30/2017
Website Redesign	Website went live on August 7th	Make ongoing refinements	Completed!		Brian	8/7/2017
FMD 5 Year Review	Review progress, next five years	Presented at 8/22/17 Meeting	Name change - Fac. Mgmt Dept		Joe	8/22/2017
Aqueduct Leases	All five leases executed	Completed on schedule			Terry	August, 2017
Budget Process Design	Budget Manual complete for FY19	Distributed, monitor input for future manual	N/A		Blythe, Sheryl	Sept. 2018
Union Negotiations	Police Patrol & Supervisory contracts	Approved by BOS at 12/18/17 Meeting	Town Meeting Appropriation		Scott, Meghan	Sept, 2017
Appointments Policy	Policy to guide how BOS appts are made	Approved at 9/11/17 Meeting	Completed	Ellen/Jack	Blythe	9/11/2017
Modifications to Alcohol Regs	Eliminated 10 bar seat max	Completed 9/11/17	Completed			9/11/2017
Gifts Policy Updated						

FUTURE ANTICIPATED PROJECTS FY19

Demo Delay Bylaw	Review bylaw for possible changes					
Transportation Adv. Group	Form working group to outline a charge			Ellen, Deb	Meghan	
Budget Process	Review existing bylaw & update	Consider for 2019 ATM			Blythe, Sheryl	
SEC - Re-evaluate	Re-evaluate structure, charge	Consider for 2019 ATM		Tom		
Boston Marathon Policy	Revise for bibs, exp. Of funds					
Town Strategic Plan						