

TOWN OF WELLESLEY



MASSACHUSETTS

BOARD OF SELECTMEN

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

ELLEN F. GIBBS, CHAIR
 JACK MORGAN, VICE CHAIR
 MARJORIE R. FREIMAN, SECRETARY
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 BLYTHE C. ROBINSON
 EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

SELECTMEN'S MEETING

TENTATIVE AGENDA

Wellesley Town Hall – Juliani Room
6:30 P.M. Tuesday, February 6, 2018

1. 6:30 Call to Order
2. 6:31 Executive Session under M.G.L. c. 30A, §21(A), exemption #6 to discuss the purchase of real estate
3. 7:05 Joint Meeting with School Committee to Discuss HHU Projects
4. 8:05 Citizen Speak
5. 8:10 Discuss Proposed Debt Policy
6. 8:30 Discuss North 40 Process Next Steps
7. 8:45 Executive Director's Update
 - Approval of Minutes
8. 8:55 New Business and Correspondence

Next Meeting Dates: Monday, February 12, 2018 7:00 pm
 Tuesday, February 20, 2018 7:00 pm

MOTIONS- FEBRUARY 6, 2018

2. **MOVE** that the Board of Selectmen vote to enter into Executive Session under M.G.L. c 30A, §21A, Purpose #6 to discuss the purchase of real estate, as the Chair has declared that an open meeting would have a detrimental effect on the negotiating position of the Town. Furthermore, that Town Counsel Tom Harrington, Blythe Robinson, Meghan Jop, Superintendent David Lussier, and the School Committee be invited to participate in the meeting. And further, to convene in open session after exiting the executive session for the purpose of discussing the matters as posted on the agenda.

5. **MOVE** to approve the minutes of the December 11 and December 18, 2017 and January 23, 2018 meetings.

Board of Selectmen Calendar – FY17

Date	Selectmen Meeting Items	Other Meeting Items
2/12 Monday	Meeting Mtg with DPW - Grove St & Snow/Ice budget Mass DOT - Discuss Kingsbury/Route 9 Intersection Vote on Debt Policy Discuss Draft TWFP PFTF/SC - High School Field Improvements Green Communities - Grant application approval League of Women Voters Proclamation Review Draft RFP for Tailby/Railroad Lot	Monday 2/5 - Planning Board – Public Zoning Hearing
2/19 Monday	Town Hall Closed – President’s Day	
2/20 Tuesday	Meeting BOS vote to purge parking ticket penalties Discuss Article 32 - General Bylaw Amendments	
2/26 Monday	Meeting Police Appointments for Sergeant and Lieutenant Positions Investment Policy Review Health Insurance Budget 2019 Budget Update OPEB Legislation Update Discuss Alcohol Regulations Approve TWFP	
3/5 Monday	Wellesley Club- Town Affairs Night	
3/6 Tuesday	Meeting Discuss Draft ATM Motions Diversity Program w/WOW?	Tuesday 3/6- Town Election
3/12 Monday	Meeting	
3/19 Monday	Meeting Discuss Complete Streets Policy	
3/26 Monday	ATM Starts	
3/27 Tuesday	ATM	
4/2 Monday	ATM	
4/3 Tuesday	ATM	
4/9 Monday	ATM	
4/10 Tuesday	ATM	
4/16 Monday	TOWN HALL CLOSED (Patriots Day)	
4/23	ATM (If Needed)	

<i>Date</i>	<i>Selectmen Meeting Items</i>	<i>Other Meeting Items</i>
<i>Monday</i>		
<i>4/24</i> <i>Tuesday</i>	ATM (If Needed)	
<i>4/30</i> <i>Monday</i>	ATM (If Needed)	
<i>5/7</i> <i>Monday</i>	Meeting	
<i>5/14</i> <i>Monday</i>	Meeting	
<i>5/21</i> <i>Monday</i>	Meeting	
<i>5/28</i> <i>Monday</i>	TOWN HALL CLOSED (Memorial Day)	
<i>6/4</i> <i>Monday</i>	Meeting	
<i>6/11</i> <i>Monday</i>	Meeting	
<i>6/18</i> <i>Monday</i>	Meeting	
<i>6/25</i> <i>Monday</i>	Meeting	

Notes

Quarterly updates

- *Traffic Committee (Deputy Chief Pilecki)*
- *Facilities Maintenance (Joe McDonough)*
- *Wellesley Club Dates 1/22/18, 3/5/18*

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BLYTHE C. ROBINSON
EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

Our regularly scheduled meeting will begin at 7:00 PM on Monday in the Juliani Room where we will open the meeting and then head upstairs to the Great Hall for a joint meeting with the School Committee.

1. Call to Order

3. Joint Meeting with the School Committee to Discuss HHU Projects

We have scheduled a joint meeting with the School Committee to further discuss next steps and timing to move forward the projects known as HHU. The Boards plan to discuss the MSBA process for the Hardy & Upham Schools that will be governed by the State's process that officially will begin on April 2nd. The Boards will also discuss how best to approach the Hunnewell School project as that is not included in the MSBA program. Should there be background materials on this topic they will be distributed electronically prior to the meeting.

NO MOTION

4. Citizen Speak

5. Discuss Proposed Debt Policy

Enclosed in your packet is an updated version of the debt policy in the format we are using for all policies. This draft sets out a more specific implementation process, denotes the applicable general laws, and definitions. The percentage range of capital to recurring operating revenues is included in a bracket and a topic I would suggest the board discuss further. After discussing this with the Advisory Committee and representatives of various Boards and departments, the Board may want to consider narrowing this percentage further within the range of 6 – 7%. We've again included the spreadsheet showing the percentage over the last several years, as well as the effect of current capital requests in the upcoming years.

NO MOTION

PURPOSE:

To manage the portion of the Town's annual budget spent on cash capital and long-term debt financed within the Town's levy limit so as to provide a predictable funding stream for capital expenditures without negatively impacting annual operating budgets. Managing these costs will help insure that the Town maintains its Aaa bond rating which enables it to obtain the most favorable rates when money is borrowed for such projects.

APPLICABILITY

This policy is applicable to all capital expenditures financed "inside the levy". This includes items financed with cash when possible, and other sources that may be available (grants, gifts, or the CPA surcharge), and projects that are borrowed but paid for inside the Town's levy. Debt that is issued as a result of a voter-approved debt exclusion is not applicable to this policy.

POLICY:

1. In order to best manage resources inside the levy, the Town's policy is to provide for a combination of cash capital and inside the levy debt to between [6% and 7%] of recurring operating revenues (the combination of the (inside) levy, State revenues, and Local receipts). Any increase in this percentage will negatively impact the funds available for departmental operating budgets.
2. Inside the levy debt is intentionally structured to be of short average duration. The Town attempts to avoid issuing debt by financing capital needs with cash, when possible, or with other sources, including grants, gifts, and the CPA surcharge.
3. Debt may be issued for assets having a life longer than three to five years. Massachusetts Municipal Law governs the type of projects that may be borrowed and limits the maximum duration of the amortization, although the Town typically chooses a shorter life. Debt is used in part to smooth the financial impact of capital projects on the tax rate and assign costs to the period that the asset is in service.

IMPLEMENTATION PROCEDURE:

1. The Board of Selectmen shall set an annual guideline within the range approved in this policy for the amount of debt to be utilized in the next annual budget.
2. It is the policy of the Board of Selectmen to continue to support the longstanding practice of amortizing debt on depreciable assets on a level principal, rather than level debt service, basis. Level principal amortization is a conservative practice which allows rapid reduction of debt. The only level debt service debt issued is the debt on non-depreciating land purchases.
3. Issuing and structuring debt is the responsibility of the Treasurer under Mass General Law. The Treasurer and financial team, under the direction of the Board of Selectmen, will finance projects voted by Town meeting or by referendum in a fiscally prudent and affordable

Administrative Policy and Procedure | **Board of Selectmen DEBT POLICY Approved -**

manner. The financial team may also seek advice from an outside financial advisor specializing in municipal debt.

4. The Financial Team will recommend to the Board of Selectmen a combination of cash capital and borrowed debt that falls within the guideline set by the Board in order to appropriately finance the projects prioritized by the Town in each budget year.
5. Town Meeting must authorize all debt funded projects through a two-thirds vote at Town Meeting.
6. The Board of Selectmen must approve all debt at a posted public meeting.
7. Feasibility studies on projects slated to be considered for exclusion may be borrowed on a temporary basis. If the project is eventually authorized, the funds may be rolled into the exclusion. If the project fails, the feasibility funds must be borrowed inside the levy with a shortened amortization period (*G.L. c.44 § 7*).

EXCLUDED DEBT GUIDANCE:

Debt exclusions (exempt from limits of Proposition 2 ½) are utilized to temporarily add a direct funding source to the Tax Levy, thereby avoiding a negative impact upon the operating budget. At present, 89% of the Town's outstanding general fund debt has been financed in this manner, primarily attributable to major school building projects. The Town has not established specific limits for excluded debt at this time, but it is expected that the Town will continue to find it necessary finance large school replacements and significant renovations to other buildings in the foreseeable future. It is the responsibility of the financial team to inform the legislative body as they consider the potential cost of a project, through modeling the potential tax impact to an average household as ultimately taxpayer votes will determine the amount of exempt debt – subject to MGL limits.

DEFINITION

Total debt is limited by MGL to 5% of the Equalized Valuation (\$587.5 million at 6/30/16) and the Town's outstanding general fund debt is about 27% of this limit as of 6/30/16.

REGULATORY / STATUTORYS REFERENCES:

This policy is subject to the requirements set forth in *G.L. c.44 § 1-20*.

**Administrative
Policy and
Procedure**

**Board of Selectmen
DEBT POLICY
Approved -**

APPROVED BY:

Board of Selectmen, Chair: Ellen F. Gibbs _____

Board of Selectmen: Jack Morgan _____

Board of Selectmen: Marjorie R. Freiman _____

Board of Selectmen: Thomas H. Ulfelder _____

Board of Selectmen: Elizabeth Sullivan Woods _____

Original date:January 30, 2018

Revised dates:

Calculation for Debt Policy

Recurring Revenues	2016	2017	2018	2019	2020	2021	2022	2023
Inside Taxes	\$ 113,458,735	\$ 118,580,284	\$ 123,758,516	\$ 128,652,479	\$ 133,668,791	\$ 138,810,511	\$ 144,080,774	\$ 149,482,793
State	\$ 9,201,364	\$ 9,513,302	\$ 9,759,650	\$ 9,759,650	\$ 9,954,843	\$ 10,153,940	\$ 10,357,019	\$ 10,564,159
Local	\$ 10,908,415	\$ 10,382,296	\$ 11,338,019	\$ 11,778,000	\$ 12,013,560	\$ 12,253,831	\$ 12,498,908	\$ 12,748,886
	\$ 133,568,514	\$ 138,475,882	\$ 144,856,185	\$ 150,190,129	\$ 155,637,194	\$ 161,218,282	\$ 166,936,700	\$ 172,795,838
Excluded Taxes	\$ 14,003,347	\$ 12,924,555	\$ 12,203,082	\$ 12,001,855	\$ 13,388,408	\$ 14,008,135	\$ 16,729,375	\$ 18,579,961
Total	\$ 147,571,861	\$ 151,400,437	\$ 157,059,267	\$ 162,191,984	\$ 169,025,602	\$ 175,226,417	\$ 183,666,075	\$ 191,375,799
Capital	\$ 4,501,752	\$ 5,152,079	\$ 6,703,374	\$ 5,305,108	\$ 6,667,752	\$ 6,187,730	\$ 7,528,456	\$ 6,773,371
less one time free cash	\$ -	\$ -	\$ (1,500,000)	\$ -	\$ -	\$ -	\$ -	\$ -
Inside Debt	\$ 3,970,125	\$ 3,649,455	\$ 3,984,283	\$ 4,002,083	\$ 3,978,675	\$ 4,514,345	\$ 4,759,176	\$ 5,544,723
	\$ 8,471,877	\$ 8,801,534	\$ 9,187,657	\$ 9,307,191	\$ 10,646,427	\$ 10,702,075	\$ 12,287,632	\$ 12,318,094
% to inside	6.34%	6.36%	6.34%	6.20%	6.84%	6.64%	7.36%	7.13%
Excluded vs total	9.49%	8.54%	7.77%	7.40%	7.92%	7.99%	9.11%	9.71%

6. Discuss North 40 Process Next Steps

As you know, it is a priority of the Board to begin the process this year of discussing future uses of the North 40 parcel. To that end Selectmen Freiman convened an introductory project leadership team meeting on February 24th at which the group reviewed the reports from the consultants prior to the purchase of the property and what has occurred since the purchase and ultimately discuss and design together a public process for moving forward. An overview from Marjorie is included in your packet.

NO MOTION

North 40 plan – Spring 2018

I called an initial meeting on January 24, 2018 to review the 2014-15 public process, community/board input and results of the forums held by the consultants. In attendance were:

Blythe, Meghan and myself (BOS); Kevin Kennedy (FMD); Mark Wolfson (Rec); Deb Carpenter (PB); Michael D'Ortenzio (SC); Brandon and Lise Olney (NRC); Tom Skelly (Advisory); Allen Port (CPC)

We reviewed the attached summary of input to the process and agreed on the following:

- Although there is no pending issue, it is generally accepted that conservation restrictions on land purchased with CPC money be delineated and filed within 2 years. CPC has been eager to move this forward and we are as well. To do that, we need to have an agreed-upon plan for the site.
- We will create a new North 40 committee with membership from all of the above groups *in addition to* Trails, WHDC, PFTF, BFW, Wellesley College (2 reps), Woodlands neighborhood and Weston Road neighborhood. Meghan will draft a charge to the committee and an application that will can be open to the public to allow a few residents to participate;
- We will hold 2 public forums this spring:
 - the first will review the original process IN BRIEF and share the consensus from that process that the most-frequently cited and requested uses for the North 40 are open space, recreation, and housing. To be clear, some respondents want to retain the North 40 AS IS, all open space for trails, recreation, gardens, etc. and others would like a combination of open space and housing (recognizing that 50% must remain open space pursuant to the P&S). We will accept new or additional ideas for the space, but the presumption will be that there have been no significant changes in circumstances since 2015 and that open space/rec/housing remain the most popular choices.
 - the second will be a charrette in which participants will be given a map with certain attributes depicted, such as the landfill, South 6, borders, etc. and asked to design how they would use the space.

I asked Ellen to follow up with Blythe on whether there was room in the Selectmen's budget to facilitate these two meetings and there is, so following agreement by the Board, I will draft an RFP for a consultant.

We will take and synthesize all the information we have and determine next steps with the committee.

Don's presentation to the STM in January 2015 is here:
<http://wellesleyma.gov/documentcenter/view/793>

North 40 Task Force Introductory Meeting and Background Jan 25, 2018

I. Original North 40 Steering Committee 2014-15

Members:

Don McCauley, Chair
Dave Murphy, Alternate

BOS
BOS

Deborah Carpenter, Vice Chair
Catherine Johnson, Alternate

PB

Patti Quigley
KC Kato, Alternate
Owen Dugan

SC
BPW

Allan Port
Tad Heuer, Alternate
Jim Conlin
Steve Burt, Alternate
Bob Kenney
Dona Kemp, Alternate
Heidi Gross

CPC
Rec
WHDC

Raina McManus, Alternate
Maria Vijil-Davis
Elisa Romano, Alternate
Tom Fitzgibbons
Blair Caple, Alternate

NRC
Woodland Neighborhood
Weston Rd Neighborhood

Staff Support

Hans Larsen, ED
Meghan Jop, Dep'y Dir
Terry Connolly, Dep'y Dir
Jack Pilecki, Deputy Chief of Police
Michael Zehner, Planning Dir

David Lussier, Superintendent

Mike Pakstis, DPW Dir
Dave Cohen, DPW Ass't Dir
Dave Hickey, Town Engineer

Janet Bowser, NRC Specialist

A. Committee Process

- Hired Dodson Flinker Inc. with Brovitz Planning and Design to conduct a Vision Study for the site, to structure public participation activities to develop a vision statement and mission for the property
- Inventory of existing land use conditions was compiled
- Consultants identified ways in which N40 was being used at the time and various relationships among the N40 and stakeholders
- Peer review of Phase 1 and Phase 2 environmental analysis conducted by WC consultants Haley & Aldrich re: former Town landfill
- Engaged Environmental Partners to review documentation of Phase 1 report and oversee boring and test pit activities performed by Haley and Aldrich on site
- Engaged John Rockwood of Eco Tec to perform a site evaluation and to peer review the WC wetlands analysis performed by VHB

- Engaged Beta Engineering (Town's on-call traffic engineers) to perform a preliminary traffic access evaluation

B. Presentation and Report for Special Town Meeting – Oct. 27, 2014

II. Here today

Marjorie Freiman Ellen Gibbs, Chair	BOS	Blythe Robinson, ED Meghan Jop, Ass't ED Kevin Kennedy, Sr Project Mgr, FMD
Deborah Carpenter	PB	
Michael D'Ortenzio	SC	
Mark Wolfson	Rec	
Lise Olney	NRC	Brandon Schmitt, NRC Dir.
Allan Port	CPC	
Tom Skelly	Advisory	

- A. Will need: PFTF, Wellesley College, Trails, BPW, WHDC

III. Reports submitted in support of purchase of North 40 (2014-15)

A. NRC

1. Jan. 2015 "NRC justification for Town acquisition and use of North 40 property":

N40 should be preserved as parkland with continued passive recreational uses:

- Maintenance of forested land
- Enhancements to walking and hiking trails
- Continued use as community gardens;
- Addition of trial and demonstration gardens
- Creation of designated bike paths for recreation and as an alternative transportation route adjacent to Weston Rd

2. *Unified Plan recommendations 2018*

Improve the collection and analysis of data, such as tree canopy; conservation easements and restrictions; and demand for and use of athletic fields and sports facilities owned by the town and others;

Use better data to build consensus around competing uses for open space

B. Trails Committee

1. July 2014

“Prefer to see land remain as is, with no new development, changes in usage, or alteration of the landscape.”

If Town decides to develop it, “recommend retaining at least 50% as contiguous protected open space, kept in a natural state for passive recreational use, and not fragmented with driveways or buildings by:

- Providing woodland buffer btw Crosstown Trail and any development along north side of the train from Turner Rd to Weston Rd electric substation
- Retaining woodland buffer along south side of Crosstown Trail
- Not constructing new roadways crossing Crosstown Trail Btw Morses Pond access road and Weston Rd elec substation
- Retaining parts of existing trails and adding new trails as needed to supplement loss of existing trails (at least 2 trail pedestrian access points from neighborhoods)
- Retaining pine forests and mature deciduous treed areas as woodlands
- Including trails committee in planning, layout, design, and construction or rerouting of trails
- Providing small parking area off Turner Rd near Morses Pond Access Road
- Retaining community gardens

2. Unified Plan:

- Preserve and improve the existing trail system in the North 40k connecting it to town-wide and regional trails

C. PFTF

1. July 2014

Shortage of playing fields:

- increasing number of sports, leagues, participants and playing seasons for field-based sports;
- shortage of rectangular fields;
- limited ability to fully utilize the HS Stadium field due to its condition and inability to properly “rest” several fields
- 3 additional full-size rectangular multipurpose, synthetic turf fields are needed
- Lighting the fields would reduce the need from 3 to 2 fields
- Adding a “bubble” to 1+ fields would create additional capacity

2. Unified Plan:

- Update data and analysis on demand for and use of athletic fields and sports facilities such as tennis courts
- Conduct scientific survey to aid decision making about the balance of active and passive open space and the potential uses of the N40

D. WHDC

1. August 2014

North 40 provides an opportunity to work toward 2007-2017 Comprehensive Plan goals of creating housing units other than single-family homes to provide housing options for people across a range of income, age, family size and needs while complementing town character; and creation of housing units permanently affordable to households with incomes at or below 80 per cent of the area median income:

- Close to the center of town with access to retail and grocery;
- Access to public transportation
- Access to nearby schools
- Access to religious and cultural institutions

WHDC supports the limited development of housing on a portion of the site. Preliminary suggestion for housing is for “cluster type” development of homes under the Natural Resource Protection regulations, which would maximize the open space of the entire site as well as minimize the project’s footprint. Would foresee a mix of both market rate and affordable units. Would update market study to better understand specific needs of potential end users.

2. *Unified Plan:*

Key Unified Plan recommendations to increase housing choice include: agreeing “that some portion of the North 40 located within walking distance of commuter rail will include housing” – commission a study including concept plans and design guidelines for mixed income and empty-nester housing in formats other than traditional single-family housing, such as cottage communities and townhouses, and include a study of retaining town ownership of the land or a community land trust

- Preserve character of single-family streets;
- Develop housing strategy that employs a variety of mechanisms to increase housing choice in type and affordability
- Develop a housing plan for aging in place in Wellesley
- Explore creating a public-private community land trust to create affordable housing
- Zone areas appropriately to promote mixed-use development with housing;
- Support incentives to develop diverse housing types in appropriate locations

E. School Committee

1. August 2014

“North 40 could potentially be a wonderful site for a school”

- New school with 4-56 sections per grade would require approximately 12 acres of land; the remainder of the North 40 would be available for alternative uses such as recreation, open space (trails and parks), community gardens, housing, etc.

2. MPC 2017

Consensus not to pursue a school on the North 40

3. MSBA 2017

Accepted into program for feasibility and construction of school to replace Upham – location TBD

F. DPW

1. 2014

Estimated cost impact of North 40 development (projected maintenance required to support the infrastructure – road, sidewalk, drainage, catch basin cleaning, plowing, mowing, seeding, weeding, etc.) :

<u>Scenario</u>	<u>Tax Impact</u>	<u>Water/Sewer</u>	<u>Adel Staff - Perm</u>	<u>Seasonal</u>
Conservation	\$14k	0	0	0
Passive Rec	\$187k	\$1k	0	0
Active Rec	\$222k	\$5k	1	2
100 Homes	\$213k	\$5k	0	0
300-400 housing units	\$240k	\$7k	0	0
School	\$200k	\$5k	-5	1

IV. North 40 Steering Committee Interim Report – October 2014

A. Potential Utilization for Town Needs and Associated Impacts: (pp 18-20)

1. Open Space – passive and/or active recreation
2. Housing – affordable housing
3. School
4. Recreation – fields and indoor basketball courts
5. Trails

B. Visioning

Results of 4 workshops (staff/officials, neighborhood, town-wide) – **consensus** that the Town should acquire the North 40 and retain a portion of the site as open space; several groups also proposed including a range of housing and recreational uses on the site

V. Other Factors

Traffic

Landfill Remediation

VI. P&S with Wellesley College

The terms of the agreement included:

- maintenance of at least 50 percent of the North 40 acreage as open space in perpetuity;
- preservation of the portion of the property south of the aqueduct as natural, forested open space to buffer the campus along Route 135;
- agreement by the town not to put a road within 1,000 feet of the College's Route 135 entrance;
- provision for the future of the community gardens, including the Regeneration student farm;
- protection from light pollution per the International Dark-Sky Association guidelines;
- and adoption of standards for sustainable development on the property equivalent to the College's own, which target LEED Gold.

7. Executive Director's Update

- Approval of minutes – we are trying to catch up on minutes and have included the minutes from December 11th and 18th as well as January 23rd in your packet for review. If folks are able to read them and comment back hopefully they will be ready for approval next week.

MOVE to approve the minutes of the December 11 and December 18, 2017 and January 23, 2018 meetings.

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MEMORANDUM

DATE: February 2, 2018
TO: Board of Selectmen
FROM: Blythe C. Robinson, Executive Director
SUBJECT: Weekly Report

Below are various activities of our office and various departments that I would like to bring to your attention.

- An update on our ever evolving administrative support staff. We have finalized the hiring of Cathryn Meagher (Cay) to replace Heidi Henderson who will leave us this week. We anticipate that Cay will start on Monday, February 26th and in the meantime Deonna McKay will join us on a temporary basis. I say anticipate because this week has been very difficult in working with HR to finalize the hire. We had approval to hire another candidate for the position at the last HR board meeting, however that candidate ended up declining our offer. We want to offer Ms. Meagher the same salary and it is the position of the HR Director that we need to go back to the HR Board for approval, and they do not meet again until February 13th. After much back and forth they have sent Ms. Meagher the offer without the wording about this being subject to the HR Board. The Director asked me to write a letter of recommendation to the HR Boarding her hire. Hopefully this resolves itself amicably because waiting for the next meeting would delay the hire until mid-March. Deonna has experience as a temporary Executive Assistant and has worked in the Newton Mayor's Office and HR department so we believe she will be a good fit for this interim period. A copy of Cay's resume and application is included in your FNM correspondence.
- Last month we received a work order request from the DPW park & tree division for a budget to pay for work that they may need to do on town owned properties that are not

under the ownership of other boards such as NRC, Schools or Recreation. They were making this request of the "Selectmen" for the Cochituate aqueduct and parcels of land they referred to as "tax title properties". On Wednesday I had a meeting with several folks from DPW as well as Marc Waldman and Sheryl Strother to discuss this matter. I had concerns that if some of the parcels were truly in the tax title process then they are not town owned and we should not be doing work. Also, if they are town-owned, there is no budget under the umbrella of the Selectmen to pay for the work. We reached several conclusions which are:

- A better understanding of what are truly town owned properties and how they are shown on our GIS maps (tax title and "owner unknown" properties are not town owned)
 - The GIS maps need to be checked and perhaps updated to reflect the status of all such properties
 - It would be important to update a project done 20+ years ago by an intern to develop a master list of all town-owned properties, their internal ownership and uses
 - A larger group discussion should commence as to whether the Town should continue to own all of the properties or potentially divest themselves of some of them that have no other use to us (housing, school, NRC, general municipal purposes, water, sewer, etc.).
 - Consider a sale/auction if there are properties that we do not need
 - Consider whether a budget should be developed outside of DPW to pay for work done by DPW on some of these properties in the future, most importantly would be the Cochituate aqueduct.
- Sheryl, Jill and I had a meeting this week with Lenny Izzo and Marcia Testa from Board of Health, and were joined by Mary Gard to discuss the BOH budget for FY19. It was clear from the discussion that sufficient resources in environmental health was their key concern and at the end we had an agreement in principle that their budget increase would be 4.94% and include 14 hrs/wk of a per diem person as well as the second full-time position. Reductions to get to this point included eliminating the additional hours for the social worker and clerical staff, elimination of the contract with Charles River Associates as well as \$3,000 from other expense line items they would determine. I also offered to lead a discussion later this spring between COA, BOH and the schools about social work staffing and see if we can't determine a different approach in the future.
 - Heidi has been working to put the finishing touches on the Board's handbook but having trouble with the formatting so that the pagination in the printed version is correct. We'll hand this to our temp next week and hopefully get it over the finish line.
 - I had a meeting with Neil Buckley from Mass Bay Community College on Monday. He had reached out to me as a follow up to our joint meeting last fall to keep in touch on various topics. The things we talked about included their plans to develop a health fitness center on the Wellesley campus in the next 3 -4 years, that their efforts to develop a new location in Framingham as a result of losing their current space are moving forward and they hope to obtain funding on this beginning in FY19. They are also relieved to learn that the City of Framingham will allow them to continue using the building they are in for the next 2-3 years while this facility is being built. He also

told me that they'd been approached by someone at Recreation asking if their soccer field could be used. They are amenable to that at no cost, for which I have notified Matt Chin. We also discussed the possibility of working with interns in the future where that might be useful.

- Mass Housing has approved the Town's request for a 30-day extension for the Town's comments on the proposed project at 818-822 Worcester Street. Those comments will be due on March 26th.

1 **Board of Selectmen Meeting: December 11, 2017**

2 **Present: Gibbs, Morgan, Freiman, Ulfelder, Sullivan Woods**

3 **Also Present: Robinson, Jop**

4 **Minutes Approved:**

5
6 **Warrants approved: 2018-022 in the amount of \$3,786,851.75**

7
8 **Meeting Documents:**

- 9 1. Agenda
- 10 2. Agenda Background Memorandum
- 11 3. BOS Calendar
- 12 4. Draft Bylaw on Recreational Marijuana
- 13 5. Draft Bylaw on Alcohol in Town Buildings
- 14 6. Audit Committee PowerPoint presentation on Audit of the Towns Finances for FY17
- 15 7. Comprehensive Annual Financial Report (CAFR), Management Letter, and Federal Single Audit
- 16 8. Memos and Emails related to Traffic Update
- 17 9. Memo from New Era Fund regarding TPC donations
- 18 10. Policy Statement RE: Naming of Public Assets
- 19 11. Executive Director's Weekly Report
- 20 12. Minutes from October 30, 2017
- 21 13. Minutes from November 7, 2017
- 22 14. Spreadsheet Outlining Gifts to COA
- 23 15. Board of Selectmen's Gift Policy
- 24 16. Boston Marathon Summary of Charities Requesting Numbers
- 25 17. October/November Veterans District Report
- 26 18. Letter from Mr. Cave RE: 148 Weston Road 40B Project
- 27 19. Notice of Public Hearing: National Grid Rate Increase
- 28 20. Press Announcement: SEC Local Food Rescue Program to Donate Thousands of Meals
- 29 21. Letter RE: Morses Pond Parking Lot

30
31 **1. Call to Order & Citizen Speak**

32
33 Ms. Gibbs, Chair, called the Board of Selectmen meeting to order at 6:34 PM. She thanked the
34 Wellesley's 3R working group for their work on the collaborative food rescue initiative. Their efforts
35 have generated an estimated 20,000 meals through the Cambridge, MA based non-profit, Food for Free.

36
37 Citizen's Speak

38
39 None.

40
41 **2. Discuss Proposed Recreational Marijuana Bylaw**

42
43 Mr. Morgan invited Chief Pilecki and Town Counsel, Mr. Tom Harrington to join the meeting. Mr.
44 Morgan reviewed the recreational marijuana ballot question from November 2016, noting that the Town
45 voted against the ballot question. He noted this is separate from medical marijuana laws. In summer 2017,
46 the legislature amended the laws for Towns that voted against the recreational marijuana initiative to
47 allow for towns to ban recreational marijuana establishments through Town Bylaw. In consultation with
48 Chief Pilecki, Mr. Harrington has drafted an article for the 2018 Town Meeting Warrant for the Board to
49 consider.

50
51 Chief Pilecki stated that he agrees with banning recreational marijuana establishments.

52
53 Mr. Harrington explained that the Town voted against the ballot question. The Town put a moratorium in
54 place, while waiting for the State to provide next steps. In July 2017, that State issued Chapter 55 which
55 gave the Town a road map on prohibiting or allowing recreational marijuana establishments. The Town
56 can move directly to a zoning bylaw prohibition since the Town voted against question 4 in 2016. Mr.
57 Harrington drafted a warrant article that would insert a definition of a marijuana establishment into the
58 bylaw and then ban it in restrictions affecting all districts. This bylaw change would require a 2/3 vote of
59 Annual Town Meeting. If approved at ATM, it would then go to the Attorney General's office for
60 approval.

61
62 Mr. Morgan asked if there is a sunset provision on this bylaw amendment. Mr. Harrington confirmed that
63 as long as it is enacted by December 31, 2019, the bylaw would remain in effect until the Town chose to
64 rescind it which would require a vote of the citizens.

65
66 Mr. Ulfelder asked whether the Town is permitted to ban Registered Marijuana Dispensaries, and Mr.
67 Harrington responded that we are not.

68 Ms. Freiman noted she was in support of this initiative. She noted that marijuana remains a federally
69 controlled substance.

70
71 Ms. Sullivan Woods noted she was also in favor.

72
73 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to include the**
74 **bylaw as presented regarding recreational marijuana on the Warrant for the 2018 Annual Town**
75 **Meeting.**

76
77 **3. Discuss Proposed Alcohol in Town Building Bylaw**
78

79 Mr. Morgan noted that for a long time there have been discussions as to whether the Town should allow
80 under certain circumstances the service and consumption of alcohol in Town buildings. Mr. Morgan and
81 Ms. Sullivan Woods have reached out to boards to discuss the possibility to allow special restricted
82 licenses to allow alcohol at functions in Town buildings and the results were positive. One-day licenses
83 would be restricted to non-profit organizations.

84
85 Chief Pilecki discussed the type of provisions he was seeking for the service of alcohol in Town
86 buildings. He noted that he opposes alcohol in all School buildings. He also wants to ensure that for
87 approved functions the bartenders are all tip certified and not employees of the Town.

88
89 Mr. Morgan noted the proposal currently allows for service of alcohol at functions in buildings and not
90 outside on Town grounds. Chief Pilecki suggested that, before the Town allows for alcohol at outside
91 functions at places such as Hunnewell Field, the Town should see how it goes inside Town buildings first.
92 He stated he is concerned with the control of service of alcohol in outdoor locations.

93
94 Mr. Harrington discussed the one-day license process. He noted that Wellesley has modified the alcohol
95 regulations through a Special Act and not by adopting Chapter 138 of the MA General Laws. He noted
96 that at some point the Town may want to think about adopting Chapter 138, instead of the Special Act.
97 The ABCC is tied into Chapter 138. He noted for other communities, the more rural the town, the more
98 likely it is that town buildings are used for functions that allow for alcohol to be served.

99
100 Ms. Robinson noted that they have compiled a list of abutting Towns that allow for consumption of
101 alcohol in Town buildings. Not all Towns limit the use to a non-profit use. Some communities do allow it

102 for private purposes such as weddings. Mr. Harrington stated that the reason the Town of Wellesley is
103 limited to offering the one-day license to non-profits only is that is what is stated in the 1982 Special Act.
104

105 Mr. Morgan noted that all of the adjacent communities allow for the service of alcohol in town buildings.
106

107 Ms. Sullivan Woods reported on other boards. NRC and Schools are respectful of the guidance from the
108 Chief and support prohibiting service in school buildings and Town outdoor spaces. The Board of Health,
109 the Recreation Commission, and the Library Trustees support the bylaw as outlined here to allow service
110 with a one-day license. Both Recreation and NRC down the road may be interested in outdoor space
111 licenses.
112

113 The Board agreed to have staff generate a draft set of regulations.
114

115 Mr. Ulfelder asked why did we not include the Police and Fire stations restrictions in the bylaw. Mr.
116 Morgan stated that restrictions on buildings such as Police and Fire could be done in the regulations
117 issued by the Board and changed by subsequent Board decisions. The schools seemed appropriate to
118 specifically exclude to ensure this could only be changed by Town Meeting.
119

120 Ms. Sullivan Woods noted that the request to approve the licenses can only rest with the Board of
121 Selectmen.
122

123 Ms. Freiman agreed in theory, but was interested to know the volume of special licenses issued to non-
124 profits in neighboring towns. Ms. Jop noted that we can address the amount of licenses in the regulations.
125

126 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to include the**
127 **bylaw as amended regarding alcohol in Town Buildings on the Warrant for the 2018 Annual Town**
128 **Meeting.**
129

130 **4. Audit Committee Update**

131
132 In attendance were members of the Audit Committee; Mr. Larry Petzing, Chair, Mr. Peter Cory, Ms.
133 Laura McDonnell, Mr. Steve St. Thomas, Mr. Phil Laughlin, as well as Ms. Sheryl Strother, Finance
134 Director. Mr. Jim Powers and Mr. Mike Sullivan, Partners in the firm of Powers & Sullivan, LLC were
135 also in attendance.
136

137 Mr. Petzing reviewed the Audit Report. He noted that there were unqualified opinions for all reports
138 issued to date. The School Report will be issued later in January or February. Given past Management
139 Letter comments on the Schools, the schools have done a lot of work and made improvements regarding
140 processes and controls. This year there were no comments regarding the School Department's processes
141 and controls in the management letter.
142

143 Mr. Petzing noted that after working with an audit firm for a significant time, it was not unusual for towns
144 to interview other auditors and that completely unrelated to the Town's satisfaction with Power and
145 Sullivan's work, the Town is going through an RFP process for an audit firm for the next three years. He
146 noted that Powers and Sullivan submitted a proposal. The RFPs went out recently and responses are due
147 January 4, 2018 and will be reviewed on January 8th.
148

149 The Management Letter noted issues around timeliness relating to a financial reporting deadline for
150 OPEB. Mr. Petzing noted that this was an issue with receiving information from the actuarial pension on
151 time due to regulation changes. Management will work with the actuaries to establish deliverable dates to
152 avoid this issue going forward. There were two other comments noted regarding documentation of

153 internal controls using the COSO framework. Management is working on updating the internal control
154 documentation to be in compliance with this requirement. There were some informational comments on
155 GASB related to the OPEB standards. Overall it was a good year.

156

157 Ms. Freiman asked if the Internal Control system was Town-wide control and to what it relates. Mr.
158 Petzing confirmed that it is Town-wide.

159

160 Ms. Sullivan Woods asked for clarification of COSO and what the Town should be doing to make the
161 documentation better. Mr. Petzing noted that COSO is enhanced documentation of controls, not a short-
162 coming. This documentation originally was only to extend over federal grants, however it will now
163 extend further. It was noted that there are not material weaknesses or significant deficiencies of internal
164 controls.

165

166 Ms. Gibbs asked if there were any thoughts on the transition of Judy Belliveau's position with her
167 retirement. It was noted that there is a strong transition team in place and this is an opportunity to hire
168 another strong professional.

169

170 Ms. Freiman stated that it is good to see that the comments are things that can be handled. She noted the
171 showing of our OPEB liability will put us in a favorable light when compared with other towns in the
172 Commonwealth.

173

174 Ms. Gibbs stated that the Board is ready to approve the report and to look forward to next year's
175 evaluation. A formal motion was not needed.

176

177 **5. Executive Director's Update**

178

179 Given that the meeting was ahead of schedule, the Board decided to take up the Executive Director's
180 Update that was scheduled later in the agenda. Ms. Robinson reported that the Town Report for the fiscal
181 year ending June 2017 is available to pick up at Town Hall for anyone interested in a copy. It is also
182 posted on the website.

183

184 Approve Minutes

185

186 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to approve the**
187 **regular session minutes of October 30, 2017 and November 7, 2017.**

188

189 Accept Gifts

190

191 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to accept the**
192 **following donations to the Council on Aging:**

193

194 Friends of Wellesley COA:	\$1,272.00	October Senior Lunch Program
195 Beth Shedd:	\$ 525.00	Professional photography services

196

197 **6. Quarterly Traffic Update**

198

199 The Board was joined by the Traffic Committee including staff from DPW, Terry Connolly, Deputy
200 Director, and Chief Pilecki.

201

202

203

204 **Traffic Regulation Amendment Public Hearings**

205

206 **Add No Parking along a portion of Clovelly Road (7:35 pm)**

207

208 Mr. Connolly reviewed the request to allow for two-hour parking and no parking that was proposed by
 209 residents. The traffic committee had received emails from neighbors expressing concern about habitual
 210 parkers for long periods of the day. The concern was that cars have to pass parked cars as they approach
 211 Abbott Street. Chief Pilecki noted no issues with the signage that was a neighborhood request.

212

213 Mr. Tom Engels, 9 Clovelly Road, came before the Board to address his concerns, noting this is a
 214 problem they have had with increasing intensity. He noted that periodically people park to use the post
 215 office and the train station. There is a safety issue for people at 43 Abbott Rd. due to their location of their
 216 driveway.

217

218 Mr. Russell Gentry, 19 Clovelly Road, came before the Board to extend his support for the request to
 219 reduce the ability to park on this road. His question is whether signs are being posted, and if so whether
 220 an advisory sign to alert people to slow down could also be installed. He noted this is a cut-through street
 221 and people come off quite fast.

222

223 Chief Pilecki noted that the Traffic Committee can look at installing those signs.

224

225 Mr. Morgan noted that he lives further up on Abbott Road. He stated that there is a grade on the road, and
 226 a sign would be appropriate on the downward direction.

227

228 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to amend the**
 229 **Town of Wellesley Traffic Regulations by adding to:**

230

231 **SCHEDULE I – NO PARKING**

232

<u>LOCATION</u>	<u>SIDE</u>	<u>FROM</u>	<u>TO</u>
Clovelly Road	Northerly	Abbott Road	A point opposite Caroline Street

233

234

235

236

237

238

239

240

241

242

243

244

245

246

247

248

249

250

251

252

253

254

242 **Add 15 Minute Parking on Washington Street at Denton (7:40 pm)**

244 Mr. Connolly reviewed the request for 15-minute parking in front of St. Andrew's Church on Washington
 245 Street at Denton Street. This would be going both easterly and westerly to add 15- minute parking to
 246 accommodate the Montessori school drop off. The neighbors wanted no parking Mon-Friday. The
 247 proposal is a compromise between the school and the neighbors.

249 Mr. Morgan asked for clarification of the current parking situation. It was confirmed that currently there
 250 is no parking at this location, however this is not enforced against cars with drivers who are waiting to
 251 pick up or drop off students.

253 Chief Pilecki noted accident data was reviewed and there was no correlation of accidents with the space
 254 in front of the church. Mr. Connolly reviewed the history of the parking with the church. Chief Pilecki

255 further noted this area is similar to school drop off and pick up issues elsewhere in Town, where there is a
256 rush in the morning and a rush in the afternoon. The goal is to manage the chaos of this rush.

257
258 Ms. Kimberly O'Sullivan, 14 Denton Road, came before the Board to bring up a few issues. She noted
259 that when exiting her street onto Washington Street, cars are parked the whole length of the street which
260 does not allow for visibility of the cars traveling fast down Washington Street. She suggested to allow
261 egress with visibility there should be no parking for 1/3 of the walkway. She noted that in regards to
262 accidents in that area, she has nearly been hit multiple times. She noted that the Montessori School is not
263 like a regular school. They have two sessions, in the morning and afternoon, as well as pick up times that
264 extend to 6:00 PM. This lends to people coming throughout the day. She believes that it would not be
265 effective to put in meters. The parking needs to be for the school and the church. She further noted that
266 for people driving on Washington Street that are turning left before the school, it would be helpful to put
267 in a lane and to turn it into two lanes.

268
269 Chief Pilecki noted that there would be no parking within 20 feet of the intersection. They are not
270 planning on placing meters, just signage.

271
272 Ms. Kim Mare, 66 Denton Road, came before the Board to voice her concern about the parking changes.
273 She noted that the parents, when parked, line up so they are almost directly in front of the parking lots.
274 She noted that there are accidents in this area because of the confusion. It is difficult to see when you are
275 coming out onto Washington Street. She noted that both she and her neighbors are concerned about the
276 parking in front of the parking lot. She is concerned that the 15-minute parking will not be enforced. She
277 noted that they do not want the change as they do not like the lack of visibility.

278
279 Mr. Steven Mare, 66 Denton Road, noted this is a complicated intersection. During the winter there is
280 limited visibility. He noted that he opposes the request for 15-minute parking in front of the church. He
281 noted there is currently no enforcement and is concerned that there will continue to be no enforcement.
282 He noted that the parents leave their cars parked on the street while inside the church. The church lot is
283 always empty and the Town lot also has vacancies from time to time.

284
285 Mr. David Himmelberger, 387 Linden Street, came before the Board noting he is a former Montessori
286 parent. He noted that the Town allows parking along Washington Street further down on both side. It
287 seems that the residents in the area further down are able to get out onto Washington Street. He feels that
288 it is difficult to say access to Washington Street is an impossibility. He noted that the cars are standing in
289 a pickup line, where the school brings the child out to the car and picks up from car. This would be hard
290 to enforce given it is not parking, rather standing. Pulling in to pick someone up may not constitute
291 parking, but rather mean standing only. During the primary pick up you are not allowed to get out of your
292 car and go into the building. It seems to make sense to post no parking, standing only and change the
293 Bylaw to allow for standing.

294
295 Mr. Ted Jeanioz, 55 Denton Road, came before the Board to address his concerns, noting this is a
296 dangerous intersection and is made more dangerous by parking. He noted the Cottage St and Denton
297 Road area is especially difficult. Cars are coming down Washington Street with a lot of speed. There is
298 also a crosswalk right there which cannot be seen until you are well into the area. He noted that there is
299 plenty of parking in the neighborhood that does not involve parking on Washington Street. He further
300 noted that he feels Sunday morning is the difficult time and he would advocate for a police officer there
301 during that time. He would not support 15-minute parking in this area.

302
303 Mr. Morgan suggested a neighborhood meeting be arranged to discuss the options and see whether an
304 appropriate solution for all parties can be identified.

305

306 Add day and time to Hilltop Road No Parking (7:45 pm)

307

308 Mr. Connolly reviewed the request, noting that it was approved in 2016, however the day/time restriction
309 was not included at that time. The neighbors would like to have the daytime restriction added to include
310 9:00AM -6:00 PM.

311

312 Ms. Colette AuFranc, 5 Hilltop Road, came before the Board to say thank you for the help in the past. The
313 sign has corrected the issue of the employees parking on the street. She would like to have the details of
314 the time added so that the neighborhood is able to utilize the street parking.

315

316 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to amend the**
317 **Town of Wellesley Traffic Regulations by adding to:**

318

319 **SCHEDULE I – NO PARKING**

320

LOCATION	SIDE	FROM	TO
Hill Top Road	East	Linden Street	A point 140' north
	West	Linden Street	A point 210' north
		Monday – Saturday	
		9:00am – 6:00pm	

326

327 Add Special Regulation Chapter 90 §18, 230 Worcester Street (7:50 pm)

328

329 Mr. Connolly reviewed the request from Harvard Vanguard. They have asked to have a police-enforced
330 stop sign located on their property at 230 Worcester Street.

331

332 Ms. Linda Oliver Grape, practice administrator at Harvard Vanguard, came before the Board to address
333 her concerns. She noted that there was an accident recently involving a Wellesley Toyota employee. She
334 noted that they have 175,000 patients per year and want the sign to ensure their safety. She noted that Mr.
335 Ko, the owner of Wellesley Toyota, is in full support of the stop sign.

336

337 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to approve**
338 **special regulations (MGL c.90 s18) for the stop sign in the private parking lot at 230 Worcester**
339 **Street per request of the property owner, Harvard Vanguard Medical Associates.**

340

341 Presentation of Concepts for Great Plain Avenue/Wellesley Ave. Redesign

342

343 Mr. Mike Regan from the Town's traffic consultant VHB, joined the Board to present the concepts for the
344 Great Plain Avenue/ Wellesley Avenue redesign. He was joined by Niki Hastings, Senior Planner and
345 project manager for this study. Police Chief Jack Pilecki and David Hickey, Town Engineer, were in
346 attendance as well.

347

348 Ms. Hastings provided an update on the current study. She noted that it is an unconventional intersection
349 averaging more than 15 crashes per year. She went through when the data was collected at all the
350 approaches, noting data of the vehicles approaching and how they traversed through the intersection to
351 provide a full understanding of the volumes. She reported that they had looked at crash reports, noting 70
352 of the crashes occurred at the Wellesley Ave and Great Plain Avenue intersection. The majority of the
353 crashes were weekday, off peak. The existing traffic volumes show the heaviest movement from Great
354 Plain Avenue heading westbound.

355

356 She noted that in October/November they developed a few concepts. First is a modern roundabout, which
357 is generally a circular shape with counter clockwise circulation. All vehicles have to yield to vehicles
358 circulating. This forces cars to slow down and yield to traffic, thus reducing the amount of conflict points.
359 As for pedestrians and bicyclists, they would not cross through the middle. The bikers could walk their
360 bike as a pedestrian or go through the rotary as a car would. The concept showed the roundabout option
361 for the current space. She noted that the green space is a little bigger to slow cars down; this works within
362 the right of way width. She noted that there is no equipment as part of this proposal such as a signal.
363 There is one lane that is a slip lane to Wellesley Avenue with a grass barrier separation. She reported this
364 option had been tested with projected growth, and noted this concept works.

365
366 Ms. Freiman asked about the new green space and whether it was private property. Mr. Regan noted that
367 this concept has no private property impacts.

368
369 Ms. Sullivan Woods asked how the slip lane works with the roundabout. Ms. Hastings noted that the slip
370 lane traffic would have to yield to traffic coming out of the roundabout. This option maintains much of
371 the original circle that is out there currently.

372
373 Ms. Freiman asked about the transition plan for construction and the change. Chief Pilecki noted that
374 there would be signs posted noticing the new traffic pattern ahead and police officers would be present.

375
376 Ms. Jop noted that this project would be a capital project. It would be discussed at Town Meeting as well
377 as notice given and an education campaign.

378
379 Mr. Morgan asked if this type of project would be eligible for grant funding. Mr. Regan noted that there
380 are some funds available that can be looked at, however the funds are hard to receive. Ms. Gibbs also
381 suggested that someone look into availability of regional money given this is a connection between
382 Wellesley and Needham.

383
384 Ms. Hastings reviewed the secondary option which creates a four-legged signaled intersection. This
385 option would consolidate the green space. The conflict points under a tradition intersection would still
386 exist in this concept. She noted that this would also be a more involved concept construction wise.

387
388 Ms. Hastings reviewed the next steps which would be for the Town to evaluate both options. The next
389 design steps would be to refine the concept and impacts to driveways that are accessing the circle.
390 Additional, there would be a step to explore funding from the state.

391
392 Update on Traffic Capital Requests and Approved Projects

393
394 Mr. Dave Hickey provided updates starting with the Brook/Benvenue area. He noted they are finalizing
395 the scenic road application to the Planning Board and hope to get those approvals in January; the next step
396 will be for VHB to go forward to finalize design for bid. They are also working on Brook and Amherst
397 Streets. The plan is to do this work late spring/summer with DPW. This work includes some small
398 geometry changes and some drainage work. Another area of note was Cliff Road which they intended to
399 start this fall. It will be kicked off in the spring. The work will take four to six weeks. Ms. Jop also noted
400 the Police Station parking lot would be an additional project seeking capital funds. There is a shared
401 interest with Housing for this project. They have a pathway forward on the project. It would not be able
402 to start until after the marathon and would not likely begin until after July 1, 2018.

403
404 Mr. Hickey provided a brief update on the Kingsbury/Route 9 construction. Mr. Hickey noted the project
405 has been frustrating. There have been weekly meetings with Mass DOT. Last week the State told them
406 that the sidewalks related to the intersection will be constructed this week. There are some seasonal

407 issues. The ADA ramps will go in with bituminous material and will be replaced in the spring. He noted
408 the lights are close to being completed. They had an issue with some of the foundations. The expectation
409 is that over next two weeks the lights will all get wired, electrified, and programmed. Given that it is
410 classified as a new intersection there will be a two week burn period to assure the state that all of the
411 operations work. It could be operational just before Christmas, however Mr. Hickey suspect January is
412 more reasonable. He noted that next steps would then be pavement markings and a traffic control box and
413 taller guard rail in the median.

414
415 Ms. Sullivan Woods asked about the plans for sight lines, with the control boxes blocking driver's views.
416 Mr. Ulfelder noted he was stunned at the quality of this project, noting a sloppy design. The control boxes
417 are in a terrible location. Mr. Hickey noted that the original design did not call for that. The box was
418 supposed to be on the other side. It was redesigned to come from a different manhole that had power. It
419 doesn't mean there was not more than one option. He will bring up the option to move it at the next
420 meeting.

421
422 Mr. Hickey noted the add a lane project at Route 9/128 will be going through phases which will cause
423 some ramp closings. They are on the last section of the bridge. The regular configuration will be
424 completed sometime over the winter. The project is currently about 75% complete.

425
426 **7. Naming of Rooms at Tolles Parsons Center**

427
428 Ms. Robinson reviewed the memo from the New Era Fund explaining the request that the Board consider
429 accepting several gifts recommendations for room names, as well as other gifts items for the Center. She
430 then welcomed from the New Era Fund; Mr. Tony Parker, Mr. David Himmelberger, co-chairs of the
431 New Era Fund, and Ms. Diane Campbell, chair of COA, to provide further explanation of the gifts.

432
433 Mr. Himmelberger, Chair of the New Era Fund, noted that this is the second round of gifts and that the
434 New Era Fund is seeking acceptance of gifts and to name two benches outside the Tolles Parsons Center.
435 The first round of gifts were brought under section 5.5D (2) to recognize outstanding individuals. Since
436 June they have been doing fundraising and there are three additional rooms they are seeking naming
437 rights to recognize significant donations; Wellesley Bank Charitable Art Room (\$50,000), The Lee Board
438 Room (\$30,000), and a \$90,000 gift for the pool room for Andrew Pelezar and his pharmacy. The two
439 benches outside are to honor Ms. Ruth von Kelsch who supports the Center. Given the enthusiasm for the
440 fundraising, Mr. Himmelberger suggested that it would be beneficial for the New Era Fund to meet with a
441 subcommittee of the Board to discuss the vision for the future, noting that they anticipate additional
442 fundraising.

443
444 Mr. Tony Parker noted that the fundraising has taken off. The Council on Aging has been very careful to
445 not get involved with the fundraising. He feels that is essential to be on the same page. To date the New
446 Era Fund has received pledges of \$640,000 as well as an additional bequest.

447
448 Mr. Richard Dillion, Commander of The Wellesley American Legion, with two members of the
449 Wellesley American Legion; Mr. John Saunders and Mr. Pete Jones, came before the Board to make a
450 request. They would like the Board to consider to appropriately recognize the historical nature of this site.
451 For over 80 years, the site was the home of the American Legion. In the 1920s the Wellesley Civil War
452 Veterans participated at the post and Wellesley also had a group called the Wellesley Veteran's Council
453 until it was gifted back to the Town. They would like the Board to consider some way to dedicate a room
454 to the Legion or to the Veterans. It might also be good to do something else to commemorate the history
455 of the property.

456

457 Mr. Pete Jones noted that he sent an email the Board of the history. In 1922 Isaac Sprague decided the
 458 Veterans needed a place. The group would like to see if Veterans could get a room, that someone could
 459 sponsor for the Legion Post 72, with a plaque outlining the history. The group offered to work the
 460 Council on Aging on this.

461
 462 Ms. Gibbs suggested the Legion Post 72 work with Mr. Parker and Ms. Campbell at the Council On
 463 Aging to find the most reasonable way to recognize the post. She noted that the Board is happy to
 464 support what is decided. Mr. Ulfelder volunteered to coordinate the meeting.

465
 466 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) that the Board**
 467 **accept a recommendation from the New Era Fund to name three rooms in the Tolles Parsons**
 468 **Center and accept the gifts associated with each as follows:**

- 469
 470 • **Wellesley Bank Charitable Foundation Art Room - \$50,000**
 471 • **The Lee Board Room - \$30,000**
 472 • **The Andrew Pelczar Game Room - \$90,000**

473
 474 **And further, to accept the following gifts and their purpose:**

- 475
 476 • **\$5,000 for two outdoor benches in honor of Ruth Von Kelsch**
 477 • **The Almira Simons fund gift for the purchase of exercise equipment**
 478 • **Gifts from the New Era Fund which include:**
 479 o **An upright piano**
 480 o **A pool table**
 481 o **Outdoor patio furniture**

482
 483 **8. Discuss Boston Marathon Invitational Entries**

484
 485 The Board reviewed the applications for the Boston Marathon charity bib entries. After a lot of
 486 discussion, the Board finalized the awarded bibs.

487
 488 **Upon a motion by Mr. Morgan and seconded by Ms. Sullivan Woods, the Board voted (4-0) to**
 489 **award invitational entries for the 2018 Boston Marathon to the charities as listed in the 19 bibs**
 490 **proposed by staff as well as a bib for the Wellesley Community Center, and a second bib for the**
 491 **Wellesley Scholarship Foundation and a second bib for the Friends of Wellesley METCO.**

492
 493 The Board determined to award the invitational entries for the 2018 Boston Marathon to run for the War
 494 Memorial Scholarship by pulling the applicant names out of a hat.

495
 496 **9. New Business/ Correspondence**

497
 498 None.

499
 500 **10. Executive Session**

501
 502 The Board then entered into Executive Session at 9:45 PM.

503
 504 Executive Session under M.G.L. c. 30A, §21(A), exemption #3(a) to discuss union contract negotiations
 505 with the Wellesley Superior Officer's Association

506

507 **At 9:45 pm, upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board was polled all**
508 **aye (Freiman-Aye, Morgan – Aye, Sullivan Woods – Aye, Ulfelder – Aye, Gibbs -Aye) that the**
509 **Board vote to enter into Executive Session under M.G.L. c 30A, §21(A) exception # 3a to discuss**
510 **union contract negotiations with the Wellesley Superior Officer’s Association. Furthermore, that**
511 **Police Chief Jack Pilecki, HR Director Scott Szczebak, Blythe Robinson and Meghan Jop be invited**
512 **to participate in the meeting.**

513
514 **At 9:50 pm, upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board was polled all**
515 **aye (Freiman-Aye, Morgan – Aye, Sullivan Woods – Aye, Ulfelder – Aye, Gibbs –Aye) to close the**
516 **executive session and enter into a subsequent executive session.**

517
518 Executive Session under M.G.L. c. 30A, §21(A), exemption #3(a) to strategy with respect to collective
519 bargaining for all unions

520
521 **At 9:51 pm, upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board was polled all**
522 **aye (Freiman-Aye, Morgan – Aye, Sullivan Woods – Aye, Ulfelder – Aye, Gibbs -Aye) that the**
523 **Board vote to enter into Executive Session under M.G.L. c 30A, §21 exception # 3a to discuss**
524 **strategy with regards to collective bargaining. Furthermore, that Treasurer/Collector Marc**
525 **Waldman, HR Director Scott Szczebak, Blythe Robinson and Meghan Jop be invited to participate**
526 **in the meeting.**

527
528 **At 10:22 pm, upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board was polled**
529 **all aye (Freiman-Aye, Morgan – Aye, Sullivan Woods – Aye, Ulfelder – Aye, Gibbs -Aye) to close**
530 **the executive session and to enter into open session for the sole purpose of adjourning the meeting.**

531
532
533 **The Board of Selectmen meeting was adjourned at 10:22 p.m.**

1 **Board of Selectmen Meeting: December 18, 2017**

2 **Present: Gibbs, Morgan, Freiman, Ulfelder, Sullivan Woods**

3 **Also Present: Robinson, Jop**

4 **Minutes Approved:**

5
6 **Warrants approved: 2018-023 in the amount of \$6,343,965.41**

7
8 **Meeting Documents:**

- 9 1. Agenda
- 10 2. Agenda Background Memorandum
- 11 3. BOS Calendar
- 12 4. Background Information on Paul Cramer
- 13 5. Demolition Delay Bylaw
- 14 6. Petition of National Grid for Gas Main Locations
- 15 7. Memo from Town Clerk Kathy Nagle RE: Relocation of Precinct H Polling Place
- 16 8. Summary of FY19 Budget
- 17 9. Tentative Agreement between the Town and the Police Patrolman's Association
- 18 10. Tentative Agreement between the Town and the Superior Officer's Association
- 19 11. Extension of Lease Between Town of Wellesley and Wayne Office Park, LLC
- 20 12. Executive Director's Weekly Report
- 21 13. Letter from David Himmelberger RE: Application for Extension of Holiday Sunday Hours for
- 22 Alcohol License for Sale of Wine and Malt Beverages, Fells Market
- 23 14. Letter from David Himmelberger RE: Application for Extension of Holiday Sunday Hours for
- 24 Alcohol License for Sale of Wine and Malt Beverages, The Cheese Shop
- 25 15. Disclosure by Non-Elected Municipal Employee of Financial Interest and Determination by
- 26 Appointing Authority as Required by G.L. c. 268A, S19
- 27 16. Letter from Ms. Kettendorf RE: Veterans Services & Response
- 28 17. Disclosure of an appearance of a conflict of interest – Executive Director
- 29 18. Letter from Planning Board RE: Alternative Actions to Support Development of Affordable
- 30 Housing and Diverse Housing Types
- 31 19. MSBA 2017 SOI Status

32
33 **1. Call to Order & Citizen Speak**

34
35 Ms. Gibbs, Chair, called the Board of Selectmen meeting to order at 7:00 PM.

36
37 Citizen's Speak

38
39 None.

40
41 Because not all members of the Recreation Commission had arrived, the Board agreed to move on to

42 agenda items that were originally scheduled later in the agenda.

43
44 **2. Approve Lease Extension of FMD Office Space at 888 Worcester Street**

45
46 Ms. Robinson noted that Town Counsel has prepared a document for a two-year extension for the 888

47 Worcester Street lease. The original lease included a provision that it could be extended for two more

48 additional years at the same terms and cost. The FMD believes that the space is working well and would

49 like to continue operations there.

50

51 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to authorize a**
52 **lease extension for office space at 888 Worcester Street between the Town of Wellesley and Wayne**
53 **Office Park, LLC for a two-year term from June 1, 2018 to May 31, 2020, and authorize the**
54 **Executive Director to execute the document on the Town's behalf.**
55

56 **3. Review Executive Director's Ethics Disclosure**
57

58 Ms. Robinson noted that when she was appointed to the Executive Director position, she was appointed to
59 the MIIA Property and Casualty Board. She was made aware of the need to file a disclosure that she is on
60 the MIIA Board; thus, she asked the Board of Selectmen to consider approving the disclosure. Separately,
61 Ms. Robinson has filed a different disclosure that she does not see a conflict between serving on this
62 Board and working for the Town.
63

64 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) that the Board**
65 **vote to determine that the financial interest of the Executive Director in her role serving on the**
66 **MIIA Board of Directors is not so substantial as to be deemed likely to affect the integrity of the**
67 **services which the Town of Wellesley expects.**
68

69 **4. Approve Settlement Agreements**
70

71 Ms. Jop noted that the Town has come to agreement on successor union contracts with both the Police
72 Patrolman's Association and the Superior Officer's Association. She reviewed the settlements for both
73 agreements with the Board. She noted that the Associations have voted and approved the agreements.
74

75 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) that the Board**
76 **vote to approve the tentative agreements with the Wellesley Police Patrolmen's Association and the**
77 **Police Superior Officers Association for the period July 1, 2017 to June 30, 2020 and recommend**
78 **the approval of the first year funding of these contracts to the Annual Town Meeting.**
79

80 **5. National Grid Petition Public Hearing**
81

82 Ms. Gibbs noted that National Grid is requesting to install fifteen feet of gas main on Oakridge Road.
83 Ms. Jop noted that this is for construction of a new house. She noted there are no gas leaks in the
84 immediate area and no issues cited by our Engineering Division. Because it is winter, the DPW will not
85 authorize a street opening permit, so this project will likely not begin until the spring. Ms. Barbara
86 Kelleher of National Grid was in attendance.
87

88 Ms. Sullivan Woods raised a general concern over the amount of work needed to fix the gas leaks
89 throughout Town. She feels that the Town is not receiving the high level of service of which National
90 Grid is capable.
91

92 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to grant a**
93 **petition to National Grid to install fifteen feet of four-inch gas main on Oakridge Road from house**
94 **#23 to house #22 to provide gas service at that location.**
95

96 **6. Historical Commission – Discuss Demolition Delay Bylaw**
97

98 Ms. Freiman noted that the Demolition Delay Bylaw was passed to review houses for historical or
99 architectural significance before demolition. Mr. Grant Brown, Chair of Wellesley Historical
100 Commission, and Michael Zehner, Planning Director, joined the Board to give a sense of how the
101 Demolition Delay Bylaw has been working since inception.

102
103 Mr. Brown noted that they have reviewed 30 applications and of these, 21 received a determination that
104 they be preferable preserved. He noted that when an attorney is present, it does not seem to predict the
105 outcome of this decision. Property owners are welcome to bring an attorney to the review meeting,
106 however they are not necessary.

107
108 Even if the property is found to be preferable preserved, the owners are encouraged to come back as
109 waivers are offered. The goal is to have properties developed that fit in with the neighborhood.

110
111 Ms. Freiman noted that it is up to the Historical Commission's discretion to determine what should be
112 preferably preserved. She noted that the waivers and returning for approval of new housing to be built is
113 another side of the bylaw that was not emphasized as much as the determination of what should be
114 preserved. She questioned what standards or criteria the Historical Commission using to determine what
115 goes up. Mr. Brown noted that they would like to see the historical elements of our Town maintained.
116 The issue is to determine if the homes to be build fit in with the neighborhood. The neighbors are given
117 an opportunity to provide input at the meetings as well.

118
119 Mr. Ulfelder noted that he would be more comfortable if there was a better centralized process to go
120 through the transition of the change in design so attorneys, homeowners, and developers had a clear set of
121 standards and expectations. It would also be helpful to homeowners to only go before one board instead
122 of multiple boards for approvals. Mr. Brown noted that the other reviews should happen in parallel. The
123 Historical Commission gives the Planning Department the ability to approve and determine if the
124 Historical Commission needs to review again through the waiver process.

125
126 Mr. Brown noted that the Historical Commission has been talking about developing some additional
127 architectural guidelines to help property owners and builders identify the kinds of stylistic items that will
128 fit in with the Town.

129
130 **7. Joint Election with Recreation Commission to Fill Vacancy**

131
132 Mr. Gibbs stated that the Board would hold a joint election with the Recreation Commission to fill a
133 vacancy until the date of the 2018 annual election. This elected member could choose to run for
134 reelection at that time. Andy Wrobel, Chair of the Recreation Commission and Matt Chin, Recreation
135 Director joined the Board. Ms. Gibbs noted that a quorum is not needed for this joint election.

136
137 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (6-0) to convene a**
138 **Joint meeting with the Recreation Commission.**

139
140 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (6-0) to elect Ellen**
141 **Gibbs as chair of the joint meeting.**

142
143 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (6-0) to elect Andy**
144 **Wrobel as secretary of the joint meeting.**

145
146 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (6-0) to accept**
147 **nominations to fill the open position on the Recreation Commission until the next election on March**
148 **6, 2018.**

149
150 Mr. Wrobel nominated Paul Cramer to fill the position. Ms. Sullivan Woods noted the Recreation
151 Commission did a good job reaching out to the community. Mr. Wrobel reported that the Recreation

152 Commission was unanimous in support of recommending Paul Cramer to the position. There were no
153 other nominations.

154
155 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (6-0) to close**
156 **nominations.**

157
158 **Roll Call vote to elect Paul Cramer to the open position on the Recreation Commission. The vote**
159 **was unanimous, all Aye.**

160
161 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (6-0) to dissolve the**
162 **joint meeting of the Board of Selectmen and Recreation Commission.**

163
164 **8. Discuss Designation of Tolles Parsons Center as a Polling Place**

165
166 Ms. Robinson provided background on the request noting that it has support of the schools. The details
167 have been worked out with the Council on Aging and Kathy Nagle, Town Clerk.

168
169 Ms. Sullivan Woods stated she was in favor of the change, but suggested to reassess this change after two
170 election cycles to see how it is performing.

171
172 Ms. Gibbs noted logistical concerns such as parking areas that will need to be looked into. She also noted
173 to determine the radius for where polling workers can stand, which is 75 feet per the state law. The Town
174 Clerk will post these maps online. The Town Clerk has explained the various approaches to notify the
175 voters of Precinct H of this change.

176
177 Mr. Ulfelder addressed concerns over the use of this property, noting that schools are unique for polling.
178 The floor surfaces are not amenable to the amount of foot traffic. He did note that Gayle Thieme is
179 enthusiastically in favor of this move. Mr. Ulfelder noted that another concern is that the COA Board
180 should be made aware of this change and be allowed the opportunity to weigh in on the decision. He also
181 discussed the potential for custodial costs to be above the budget. Ms. Robinson noted that the Town
182 Clerk's budget would covers the additional costs of holding the election.

183
184 Ms. Sullivan Woods noted that when providing notice to residents of this change, the Town will want to
185 work with the funeral home, alerting them as to when the election dates are. She also feels there would be
186 a need for crossing guards at the crosswalk.

187
188 The Board decided to hold off on the motion to ensure the COA Board is aware of this change. This will
189 be voted on at the next meeting on January 8, 2018.

190
191 **9. Executive Director's Update**

192
193 New Year's Eve Extensions

194
195 Ms. Jop provided an overview, noting that the Town reached out to all restaurants that serve liquor to see
196 if they would like an extension to 1:00am on New Year's Day. Ms. Jop noted that she only received a
197 request from Bocado for the New Year's Eve Extension.

198
199 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to approve the**
200 **extension of liquor service until 1:00 am on New Year's Eve 2017 for Bocado at 45 Church Street.**

201
202 Holiday Beer and Wine Sale Extensions

203

204 Ms. Jop noted that Fells Market and the Cheese Shop are seeking to temporarily allow retail sale of Beer
205 and Wine Extension to Sunday for December 24th and December 31, given how the holidays fall.

206

207 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to approve the**
208 **extension of the retail sale of beer and wine for Fells Market at 326 Weston Road from 10:00 am to**
209 **8:00 pm on Sunday December 24th, and Sunday, December 31, 2017.**

210

211 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) to approve the**
212 **extension of the retail sale of beer and wine for the Cheese Shop at 61 Central Street from 10:00 am**
213 **to 9:00 pm on Sunday, December 24th, and Sunday, December 31, 2017.**

214

215 Ms. Robinson commented that she added into her weekly report information on electronic permitting.
216 The Town received three proposals and have narrowed the selection down to two firms; Viewpoint and
217 CitizenServe. The Town will review cost proposals and further understand how these systems work.

218

219 **10. Discuss Selectmen's FY19 Budgets**

220

221 Ms. Robinson reviewed the FY19 proposed Selectmen's budget including adjustments in staffing and
222 costs within the various Board of Selectmen departments. She noted that the Board needs to determine if
223 they are voting with the part-time custodial position for FMD in the Board of Selectmen budget. The
224 Board agreed to review and decrease the budget as needed. Ms. Robinson noted that at the January 8,
225 2018 meeting the Finance Director will be present to update the budget on the status of all budgets.

226

227 **Upon a motion by Ms. Freiman and seconded by Mr. Morgan, the Board voted (5-0) that the board**
228 **vote to approve the Selectmen's budgets for FY19 which taken together represent an increase of**
229 **2.32% over FY18.**

230

231 **11. New Business/ Correspondence**

232

233 Ms. Gibbs noted that the next meeting is scheduled for Monday, January 8, 2018. Further noted that the
234 mid-year off-site meeting for the Board is scheduled for Wednesday, January 10, 2018.

235

236 The Board of Selectmen meeting was adjourned at 8:50 p.m.

1 **Board of Selectmen Meeting: January 23, 2018**

2 **Present: Gibbs, Freiman, Ulfelder, Sullivan Woods**

3 **Also Present: Robinson, Jop**

4 **Minutes Approved:**

5
6 **Warrants approved: 2018-028 in the amount of \$1,564,037.84**

7
8 **Meeting Documents:**

- 9 1. Agenda
10 2. Agenda Background Memorandum
11 3. BOS Calendar
12 4. Background Information on Appointment of Police Sergeant
13 5. Draft Minutes of December 4, 2017 Meeting
14 6. Spreadsheet on COA Gifts – private donation
15 7. Spreadsheet on COA Gifts - Various
16 8. Email from MLP on SolSmart Designation
17 9. PowerPoint Presentation – Energy Audits
18 10. SolSmart Designation Criteria
19 11. Background Memo on Granite Street Petition to become a public way
20 12. Spreadsheet – Wellesley Parking Ticket Collections
21 13. Executive Director’s Weekly Report
22 14. Letter to the Board of Health - Chickens
23 15. Memo from FMD – Proposed Outdoor Lighting Bylaw
24 16. Letters from Various Residents – Delanson Circle 40B Project

25
26 **1. Call to Order**

27
28 Ms. Gibbs, Chair, called the Board of Selectmen meeting to order at 6:30 PM.

29
30 **2. Executive Session**

31
32 Executive Session under M.G.L. c. 30A, §21(A), exemption #3 to discuss strategy with respect to
33 collective bargaining for all unions

34
35 **At 6:31 pm, upon a motion by Ms. Freiman and seconded by Ms. Sullivan Woods the Board was**
36 **polled (Freiman-Aye, Sullivan Woods – Aye, Ulfelder – Aye, Gibbs -Aye) that the Board enter into**
37 **Executive Session under M.G.L. c 30A, §21(A) exception #3 to discuss strategy with regards to**
38 **collective bargaining. Furthermore, that Treasurer/Collector Marc Waldman, HR Director Scott**
39 **Szczebak, Blythe Robinson and Meghan Jop be invited to participate in the meeting.**

40
41 **At 7:11 pm, upon a motion by Ms. Freiman and seconded by Ms. Sullivan Woods, the Board was**
42 **polled all aye (Freiman-Aye, Sullivan Woods – Aye, Ulfelder – Aye, Gibbs –Aye) to close the**
43 **Executive Session and enter into a subsequent Executive Session.**

44
45 **At 7:12 pm, upon a motion by Ms. Freiman and seconded by Ms. Sullivan Woods the Board was**
46 **polled (Freiman-Aye, Sullivan Woods – Aye, Ulfelder – Aye, Gibbs -Aye) that the Board enter into**
47 **Executive Session under M.G.L. c 30A, §21(A) exception #3 to discuss the purchase of real estate.**
48 **Furthermore, that Town Counsel Tom Harrington, Blythe Robinson and Meghan Jop be invited to**
49 **participate in the meeting.**

50

51 **At 7:42 pm, upon a motion by Ms. Freiman and seconded by Ms. Sullivan Woods, the Board was**
52 **polled all aye (Freiman-Aye, Sullivan Woods – Aye, Ulfelder – Aye, Gibbs –Aye) to close the**
53 **Executive Session and enter back into open session.**

54

55 **3. Citizen Speak**

56

57 None.

58

59 **4. Appointment of Police Sergeant**

60

61 Chief Pilecki provided the Board with an overview of the process and background regarding Detective
62 Gallagher. He noted that the department conducted a promotional exam and six patrol officers passed the
63 exam. The department conducted an assessment center on January 10th at which Detective Gallagher
64 achieved the top rating in the assessment and then had an excellent interview. Detective Gallagher offered
65 a few comments on his commitment to the command staff, patrol staff, and the community. The Board
66 asked a few questions including whether he will continue to perform some of the forensic work he has
67 been responsible for, and Detective Gallagher responded that he would, as he is in fact an instructor in
68 this area. He also looks forward to mentoring newer patrolman.

69

70 **Upon a motion by Ms. Freiman and seconded by Ms. Sullivan Woods, the Board voted (4-0) to**
71 **promote Detective Robert J. Gallagher to the position of Police Sergeant effective January 23, 2018.**

72

73 **5. Executive Director's Update**

74

75 Ms. Robinson noted that there was one set of minutes ready for approval and two gifts for the COA to be
76 accepted at the meeting.

77

78 **Upon a motion by Ms. Freiman and seconded by Ms. Sullivan Woods, the Board voted (4-0) to**
79 **approve the minutes of the December 4, 2017 meeting.**

80

81 **Upon a motion by Ms. Freiman and seconded by Ms. Sullivan Woods, the Board voted (4-0) to**
82 **accept the following gifts to the Council on Aging:**

83

- 84 ○ a gift from the Friends of the Wellesley Council on Aging of \$1,000.00 for the December
85 Senior Lunch Program;

86

- 85 ○ a gift from Mary & George Dummer of \$1,000.00 to the client assistance fund.

87

87 **6. Meeting with the MLP Board**

88

89 Mr. Dick Joyce, MLP Director, Deb Healy and Suzanne Newark joined the Board to update the Board on
90 their partnership with National Grid to enable residents of Wellesley to obtain free energy audits. They
91 introduced Steven Wollenburg and Kim Grant from National Grid who were present to answer questions
92 about the program. Mr. Joyce reviewed a presentation with the Board on how the program works, and
93 encouraged residents to get in touch to obtain an audit for their home. Ms. Jop told the Board that she had
94 taken advantage of this program for her home and spoke of how helpful it was and the appliance rebates
95 she was able to utilize.

96

97 Mr. Joyce also updated the board on the opportunity for Wellesley to apply to obtain designation as a
98 SolSmart Community. He reviewed the levels of designation and indicated that he believed the Town had
99 the opportunity to attain the gold designation. He noted that at this point in time only 7-8 other
100 communities have been awarded this designation. He pledged to work with the other Town departments
101 to obtain any necessary information from them to support our application.

102
103 **Upon a motion by Ms. Freiman and seconded by Ms. Sullivan Woods, the Board voted (4-0) to**
104 **approve an application by the Town of Wellesley to obtain designation as a SolSmart Community.**
105

106 **7. Discussion with Residents on Acceptance of Granite Street as a Public Way**
107

108 Ms. Jop gave the Board an overview of this history of this topic which began with a request from the
109 property owners in the summer of 2016 to make this street a public way. Although the Board voted in the
110 fall of 2017 to rate Granite Street as a “level 2” street per the Town’s Street Acceptance Policy, the
111 project did not go forward due to constraints with the FY18 budget. As we developed the FY19 budget
112 we determined that it was possible to consider the project, and thus Ms. Jop had reached out to the
113 proponents to see if they still wanted to go forward. She explained how property owners would be
114 assessed their share of the 25% cost, and their options for how to pay the Town that sum. Ms. Sullivan
115 Woods raised a concern about how to charge for betterments that she would like to discuss in the future.
116 Ms. Freiman noted her preference that an equal amount of the cost be charged to each property owner,
117 and that the Town only charge residents the same interest rate that we obtain to finance the project. A
118 resident from Crown Ridge Road asked for clarification on the payment process and whether the Town
119 would make repairs once it accepted the road. Ms. Jop replied that once the Town accepts the road it
120 would make all repairs. Ms. Charlotte Sanner of 16 Granite Street asked about digging up the street and
121 Ms. Jop answered that once the road was resurfaced there would be a moratorium on digging it up for five
122 years unless there was an emergency as per the Town’s policy. Ms. Margaret Kenna of 4 Granite Street
123 spoke in favor of the project. Ms. Jop reminded the Board that as part of the process to obtain Town
124 Meeting approval we need to set up a meeting with neighbors on the street acceptance and verify that
125 75% of the residents are still inclined to support the project.
126

127 **Upon a motion by Ms. Freiman and seconded by Ms. Sullivan Woods, the Board voted (4-0) to**
128 **recommend to Town Meeting a warrant article to accept Granite Street as a public way as a “Type**
129 **2” street and request \$195,000 to fund the Town’s share of the required improvements to the street.**
130

131 **8. Discuss Adoption of Massachusetts G.L. c.32B, §21-23**
132

133 Ms. Robinson asked the Board to take no action on this agenda item.
134

135 **9. Discuss Request to Wellesley Media to Implement AV Upgrades to the Kingsbury**
136 **Room and Warren Building**
137

138 Mr. Ulfelder gave an overview of the history of this topic and that he had approached Wellesley Media
139 and the Police Chief about the possibility of upgrades to the Kingsbury Room after the project was
140 removed from the capital budget. He noted that Wellesley Media’s calendar year budget could likely
141 accommodate these requests upon the Board indicating they would like them to do so. Ms. Robinson
142 noted that she had reached out to various boards to see if they would be interested in utilizing either space
143 for their regular meetings and that the NRC, Wetlands, various boards under the umbrella of the Planning
144 Board and SEC all expressed interest. She did point out that until some additional work to extend fiber to
145 the Warren Building was complete, that meetings there would not be able to be shown live and would
146 need to be taped.
147

148 Ms. Freiman thanked Mr. Ulfelder and Ms. Robinson for their work in extending the range of Town
149 government meetings that were televised and/or recorded, noting that achieving full transparency of all
150 board and committee work was an important objective. She also thanked Wellesley Media for their
151 continuing financial and personnel support of these projects.

152
153 **Upon a motion by Ms. Freiman and seconded by Ms. Sullivan Woods, the Board voted (4-0) to**
154 **request that the Wellesley Media Corporation install equipment in the Kingsbury Room at the**
155 **Police Station and the Warren Building to enable the Town to broadcast public meetings from**
156 **those locations.**

157
158 **10. New Business/ Correspondence**
159

160 Ms. Sullivan Woods indicated that she is continuing to work on scheduling the annual diversity program,
161 coordinating with the schools and World of Wellesley and they are targeting the end of February or
162 beginning of March.

163
164 **At 9:14 pm, upon a motion by Ms. Freiman and seconded by Ms. Sullivan Woods the Board was**
165 **polled (Freiman-Aye, Sullivan Woods – Aye, Ulfelder – Aye, Gibbs -Aye) that the Board enter into**
166 **Executive Session under M.G.L. c 30A, §21 exception # #7 to approve the minutes of the September**
167 **11 (A&B), November 13, December 4 (A-C), and December 11 (A&B), 2017 Executive Sessions.**

168 **At 9:20 pm, upon a motion by Ms. Freiman and seconded by Ms. Sullivan Woods, the Board was**
169 **polled all aye (Freiman-Aye, Sullivan Woods – Aye, Ulfelder – Aye, Gibbs –Aye) to close the**
170 **Executive Session and enter back into open session.**

171
172 The Board of Selectmen meeting was adjourned at 9:21 p.m.

8. New Business & Correspondence

Other Documents: The Board will find documents the staff are not seeking action on, but is for informational purposes only. Please find the following:

- ❖ Cathryn Meagher Resume
- ❖ Wellesley Retirement Board December 31, 2017 Report
- ❖ Verizon Report
- ❖ Letter in support of MWRA application for Recreation Trails Program Grant
- ❖ League of Women Voters Letter

TOWN OF WELLESLEY



MASSACHUSETTS

CONTRIBUTORY RETIREMENT SYSTEM

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

DAVID KORNWITZ, CHAIR
TIMOTHY BARROS, VICE CHAIR
CHARLES CAHILL
MICHAEL LEACH
SHERYL STROTHER

FACSIMILE: (781) 431-8643
TELEPHONE: (781) 431-1019 x2216
RETIREMENT@WELLESLEYMA.GOV
LYNN WHYNOT
RETIREMENT ADMINISTRATOR

February 1, 2018

Board of Selectmen
525 Washington Street, 3rd floor
Wellesley, MA 02482

RE: Retirement Assets Managed by PRIM

Dear Board of Selectmen:

Enclosed please find the December 31, 2017 statement from the Pension Reserves Investment Management Board (PRIM). This statement includes the Wellesley Contributory Retirement System's assets being managed by PRIM as well as changes from prior periods and the current asset allocation. The PRIM statement does not include current cash needs which are deposited in MMDT and the operating bank account at Bank of America.

The Wellesley Contributory Retirement Board (WCRB) is committed to a long term strategy in managing the pension fund and cautions against making conclusions about the fund's performance or the Retirement System's funding needs over a short term horizon. Asset values will fluctuate on a daily basis and liability values continue to increase with additional accruals and the passage of time.

The WCRB welcomes questions regarding the Retirement System's funding status and contribution requirements. If you have questions or would like additional information, I may be reached at (781) 431-1019 ext. 2216 or lwhynot@wellesleyma.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lynn Whynot".

Lynn Whynot
Retirement Administrator



Pension Reserves Investment Management Board

84 State Street, Suite 250
Boston, Massachusetts 02109

Deborah B. Goldberg, Treasurer and Receiver General, Chair
Michael G. Trotsky, CFA, Executive Director

Wellesley Retirement System General Allocation Account

December 01, 2017 to December 31, 2017

Your beginning net asset value for the period was:

Your change in investment value for the period was:

Your exchanges from (to) the Cash Fund for the period were:

Your ending net asset value for the period was:

Month To Date	Fiscal Year To Date	Calendar Year To Date
186,328,772.11	173,421,572.97	162,977,491.76
3,340,618.38	13,926,502.78	27,842,703.34
1,898,034.58	4,219,349.32	747,229.97
191,567,425.07	191,567,425.07	191,567,425.07

Net Change in Investment Value represents the net change through investment activities as follows:

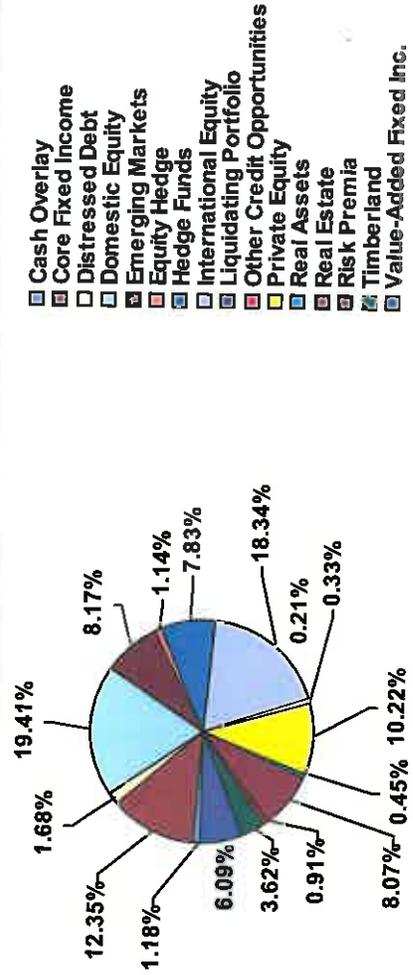
Gross Investment Income:	550,744.17	2,255,513.85	4,881,416.29
Less Management Fees:	(182,198.73)	(460,294.69)	(927,441.55)
Net Investment Income:	368,545.44	1,795,219.16	3,953,974.74
Net Fund Unrealized Gains/Losses:	2,454,412.55	7,788,727.26	15,873,128.61
Net Fund Realized Gains/Losses:	517,660.39	4,342,556.36	8,015,599.99
Net Change in Investment Value as Above:	3,340,618.38	13,926,502.78	27,842,703.34

As of December 31, 2017 the net asset value of your investment in the PRIT Fund was:

\$191,567,425.07

PRIT Fund Core Asset Allocation

As of December 31, 2017



If you have any questions regarding your statement, please contact your Senior Client Services Officer Paul Todisco (617) 946-8423.
A detailed statement of your account is attached to this summary sheet.



Pension Reserves Investment Management Board

84 State Street, Suite 250
 Boston, Massachusetts 02109

Deborah B. Goldberg, Treasurer and Receiver General, Chair
 Michael G. Trotsky, CFA, Executive Director

Wellesley Retirement System

Cash Investment

December 01, 2017 to December 31, 2017

Your beginning net asset value for the period was:
 Your investment income for the period was:
 Your total contributions for the period were:
 Your total redemptions for the period were:
 Your total exchanges for the period were:
 Your state appropriations for the period were:
Your ending net asset value for the period was:

Month To Date	Fiscal Year To Date	Calendar Year To Date
2,598,034.58	150,624.75	250,475.23
703.76	10,109.33	13,139.50
0.00	7,784,319.00	7,784,319.00
(700,000.00)	(3,725,000.00)	(7,300,000.00)
(1,898,034.58)	(4,219,349.32)	(747,229.97)
0.00	0.00	0.00
<u>703.76</u>	<u>703.76</u>	<u>703.76</u>

As of December 31, 2017 the net asset value of your investment in the Cash Fund was:

\$703.76

If you have any questions regarding your statement, please contact your Senior Client Services Officer Paul Todisco (617) 946-8423.
 A detailed statement of your account is attached to this summary sheet.



Pension Reserves Investment Management Board

84 State Street, Suite 250
 Boston, Massachusetts 02109

PRMF97300002

Commonwealth Of Massachusetts
 PRIM-WELLESLEY RS

Deborah B. Goldberg, Treasurer and Receiver General, Chair
 Michael G. Trotsky, CFA, Executive Director

Wellesley Retirement System

Investment Detail

12/31/2017

	Investments	Units Of Participation	Cost	Price	Market Value	Unrealized Gain/Loss
523,061.117		PRIM GENERAL ALLOCATION ACCT	183,834,327.90	366.2429	191,567,425.07	7,733,097.17
Total Investment:			183,834,327.90		191,567,425.07	7,733,097.17



Pension Reserves Investment Management Board

84 State Street, Suite 250
Boston, Massachusetts 02109

PRMF97300002
Commonwealth Of Massachusetts
PRIM-WELLESLEY RS

Deborah B. Goldberg, Treasurer and Receiver General, Chair
Michael G. Trotsky, CFA, Executive Director

Wellesley Retirement System

Statement of Change In Net Assets
12/31/2017

	Current Period		Fiscal Year		Year To Date	
	12/01/2017	12/31/2017	07/01/2017	12/31/2017	01/01/2017	12/31/2017
NET ASSETS - BEGINNING OF PERIOD						
DISBURSEMENTS:						
CASH FUND EXCHANGES	188,926,806.69		173,572,197.72			163,227,966.99
REDEMPTIONS:						
PARTIAL LOCAL SYSTEM REDEMPTIONS	1,898,034.58		4,219,349.32			747,229.97
RECEIPTS:						
CONTRIBUTIONS:						
PARTICIPANTS						
INVESTMENT INCOME:		0.00		7,784,319.00		7,784,319.00
INTEREST		703.76		10,109.33		13,139.50
REALIZED GAIN/LOSS		0.00		0.00		0.00
UNREALIZED GAIN/LOSS-INVESTMENT		2,454,412.55		7,788,727.26		15,873,128.61
MASTER TRUST ALLOCATED EXPENSES		-20,726.00		-56,988.25		-106,971.26
MASTER TRUST CHANGE IN REALIZED G/L						
MASTER TRUST GENERAL INCOME		517,660.39		4,342,556.36		8,015,599.99
MT ALL INVESTMENT MANAGER FEES		550,744.17		2,255,513.85		4,881,416.29
REAL ESTATE ADMINISTRATION FEES		-161,280.25		-401,160.69		-816,458.30
UNIT EXCHANGES		-192.48		-2,145.75		-4,011.99
		1,898,034.58		4,219,349.32		747,229.97
Total Receipts		5,239,356.72		25,940,280.43		36,387,391.81
Total Disbursements:		2,598,034.58		7,944,349.32		8,047,229.97
Net Assets - End of Period:		191,568,128.83		191,568,128.83		191,568,128.83

STATEMENT EXPLANATION

You will find below, a description of each item posted to your statement.

CAPITAL ACCOUNTS: GENERAL ALLOCATION ACCOUNT AND SEGMENTED ACCOUNTS

(Segmented Accounts include any investment in Domestic Equity, International Equity, Emerging Markets, Fixed Income, Core Real Estate, or Private Equity Vintage Year.)

Summary of Account Activity:

A summary statement produced for your Retirement System's investment in PRIT. Includes both month-to-date and year-to-date information. This statement is also furnished to PERAC.

Your beginning net asset value for the period:

The total balance of your investment as of the opening date of the statement period.

Your change in investment value for the period:

The total increase or decrease in your investment related to PRIM's investment activities includes net investment income, realized gains or losses, and unrealized gains or losses.

Your total exchanges from (to) cash fund:

Movement of funds occurring on the first business day of each month between your Cash Fund and Capital Account (i.e. General Allocation Account, or a segmented account such as Fixed Income).

Your ending net asset value for the period:

The total balance of your investment as of the closing date of the statement period.

Gross investment income:

Represents your System's allocable share of the PRIT Fund's income associated with securities and other investments (i.e. real estate), except for realized and unrealized gains or losses. It is principally interest, dividends, real estate income, alternative investment income, and securities lending income.

Management fees:

Represents your System's allocable share of the PRIT Fund's expenses related to PRIM's investment advisors, consultants, custodian and operations expenses.

Net investment income:

Represents your System's allocable share of the PRIT Fund's Gross investment income, less Management Fees.

Net fund unrealized gains/losses:

Represents your System's allocable share of the PRIT Fund's Increase or decrease in value, attributed to a change in value of securities or other investments held in the PRIT Fund, relative to original cost. These gains or losses are "unrealized" because the investments have not yet been sold.

Net fund realized gains/losses:

Represents your System's allocable share of the PRIT Fund's increase or decrease in value attributed to the sale of securities or other investments (i.e. real estate property). Whether you "realize" a gain or loss depends upon the price at which the investment was sold in relation to its original purchase price.

CASH FUND

Your beginning net asset value for the period:

The total balance of your investment as of the opening date of the statement period.

Your investment income for the period:

Interest earned for the period.

Your total contributions for the period:

Sum of all funds (i.e. wires and/or checks) sent into your PRIT Fund account during the statement period. Cash contributed any day during the month except the first business day will remain in your Cash Fund until the first business day of the following month, when it will then be exchanged into the General Allocation Account or a segmented account (i.e. Fixed Income).

Your total redemptions for the period:

Sum of all funds sent by wire from PRIM Board custodian bank to your retirement system's during the statement period. A redemption made be made at any time throughout the month as long as your Cash Fund balance equals or exceeds the amount you wish to redeem.

Your state appropriations for the period:

Money appropriated by the Commonwealth of Massachusetts pursuant to Massachusetts General Laws, Chapter 32, Section 22B that assists local Participating Systems in reducing unfunded pension liabilities.

Your ending net asset value for the period:

The total balance of your investment as of the closing date of the statement period.

If you have any questions about this statement, please call your Senior Client Service Officer, Paul Todisco (617) 946-8423.



6 Bowdoin Square, 10th Floor
Boston, MA 02114
857-415-5123
niall.s.connors@verizon.com

Niall Connors
Franchise Service Manager

BY FIRST CLASS MAIL

January 31, 2018

Office of the Board of Selectmen
Wellesley Town Hall
525 Washington Street
Wellesley, MA 02482
Attention: Blythe C. Robinson

Subject: Annual Complaint Filing

Dear Board of Selectmen and Ms. Robinson:

Pursuant to M.G.L. c. 166A, §10, Verizon New England, Inc. ("Verizon New England") is required to file with the Department of Telecommunications and Cable and Issuing Authorities an annual report on complaints received regarding our FiOS TV service. The report reflects complaints received by Verizon during the previous year ending December 31. The Department of Telecommunications and Cable has adopted Form 500 as the prescribed form for complying with this annual reporting requirement. Please find attached Verizon New England's 2017 Form 500 for the Town of Wellesley.

Should you or your staff have any questions, please contact me at 857-415-5123. Verizon New England appreciates the opportunity to conduct business in your community, and we look forward to a long and rewarding relationship.

Sincerely,

A handwritten signature in black ink, appearing to read "Niall Connors".

Niall Connors
Franchise Service Manager

cc: Miyares and Harrington

Form 500 Complaint Data - Paper Filing

City/Town: Wellesley

Filing Year: 2017

Number of Subscribers: 4,133

Cable Company: Verizon New England Inc.
 Address: 6 Bowdoin Square, Boston, MA 02114
 Contact: Niall Connors
 Phone: 857 415-5123
 E-Mail: niall.s.connors@verizon.com

Average Resolution Time: <1> Less than 1 Day, <2> 1-3 Days, <3> 4-7 Days, <4> 8-14 Days, <5> 15-30 Days, <6> > 30 Days
 Manner of Resolution: A. Resolved to the satisfaction of both parties, B. Resolved, customer dissatisfied, C. Not Resolved.

	Total Complaints	Avg. Resolution Time (see code above)	Manner of Resolution (see code key above for the manner represented by the letters below) The number below each letter indicates the number of complaints resolved in that manner.		
			A.	B.	C.
Advertising/Marketing	0	0	0	0	0
Appointment/Service call	1	2	1	0	0
Billing	2	3	2	0	0
Customer Service	0	0	0	0	0
Defective Notice	0	0	0	0	0
Equipment	173	2	161	12	0
Installation	0	0	0	0	0
Reception	0	0	0	0	0
Service Interruption	3	2	2	1	0
Unable to Contact	0	0	0	0	0
Failure to Respond to Original Complaint	0	0	0	0	0
Other:	0	0	0	0	0

Form 500 Service Interruption Data - Paper Filing

City/Town: WELLESLEY

Filing Year: 2017

Number of Subscribers: 4198

Average Resolution Time:

<1> Less than 1 Day, <2> 1-3 Days, <3> 4-7 Days, <4> 8-14 Days, <5> 15-30 Days, <6> > 30 Days

Cable Company: Verizon New England, Inc.
Address: 6 Bowdoin Square, Boston, MA 02114
Contact: Niall Connors
Phone: 857 415-5123
E-Mail: niall.s.connors@verizon.com

Date Service Interruption Began	Average Resolution Time (see Code Key above)	Estimated # of Subscribers Affected
1/2/2017	1	4299
2/4/2017	1	149
2/22/2017	1	4296
3/2/2017	2	4283
3/23/2017	1	4285
3/28/2017	1	4285
3/30/2017	1	21
4/4/2017	1	4288
4/7/2017	1	12
4/13/2017	1	4289
4/19/2017	1	4285
5/13/2017	1	345
5/23/2017	1	4281
6/23/2017	1	11
7/17/2017	1	4241
8/15/2017	1	4237
8/31/2017	1	18
9/9/2017	1	4211
9/11/2017	1	4210
9/28/2017	1	4211
10/6/2017	1	11
11/7/2017	1	14
11/17/2017	1	4207
11/25/2017	1	19
12/27/2017	1	4197

TOWN OF WELLESLEY



MASSACHUSETTS

BOARD OF SELECTMEN

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

ELLEN F. GIBBS, CHAIR
 JACK MORGAN, VICE CHAIR
 MARJORIE R. FREIMAN, SECRETARY
 ELIZABETH SULLIVAN WOODS
 THOMAS H. ULFELDER

FACSIMILE: (781) 239-1043
 TELEPHONE: (781) 431-1019 x2201
WWW.WELLESLEYMA.GOV
 BLYTHE C. ROBINSON
 EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT

February 5, 2018

Ms. Amanda Lewis
 Recreational Trails Program Coordinator
 Department of Conservation and Recreation
 163 Damon Road
 Northampton, MA 01060

Dear Ms. Lewis

The Town of Wellesley is pleased to write this letter in support of Massachusetts Water Resources Authority's (MWRA) application for a Recreational Trails Program Grant, administered through the Massachusetts Department of Conservation and Recreation (DCR). The Town fully supports MWRA's Aqueduct Trails Improvements and Enhancement Grant application, which requests funding to help make the following critical improvements to the its Aqueduct Trails Network:

- Purchase and install granite trail markers to be placed at strategic locations along the Sudbury, Weston, Wachusett Aqueducts, and the Wachusett Open Channel.
- Expand trail maintenance with the purchase of an additional lawnmower and an additional maintenance crew to improve trail conditions along all open aqueduct trails across eight communities in Massachusetts.

The Town has partnered with the MWRA in opening up over 2.5 miles of trails along Sudbury Aqueduct for recreational public access through its Section 8 (m) permitting process. As part of this agreement, MWRA has agreed to mow these trails once per season, and the remainder of the maintenance is the responsibility of the Town. This agreement has served our community well, and our residents have benefited greatly by these recreational opportunities. The Recreational Trails Program Grant would allow MWRA to increase maintenance along the Aqueducts, thus allowing the Town to expend maintenance funds on improving adjoining trail networks including the Cochituate Aqueduct (Town owned), pedestrian infrastructure, and other recreational amenities adjoining the Sudbury Aqueduct.

This trail is a valuable natural and open space resource in our community which offers a variety of recreational connections to existing trails in the Town of Wellesley. This grant would help establish and maintain these connections, thus providing expanded opportunities for trail users and connectivity across Metrowest.

Thank you for the opportunity to support this valuable program. If we can provide any additional information, please do not hesitate to contact us.

Sincerely,

A handwritten signature in black ink, appearing to read "Blythe C. Robinson". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Blythe C. Robinson
Executive Director



The League of Women Voters of Wellesley
www.lwwellesley.org

Anne Rippy Turtle
 President

Erica (Erry) Johnson
 Vice-President, Voters
 Service

Ann-Mara Lanza
 Vice-President, Program
 Planning and
 Development

Ellen Hallett
 Secretary

Jennifer Zannetos
 Treasurer

Catherine Johnson
 Elected Director,
 Community Affairs

Irene Flint
 Elected Director,
 Program Planning

Ann Rappaport
 Elected Director
 Newsletter and Website

Joellen Toussaint
 Elected Director
 Historical Perspective

To join or donate:
membership@lwwellesley.org

For information:
league@lwwellesley.org
 or
president@lwwellesley.org

LWV of Wellesley
www.lwwellesley.org

LWV of Massachusetts
www.lwvma.org

LWV of the United States www.lwv.org

January 29, 2018

Ellen F. Gibbs, Chair
 Board of Selectmen
 Wellesley Town Hall
 525 Washington Street
 Wellesley, MA 02482
 Tel: 781-431-1019

Dear Ellen,

The League of Women Voters of Wellesley is celebrating its 80th anniversary during 2018. We very much hope that the Board of Selectman will issue a proclamation honoring the League for its ongoing, non-partisan commitment to voter education and informed and active participation in government for the past 80 years.

Recent and upcoming activities since last fall include:

- Our opening meeting in September on "Gerrymandering: Why It's More Complicated than Most People Think" with guest speaker, Mira Bernstein
- A Wellesley Meet-up in October giving Wellesley residents an opportunity discuss their concerns with local public officials
- In December a presentation on "How to Run for Public Office"
- Guest speaker, Jamie Jurgensen, Library Director, elaborating on proposed library renovations
- Two voter registration days at Wellesley High School and another day planned at Waterstone at Wellesley in early February
- March 1st, our annual Meet the Candidates Night
- Two Town Meeting Prep Sessions will be offered prior to the opening of Town Meeting

We invite you to celebrate with us at Meet the Candidates Night on March 1st at 6:30 pm in the Wakelin Room at the Wellesley Free Library. Roche Brothers is baking an anniversary cake for us which we will cut and serve during the Meet and Greet portion of the evening which begins promptly at 6:30 pm.

Please let me know whether you can join us on March 1st. My e-mail address is anne.turtle@verizon.net or my telephone number is 781-235-1961.

Best regards, Anne

Anne Rippy Turtle

Anne Rippy Turtle
 President
 League of Women Voters of Wellesley